

MINUTES OF JANUARY 9, 16, & 17, 2017
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein, Jay Wickham, and Dave Baker
Chair Wickham called the meeting to order at 8:00 a.m.

WORKSESSION WITH COUNTY ENGINEER

The Board met with County Engineer Anthony Bardgett and Tri-State Truck Equipment owner Jason Hooks. The bid specs for plow trucks stated a fine if trucks were not delivered by the deadline date. Klein stated this is a contract and to be fair to the other bidders we expect him to perform on his end. Bardgett said Tri-State has a great product he is always happy with.

East Central Intergovernmental Association Director of Transportation Chandra Ravada informed the Board the federal DMATS program has two-million dollars for cities and counties to apply for to do road improvements. Bardgett will look at our projects to see if any would qualify.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 8:34 a.m. until 9:00 a.m.

APPROVAL OF MINUTES OF JANUARY 3, 2017

Motion by Klein, seconded by Baker, carried unanimously, to approve the minutes as amended.

CONSENT ITEMS

Thunder Hills Country Club - Class C liquor license with outdoor service and Sunday sales, Dubuque County Fair Association - Class C liquor license with outdoor service, Sunday sales and catering privilege, Dubuque Sports Enterprises LLC - Class B Beer permit with outdoor service and Sunday sales, Golf Side Grille - Class C liquor license with Sunday sales.

Motion by Baker, seconded by Klein, carried unanimously, to approve the above consent items.

CONSENT ITEM

Quarterly report of the Dubuque County Auditor.

Motion by Klein, seconded by Baker, carried unanimously, to approve the consent item.

NOTICE OF PUBLIC HEARING - AMENDMENTS TO ZONING ORDINANCE - ZC#11-38-16
FREDERICK & DARLA HOGAN A-1 AGRICULTURAL TO A-2 AGRICULTURAL
RESIDENTIAL; ZC#12-39-16 CYRIL & MARILYN WOLFE REVOCABLE TRUST &
CHARLES WOLFE A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL;
ZC#12-40-16 CYRIL & MARILYN WOLFE REVOCABLE TRUST & JAY WOLFE A-1
AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL; ZC#12-41-16 RICHARD &
GEORGIA GOEBEL A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Motion by Baker, seconded by Klein, carried unanimously, to advertise for a public hearing
to be held on Monday, January 23, 2017 at 5:30 p.m. for the above-mentioned Amendments
to Zoning Ordinance.

RESOLUTION 17-012 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the
Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and
certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT Food Services Worker	01-05-17	Sabrina Bartman	\$9.74
Sunnycrest	PPT Food Services Worker	01-05-17	Patrice Brown	\$9.74

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the
Chair to sign Resolution 17-012.

RESOLUTION 17-013 - APPROVE JOINT AGREEMENT WITH THE CITY OF DUBUQUE TO
CREATE A SOUTH POINTE HOUSING URBAN RENEWAL AREA

WHEREAS, the Dubuque County Board of Supervisors has been presented with a Joint
Agreement with the City of Dubuque to create an Urban renewal area known as the South
Pointe Housing Urban Renewal Area (the Area), so as to include property located within two
miles of, but outside the corporate limits, of the City of Dubuque, for the purpose of
undertaking urban renewal projects; and

WHEREAS, the Dubuque County Board of Supervisors has reviewed the proposed Joint Agreement and has determined to consent to the creation of the Area as so proposed.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Joint Agreement with the City of Dubuque to create the Urban Renewal Area known as the South Pointe Housing Urban Renewal Area, so as to include property located within two miles of, but outside the corporate limits of, the City of Dubuque, for the purpose of undertaking urban renewal projects as provided by Iowa Code section 403.17 (4).

Motion by Baker, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 17-013.

RESOLUTION 17-014 - APPROVE JOINT AGREEMENT WITH THE CITY OF DUBUQUE TO CREATE A DERBY GRANGE ROAD HOUSING URBAN RENEWAL AREA

WHEREAS, the Dubuque County Board of Supervisors has been presented with a Joint Agreement with the City of Dubuque to create an urban renewal area known as the Derby Grange Road Housing Urban Renewal Area (the Area), to include property located within two miles of, but outside the corporate limits, of the City of Dubuque, for undertaking an urban renewal project; and

WHEREAS, the Dubuque County Board of Supervisors has reviewed the proposed Joint Agreement and has determined to consent to the creation of the Area as so proposed.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Joint Agreement with the City of Dubuque to create the Urban Renewal Area known as the Derby Grange Road Housing Urban Renewal Area, to include property located within two miles of, but outside the corporate limits of, the City of Dubuque, for undertaking urban renewal projects as provided by Iowa Code Section 403.17(4).

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-014.

DUPLICATE WARRANT - FITZGERALD ENTERPRIZES

Motion by Klein, seconded by Baker, carried unanimously, to approve the duplicate warrant.

DUPLICATE WARRANT - IRENE ZEWEN

Motion by Baker, seconded by Klein, carried unanimously, to approve the duplicate warrant.

