

NOTICE TO BIDDERS

1. Sealed proposals will be received at the office of the Auditor of Dubuque County in the Courthouse, Dubuque, Iowa, until 4:00 P.M. on Monday, March 27, 2017 and opened on Monday, March 27, 2017 at the 5:30 p.m. meeting of the Dubuque County Board of Supervisors for the Farley Shop replacement, Project FARLEY SHOP for the Dubuque County Secondary Roads Department.
2. A certified check or a cashier's check made payable to either Dubuque County or the Contractor, drawn upon a solvent bank, or a bid bond or proposal guarantee in an amount set forth in the proposal form, shall be filed with each proposal. A cashier's check, made payable to the Contractor, shall contain an unqualified endorsement to Dubuque County, signed by the Contractor or an authorized agent of the Contractor. If a contractor is awarded the contract, the Contractor shall file with Dubuque County an additional bond in the amount of not less than 100 percent of the contract sum securing the performance of the contract within 15 days of approval or awarding of the contract. Failure to execute that contract, file the second bond, or a certificate of insurance within 15 days of the date of the approval for the awarding of the contract as herein provided, will be just and sufficient cause for the denial of the award and forfeiture of the proposal guarantee.
3. All proposals must be filed on the forms furnished by Dubuque County, sealed and plainly marked. Proposals containing any reservations not provided for in the forms furnished may be rejected, and the County Board reserves the right to waive technicalities and to reject any or all proposals. Proposal forms may be seen and secured at the office of the County Engineer or County Auditor.
4. In keeping with the principles of Equal Employment Opportunity and the Civil Rights Act of 1964, no employee shall be favored or discriminated against in the hiring and placement process because of race, religion, color, sex, national origin, age, physical or mental disability, political affiliation or other non-merit factors, unless bona fide occupational requirements necessitate selective hiring.
5. Consideration will be given to a locally owned business if costs and other considerations are relatively equal.
6. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and also, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country, which gives or requires a preference to bidders from that state or foreign country both, on projects in which there are no Federal Funds involved..
7. It is the policy of Dubuque County that Minority, Women and Disadvantaged Business Enterprises shall be given maximum practicable opportunity to participate in the performance of contracts financed in whole or in part with county funds, notwithstanding Chapters 23A.3 and Chapter 73 of the Code of Iowa.
8. Dubuque County requires that potential vendors employing personnel required to hold Commercial Drivers Licenses must comply with the provisions of the Commercial Driver's License Regulations, Code of Federal Regulations, Title 49, Part 382, and comply with procedures for the administration of the Department of Transportation substance abuse prevention program.

March 13, 2017, Board of Supervisors of Dubuque County, Iowa.

By: Denise M. Dolan, Dubuque County Auditor

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BIDDING PROPOSAL – DUBUQUE COUNTY

Type of Work: Building Construction
 Length (Miles): N/A

Project No. Farley Shop Replacement

Letting Date: March 27, 2017 - 5:30 P.M. Dubuque County Supervisors Meeting. Proposals must be received no later than 4:00 P.M., Monday, March 27, 2017 at the Dubuque County Auditor's Office in the Courthouse, 720 Central Ave., Dubuque, IA 52001

Location/Description: Construction of a new 100' x 200' maintenance building on the county property at 209 3rd St. NW, Farley, Iowa 52046.

Special Provisions: Contractor shall maintain access to landowner as specified in plans.

DBE Goal %	Amount of Proposal Guaranty	Working Day Contracts		Calendar Date Contracts	Liquidated Damages Per Day
		Working Days	Late Start Date	Completion Date	
	\$37,500			Dec 1, 2017	\$1,200 per day

Total Project Cost Bid = \$ _____

The bidder hereby certifies that no other principal is involved in or has an interest in this proposal; that the bidder has thoroughly examined the plans and specifications and this proposal form and is aware of the special provisions contained herein; that the bidder has examined the site of the work and understands that the quantities of work required by the plans and specifications are approximate only and are subject to increases and decreases; that the bidder understands that all quantities of work actually required must be performed and that payment therefore shall be at the unit prices stipulated herein; that the bidder proposes to timely furnish the specified materials in the quantities required and to furnish the machinery, equipment, labor and expertise necessary to competently complete this project by the time specified; that no state or county official or employee has a direct or indirect interest in the contract which would cause violation of Iowa Code Section 314.2; that the bidder has made no agreement with any supplier of motor fuel or special fuel which will result in a violation of Iowa Code Section 452A.17(8),

