

MINUTES OF JANUARY 23, 24,25,26, 30, 31, FEBRUARY 8 & 10, 2017
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein, Jay Wickham, and Dave Baker
Chair Wickham called the meeting to order at 9:30 a.m.

EXECUTIVE SESSION PER IOWA CODE 21.5 (1)(J)

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with County Attorney Ralph Potter, Dubuque City Manager Mike Van Milligen, Budget Director Michelle Patzner, and Administrative Assistant Mary Ann Specht per Iowa Code 21.5(1)(J).

WORKSESSION WITH COTTINGHAM AND BUTLER

Upon returning to regular session, the Board met with Benefit Executive Mike Johns, Mallory Steffen, and Nikki Goldsmith of CISCO, Deputy Sheriff Shane Bockenstedt, Budget Director Michelle Patzner, and Administrative Assistant Mary Ann Specht.

Johns presented a history of costs and health insurance usage showing the county with a favorable rate. The increase for the FY 18 will be .52% with a two-year rate lock.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 12:20 p.m.

WORKSESSION WITH SHERIFF

Upon reconvening at 12:25 p.m. the Board met with Sheriff Joe Kennedy and Deputy Sheriff Shane Bockenstedt.

When the deputies volunteer to work extra shifts at venues outside their realm of duty the question has come up about workers compensation coverage. Deputies are usually hired at a lower rate of pay and if injured are not covered under the county's insurance.

Klein told Kennedy to contact the Cedar Rapids Police Department. They have a system in place that works well for venues.

WORKSESSION WITH TREASURER

The Board met with County Treasurer Eric Stierman and City Assessor Rick Engelken. A small business with a building on leased land is behind on the property taxes. Miscommunication between new and previous owners has the property in delinquency. Stierman

wanted the Board to be knowledgeable when the resolution is presented.

GENERAL ASSISTANCE HEARINGS

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case J-3-39.

Upon returning to regular session, motion by Baker, seconded by Klein, carried unanimously, to approve partial rent assistance for case J-3-39.

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case M-10-33.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to approve partial assistance for case M-10-33.

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case H-10-14.

Upon returning to regular session, motion by Wickham, seconded by Klein, to deny assistance to case H-10-14. Motion carried with Klein and Wickham voting aye and Baker voting nay.

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case H-10-15.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to deny assistance to case H-10-15.

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case M-10-32.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to deny assistance to case M-10-32.

Motion by Klein, seconded by Baker, carried unanimously, to deny assistance to case J-3-38 and case R-5-37 due to not showing up for hearing.

WORKSESSION WITH FEH REGARDING 5TH FLOOR PROJECT

The Board met with FEH representative Kevin Eipperle and Kim Bellmann, Maintenance

22 (January 23, 24, 25, 26, 30, 31, Feb 8 & 10)

Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, GIS Project Coordinator Jeff Miller, Deputy Elections Commissioner Jenny Hillary, Deputy Sheriff Shane Bockenstedt, and Administrative Assistant Mary Ann Specht.

Soeder stated the purging of records on 5th floor is pretty much complete with the moving of files to the new storage building to take place the first week of February.

There were a few changes considered to accommodate keeping the employee break room on 5th floor rather than relocating to the Old Jail.

WORKSESSION WITH STAFF

Administrative Assistant Mary Ann Specht spoke about Board appointments on various committees. There are two- four year terms coming up on the Catfish Creek Watershed board. An organization similar to the GDDC is asking for assistance from the County. Specht is to get an information packet to see what they are about.

Specht asked about the line item on the agenda for public comment if that could have a time limit for each person. She had researched this and found most counties have a 3-5 minute limit. The Board agrees a limitation would be most efficient. They also discussed moving the item to the beginning of the agenda to allow for comments to be heard prior to discussion.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 3:35 p.m.

WORKSESSION WITH ZONING ADMINISTRATOR

The Board met with Zoning Administrator Anna O'Shea, Engineer Anthony Bardgett, Sarah Duve and Russell Duve.

They explained they would like to build the road on their property off Mud Lake Road to the low-volume standards due to so few who use it. There is a resolution later in the meeting.

WORKSESSION WITH COUNTY ENGINEER

The Board met with Administrative Assistant Mary Ann Specht and County Engineer Anthony Bardgett who had the plans for the Farley Shop replacement. This is ready to go out for bid but a public hearing needs to be held.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 5:20 p.m. until 5:30

p.m.

APPROVAL OF MINUTES OF JANUARY 9,16,17, 2017

Motion by Klein, seconded by Baker, carried unanimously, to approve the minutes.

CONSENT ITEM

Quarterly report of the Dubuque County Recorder.

Motion by Becker, seconded by Klein, carried unanimously, to approve the above consent item.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#11-38-16 - FREDERICK & DARLA HOGAN - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Wickham opened the public hearing.

Zoning Administrator Anna O'Shea explained the Hogan's property once had a residence on it that had burned down. The Hogan's would like to build a new house to accommodate both their decreased health as well as plant apple and hazel nut trees.

Mr. Hogan stated the anhydrous ammonia tanks across the road are now gone so he feels better about building and living there.

