

NOTICE OF MEETING
DUBUQUE COUNTY BOARD OF SUPERVISORS

Date: **Monday, May 13, 2019 Time: 9:00 a.m.**

Work sessions to begin at 8:15 a.m. and continue at close of regular meeting

Place: Board Chambers, 4th Floor, Courthouse

AGENDA

1. PROCLAMATIONS
 - A. National Community Action Month

2. APPROVAL OF MINUTES OF MEETING OF April 22 & 30, 2019

3. CONSENT ITEMS
 - A. Annual Manure Management Plan Update – Scott Ungs
 - B. Annual Manure Management Plan Update – Andy Rahe
 - C. Annual Manure Management Plan Update – Scott Steffensmeier
 - D. Annual Manure Management Plan Update – Recker Farm South
 - E. Class BB Beer Permit – Mid Mart, Inc
 - F. Class BB Beer Permit – Epworth Sportsmen’s Gun Club
 - G. Sundown Mountain partial refund for reduction in liquor license term

4. PROCUREMENT PROCEDURES
 - A. Proof of Publication - Procurement Procedures
 - B. Request for Quotes – fuel for Secondary Roads
 - C. Notice to Bidders – culvert replacement project on Oakland Farms Rd, Project L-C20(01)—73-31
 - D. Notice to Bidders – PCC Patching project of C9Y (Balltown Rd, Ridge Rd, N Buena Vista Rd), Project Maintenance Patching – 2020-01

5. PUBLIC HEARINGS
 - A. Proof of Publication - Public Hearing
 - B. Public Hearing – Amendments to Zoning Ordinance
 - 1) ZC#04-08-19 TC Ryan Farms LLC and Maggie Ryan A-1

- Agricultural to A-2 Agricultural Residential
- 2) ZC#04-09-19 Douglas & Charissa Vorwald A-2 Agricultural Residential to A-1 Agricultural
- 3) ZC#04-10-19 Douglas & Charissa Vorwald A-1 Agricultural to A-2 Agricultural Residential
- 4) ZC#04-11-19 Dean & Merlin Bartels and Ned Oberbroeckling A-1 Agricultural to M-1 Industrial
- 5) ZC#04-12-19 Michael & Emily Boge A-1 Agricultural to A-2 Agricultural Residential
- 6) ZC#04-13-19 Coates Development LLC and Ryan & Jessi Coates R-1 Rural Residential to M-1 Industrial
- 7) ZC#04-14-19 Jeffery & Dawn Manders A-1 Agricultural to R-2 Single Family Residential
- C. Public Hearing – Correction of previous published public hearing - Proposed sale and conveyance of Dubuque County real property to Blue Steel 1031 LLC, described as Lot 4 of Dubuque Industrial Center, South First Edition in the City of Dubuque, Iowa.
- D. Notice of Public Hearing – FY19 Budget Amendment #3

6. APPROVAL OF PLATS

- A. Resolution – Final plat – Cottingham Road Subdivision – Section 14 – Vernon Township
- B. Resolution – Final plat- Welter Subdivision – Section 14 – Iowa Township

7. ACTION ITEMS

- A. Resolution - appointment of deputies, assistants and clerks
- B. Resolution – approving quarterly D.A.R.E. reimbursement
- C. Resolution – approving the contract with The Advantage Companies for scanning services for the Zoning and Health departments
- D. Resolution – approving the IDOT agreement designating a new Administrative Head and Title VI Coordinator
- E. Resolution – approving fire loan agreement with Epworth Community Fire Department for \$50,000 revolving loan
- F. Resolution – approving fire loan agreement with New Vienna-Luxemburg Community Fire Department for \$50,000 revolving loan
- G. Resolution – approving the Project Subaward Agreement with the Iowa Homeland Security and Emergency Management Department for the Dean property acquisition
- H. Resolution – approving a contract with ECIA for contract assistance services for the Dean property acquisition
- I. Resolution – approving the Maquoketa River Watershed Management Authority Administrative By-Laws as amended

- J. Resolution – approving the Maquoketa River Watershed Management Authority 28E agreement
- K. Resolution - resolution to set a public hearing to issue conduit bonds
- L. Resolution - approving contract with Storey Kenworthy for furnishings at West Campus
- M. Resolution – approve necessary documents with Bard Materials and River City Stone to supply and deliver maintenance rock
- N. Resolution – approve necessary contract documents with Mathy Construction D/B/A River City Paving for the HMA resurfacing with millings & seal coat project on Riverside Dr. & Mels Ct., Project LOST-20(02)—73-31
- O. Resolution – approve necessary right of way documents for the culvert replacement project on Oakland Farms Rd, Project L-C20(01)-73-31
- P. Resolution – approve plans and specifications for the culvert replacement project on Oakland Farms Rd, Project L-C20(01)—73-31
- Q. Resolution – approve plans and specifications for the PCC Patching project on C9Y (Balltown Rd, Ridge Rd, N Buena Vista Rd), Project Maintenance Patching-2020-01
- R. Resolution – approve FY20 substance abuse prevention grant with Iowa Department of Public Health
- S. Resolution – approve signing documents with Design Alliance, Inc to conduct a jail needs assessment