COMMUNICATION - FROM THE CITY OF DUBUQUE REGARDING PROPOSAL FOR NEW OWNERSHIP FOR THE HISTORIC FEDERAL BUILDING

Motion by Baker, seconded by Klein, carried unanimously, to receive and file. Klein noted the City of Dubuque should not spend any more money on this because the County is looking at other locations; however, the Federal Building is not off the table.

COMMUNICATION - FROM WHISPURRING HOPE RESCUE REGARDING THE PROVISION ANIMAL SHELTER SERVICES

Motion by Klein, seconded by Baker, carried unanimously, to receive and file and refer to budget.

COMMUNICATION - FROM THE DUBUQUE COUNTY LIBRARY DISTRICT REGARDING FY18 BUDGET

Motion by Baker, seconded by Klein, carried unanimously, to receive and file and refer to budget. Klein would like a truer picture of money going to the libraries “in-kind” the cities are giving to the library. Facilities are very nice and worth something that should be considered.

COMMUNICATION - TO THE CITY OF DUBUQUE CITY COUNCIL REQUESTING INCLUSION OF 5TH FLOOR RENOVATION AS PROJECT IN GREATER DOWNTOWN URBAN RENEWAL AREA

Motion by Klein, seconded by Baker, carried unanimously, to approve the Chair to sign the letter to the Mayor.

APPOINTMENT - SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS

Motion by Klein to appoint Wayne Demmer to the Sunnycrest Manor Operational Board of Directors. Motion died for lack of a second.

Five applications were received over the weekend. Baker and Wickham would like time to review those applications before appointing.

PUBLIC COMMENTS

Community Foundation of Greater Dubuque Project Hope Coordinator Lana Wood informed the Board she will be asking them to allocate funds to the project during upcoming budget preparation.

NAMI Dubuque President Diane Bucko, Mental Health America of Dubuque County Vice President Matt Zanger, and CRUSH Families of Northeast Iowa Sue Green also stated they are asking for funding. Klein said anyone asking for help must submit a requested amount.

Asbury City Council Member Curt Kissling urged the Board to look into options for Sunnycrest Manor even if it means to privatize. Taxpayers are on the hook for almost three million dollars. He stated Baker lied about nobody complaining about the money Sunnycrest is costing the County. He also stated he believes Wayne Demmer should be appointed to the Sunnycrest Board.

WORKSESSION WITH STAFF REGARDING PUBLIC COMMENTS ON THE AGENDA

Administrative Assistant Mary Ann Specht suggests the Board consider time limits when people come to the podium to speak. There is a lot of redundancy. The same thing is said over and over and doesn't go anywhere. Specht was directed to look for best practices from coalition members.

WORKSESSION WITH ZONING ADMINISTRATOR

ENTRANCE PERMIT

The Board met with Zoning Administrator Anna O'Shea and Kevin Donovan. Patrick and Catherine Donovan have a 230-acre farm and would like to give some property to Kevin to build a house on. There are currently two field entrances one of which the neighbor does not use.

Motion by Klein, seconded by Baker, carried unanimously, to approve the entrance permit.

WORKSESSION WITH COUNTY SHERIFF

The Board met with Sheriff Joe Kennedy, Chief Deputy Dave Riniker, Courthouse Security Deputy Shane Bockensteadt, Jail Administrator Mike Muenster, Juvenile Court Services John McEnany and Judge Tom Straka about the shortage of staffing. Currently there are five courtrooms and seven judges prior to adding the 5th floor offices. Chair Wickham asked if

moving the juvenile court and juvenile court services to the courthouse is the best thing to do.

Sheriff Kennedy has a deputy leaving in April and two more in May. Klein asked if he is looking for a full-time or part-time person. Kennedy stated full-time. Klein asked if the county has enough money to provide enough security after funding Sunnycrest.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 11:25 a.m.

GENERAL ASSISTANCE HEARINGS

Upon reconvening at 1:00 p.m., motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case B-11-16.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to approve rent assistance for case B-11-16.

Motion by Baker, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case G-4-38.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to approve assistance for case G-4-38.

Motion by Baker, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case B-11-17.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance to case B-11-17.

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case C-5-41.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to assist with half the rent for case C-5-41.

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case H-9-17.

Upon returning to regular session, motion by Klein, seconded by Baker, carried unanimously, to deny case H-9-17.

Motion by Klein, seconded by Baker, carried unanimously, to deny assistance to case M-10-31 due to not showing up for hearing.

WORKSESSION WITH GENERAL ASSISTANCE/VETERAN'S AFFAIRS DIRECTOR

The Board met with Veteran Affairs Director Randy Rennison and Veterans Affairs Commissioners Tom Parsley, Ray Owensby and Sharon Trenholm. Also present were Carrie O'Connor of Iowa Legal Aid, David Barnes of Operation New View, Jim Munson of Hillcrest PATH, Ginger Schoop of Hillcrest SSVF, Josh Jasper of Resources Unite, Wayne Demmer and Amanda Hohmann.

Rennison inquired about the budget and the future of General Assistance/Veteran's Affairs. He received an email stating there may be no funding for General Assistance. Chair Wickham had talked to Rennison about the VA being dedicated only to veterans. Wickham also spoke with Resources Unite Director Josh Jasper about managing the General Assistance cases.

