

NOTICE OF MEETING  
DUBUQUE COUNTY BOARD OF SUPERVISORS

Date: **Monday, September 12, 2016 Time: 9:00 a.m.**  
Place: Board Chambers, 4th Floor, Courthouse

\*\*\*\*\*

AGENDA

1. PROCLAMATIONS
  - A. Days of Peace and Ceasefire
  
2. APPROVAL OF MINUTES OF MEETING OF AUGUST 22, 2016 & SEPTEMBER 6, 2016
  
3. CONSENT ITEMS
  - B. County Verification Receipt of DNR Construction Permit Application
  - C. County receipt of IDNR Manure Management Plan/Update from BKK Enterprises
  
4. PROCUREMENT PROCEDURES
  - A. Proof of Publication - Procurement Procedures
  
5. PUBLIC HEARINGS
  - A. Proof of Publication - Public Hearing
  - B. Public Hearing - Chapter 14 - Property Tax Exemption for Speculative Shell Buildings
  - C. Public Hearing - Amendment to Zoning Ordinance
    - 1) ZC#07-24-16 Hartbecke Road Property, LLC M-2 Heavy Industrial Conditional to M-2 Heavy Industrial Conditional
    - 2) ZC#08-25-16 Robert & Carissa Trilk A-1 Agricultural to M-1 Industrial
    - 3) ZC#08-26-16 Shirley Lake Trust & Jim & Lisa Sporer A-1 Agricultural to A-2 Agricultural Residential
    - 4) ZC#08-27-16 Michael & Mary Arthofer & Ben Arthofer A-1 Agricultural to R-3 Single Family Residential
    - 5) ZC#08-28-16 Timber Ridge Estates LLC A-1 Agricultural to R-2 Single Family Residential
    - 6) ZC#08-29-16 Dennis & Debra Schmitt & Justin & Stacy Schmitt A-1 Agricultural to A-2 Agricultural Residential
  
6. APPROVAL OF PLATS

7. ACTION ITEMS

- A. Resolution - appointment of deputies, assistants and clerks
- B. Damage Claim - Kelly Gard
- C. Resolution - Approve necessary documents with Jim Schroeder Construction, Inc, for the bridge replacement on Steil Lane Road Project L-B17(06)-73-31
- D. Resolution - Approve plans and specifications for the bridge replacement on Kemp Road Project BROS-C031(80)-8J-31
- E. Resolution - Approve Federal-Aid Agreement #6-16-HBPS-22 for Project BROS-C031(80)-8J-31, bridge replacement on Kemp Road
- F. Resolution - awarding a General Obligation County Purpose Note, Series 2016

8. COMMUNICATIONS

- A. Proof of publication - Zoning Cases
- B. From Tom Hosmanek regarding Hillside Road Bridge
- C. From the City of Dyersville regarding the dates of a consultation meeting and public hearing for the proposal to amend the Consolidated Dyersville Economic Development District
- D. From Dairyland Power Cooperative regarding annual grain bin clearance information

9. APPOINTMENTS

- A. Equal Opportunity Committee -twelve 3-year terms, 5/6 women, 5/6 men
- B. MH-DD Stakeholders Committee -three 3-year terms ending June 30, 2017 (one providers, two advocacy group); six 3-year terms ending June 30, 2019 (three - advocacy group, consumer/family; three - providers); six 3-year terms ending June 30, 2018 ( five-advocacy group, consumer/family; one-provider)
- C. Historic Preservation Commission - two unexpired 3-year terms ending December 31, 2016; one 3-year term ending December 31, 2017
- D. Eastern Iowa Regional Housing Authority Board - one 2-year term ending August 14, 2017
- E. Airport Board of Adjustment - two 5 year terms ending February 15, 2021 (man and woman)
- F. Eminent Domain Compensation Commission - ten 1-year terms ending June 30, 2017 - (four Owners-City Property; two Bankers, Auctioneers, Appraisers, Property Managers and three Licensed Real Estate Salespersons and one Farmer, Owner-Operator)
- G. Library District Board of Trustees - one 6-year term ending June 30, 2021 (man or woman)
- H. Zoning Board of Adjustment - one unexpired five year term ending June 30, 2018 (man or woman)
- I. Sunnycrest Manor Operational Board of Directors - one unexpired 4-year term ending December 31, 2016 (man or woman) Posted 07-11 A.

10. PERSONNEL REQUISITIONS

- A. PPT Scheduler at Sunnycrest Manor

- B. PPT Correctional Officer - two (2) positions - Jail at Dubuque County Sheriff's Office

11. TABLED AND PENDING ITEMS

- A. Class WCN native wine permit - Sunset Ridge Winery, LLC
- B. Approval of Minutes of July 25, 28 and August 1, 2016

12. PUBLIC COMMENTS- **At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please go to the podium, state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements**

13. Executive Session per Iowa Code 21.5 (1) (a)

- 8:00 a.m. Worksession with County Engineer
  - A. Engineer's Report
  - B. General Road Department Discussion
  - C. Update prices for sales of items not considered fixed assets
  
- 10:00 a.m. Worksession with Zoning Administrator
  - A. Driveway permit appeals
    - 1. Permit #16-48 Michael and Carolyn Lahey
    - 2. Permit #16-51 (St. Joseph Dr.) Raymond and Grace Mueller
    - 3. Permit #16-53 (Keywest Dr.) Raymond and Grace Mueller
  - B. Zoning violation updates
    - 1. Amy Knapp - Knapp Trailer Court
    - 2. John Ward
  
- 12:00 p.m. GENERAL RELIEF HEARINGS
  
- 2:00 p.m. Worksession with ECIA regarding IRP Revolving Loan prospect
  
- 2:15 p.m. Worksession with Auditor regarding claims payment process
  
- 2:30 p.m. Worksession with Assistant to the Board and Auditor regarding agenda preparation policy
  
- 2:45 p.m. Worksession with Facilities Superintendent regarding project updates

3:00 p.m. Discussion regarding collaborative committee development to assess Sunnycrest Manor operational options

**If you require the assistance of auxiliary aids or services to participate in this meeting because of a disability, immediately call the County Auditor's Office at 589-4499 or the County Personnel Office at 589-4445. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.**