

MINUTES OF NOVEMBER 28, 29, AND DECEMBER 5, 2016
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Wayne Demmer, Daryl Klein, and Jay Wickham
Chair Demmer called the meeting to order at 9:00 a.m.

WORKSESSION WITH ELECTED OFFICIALS AND DEPARTMENT HEADS

The Board met with Recorder John Murphy, Treasurer Eric Stierman, Auditor Denise Dolan, and Maintenance Superintendent Chris Soeder, who explained the urgency of removing all storage from the fifth floor prior to preliminary reinforcement work being performed prior to remodeling project. Soeder has secured rental space in the Kirby Building located on White Street behind the Courthouse.

Soeder stated he will hire the shredding company to come in for a couple days to shred what can't be thrown into a dumpster. He asks department heads to clear out what they can as he will hire movers to take everything across the street where it will be in locked areas for each department.

Soeder said old records could be given to the Dubuque Historical Society or someone similar. County Auditor Denise Dolan told the Board records in the past were given to Loras College and suggests doing the same so they are all kept together. Also, there are retention laws for records in her department; some must be kept various years and some must be kept in perpetuity.

WORKSESSION WITH ELECTED OFFICIALS, DEPARTMENT HEADS AND STAFF

The Board met with elected officials and department heads who gave updates on what is happening in their respective departments. Those present were County Engineer Anthony Bardgett and Administrative Assistants Mary Ann Knapp and Mona Manternach, County Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, Conservation Board Executive Director Brian Preston, Executive Director of Dubuque Veterans Affairs Commission Randy Rennison, Library Director Mike Wright, Emergency Management Director Tom Berger, County Assessor Dave Kubik, Budget Director Michelle Patzner, County Auditor Denise Dolan, City Assessor Rick Engelken, County Recorder John Murphy, CPC Jody Jansen, County Attorney Ralph Potter, Zoning Administrator Anna O'Shea, Treasurer Eric Stierman, Sheriff Don Vrotsos and Clerk Sue Gauer, Administrative Assistant Mary Ann Specht, and Supervisor Elect Dave Baker.

There were questions about the claims preparation process. Dolan explained the process is more about claims being timely filed in her office rather than submitting just past the deadline and expecting payment to be made. Also, our audit firm has suggested we require

all checks be mailed from the Auditor's office. Preston asked about companies who want payment when the item is picked up and how will it be handled. Wickham said to tell the vendor they must follow the county's procedures. This should be included in the bid specs as to when payment is due.

Patzner discussed the P-card usage and how important it is for all departments to participate to get to the best return. Klein stated people need to stop using the credit card and get use to using just the P-card. Murphy said he does not use the P-card because he was waiting for the bumps to get worked out. Wickham said vendors may add a charge to the bill for using a credit card. Demmer said the card is more for small purchases like \$9 not the \$200,000 ones.

Motion by Demmer to eliminate the second credit card and only use the VISA P-card by fiscal year end due to possibility of conflict of interest. Klein asked if there is a reason this is a good or bad motion looking for more input. Demmer withdrew his motion. This will be discussed at a later date.

Budget Director Michelle Patzner informed the department heads it is time for the FY18 budget preparations. These are due back to her on December 28th.

Since the inception of meal per diem rather than reimbursement for receipts Patzner said this is affecting budgets because the expense is greater. Demmer has heard some employees are being paid the full amount of the per diem but eating for less or not at all just to get the payment. He would like to have a per diem amount with receipts.

Demmer asks all department heads to try to shop more local as much as they can to support the tax paying businesses of the county.

WORKSESSION WITH STAFF

The Board met with Library Trustee Tom Bechen and Library Director Michael Wright. The five cities in the county; Asbury, Epworth, Holy Cross, Farley, and Cascade participate in the County's health, dental, vision insurance plans and workers comp. The auditor's office provides payroll and claims services. The Board is concerned with the amount of increase requested and how it will affect the tax levy once the cap is reached.