Hillcrest Veteran's Family counselor Schoop asked the Board if they will go out for RFP to find the best fit of management for the General Assistance program. She asked if all the money will go to help the clients or is a portion for administrative costs?

Veteran's Affairs Commissioner Parsley would like to see an expansion of services for the Veterans, such as a computer lab and a food bank. He would also like to see Sunnycrest have their license reinstated as a VA facility.

County resident Wayne Demmer asked what triggered the proposed change. Dubuque County has a higher number of appeals for General Assistance than other counties.

Commissioner Trenholm stated her concerns about staff being cut if General Assistance is eliminated.

Operation New View Director David Barnes said different agencies have different amounts of funding for different purposes.

Hillcrest PATH Jim Munson said the General Assistance funds don't help the homeless. The program helps with rent and utilities of people already established in a rental.

Resources Unite Josh Jasper said his organization helps people so they don't need help over and over. They are taught the tools to be on their own. Schoop said it was announced at the PATH meeting that Resources Unite will be taking over the General Assistance program.

Budget Director Michelle Patzner received an email from Chair Wickham to take \$38,000

out of the VA budget to give to Resources Unite for General Assistance cases. Wickham stated he is not Patzner's boss that collectively the Board as a whole is and the email was not a direct order. Patzner believed it was. He said he has worked with government business for more than twenty-five years and knows one person is not capable of making decisions; those are made by the board. Klein pointed out this has all been handled wrong. From this point forward everything will be discussed by the Board prior to any one of them going to an outside source.

EXECUTIVE SESSION PER IOWA CODE 21.5 (1)(J)

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with Maintenance Superintendent Chris Soeder, Budget Director Michelle Patzner, Administrative Assistant Mary Ann Specht, and County Auditor Denise Dolan per Iowa Code 21.5(1)(J).

Motion by Klein, seconded by Baker, carried unanimously, to return to regular session at 3:45 p.m.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 3:45 p.m. for five minutes.

EXECUTIVE SESSION PER IOWA CODE 21.5 (1)(J)

Upon reconvening at 3:52 p.m. motion by Klein, seconded by Baker, carried unanimously, to enter executive session with City of Dubuque Manager Mike VanMilligen, Budget Director Michelle Patzner, and Administrative Assistant Mary Ann Specht per Iowa Code 21.5 (1)(J).

Motion by Klein, seconded by Baker, carried unanimously, to return to regular session at 5:15 p.m.

Motion by Baker, seconded by Klein, carried unanimously, to recess at 5:15 p.m. until 10:30 a.m. Monday, January 16, 2017.

TOUR OF LAW ENFORCEMENT CENTER

Sheriff Kennedy guided the Board on a tour pointing out where improvements need to be made. Chief Deputy Dave Riniker, Jail Maintenance Supervisor Steve Hahlen, and Maintenance Superintendent Chris Soeder were also on the tour.

Motion by Klein, seconded by Baker, carried unanimously, to recess at 11:02 a.m. until 11:15

a.m. to return to Courthouse.

RESOLUTION 17-015 APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT Food Services Worker	01-06-17	Yasmin Zepeda	\$ 9.74
Sunnycrest	PPT PI/CNA	12-07-16	Yazil Zepeda	\$12.41
Sunnycrest	PPT PI/CNA	01-03-17	Brianna Stillmunkes	\$12.41

Motion by Klein, seconded by Baker, carried unanimously, to approve and authorize the Chair to sign Resolution 17-015.

EXECUTIVE SESSION PER IOWA CODE 21.5 (1)(J)

Motion by Klein, seconded by Baker, carried unanimously, to enter executive session with Attorney Ralph Potter, Administrative Assistant Mary Ann Specht, and from Greater Dubuque Development Corporation Dan McDonald present and President Rick Dickinson via telephone per Iowa Code 21.5(1)(J).

Upon returning to regular session, Administrative Assistant Specht was instructed to set up a worksession with members representing the City of Dubuque.

Motion by Baker, seconded by Klein, carried unanimously, to recess at 12:40 p.m. until 8:30 a.m. Tuesday, January 17, 2017.

BUDGET WORKSESSION

Chair Wickham called the meeting to order at 8:30 a.m. January 17, 2017. County Assessor Dave Kubik and City Assessor Rick Engelken made a presentation about current valuations.

Budget Director Michelle Patzner presented the FY 18 proposed budget and discussed the budget process. Patzner also presented the Compensation Board recommendation.

Personnel Director Mary Ann Specht presented information about the health insurance budgeting process.

The Board met regarding the FY 17 re-estimated and FY 18 proposed budget for Veterans Affairs/General Assistance. Present were Executive Director Randy Rennison, VA Commissioners Tom Paisley and Sharon Trenholm and Clerk Tammy Avenarius Rausch

Motion by Klein, seconded by Baker, carried unanimously, to adjourn at 12:42 p.m. until Monday, January 23, 2017.

Jay Wickham, Chair
Board of Supervisors

ATTEST:

Mary J Habel, Deputy Auditor