

**Effective 12:00 p.m. on Wednesday, March 18, 2020, the Dubuque County Courthouse, West Campus and Old Jail facilities are closed to the public in order to reduce the potential spread of COVID-19. The facilities will be open for employees only to continue to provide services to the community by phone, mail, and electronic communication. Public access to these facilities will only be by appointment in cases of emergency.**

## **Courthouse Offices**

### **Board of Supervisors**

For all Board-related questions, please contact the department at (563) 589-4441.

### **Treasurer's Office**

The Dubuque County Treasurer accepts payment for the following services by mail, drop off box (front of the Courthouse) or online at <https://dubuquecounty.org/248/treasurer/>.

- Property tax
- Special Assessments
- Plate/registration renewals
- Reprint/replacement registration
- Add/release liens
- Duplicate titles
- Dealer titles
- Junking Certificates

Checks can be mailed to: Dubuque County Treasurer, PO Box 5001, Dubuque, Iowa 52004-5001  
Customers with other questions regarding Treasurer's Office services can call (563) 589-4450.

### **Recorder's Office**

**All paperwork is on the Dubuque County Recorder's website:**

<https://dubuquecounty.org/212/recorder/>.

### **Vital Records:**

To obtain vital records, please go online at [www.Vitalchek.com](http://www.Vitalchek.com) or call (866) 809-0290. Vitalchek is an **authorized** online service provider of all vital records thru the State of Iowa and the Iowa Department of Public Health.

### **Real Estate Records:**

Online: <https://iowalandrecords.org/>.

### **Department of Natural Resources:**

Registration forms can be found online at <https://dubuquecounty.org/213/recorder/atv-boat-snowmobile-registration/>.

All Recorder forms can be mailed to: Dubuque County Recorder, 720 Central Avenue PO Box 5001, Dubuque, IA 52001. Customers can call (563) 589-4434 for all other questions.

### **Auditor's Office**

Mapping/GIS: Contact (563)589-7896 to set up an appointment for the following assistance:

- Plat signatures
- Maps, or also online at <https://gis.dbqco.org/landrecords>
- Plat Books

Finance: Contact (563) 589-4499 to set up an appointment for delivering local Budgets

Secretary to the Board of Supervisors: Contact (563)589-4499 to set up an appointment for the following assistance:

- Deliver Bids or Proposals
- Manure Management Plans

Elections: For election information and to access voter registration, absentee ballot request and other forms: <https://dubuquecounty.org/189/elections>  
<https://sos.iowa.gov/elections/voterinformation/index.html>

Election forms will be available in the Court House lobby. Completed forms can be placed in the drop box at the front of the Court House.

To request forms be mailed, contact (563)589-4457.

### **County Attorney's Office**

The public can contact the County Attorney's office at (563) 589-4470 for information or to make an appointment with staff.

### **Mental Health - Disability Services Department**

To obtain Mental Health and or Substance Abuse Commitment application forms or for any General Mental Health – Substance Abuse information, please call the department at (563) 589-7870 or email Jody at [Jody.Jansen@dubuquecounty.us](mailto:Jody.Jansen@dubuquecounty.us).

### **Human Resources**

For all Human Resources questions, please contact the department at (563) 589-4441.

### **City Assessor's Office**

For all questions, please call the Assessor's Office at (563) 589-4416.

### **Clerk of Courts**

People who seek a protective order because of abuse, to file a commitment, or to seek emergency guardianship, please contact the Clerk of Court at (563) 589-4418 to make an appointment with staff.

### **Court Administration**

People who come for a court hearing that has been scheduled, please call Court Administration at (563)589-4448.

### **Veteran's Affairs Department**

To make an appointment with VA staff to complete forms or access the food pantry, please call (563)589-7840.

## **West Campus Offices**

### **County Assessor's Office**

For all questions, please call the Assessor's Office at (563) 589-4432.

### **Zoning Department**

Information and applications for Zoning Permits, Rezoning Cases, Board of Adjustment and Plats can be downloaded at <https://dubuquecounty.org/232/zoning/> and mailed to the office at: Zoning Department, 1225 Seippel Road, Dubuque, IA 52002. Customers with any other zoning questions may contact the department at (563) 589-7827.

### **Engineering Department**

Customers with questions for the Engineering department should call (563) 557-7283.

### **Public Health Department**

To get the latest on COVID-19, please visit the Dubuque County Public Health website at <https://dubuquecounty.org/477/Coronavirus-COVID-19/>.