Administrative Assistant Mary Ann Specht asked the Board about legislative concerns to be discussed at the Legislative dinner being hosted by the City of Dubuque. She will put together handouts for people attending.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 12:20 p.m. until 1:00 p.m. Klein left for an appointment.

GENERAL ASSISTANCE HEARINGS

Upon reconvening motion by Wickham, seconded by Demmer, carried unanimously, to enter an executive session with General Assistance Caseworker Nick Agan regarding case M-9-40.

Upon returning to a regular session, motion by Wickham, seconded by Demmer, carried unanimously, to approve rent assistance for case M-9-40.

Klein returned at 1:12 p.m.

Motion by Klein, seconded by Wickham, carried unanimously, to enter an executive session with General Assistance Caseworker Nick Agan regarding case K-7-10.

Upon returning to a regular session, motion by Wickham, seconded by Klein, carried unanimously, to table case K-7-10 until more information is obtained.

Motion by Klein, seconded by Wickham, carried unanimously, to enter an executive session with General Assistance Caseworker Nick Agan regarding case L-5-14.

Upon returning to a regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case L-5-14.

Motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case L-5-14 due to not showing up for the hearing.

Motion by Klein, seconded by Wickham, carried unanimously, to enter an executive session with General Assistance Caseworker Nick Agan regarding the tabled case K-7-10.

Upon returning to a regular session, motion by Klein, seconded by Wickham, carried unanimously, to approve half electric assistance for case K-7-10.

WORKSESSION WITH SENATOR PAM JOCHUM

Due to illness this session has been cancelled.. The Board did have a discussion about a necessary meeting to be scheduled on December 5, 2016 at 1:30 p.m.

WORKSESSION WITH FEH

The Board met with Consultant Gordy Mills, IT Superintendent Nathan Gilmore,

Maintenance Superintendent Chris Soeder, Sheriff Deputy Shane Boeckensteadt, and FEH Representative Christy Monk.

Mills reported on a meeting with FEH, Gilmore, and Soeder regarding probable costs of project. Gilmore discussed security cameras and including wiring as part of the project. The wiring could be pulled along with the wiring for the updated fire alarm system.

WORKSESSION WITH TOM BERGER AND PATRICE LAMBERT REGARDING EQUIPMENT PURCHASE

The Board met with Emergency Management Director Tom Berger and Health Director Patrice Lambert. The purchase of equipment using a grant received by the Health department was discussed. The Board suggests working with the County's IT Department.

ANNUAL SNOW MEETING

The Board met with County Engineer Anthony Bardgett, Assistant Chad Danielson, Sheriff Don Vrotsos, Sheriff Elect Joe Kennedy, Emergency Management Director Tom Berger, Western Dubuque County Schools Transportation Director Bob Hintgen, and Dubuque Community Schools Chris Hall. All entities will continue to work together to expedite snow removal and keep the county roads clear and as safe as possible.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 4:18 p.m. until 4:30 p.m.

WORKSESSION WITH COUNTY ENGINEER

The Board met with County Engineer Anthony Bardgett who gave his report of projects that are being completed.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 5:07 p.m. until 5:30 p.m.

MINUTES OF NOVEMBER 14 & 16, 2016

Motion by Klein, seconded by Wickham, carried unanimously, to table the minutes of November 14 & 16, 2016.

CONSENT ITEMS

Amended recommendation from County Assessor regarding 2016 Allowances and Disallowance for Family Farm Tax Credit.

Motion by Wickham, seconded by Klein, carried unanimously, to receive and file consent item.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file the proofs of publication for the Proposal Entering into a General Obligation Landfill Facility Loan Agreement; and Low Volume Local Road-Amendment.

PUBLIC HEARING - PROPOSAL ENTERING INTO A GENERAL OBLIGATION LANDFILL FACILITY LOAN AGREEMENT

Chair Demmer opened the public hearing.