Motion by Baker, seconded by Klein, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#11-38-16 - FREDERICK & DARLA HOGAN - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#11-38-16 Frederick & Darla Hogan A-1 Agricultural to A-2 Agricultural Residential

The applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential 1.25 acres more or less, to allow for a new home to be built and to allow for an apple/fruit tree orchard on the property. The property located .42 miles north of the City of Farley along Holy Cross Road is legally described as Lot 2 SW ¼ SE ¼ Section 6, (T88N R1W) Taylor Township, Dubuque County, Iowa.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday January 23, 2017.

Motion by Klein to deny because it does not fit A-2 in any way shape or form. Due to lack of a second the motion died.

Wickham pointed out this is not spot zoning and not a split from a larger parcel.

Baker pointed out this was approved unanimously, by the zoning board and he falls on the side of property owners rights.

Motion by Baker, seconded by Wickham, to approve the re-zoning. Motion carried with Baker and Wickham voting aye, and Klein voting nay.

Motion by Baker, seconded by Klein, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Baker, seconded by Klein, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#12-39-16 - CYRIL & MARILYN WOLFE REVOCABLE TRUST AND CHARLES WOLFE - A-2 AGRICULTURAL RESIDENTIAL

Chair Wickham opened the public hearing.

Zoning Administrator Anna O'Shea explained the applicants are requesting to rezone 1.5 acres more or less from A-1 Agricultural to A-2 Agricultural Residential to separate the farmhouse and buildings on the west side of the road for estate purposes.

Motion by Klein, seconded by Baker, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#12-39-16 - CYRIL & MARILYN WOLFE REVOCABLE TRUST AND CHARLES WOLFE - A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#12-39-16 Cyril & Marilyn Wolfe Revocable Trust & Charles Wolfe A-1 Agricultural to A-2 Agricultural Residential

The applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential 1.5 acres more or less, to separate the farmhouse and buildings on the west side of the road for estate purposes. The property located 3.24 miles east of the City of Cascade along Whitewater Drive, is legally described as SE NW Section 36, (T87N-R1W) White Water Township, Dubuque County, Iowa.

1. That 1.5 acres more or less around the home be rezoned to A-2, Agricultural/Residential for one home only and the remainder will stay A-1, Agricultural.
2. That the balance of the parcel is not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday January 23, 2017

Motion by Klein, seconded by Baker, carried unanimously, to approve the rezoning.

Motion by Klein, seconded by Baker, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion Klein, seconded by Baker, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#12-40-16 - CYRIL & MARILYN WOLFE REVOCABLE TRUST AND JAY WOLFE - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Wickham opened the public hearing.

Zoning Administrator Anna O'Shea and Jay Wolfe were present. Klein asked what happens if the mobile home is removed from the property. O'Shea explained that there would be a parcel with A-2 zoning without a residence. It would revert back to A-1.

Motion by Klein, seconded by Baker, carried unanimously, to close the public hearing.

Motion by Klein, seconded by Baker, carried unanimously, to table until the next meeting.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#12-41-16 - RICHARD & GEORGIA GOEBEL - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Wickham opened the public hearing.

Zoning Administrator Anna O'Shea and Richard Goebel were present. O'Shea explained that the applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential, 2.29 acres more or less, to allow for the sale of 20 acres and to allow for the construction of a new home on 2 acres of the 20 acres being sold.

Motion by Baker, seconded by Klein, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#12-41-16 - RICHARD & GEORGIA GOEBEL - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#12-41-16 Richard & Georgia Goebel A-1 Agricultural to A-2 Agricultural Residential
The applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential 2.29 acres more or less, to allow for the sale of 20 acres and to allow for the construction of a new home on 2 acres of the 20 acres being sold. The property located 1.05 miles south of the City of Luxemburg along Clear Creek Road, is legally described as Lot 3 E ½ NE and the SW NE and the NW NE all in Section 27, (T90N-R2W) Liberty Township, Dubuque County, Iowa.

1. That 2.29 acres more or less around the new home and shed be rezoned to A-2, Agricultural/Residential for one home only and the remainder will stay A-1, Agricultural.
2. That the balance of the parcel is not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday January 23, 2017

Motion by Baker, seconded by Klein, carried unanimously, to approve the rezoning.

Motion by Baker, seconded by Klein, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Baker, seconded by Klein, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

NOTICE OF PUBLIC HEARING - AMENDMENTS TO ZONING ORDINANCE - ZC#01-01-17 KENNETH & LOIS REUTER AND OAKLAND FARMS REAL ESTATE CO. M-1 INDUSTRIAL & R-1 RURAL RESIDENTIAL TO R-2 SINGLE FAMILY RESIDENTIAL; ZC#01-02-17 PATRICK & CATHERINE DONOVAN AND KEVIN & MELISSA DONOVAN A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL; ZC#01-03-17 DENNIS WATTERS/JEFF & HANNAH HEIAR A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL; ZC#01-04-17 THOMAS & NANCY KRAMER AND JASON KRAMER A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL; ZC#01-05-17 SHIRLEY KLEIN ESTATE AND MARK & KATHY KLEIN FAMILY TRUST A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Motion by Klein, seconded by Baker, carried unanimously, to advertise for a public hearing to be held on Monday, February 13, 2017 at 9:00 a.m. for the above-mentioned Amendments to Zoning Ordinance.

