

## NOTICE TO BIDDERS

1. Sealed proposals will be received at the office of the Auditor of Dubuque County in the Courthouse, Dubuque, Iowa, until 4:00 P.M. on Tuesday, May 28, 2019, and opened on Tuesday, May 28, 2019 at a 5:30 P.M. meeting of the Dubuque County Board of Supervisors for the culvert replacement project on Oakland Farms Rd, Project L-C20(01)--73-31 for the Dubuque County Secondary Roads Department.
2. A certified check or a cashier's check made payable to either Dubuque County or the Contractor, drawn upon a solvent bank, or a bid bond or proposal guarantee in an amount set forth in the proposal form, shall be filed with each proposal. A cashier's check, made payable to the Contractor, shall contain an unqualified endorsement to Dubuque County, signed by the Contractor or an authorized agent of the Contractor. If a contractor is awarded the contract, the Contractor shall file with Dubuque County an additional bond in the amount of not less than 100 percent of the contract sum securing the performance of the contract within 15 days of approval or awarding of the contract. Failure to execute that contract, file the second bond, or a certificate of insurance within 15 days of the date of the approval for the awarding of the contract as herein provided, will be just and sufficient cause for the denial of the award and forfeiture of the proposal guarantee.
3. All proposals must be filed on the forms furnished by Dubuque County, sealed and plainly marked. Proposals containing any reservations not provided for in the forms furnished may be rejected, and the County Board reserves the right to waive technicalities and to reject any or all proposals. Proposal forms may be seen and secured at the office of the County Engineer or County Auditor.
4. In keeping with the principles of Equal Employment Opportunity and the Civil Rights Act of 1964, no employee shall be favored or discriminated against in the hiring and placement process because of race, religion, color, sex, national origin, age, physical or mental disability, political affiliation or other non-merit factors, unless bona fide occupational requirements necessitate selective hiring.
5. Consideration will be given to a locally owned business if costs and other considerations are relatively equal.
6. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and also, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country, which gives or requires a preference to bidders from that state or foreign country both, on projects in which there are no Federal Funds involved..
7. It is the policy of Dubuque County that Minority, Women and Disadvantaged Business Enterprises shall be given maximum practicable opportunity to participate in the performance of contracts financed in whole or in part with county funds, notwithstanding Chapters 23A.3 and Chapter 73 of the Code of Iowa.
8. Dubuque County requires that potential vendors employing personnel required to hold Commercial Drivers Licenses must comply with the provisions of the Commercial Driver's License Regulations, Code of Federal Regulations, Title 49, Part 382, and comply with procedures for the administration of the Department of Transportation substance abuse prevention program.

May 13, 2019, Board of Supervisors of Dubuque County, Iowa.

By: Denise M. Dolan, Dubuque County Auditor

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## BIDDING PROPOSAL – DUBUQUE COUNTY

Type of Work: RCP Culvert Replacement  
 Length (Miles):

Project No. L-C20(01)--73-31

Letting Date: May 28, 2019 - 5:30 P.M. Dubuque County Supervisors Meeting. Proposals must be received no later than 4:00 P.M., Tuesday, May 28, 2019 at the Dubuque County Auditor's Office in the Courthouse, 720 Central Ave., Dubuque, IA 52001

Location/Description: RCP Culvert Replacement on Oakland Farms Road, approx. 0.36 miles west of Military Rd, Table Mound Township Section 11.

Special Provisions: Winter work will not be allowed.

DBE Goal %	Amount of Proposal Guaranty	Working Day Contracts		Calendar Date Contracts	Liquidated Damages Per Day
		Working Days	Late Start Date	Completion Date	
	\$4,000			November 1, 2019	\$800 per day

**Total Project Cost Bid = \$ \_\_\_\_\_**

The bidder hereby certifies that no other principal is involved in or has an interest in this proposal; that the bidder has thoroughly examined the plans and specifications and this proposal form and is aware of the special provisions contained herein; that the bidder has examined the site of the work and understands that the quantities of work required by the plans and specifications are approximate only and are subject to increases and decreases; that the bidder understands that all quantities of work actually required must be performed and that payment therefore shall be at the unit prices stipulated herein; that the bidder proposes to timely furnish the specified materials in the quantities required and to furnish the machinery, equipment, labor and expertise necessary to competently complete this project by the time specified; that no state or county official or employee has a direct or indirect interest in the contract which would cause violation of Iowa Code Section 314.2; that the bidder has made no agreement with any supplier of motor fuel or special fuel which will result in a violation of Iowa Code Section 452A.17(8),

Acceptance of a bid by the county is subject to confirmation and review and no contract enforceable by the bidder is created until execution of a written contract by all parties. If this bid is accepted, bidder agrees: to execute a formal contract within thirty days of the date of approval for award and furnish a performance bond in an amount equal to the contract award as security for the full and complete performance of the contract in accordance with the plans and specifications or forfeit the proposal guaranty furnished herewith. Upon execution of a written contract by all parties, the contractor agrees to begin work in accordance with the contract documents and to either complete the work within the contract period or pay liquidated damages, which shall accrue at the daily rate specified above, for each additional working day the work remains uncompleted; to perform all "extra work" required to complete the project at unit prices or lump sums to be agreed upon in writing prior to commencement of such "extra work" or, if prior agreement cannot be reached, to perform the work on a "force-account basis" as provided in the specifications.

Enclosed herewith is a certified check, credit union share draft. Cashier's check, bank draft on a solvent bank or a bid bond in the penal sum shown in the contract document as a proposal guaranty. It is understood by bidder that the said guaranty document shall be retained by Dubuque County as a forfeiture in the event the formal contract is not executed or performance bond is not furnished if the award is made to the undersigned.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa where applicable.

The signing of this Bid document shall serve as an unsworn declaration that I (the owner, partner, President, other corporate officer, or an authorized representative) hereby certify under penalty of perjury under the laws of the United States and the State of Iowa that I have read, understand, and accept the Bidding Certifications and other provisions contained in the proposal notice/notice to bidders and the DBE contract provisions (if a DBE goal has been set).

Proposal of \_\_\_\_\_ Phone \_\_\_\_\_  
Name of Bidder

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_

Signatures are to be by authorized agent; if joint venture, each should sign.

\_\_\_\_\_  
 Signature Date Signature Date