City of Dubuque Public Works Director John Klostermann stated the loan is to keep the landfill open and running as is. Wickham stated the City can bond for the project, they can go out for revenue bond, or come to the County. This request is not being done in the order it should be because the County does not manage the landfill, the City does. \$1.8-million of this loan agreement is for the City to oversee the project. The landfill agency has options as does the City but it is easiest to come to the County.

Klein agreed Wickham does make good points. He also does not like the composition of the landfill board. There are two from the City council and one from the Board of Supervisors so whatever the City wants to pass, it does. Klein also knows the amount of savings in interest if the Board does the bond is remarkable. Going forward this will show the County is willing to work together with the City.

Motion by Klein, seconded by Wickham, carried unanimously, to close the public hearing.

PUBLIC HEARING - LOW VOLUME LOCAL ROAD - AMENDMENT

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained the need for a change in the subdivision road

requirements.

Motion by Wickham, seconded by Klein, carried unanimously, to continue the public hearing until the next regular meeting.

NOTICE OF PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCES - ZC#11-34-16 RICK & AMY BERGFELD AND RANDY URBAIN A-1 AGRICULTURAL TO R-1 RURAL RESIDENTIAL AND R-2 SINGLE FAMILY RESIDENTIAL; ZC#11-35-16 RAYMOND & GRACE MUELLER REVOCABLE FAMILY TRUST AND DAN MUELLER R-3 SINGLE FAMILY RESIDENTIAL TO B-1 BUSINESS; ZC#11-36-16 DAVID KLIMEK AND ANASTASIA MOLONY-KLIMEK A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL; ZC#11-37-16 PATRICK & SHEILA BREHM AND RYAN & JESSI COATES R-1 RURAL RESIDENTIAL TO M-1 INDUSTRIAL

Motion by Klein, seconded by Wickham, carried unanimously, to advertise for a public hearing to be held Monday, December 12, 2016 at 9:00 a.m. for the above-mentioned amendment.

RESOLUTION 16-302 - FINAL PLAT OF REUTER 2ND ADDITION - SECTION 10 - TABLE MOUND TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **REUTER 2ND ADDITION**, comprised of Lot 1 and Lot 2 of Reuter Addition in Section 10, T88N, R2E, of the 5th PM, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) lots into two (2) new lots, namely Lot 1 and Lot 2 of Reuter 2nd Addition in Section 10, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque Planning Services; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-1, Rural Residential and M-1, Industrial districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-302.

RESOLUTION 16-303 - PRELIMINARY PLAT OF TIMBER RIDGE ESTATES - SECTION 9 DUBUQUE TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors an affidavit of Preliminary Plat of Survey for, **TIMBER RIDGE ESTATES**, comprised of the N ½ of the SE ¼ NE ¼ except the East 10' thereof in Section 9, T89N, R2E, of the 5th PM, Dubuque Township, Dubuque County, Iowa; and

WHEREAS, said preliminary plat will create seventeen (17) residential lots, namely Lot 1 through Lot 17 inclusive of Timber Ridge Estates in Section 9, Dubuque Township, Dubuque County, Iowa; and

WHEREAS, said preliminary plat has been examined and approved by the City of Dubuque and the City of Dubuque Planning and Zoning Department; and

WHEREAS, said preliminary plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, and the Dubuque County Plats Officer and has their approval; and

WHEREAS, said preliminary plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that district.

Section 2. That said plat is only approved as a preliminary plat, thus subject to change.

Section 3. That each lot will have a separate septic system and there will be no more than 4 shared wells. The covenants will include management oversight of the water and wastewater systems for this subdivision.

Section 4. That the streets shown upon said preliminary plat are not accepted as Dubuque County Streets and that Dubuque County shall assume no liability for their design, construction and/or maintenance.

Section 5. That all of the lots will access off of the private road. No additional access to county roads will be allowed.