RESOLUTION 17-016 - APPROVE FINAL PLAT OF BRADLEY ACRES - SECTION 36 - TABLE MOUND TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, BRADLEY ACRES, comprised of Lot 1-1 of the West ½ of the NW ¼ Section 36, T88N, R2E, of the 5th PM, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create two (2) lots, namely Lot 1 and Lot 2 of Bradley Acres in Section 36, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque Planning Services; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-016.

RESOLUTION 17-017 - APPROVE FINAL PLAT OF GINDORFF SUBDIVISION PLAT 2 - SECTION 36 - VERNON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, GINDORFF SUBDIVISION PLAT 2, comprised of Lot 1 and Lot 2 of Gindorff Subdivision in Section 36, T88N, R1E, of the 5th PM, Vernon Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) lots into three (3) new lots, namely Lot 1, Lot 2 and Lot 3 of Gindorff Subdivision Plat 2 in Section 36, Vernon Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-1, Rural Residential district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-017.

RESOLUTION 17-018 - APPROVE FINAL PLAT OF LOT 8 AND LOT D OF TAMARACK SE FOURTH SUBDIVISION - SECTION 14 - TABLE MOUND TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, LOT 8 AND LOT D OF TAMARACK SE FOURTH SUBDIVISION, comprised of Lot C of Tamarack SE Fourth Subdivision Section 14, T88N, R2E, of the 5th PM, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create two (2) lots, namely Lot 8 and Lot D of Tamarack SE Fourth Subdivision in Section 14, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque Planning Services; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the M-1, Industrial district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-018.

RESOLUTION 17-019 - APPROVE FINAL PLAT OF GOEBEL FARM SUBDIVISION - SECTION 27 - LIBERTY TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final

Plat of Survey for, GOEBEL FARM SUBDIVISION, comprised of the NW ¼ NE ¼, the SW ¼ NE ¼ and Lot 3 of the E ½ of the NE ¼ , all in Section 27, T90N, R2W, of the 5th PM, Liberty Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat three (3) lots into three (3) new lots, namely Lot 1, Lot 2 and Lot 3 of Goebel Farm Subdivision in Section 27, Liberty Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and A-2 Agricultural Residential districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-019.

RESOLUTION 17-020 - APPROVE FINAL PLAT OF CITY VIEW ACRES 2ND ADDITION - SECTION 30 - NEW WINE TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, CITY VIEW ACRES 2ND ADDITION, comprised of Lot 2, Lot 1-1 and Lot 2-1 City View Acres and Lot 1 of Holscher Place all in Section 30, T89N, R2W, of the 5th PM, New Wine Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat four (4) lots into two (2) new lots, namely Lot 1 and Lot 2 of City View Acres 2nd Addition in Section 30, New Wine Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dyersville and

the City of Dyersville Planning and Zoning Commission; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and R-1, Rural Residential districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-020.

RESOLUTION 17-021 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT Food Services Worker	01-19-17	Kelsey Dallefeld	\$ 9.74
Sunnycrest	PPT PI/CNA	09-02-16	Heather Kress	\$12.41
Sunnycrest	PPT Food Service Worker	01-05-17	Zach Rogerson	\$ 9.74

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-021.

RESOLUTION 17-022 - APPOINTMENT OF WEED COMMISSIONER

WHEREAS, Dubuque County is required to appoint a 2017 Weed Commissioner for Dubuque County per Iowa Code 317 and;

WHEREAS, the requirement to be appointed as a county Weed Commissioner per Iowa Code 317 states that the appointee is required to meet Iowa Department of Agriculture and Land Stewardship (IDALS) standard of possession of a Commercial Pesticide Certification for Category 1A, or Category 6, Right of Way Pest Control.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors appoints Nathan Sisler, Dubuque County Conservation Deputy Director who is in possession of a Commercial Pesticide Applicator, Licence #23011, Category 6.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-022.

RESOLUTION 17-023 - AUTHORIZE PAYMENT #101 FOR JUMPSTART FEDERAL HOUSING

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 2,793.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 101 in the amount of \$ 2,793 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-023.

RESOLUTION 17-024 - APPROVE SUBORDINATION AGREEMENT

WHEREAS, Mindi M Fye has received financing through Community Development Block Grant 08-DRH-204; and

WHEREAS, the project has also received financing from Mediapolis Savings Bank; and

WHEREAS, the project is modifying the mortgage with Mediapolis Savings Bank and is requesting subordination of the CDBG funding, which is a forgivable loan.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors

approves the subordination agreement and authorizes Board members to sign the agreement.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-024.

DUPLICATE WARRANT - CJ COOPER

Motion by Baker, seconded by Klein, carried unanimously, to approve the duplicate warrant.

RESOLUTION 17-025 - APPROVE EMS LOAN AGREEMENT WITH CENTRALIA/PEOSTA FIRE DEPARTMENT

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-025.

RESOLUTION 17-026 - APPROVE CONTRACTS WITH JIM SCHROEDER CONSTRUCTION FOR BRIDGE REPLACEMENT ON KEMP ROAD

WHEREAS, bids were received at the Iowa Department of Transportation State Letting on December 20, 2016 for Project BROS-C031(80)--8J-31, the bridge replacement project on Kemp Road (0.03 miles south of US 52), and Jim Schroeder Construction, Inc. of Bellevue, Iowa submitted the low bid of \$293,788.41, and

WHEREAS, the Iowa Department of Transportation and Jim Schroeder Construction, Inc. have submitted the necessary contract documents,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary contract documents for said project.