Acceptance of a bid by the county is subject to confirmation and review and no contract enforceable by the bidder is created until execution of a written contract by all parties. If this bid is accepted, bidder agrees: to execute a formal contract within thirty days of the date of approval for award and furnish a performance bond in an amount equal to the contract award as security for the full and complete performance of the contract in accordance with the plans and specifications or forfeit the proposal guaranty furnished herewith. Upon execution of a written contract by all parties, the contractor agrees to begin work in accordance with the contract documents and to either complete the work within the contract period or pay liquidated damages, which shall accrue at the daily rate specified above, for each additional working day the work remains uncompleted; to perform all "extra work" required to complete the project at unit prices or lump sums to be agreed upon in writing prior to commencement of such "extra work" or, if prior agreement cannot be reached, to perform the work on a "force-account basis" as provided in the specifications.

Enclosed herewith is a certified check, credit union share draft. Cashier's check, bank draft on a solvent bank or a bid bond in the penal sum shown in the contract document as a proposal guaranty. It is understood by bidder that the said guaranty document shall be retained by Dubuque County as a forfeiture in the event the formal contract is not executed or performance bond is not furnished if the award is made to the undersigned.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa where applicable.

The signing of this Bid document shall serve as an unsworn declaration that I (the owner, partner, President, other corporate officer, or an authorized representative) hereby certify under penalty of perjury under the laws of the United States and the State of Iowa that I have read, understand, and accept the Bidding Certifications and other provisions contained in the proposal notice/notice to bidders and the DBE contract provisions (if a DBE goal has been set).

Proposal of _____ Phone _____
Name of Bidder

Address City State Zip Code

Email Cell Phone Fax

Signatures are to be by authorized agent; if joint venture, each should sign.

Signature Date Signature Date

SCHEDULE OF PRICES

Project No. Farley Shop Replacement

County: **Dubuque**

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NOTE: Dubuque County is a designated exempt entity as authorized by Iowa Code 422.42(15)(16) and 422.47(5). The Contractor is eligible to receive an exemption from the State of Iowa Sales Tax and Local Option Tax. Dubuque County expects the Contractor to obtain the sales tax exemption. State of Iowa Sales Tax shall not be included in the bid. The Contractor will be provided with a Certificate and "authorized letter" which may be used to purchase materials used on the specific contract without paying sales tax. Unit bids must be typed or shown in ink or the bid will be rejected.

Line No.	Item on which bid is based. Bidder shall show unit price and extension for each item and total for each group.	Item Quantity	Unit	Unit Price		Amount	
				Dollars	Cents	Dollars	Cents
1	Building Demolition	1.00	ls	\$		\$	
2	Removal of Asbestos	1.00	ls	\$		\$	
3	Site Grading	1.00	ls	\$		\$	
4	3/4" Modified Subbase or Special Backfill	4300.00	tons	\$		\$	
5	Class C Concrete-Building Approach Pavement	50.00	cy	\$		\$	
6	Class C Concrete-Building Slab	495.00	cy	\$		\$	
7	Class C Concrete-Crane Footing	12.00	cy	\$		\$	
8	Building, As per specification	1.00	ls	\$		\$	
9	Electrical	1.00	ls	\$		\$	
10	Communications/Network Installation	1.00	ls	\$		\$	
11	Heating System	1.00	ls	\$		\$	
12	Cooling System	1.00	ls	\$		\$	
13	Plumbing	1.00	ls	\$		\$	
14	Silt Fence	750.00	lf	\$		\$	
15	Mobilization	1.00	ls	\$		\$	
TOTAL						\$	

FARLEY SHOP BUILDING-DUBUQUE COUNTY

SCHEDULE OF MATERIALS

NOTE: PLEASE SPECIFY THE BRAND AND MODEL NUMBER OF EACH MATERIAL TYPE WITHIN BID. CONTRACTOR MUST FILL OUT THIS FORM FOR BID TO BE ACCEPTED.

MATERIAL	BRAND	MODEL NO.
50 GALLON WATER HEATER		
SINK FAUCETS		
SINKS		
SHOWER STALL		
TOILETS		
OVERHEAD DOORS		
EXTERIOR DOORS		
INTERIOR DOORS		
EXTERIOR DOOR KNOBS		
INTERIOR DOOR KNOBS		
OVERHEAD DOOR OPENERS		
VENTILATION SYSTEM		
URINAL		
WINDOWS		
OIL SEPARATOR PIT		