Section 6. That the above described preliminary plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said preliminary plat.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-303.

RESOLUTION 16-304 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sheriff	PPT CH Security	09-06-16	Ray Nicks	\$23.39
Sunnycrest	PPT PRN LPN	08-30-16	Melissa Ruiz	\$20.33
Sunnycrest	PPT PI/CNA	11-01-16	Abigale Frisch	\$12.41
Sunnycrest	PPT CNA	11-09-16	Latonya Turner	\$12.41
Sunnycrest	PPT Food Services Worker	09-22-16	Diane Makovec	\$ 9.74

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-304.

RESOLUTION 16-305 - APPROVE FY17 COLLECTIVE BARGAINING UNIT AGREEMENT WITH AFSCME LOCAL 2843

WHEREAS, Dubuque County has been presented with a one-year FY17 Collective Bargaining Agreement with the Sunnycrest Manor Unit represented by AFSCME Local 2843; and

WHEREAS, the agreement includes a 0.2 % total compensation package, which includes a 0.0% wage increase effective July 1, 2016 in Appendix "A" and a .21 % value for the increased cost of FY17 employee health insurance to Dubuque County.

WHEREAS, the agreement also has language changes to Article 16.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chairperson to sign the one-year FY17 Collective Bargaining Agreement with the Sunnycrest Manor Unit, represented by AFSCME Local 2843.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-305.

RESOLUTION 16-306 - TAKING ADDITIONAL ACTION TO ENTER INTO A LOAN AGREEMENT, SETTING DATE FOR THE SALE OF GENERAL OBLIGATION LANDFILL FACILITY BONDS, SERIES 2016 AND AUTHORIZING THE USE OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION THEREWITH

WHEREAS, the Board of Supervisors of Dubuque County, Iowa (the "County"), heretofore proposed to enter into a General Obligation Landfill Facility Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$5,300,000, pursuant to the provisions of Sections 331.402 and 331.441(2)(b)(4) of the Code of Iowa for the purpose of paying the cost, to that extent, of landfill facility improvements to be undertaken by the Dubuque Metropolitan Area Solid Waste Agency, of which the County is a constituent member, including the Cell 9 Phase III Project, and pursuant to law and a notice duly published, the Board of Supervisors has held a public hearing on such proposal on November 28, 2016; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of General Obligation Landfill Facility Bonds, Series 2016 (the "Bonds") in evidence of the obligation of the County under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by D.A. Davidson & Co. (the "Municipal Advisor"); and

WHEREAS, it is now necessary to set the date for the sale of the Bonds and to authorize the Municipal Advisor to carry out such sale;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Dubuque County, as follows:

Section 1. The Board of Supervisors hereby determines to enter into the Loan Agreement in the future and orders that the Bonds be issued at such time, in evidence thereof. The Board of Supervisors further declares that this resolution constitutes the “additional action” required by Section 331.443(2) of the Code of Iowa.

Section 2. The County Auditor is hereby authorized to take such action as shall be deemed necessary and appropriate with the assistance of Dorsey & Whitney LLP (the “Disclosure Counsel”), as bond and disclosure counsel to the County, and the Municipal Advisor to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 3. The use by the Municipal Advisor of the P.O.S. relating to the Bonds in substantially the form as has been presented to and considered by the County is hereby approved, and the Municipal Advisor, together with Disclosure Counsel, is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the County Auditor is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the County within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 4. The County Auditor is hereby authorized to take such action as shall be deemed necessary and appropriate, with assistance from Dorsey & Whitney, LLP and the Municipal Advisor, to set the date of December 5, 2016 as the date for the sale of the Bonds to be issued in evidence of the County's obligation under the Loan Agreement.

Section 5. Pursuant to Section 75.14 of the Code of Iowa, the City Council hereby authorizes the Municipal Advisor to use electronic bidding procedures for the sale of the Bonds through PARITY[®], and hereby finds and determines that the PARITY[®] competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Motion by Klein, seconded by Demmer, to approve as amended and authorize the Chair to sign Resolution 16-306 with Wickham voting nay.