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-026.

RESOLUTION 17-027 - APPROVE SUBMISSION OF SURFACE TRANSPORTATION PROGRAM FUNDING APPLICATION TO THE DMATS BOARD FOR STP FUNDING FOR USE ON THE PAVING PROJECT ON OLD HIGHWAY ROAD FROM SEIPPEL ROAD TO SUNDOWN ROAD

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that Anthony Bardgett, County Engineer of Dubuque County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to submit a SurfaceTransportation Program Funding Application to the DMATS Board for Surface

Transportation Program Funding for use on the following project:

1. Old Highway Road Paving; on Old Highway Road from Seippel Road to Sundown Road

THEREFORE BE IT FURTHER RESOLVED by the Board of Supervisors of Dubuque County, Iowa that Dubuque County shall contribute the required matching funds for the project and shall maintain or cause to be maintained the completed improvements in a manner acceptable to the Iowa DOT and FHWA.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-027.

RESOLUTION 17-028 - APPROVE TEMPORARY ONE LANE CLOSURE OF APPROXIMATELY ONE HALF MILE OF MUD LAKE ROAD FROM KOLTES LANE TO CIRCLE RIDGE ROAD IN RURAL SAGEVILLE

WHEREAS, the Friends of Dubuque County Conservation will be holding its Sprint Triathlon Event on Saturday, July 15, 2017 in rural Sageville, Iowa, and

WHEREAS, the Dubuque County Conservation Department on behalf of the Friends of Dubuque County Conservation has requested a temporary one lane road closure of approximately one half (0.5) mile of county road Mud Lake Road from the intersection of Koltes Lane to Circle Ridge Road in rural Sageville, Iowa from 10:00 am to 12:00 pm on Saturday, July 15, 2017, and

WHEREAS, emergency vehicles will have access, if necessary, during the temporary closure,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa do hereby approve the temporary one lane closure of approximately one half (0.5) mile of county road Mud Lake Road from the intersection of Koltes Lane to Circle Ridge Road in rural Sageville, Iowa from 10:00 am to 12:00 pm on Saturday, July 15, 2017.

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-028.

RESOLUTION 17-029 - APPROVE DUVE LANE LOW VOLUME LOCAL ROAD

WHEREAS, on November 3, 2008 the Dubuque County Board of Supervisors approved Resolution # 08-286 for a Final Plat of Survey for DUVE RANCH NO 2, in Sections 10 & 15, T90N R2E, of the 5th PM, Peru Township, Dubuque County, Iowa; and

WHEREAS, Section 2 of said resolution stated “That the new road must be built according to the engineered road plans approved by the County Engineer before any new homes will be issued Zoning Certificates accessing off of Duve Lane”; and

WHEREAS, the Board of Supervisors approved an amendment to the Dubuque County Subdivision and Platting Ordinance on December 21, 2016 that allows Low Volume Local Roads to be built to a lesser standard than was required by the ordinance; and

WHEREAS, Duve Lane qualifies as a Low Volume Local Road because the existing lots are zoned R-1, Rural Residential or have at least a 50' setback from the road and there are only 6 addresses along that road at the present time.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is still regulated by Resolution # 08-286, except for Section 2 of that resolution.

Section 2. That the new Section 2 of that resolution is amended to state "That Duve Lane qualifies as a Low Volume Local Road and may be built with a 20' road top instead of 22' wide road top, zero shoulders instead of 4' shoulders and with an 8" stone base and 2" gravel top, instead of an 8" stone base and 2" asphalt top" per Section 2-42.3 of the Dubuque County Subdivision and Platting Ordinance.

Section 2. That the above amended resolution be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said resolution.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-029.

RESOLUTION 17-030 - APPROVE QUARTERLY CLAIM FOR D.A.R.E.

WHEREAS, Dubuque County has received a Substance Abuse Grant from the Iowa Department of Public Health for FY2017 and is required to file quarterly claims for reimbursement one-fourth (1/4) of the expenses incurred in connection with the D.A.R.E. program.

THEREFORE, the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the 2nd Quarter Report for reimbursement of expenses for the 2017 County Substance Abuse Grant in the amount of \$3,098.42.

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-030.

RESOLUTION 17-031 - APPROVE SEMI-ANNUAL STATUS REPORT FOR D.A.R.E.

WHEREAS, Dubuque County has received a Substance Abuse Grant from the Iowa Department of Public Health for FY2017 and is required to file a Semi-Annual Status Report in connection with the D.A.R.E. program.

THEREFORE, the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Status Report in connection with the D.A.R.E. program.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-031.

RESOLUTION 17-032 - APPROVE AMENDED RESOLUTION 16-171 ADDING A DEPUTY

WHEREAS, on June 27, 2016, the Board of Supervisors approved deputies in the offices of the County Attorney, Auditor, Recorder, Sheriff and Treasurer for the fiscal year 2017; and

WHEREAS, one additional deputy has been designated by County Sheriff Joe Kennedy.

NOW THEREFORE BE IT RESOLVED that this resolution will amend Resolution Number 16-171 to add the following deputy to the office of the Dubuque County Sheriff: Ashlee Hoffmann, effective December 12, 2016;

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-032.