8. COMMUNICATIONS

- A. Proof of publication - Zoning Cases
- B. Letter from Dubuque Harm Reduction – Receive and file
- C. Letter from County Attorney May regarding ATV/UTV Resolution – Receive and file
- D. Letter from the City of Dubuque regarding a property tax appeal settlement – Receive and file
- E. Letter from Rep. Isenhardt regarding Roosevelt (FDR) Park – Receive and file
- F. Letter from FEMA regarding flood hazard appeals process – Receive and file
- G. Letter from City of Farley regarding the amendment to the urban renewal plan – Receive and file
- H. Letter from City of Durango regarding a voluntary annexation application – Receive and file
- I. Letter of resignation on the Fire Dept. Loan Fund committee – Receive and file
- J. Letter from the City of Dyersville regarding Consolidated Dyersville Economic Development District Amendment
- K. Damage claim – Tammy Engelken new windshield – receive and refer to Budget Director Stella Runde

9. APPOINTMENTS

- A.
1. **Jefferson Township Trustee - one vacancy for an unexpired term ending Dec. 31, 2022**
 2. **MHDD Stakeholder - one Provider vacancy for an unexpired term ending June 30, 2021**
 3. **MHDD Stakeholder - one Advocate vacancy for an unexpired term ending June 30, 2021**

B. Open vacancies on Boards and Commissions - **informational only**

1. Equal Opportunity Committee -twelve vacancies for 3-year terms, 5/6 women, 5/6 men
2. MH-DD Stakeholders Committee - two vacancies for terms ending June 30, 2019 (two - advocacy group, consumer/family); five vacancies for terms ending June 30, 2021 (four-advocacy group, consumer/family; one-provider)
3. Historic Preservation Commission - one vacancy for a three year term ending December 31, 2021; one vacancy for a 3-year term ending December 31, 2020; two vacancies for 3 year terms ending December 31, 2019
4. Eastern Iowa Regional Housing Authority Board - one vacancy for a 2-year term ending July 1, 2019
5. Airport Board of Adjustment - two vacancies for 5 year terms ending February 15, 2021 (man and woman)
6. Eminent Domain Compensation Commission - ten vacancies for 1-year terms ending June 30, 2019 - (four Owners-City Property; two Bankers, Auctioneers, Appraisers, Property Managers and three Licensed Real Estate Salespersons and one Farmer, Owner-Operators)
7. Library District Board of Trustees - one vacancy for an unexpired term ending June 30, 2021 (must reside within the unincorporated area of Dubuque County) (man)
8. Sunnycrest Manor Advisory Board of Directors - one vacancy for a 4-year term ending December 31, 2022 (man or woman)
9. Notice of Vacancy (1)- Dubuque County Catfish Creek Watershed - one vacancy for an unexpired term ending December 31, 2021 posted 05-13-19
10. Notice of Vacancy (1) - The Fire Department Loan Fund Committee - one vacancy for a 4-year term ending June 30, 2023 (man or woman) posted 05-13-19

10. PERSONNEL REQUISITIONS

- A. TPT Urban Youth Crew Members for Conservation - 4 positions
- B. TPT Urban Youth Crew Leader for Conservation - 1 position
- C. TPT Interns for the County Attorney's office - 2 positions
- D. PFT Clerk IV for County Attorney's office

11. TABLED AND PENDING ITEMS

12. PUBLIC COMMENTS- **At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please go to the podium, state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements**

8:15 a.m. Work session with County Engineer

- A. Discussion on quote for crack sealing on Farley Road
- B. Discussion on quote for micro surfacing on Skyline Rd
- C. Engineer's report
- D. General Road Department Discussion

8:45 a.m. Entrance Permit

#19-17 Ned Oberbroeckling and Dean & Merlin Bartels

12:00 p.m. Entrance Permits

#19-18 Kenneth & Diane Hannan

#19-19 John O'Brien

#19-21 Raymond & Gloria McDonald and Laura Feldermann

12:30 p.m. Lunch break

1:00 p.m. GENERAL RELIEF HEARINGS

2:15 p.m. Work session to discuss ATV/UTV implementation

2:45 p.m. Work session to discuss West Campus contingency allowances

- Contingency Allowance Cost Review
 - Proposal Request 16 (Jib Crane Footings at Shop)
 - Proposal Request 17 (Revise Control Valves on VRF System)
 - COR 15 (ASI #2 Structural Revisions at Office - Steel Connections)
 - COR 16 (Lintels at Office Louvers)
 - Proposal Request 15 (Infrastructure for Cameras and Low Voltage)
 - Other Proposal Request Costs, as Required

- Project Schedule
- Electronic Elements at Monument Sign off Seippel Road

3:30 p.m. Work session with Budget Director to discuss FY19 budget amendment #3 and potential FY20 amendment #1 (90mins)

If you require the assistance of auxiliary aids or services to participate in this meeting because of a disability, immediately call the County Auditor's Office at 589-4499 or the County Personnel Office at 589-4445. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.