RESOLUTION 16-307 - APPROVE ANNUAL URBAN RENEWAL REPORT FOR FY16

WHEREAS, the County is required to file an annual Urban Renewal report with the Department of Management by December 1st of each year; and

WHEREAS, the report for Fiscal Year 2016 has been prepared.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the FY16 annual Urban Renewal report.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-307.

RESOLUTION 16-308 - APPROVE IDOT TRANSFER OF PUBLIC ROAD JURISDICTION AGREEMENT #2017-TJ-001 FOR 0.34 MILES OF US 52/IA 3

WHEREAS, The State of Iowa is the lead agency on the construction of the Southwest Arterial (Iowa 32); and

WHEREAS, jurisdiction of segments of U.S. 52/Iowa 3 are being transferred to Local Public Agencies (LPA); and

WHEREAS, a portion of U.S. 52/Iowa 3, a length of approximately 0.34 miles will be transferred to Dubuque County; and

WHEREAS, the Notice of Intent was published in the official county newspapers on Wednesday, November 16, 2016; and

WHEREAS, the Dubuque County Auditor's has not received a request by petition or in writing regarding this transfer within ten (10) days after the publication of the notice; and

WHEREAS, an agreement for Transfer of Public Road Jurisdiction has been prepared by the Iowa Department of Transportation (IDOT) for approval by IDOT and Dubuque County.

NOW THEREFORE be it resolved that the Dubuque County Board of Supervisors hereby approves the agreement for Transfer of Public Road Jurisdiction and authorizes the Chair to sign the agreement.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-308.

PROOF OF PUBLICATION - ZONING CASES

- 1) ZC#09-31-16 Kenneth & Darla Hosch A-1 Agricultural to B-1 Business
- 2) ZC#10-33-16 Ronald & Jessalynn Breiner R-1 Rural Residential to R-2 Single Family Residential

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file the above-mentioned proofs of publication for zoning cases.

COMMUNICATION - FROM AFSCME LOCAL 2843 REGARDING INITIAL PROPOSAL FOR FY18 COLLECTIVE BARGAINING

Motion by Wickham, seconded by Klein, carried unanimously, to receive and file the communication and refer to personnel.

COMMUNICATION - FROM THE CITY OF WORTHINGTON REGARDING VOLUNTARY ANNEXATION APPLICATION

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file the communication.

PROOF OF PUBLICATION - NOTICE OF INTENT TO EXECUTE AGREEMENT FOR TRANSFER OF PUBLIC ROAD JURISDICTION

Motion by Wickham, seconded by Klein, carried unanimously, to receive and file the communication.

PERSONNEL REQUISITIONS

Motion by Klein, seconded by Wickham, carried unanimously, to approve the personnel requisitions for the Sheriff for (1) permanent full-time First Deputy-Captain, permanent full-

time Captain-Patrol Division, (2) permanent full-time Sergeant Division to be determined, (3) permanent full-time Deputy Sheriff.

TABLED AND PENDING ITEMS

Administrative Assistant Mary Ann Specht added more information to the minutes of the meeting November 14, 2016.

Motion by Wickham, seconded by Klein, carried unanimously, to approve the minutes of November 14 & 16, 2016 as amended.

PUBLIC COMMENTS

Dubuque Local Food Coordinator Carolyn Scherf and Dubuque Main Street Michaela Freiburger presented a program to the Board regarding SNAP. They are applying for a Federal dollar for dollar grant to distribute to SNAP recipients to obtain fresh fruits and vegetables from the sixty five (65) Farmer's Market vendors. They are asking the Board for a donation of \$5,000. No action can be taken because this is not on the agenda.

Motion by Klein, seconded by Wickham, to recess at 7:10 p.m. until November 29, 2016 Legislative Dinner.