RESOLUTION 17-033 - APPROVE TAX ABATEMENT

WHEREAS, Moo Java Inc is currently the owner of parcel #DUBA1025276902, 102828903 a building on leased land. It has had delinquent taxes since the 2007 Assessment year. Recently we discovered that the building has changed hands and was not in use for a number of years. We were billing a person that was no longer around the area and the current owner thought he was paying the tax on the building along with his other taxes on the property. Working with the City Assessor, we concluded in conjunction with the current owner that taxes are owing from the 2013 Assessment year resulting in \$1,584 for the past 3 years. After applying \$1,584 in taxes we will need to abate \$6,978 of which \$3,379 is tax, \$3,563 in interest and \$36.00 in cost from the 2015 tax records.

NOW THEREFORE BE IT RESOLVED by the Dubuque County Board of Supervisors, in accordance with the 2015 Iowa Code Chapter 445.63, \$6,978 shall be abated.

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-033.

PROOFS OF PUBLICATION - ZONING CASES

- 1) ZC#11-38-16 Frederick & Darla Hogan A-1 Agricultural to A-2 Agricultural Residential
- 2) ZC#12-39-16 Cyril & Marilyn Wolfe Revocable Trust & Charles Wolfe A-1 Agricultural to A-2 Agricultural Residential
- 3) ZC#12-40-16 Cyril & Marilyn Wolfe Revocable Trust & Jay Wolfe A-1 Agricultural to A-2 Agricultural Residential
- 4) ZC#12-41-16 Richard & Georgia Goebel A-1 Agricultural to A-2 Agricultural Residential

Motion by Baker, seconded by Klein, carried unanimously, to receive and file the proofs.

COMMUNICATION - FROM DUTRAC COMMUNITY CREDIT UNION REQUESTING TO BE A DEPOSITORY FOR DUBUQUE COUNTY FUNDS

Motion by Klein, seconded by Baker, carried unanimously, to receive and file and refer to County Treasurer.

COMMUNICATION - FROM JEFF CORKERY REGARDING CHESTERMAN ROAD TUNNEL

Motion by Baker, seconded by Klein, carried unanimously, to receive and file and refer to County Engineer.

COMMUNICATION - FROM MERCY MEDICAL CENTER REGARDING A REQUEST FOR AN OPIOID EPIDEMIC WORKSESSION

Motion by Klein, seconded by Baker, carried unanimously, to receive and file and refer to Administrative Assistant to schedule worksession.

COMMUNICATION - TO TEAMSTERS LOCAL 120 REGARDING RESPONSE AND INITIAL POSITIONS FOR FY18 COLLECTIVE BARGAINING FOR THE COURTHOUSE UNIT

Motion by Baker, seconded by Klein, carried unanimously, to approve the letter.

COMMUNICATION - TO TEAMSTERS LOCAL 120 REGARDING RESPONSE AND INITIAL POSITION FOR FY18 COLLECTIVE BARGAINING FOR THE ROAD DEPARTMENT UNIT

Motion by Klein, seconded by Baker, carried unanimously, to approve the letter.

APPOINTMENT - SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS

Motion by Baker, seconded by Wickham, carried unanimously, to appoint Ron Healey to the Sunnycrest Manor Operational Board of Directors.

Motion by Klein to appoint Wayne Demmer to the Sunnycrest Manor Operational Board of Directors. Motion died for lack of a second.

Motion by Baker to appoint Jean Becker to the Sunnycrest Manor Operational Board of Directors. Motion died for lack of a second.

Motion by Wickham, seconded by Baker, to appoint Allison Drahozal to the Sunnycrest Manor Operational Board of Directors. Motion carried with Baker and Wickham voting aye, and Klein voting nay.

PERSONNEL REQUISITIONS

Motion by Klein, seconded by Baker, carried unanimously, to approve the personnel requisition for one (1) temporary part-time Custodian at the Courthouse.

Motion by Klein, seconded by Baker, carried unanimously, to approve the personnel requisition for nine (9) temporary part-time County Conservation Aides.

Motion by Baker, seconded by Klein, carried unanimously, to approve the personnel requisition for four (4) permanent part-time Correctional Officers for the Sheriff.

PUBLIC COMMENTS

Wayne Demmer stated his disgust with the Board for appointing Ms. Drahozal. She is on the compensation board representing Recorder John Murphy. Her voting will be his vote. He also asked Supervisor Baker where his ideas are for coming up with revenue for Sunnycrest Manor; a subject he ran his campaign on.

Supervisor Daryl Klein addressed the Board. Recorder John Murphy posted a slang on Facebook leveling an accusation against Wayne Demmer and himself. Opinions are part of the job and everyone has the right to voice their opinion but what Murphy did was a specific accusation against Wayne and himself saying they purposely manipulated the budget of Sunnycrest to show a deficit. Charges are aimed at the Sunnycrest Board of Directors, Sunnycrest Administrator, staff, and Advisory Board because these people were involved with the Sunnycrest budget and the budget before this and the budget before that. This is a very well thought out process that basically Mr. Murphy is charging them with fraud. Klein asked the county attorney to contact both the Attorney General's office and the State Auditor's Office. The taxpayers have the right to know if they have crooks working for them. If proven true Klein will voluntarily resign. If found baseless, not fraudulent and not a fake crisis Murphy should resign from his position. This is inexcusable smearing other

elected officials and staff.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 7:43 p.m. until Tuesday, January 24, 2017 at 8:30 a.m.

BUDGET WORKSESSION - CONSERVATION

Upon reconvening at 8:30 a.m. on Tuesday, January 24, 2017, the Board met regarding the re-estimated FY17 and proposed FY18 budgets for Conservation. Present were Executive Director Brian Preston, Conservation Officer Nate Sisler, Conservation Board member Jeff Cue and Friend Member Bob Miller and Budget Director Michelle Patzner.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimate and FY18 proposed budgets for Conservation.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 10:20 a.m. for five minutes.

Upon returning to regular session, motion by Klein, seconded by Wickham to recess at 10:30 a.m. until 1:00 p.m.

BUDGET WORKSESSION - INFORMATION TECHNOLOGY, GENERAL SERVICES, STORAGE FACILITY

Upon reconvening at 1:00 p.m., the Board met regarding the re-estimated FY17 and proposed FY18 budget for Information Technology, General Services and Storage Facility. Present were Information Technology Superintendent Nathan Gilmore, Maintenance Superintendent Chris Soeder and Budget Director Michelle Patzner.

Gilmore presented current and future projects for Information Technology.

Motion by Wickham, seconded by Baker, carried unanimously, to recess at 2:14 p.m. for eight minutes.

Upon reconvening, the Board continued the worksession on Information Technology.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budget for Information Technology.

Gilmore would like to hire an outside source to do a salary survey of all positions in the county.

Maintenance Superintendent Chris Soeder presented the General Services and Storage

Facility FY17 re-estimate and FY18 proposed budgets.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the General Services and Storage Facility budgets.

GENERAL BUDGET DISCUSSION

The Board met with Budget Director Michelle Patzner for general budget discussions.

Following discussion, motion by Klein, seconded by Baker, carried unanimously, to recess at 4:07 p.m. until 8:30 a.m. Wednesday, January 25, 2017.

BUDGET WORKSESSION - SHERIFF

The Board reconvened at 8:30 a.m. on Wednesday, January 25, 2017 for a worksession with the Sheriff's department regarding the FY17 re-estimated and FY18 proposed budgets. Present were Sheriff Joe Kennedy, Chief Deputy Dave Riniker, Jail Administrator Mike Muenster, Maintenance Director Steve Hahlen, Sgt Dave Boardman, Assistant Jail Administrator Curt Schultz, Deputy Shane Bockenstedt, Patrol Captain Harley Potoff, Criminal Investigations Captain Dale Snyder, clerk Sue Gauer and Budget Director Michelle Patzner.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimate and FY18 proposed budgets of the Sheriff's Office with changes as discussed.

BUDGET WORKSESSION - JUVENILE PROBATION

The Board met with John McEnany, Juvenile Court Officer IV regarding the FY17 re-estimated and FY18 proposed budgets of Juvenile Probation.

Motion by Wickham, seconded by Baker, carried unanimously, to recess at 11:52 a.m. until 1:00 p.m.

BUDGET WORKSESSION - COUNTY ATTORNEY, MEDICAL EXAMINER, RISK MANAGEMENT

Upon returning to regular session, the Board met regarding the FY17 re-estimated and FY18 proposed budgets of the County Attorney, Medical Examiner and Risk Management. Present were County Attorney Ralph Potter, Medical Examiner Coordinator Gwen Hall Driscoll, and Budget Director Michelle Patzner.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets of the Medical Examiner.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets for Risk Management.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets of the County Attorney.

Motion by Baker, seconded by Klein, carried unanimously, to recess at 2:00 p.m. for five minutes.

BUDGET WORKSESSION - ZONING/URBAN CONSERVATION

Upon returning to regular session, the Board met regarding the FY17 re-estimated and FY18 proposed budgets of the Zoning department. Present were Zoning director Anna O'Shea, Urban Conservationist Eric Schmeichel, and Budget Director Michelle Patzner.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets of County Zoning and Urban Conservation.

Motion by Wickham, seconded by Baker, carried unanimously, to recess at 4:05 p.m. until Thursday January 26 at 8:30 a.m.

BUDGET WORKSESSION - AUDITOR, ELECTIONS, DISTRICT COURT, ECONOMIC DEVELOPMENT, DEBT SERVICES

Upon reconvening the Board met regarding the FY17 re-estimated and FY18 proposed budget for Elections/Auditor. Present were County Auditor Denise Dolan and Deputy Commissioner of Elections Jenny Hillary, GDDC President Rick Dickinson and Budget Director Michelle Patzner.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets of Elections and Auditor.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budget of the District Court.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budget of Debt Service.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budget of Economic Development.

Motion by Baker, seconded by Klein, carried unanimously, to recess at 10:00 a.m. for ten minutes.

BUDGET WORKSESSION - EMERGENCY SUPPORT SERVICES, REAL ESTATE MAPPING

Upon reconvening the Board met regarding the FY17 re-estimated and FY18 proposed budget for Emergency Support Services and GIS Mapping. Present were Auditor Denise Dolan, Emergency Management Director Tom Berger, GIS Project Coordinator Jeff Miller and Budget Director Michelle Patzner.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budget of Emergency Support Services.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budget of GIS Mapping.