ANNUAL LEGISLATIVE DINNER

The Board reconvened at 5:15 p.m. on Tuesday, November 29, 2016 at the Grand River Center for the annual legislative dinner. Present were State Representatives Chuck Isenhardt and Abby Finkenauer, State Senator Pam Jochum, Representatives-Elect Shannon Lundgren and Andy McKean. Representing the City of Dubuque were Mayor Roy Buol, Councilmembers David Resnick, Ric Jones, Kevin Lynch, Luis Del Toro, Joyce Connors, City Clerk Kevin Firnstahl, City Manager Mike Van Milligen, Assistant City Manager Teri Goodmann, City Attorney Crenna Brumwell, Assistant City Attorneys Maureen Quann and Barry Lindahl, and Sustainable Community Coordinator Cori Burbach. Representing the Greater Dubuque Development Corp was Vice-President Dan McDonald. Representing Holy Family Schools was Chief Administrator Carol Trueg. Representing Dubuque Community Schools were Superintendent Stan Rheingans, Director of Student Services Shirley Horstman, Boardmembers Tami Ryan, Michael Donohue, Jim Prochaska, Craig Beytien, Terra Siegert, and Lisa Wittman, Finance Director Kevin Kelleher, and Director of Community Relations Mike Cyze. Representing Dubuque County were Supervisors Wayne Demmer, Daryl Klein, Jay Wickham, Supervisor-Elect Dave Baker, Sheriff Don Vrotsos, County Recorder John Murphy, and Deputy Auditor Mary Habel. Also attending were Molly

Grover and Barry Gentry of the Dubuque Chamber of Commerce, Chandra Ravada and Jerry Schroeder of ECIA, and Eric Dregne of the Community Foundation.

During dinner, presentations were made by Buol, Van Milligen, Demmer, Rheingans, and Trueg. Responses and comments were made by Isenhardt, Finkenauer, Jochum, Lundgren, and McKean.

Motion by Klein, seconded by Wickham, carried unanimously to adjourn at 8:00 p.m. until Monday, December 5, 2016 at 1:30 p.m.

LANDFILL FACILITY BONDS

The Board reconvened at 1:30 p.m. on Monday, December 5, 2016 to meet with DA Davidson's Senior Vice President Michael Malony and Vice President Nathan Summers via telephone. Malony explained there were seven bids on the 2016 bonds with a total thirty-eight financial institutions from twenty-two states. The lowest bid came from FTN Financial Capital Markets in Memphis, TN for 3.000913%.

Wickham stated he appreciated the process DA Davidson has gone through, yet he feels the debt should be issued by the City of Dubuque or the DMASWA. Demmer said without the landfill in the County the garbage would go elsewhere with no control on the costs. Klein appreciates Wickham's efforts and agreed the County of Dubuque is at the mercy of the City of Dubuque regarding the landfill. He supports this with the desire to change the composition of the board. Demmer said there will be changes going forward.

RESOLUTION 16-309 - RESOLUTION AWARDED GENERAL OBLIGATION LANDFILL FACILITY BONDS, SERIES 2016

WHEREAS, the Board of Supervisors of Dubuque County, Iowa (the "County"), heretofore proposed to enter into a General Obligation Landfill Facility Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$5,300,000, pursuant to the provisions of Sections 331.402 and 331.441(2)(b)(4) of the Code of Iowa for the purpose of paying the cost, to that extent, of landfill facility improvements to be undertaken by the Dubuque Metropolitan Area Solid Waste Agency, of which the County is a constituent member, including the Cell 9 Phase III Project, and pursuant to law and a notice duly published, the Board of Supervisors has held a public hearing on such proposal on November 28, 2016; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of General Obligation Landfill Facility Bonds, Series 2016 (the "Bonds") in evidence of the obligation of the County under the Loan Agreement, and the Board of Supervisors has

made provision for the approval of the P.O.S. and has authorized its use by D.A. Davidson & Co. (the “Municipal Advisor”); and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of the Bonds to be issued in evidence of the County’s obligation under the Loan Agreement were received and canvassed on behalf of the County and the substance of such bids noted in the minutes; and