Motion by Wickham, seconded by Baker to recess at 11:42 a.m. until 1:00 p.m.

BUDGET WORKSESSION - HUMAN SERVICES

Upon returning to regular session, the Board met with Budget Director Michelle Patzner regarding the FY17 re-estimated and FY18 proposed budgets for Human Services.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets for Human Services.

BUDGET WORKSESSION - RECORDER

The Board met with County Recorder John Murphy regarding the FY17 re-estimated and FY18 proposed budgets for the Recorder.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets for the Recorder.

BUDGET WORKSESSION - TREASURER

The Board met with County Treasurer Eric Stierman regarding the FY17 re-estimated and FY18 proposed budgets for the Treasurer.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets for the Treasurer.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 3:05 p.m. until 4:30 p.m.

NOTICE OF PUBLIC HEARING - REPLACEMENT OF SECONDARY ROADS FARLEY SHOP PROJECT

Upon reconvening motion by Klein, seconded by Baker, carried unanimously, to advertise for a public hearing to be held on Monday, February 13, 2017 at 9:00 a.m. for the above-mentioned Secondary Roads Project.

COMPENSATION BOARD RECOMMENDATION OF THE BOARD OF SUPERVISORS ANNUAL SALARY

Baker stated having just started on the Board as an elected official he would not feel right receiving a raise.

Motion by Wickham, seconded by Klein, carried unanimously, to set the raise for the FY18 proposed budget for the Supervisors at a 0% increase. Baker asked to clarify this is only for the Board and not the employees.

Motion by Wickham, seconded by Baker, carried unanimously, to recess at 4:37 p.m. until Monday, January 30, 2017 at 8:30 a.m. on Monday, January 30, 2017.

BUDGET WORKSESSION - BOARD OF HEALTH

The Board met with Health Director Patrice Lambert, Assistant Director Bonnie Brimeyer and Chair of the Board of Health Tim Daly regarding the FY17 re-estimated and FY18 proposed budgets for the Health department.

Representative Chuck Isenhardt spoke on heroin, opium, and the drug usage coalition.

Motion by Baker, seconded by Klein, carried unanimously, to take a two minute recess.

Chair Wickham called the Board back into session at 9:32 a.m.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets for the Board of Health budget, as amended.

BUDGET WORKSESSION - MHDS

The Board met with CPC Administrator Jody Jansen regarding the FY17 re-estimated and

FY18 proposed budgets for MHDS.

Motion by Baker, seconded by Klein, carried unanimously, to tentatively approve the FY17 re-estimated and FY18 proposed budgets for MHDS, as amended.

Supervisor Klein discussed the MHDD Region and requesting authorization to make a motion to remove Johnson County from our Region at the Regional Governing Board this Wednesday. Johnson County is under funded and not able to pay their contribution to the Region, leaving the Region to be underfunded or to pick up Johnson County's one million dollar deficit.

Motion by Baker, seconded by Wickham, carried unanimously, to go on record approving Supervisor Klein take action to remove Johnson County from the Region, at the upcoming meeting, if they don't comply.

BUDGET WORKSESSION - SUPERVISORS

The Board met with Administrative Assistant Mary Ann Specht regarding the re-estimated FY17 and proposed FY18 budgets for the Supervisors office.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimate and FY18 proposed budgets for the Supervisors.

BUDGET WORKSESSION - PERSONNEL

The Board met with Personnel Director Mary Ann Specht regarding the re-estimated FY17 and proposed FY18 budgets for the Personnel department.

Baker state he would like to see local attorneys contacted for labor relations services.

Motion by Klein, seconded by Baker, carried unanimously, to approve tentatively approve the re-estimated FY17 and proposed FY18 budgets, as presented.

Specht presented Project/Equipment Request for buying software for allowing employment applications online in-house, so the County can stop using Iowa Workforce Development/ Job Service of Iowa.

BUDGET WORKSESSION - HEALTH INSURANCE DEDUCTIBLE

The Board met with Budget Director Michelle Patzner regarding the budget for self-funding the County's health insurance deductible.

Motion by Wickham, seconded by Klein, carried unanimously, to approve the budget as presented.

Patzner requested that she be allowed to table and push back the discussion of the budget for Capital Projects and /Improvement Requests as she has not been feeling well and needs to talk with Conservation Director Brian Preston, IT Superintendent Nathan Gilmore, Sheriff Kennedy, and Maintenance Superintendent Chris Soeder regarding their requests. Patzner requested moving the approval of the Notice of Public Hearing to the February 27, 2017 meeting and holding the Public Hearing on the Budget at the March 13, 2017 meeting.

There was general discussion of what has been accomplished on the budget and how the process can be moved forward if Board does not know the amount of subsidy that will be needed by Sunnycrest. Baker wants to meet with someone from Sunnycrest or their Operations Board. Klein wants to stress the urgency of the Sunnycrest Budget to be completed, so the rest of the County's budget can be reviewed and acted upon.

Motion by Wickham, seconded by Baker, carried unanimously, to table general budget discussion that was scheduled for 1:00 p.m. today.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 11:00 a.m. until 8:30 a.m., on Tuesday, January 31, 2017.

BUDGET WORKSESSION - SECONDARY ROADS

Chair Wickham reconvened the meeting at 8:32 a.m. on Tuesday, January 31, 2017.

Chair Wickham recognized that today is the one year anniversary of the death of Supervisor Tom Hancock and also the week of his birthday. He asked for a moment of silence to reflect on Tom's impact on the County.

The Board met with County Engineer Anthony Bardgett. He presented the FY17 re-estimated and FY18 proposed budgets.

Dave Sampson of Cartegraph made a presentation on a Pavement Management software program.

Motion by Baker, seconded by Klein, carried unanimously, to promote Russell Weber to Assistant County Engineer.

Motion by Klein, seconded by Baker, carried unanimously, to tentatively approve the FY17 re-estimate and FY18 proposed Secondary Roads budgets, as presented.

Motion by Baker, seconded by Klein, carried unanimously, to recess at 10:32 a.m. until 1:00 p.m.

BUDGET WORKSESSION - GENERAL DISCUSSION

The Board reconvened at 1:00 p.m. to meet regarding the County contribution to Sunnycrest Manor. Present were Sunnycrest Administrator Cris Kirsch, Operations Board members Craig Takes and Dave Gaylor.

Motion by Baker, seconded by Klein, carried unanimously, to recess at 2:37 p.m. until 8:30 a.m. on Wednesday, February 8, 2017.

The Board reconvened at 8:30 a.m. on Wednesday, February 8, 2017.

RESOLUTION 17-034 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME RATE	P A Y
Sunnycrest	PFT PICNA	01-19-17	Abigail Riley	\$12.41
Sunnycrest	PPT CNA	07-28-16	Brianna Leach	\$12.41
Sunnycrest	PPT Food Services Worker	01-05-17	Felipe Lopez	\$ 9.74
Sunnycrest	PPT Food Services Worker	01-19-17	Alexandria Stoddard	\$ 9.74
Sunnycrest	PPT Food Services Worker	01-06-17	Hanna Ferris	\$ 9.74
Sheriff	PPT Correctional Officer	10-17-16	Toni Trautwine	\$22.69
Sheriff	PFT Deputy Sheriff	11-28-16	Lucas Pothoff	\$22.69
Budget	TPT Budget Intern		Ryan McCaffery	\$18.00

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-034.

PERSONNEL REQUISITIONS

Motion by Baker, seconded by Klein, carried unanimously, to approve the personnel requisition for one (1) permanent full-time Finance Director for Sunnycrest Manor.

PROJECT MANAGEMENT SERVICES FOR THE 5TH FLOOR PROJECT

The Board met with Consultant Gordy Mills via telephone. Several changes were made to

the draft Request For Proposal. Administrative Assistant Mary Ann Specht was directed to discuss with the county attorney.

BUDGET WORKSESSION - SUNNYCREST MANOR

The Board met with Sunnycrest Administrator Cris Kirsch and Advisory Board Chairman Craig Takes and member Dave Gaylor.

Motion by Wickham, seconded by Baker, carried unanimously, to recess at 10:00 a.m. for five minutes.

Motion by Baker, seconded by Klein, carried unanimously, to approve the re-estimated FY17 amount and the \$2.87-million projected for FY 18 budget.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 11:00 a.m. until 1:00 p.m.

BUDGET WORKSESSION - GENERAL DISCUSSION

The Board reconvened at 1:00 p.m. to meet with Budget Director Michelle Patzner to discuss the County General Budget.

Motion by Wickham, seconded by Baker, carried unanimously, to recess at 1:53 p.m. and to clear the Supervisor chambers to accommodate medical personnel.

Chair Wickham called the meeting back into session at 2:40 p.m. He wished his best to Michelle Patzner and extended a thank you to the emergency personnel and staff.

Chair Wickham clarified the publication dates necessary to hold the public hearing to meet the State's filing deadline. To move forward with budget talks Wickham asked Dolan, Gilmore, and Specht to search Patzner's computer for fund balances. He would also like a spreadsheet of personnel wage scenarios, and he would like to see the capital improvement requests. Specht was instructed to keep the regular agenda light for the February 13th meeting to have more time to work on the budget.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 3:00 p.m. until 8:30 a.m. on Friday, February 10, 2017.

BUDGET PRESENTATION

County Auditor Denise Dolan presented ending balance documents prepared by Ms. Patzner which IT personnel and Ms. Patzner's intern were able to provide to her. She, also,

presented an ending balance document she prepared using amounts from the financial system, as she was not able to verify the initial documents. She explained that the initial documents were possibly proposed scenarios, but she had no documentation to explain them.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 10:08 a.m. for five minutes.

Upon returning to regular session, the Board discussed County General, Non-Profit Funding Requests, Capital Projects, and Project and Personnel Requests.

Personnel Director Mary Ann Specht discussed wage figures and insurance. Until Budget Director Michelle Patzner returns, there are too many unanswered questions to accurately estimate the budget.

Motion by Klein, seconded by Wickham, carried unanimously, to adjourn at 11:55 a.m. until 9:00 a.m. on Monday, February, 13, 2017.

Jay Wickham, Chair
Board of Supervisors

ATTEST:

Mary J Habel, Dubuque County Deputy Auditor