WHEREAS, upon final consideration of all bids, the bid of FTN Financial Capital Markets, (the “Purchaser”), is the best, such bid proposing the lowest interest cost to the County for the Bonds;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of the Dubuque County, Iowa, as follows:

Section 1. The County shall enter into the Loan Agreement with the Purchaser in substantially the form as will be placed on file with the Board of Supervisors, providing for a loan to the County in the principal amount of \$5,000,000 for the purpose or purposes set forth in the preamble hereof.

The Chairperson and County Auditor are hereby authorized and directed to sign the Loan Agreement on behalf of the County, and the Loan Agreement is hereby approved.

Section 2. The bid of the Purchaser referred to in the preamble is hereby accepted, and the Bonds are hereby awarded to the Purchaser at the price specified in such bid, together with accrued interest.

Section 3. The form of agreement of sale/ Official Bid Form (the “Sale Agreement”) of the Bonds to the Purchaser is hereby approved, and the Chairperson and County Auditor are hereby authorized to execute the Sale Agreement for and on behalf of the County.

Section 4. Further action with respect to the approval of the Loan Agreement and the issuance of the Bonds is hereby adjourned to the Board of Supervisors meeting to be held on December 12, 2016.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Motion by Klein, seconded by Demmer, carried with Wickham voting nay to approve awarding bid of bond to FTN following the recommendation of DA Davidson and authorize the Chair to sign Resolution 16-310.

DOUBLE UP FOOD BUCKS

Dubuque Local Food Coordinator Carolyn Scherf and Dubuque Main Street Michaela Freiburger spoke on behalf of a healthy food program for which they are asking the Board for financial assistance. American Trust has committed \$3,000 to the cause. Representative Chuck Isenhart will match up to \$5,000. The ladies are requesting a “letter of intent” in the amount of \$2,500 from the County. Their grant deadline is December 12th. Budget Director Michelle Patzner discussed several scenarios of where the funds could be taken from the budget in FY18.

Motion by Klein, seconded by Wickham, carried unanimously, to sign a letter of intent for the \$2,500 with appropriate paperwork being submitted by budget time.

5TH FLOOR REMODEL PROJECT

The Board met with Consultant Gordy Mills, FEH Representative Kevin Eipperle, Maintenance Superintendent Chris Soeder, and IT Superintendent Nathan Gilmore to discuss the 5th floor remodeling project.

Soeder had information on several buildings available for possible re-location of DHS. There are different options and various pricing. Not being completely sure of what exactly DHS needs for square footage, a meeting will be scheduled.

RESOLUTION 16-310 - APPROVING ARCHITECTURAL SERVICES AGREEMENT FOR THE 5TH FLOOR REMODEL PROJECT

WHEREAS, Dubuque County has been presented with an AIA Document B101 to enter an agreement with FEH Associates, Inc. d.b.a. FEH Design for architectural services to provide design and bidding services for the renovation of the fifth floor of the Dubuque County Courthouse for a Juvenile Courtroom, support spaces and Juvenile Court Services and an elevator.

WHEREAS, the agreement reflects a compensation amount to be paid the FEH Design not to exceed \$65,600.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the AIA Document B101 to enter an agreement with FEH Associates, Inc. d.b.a. FEH Design for architectural services to provide design and bidding services for the renovation of the fifth floor of the Dubuque County Courthouse for a Juvenile Courtroom, support spaces and Juvenile Court Services and an elevator.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-310.

Motion by Klein, seconded by Wickham, carried unanimously, to adjourn at 3:00 p.m

Wayne Demmer, Chair
Board of Supervisors

ATTEST:

Mary J. Habel
Dubuque County Deputy Auditor