

MINUTES OF AUGUST 8 & 17, 2016  
DUBUQUE COUNTY BOARD OF SUPERVISORS

Present: Daryl Klein and Jay Wickham

Vice Chair Klein called the meeting to order at 8:05 a.m.

Chair Wayne Demmer arrived at 8:27 a.m. from his previous meeting

WORKSESSION WITH COUNTY ENGINEER

The Board met with Anthony Bardgett to discuss the progress of the bridge and roads projects. He is waiting on a paving schedule in some areas and as long as the weather cooperates all projects will be done this fall. Klein stated he was at three events around the county over the weekend and heard all good things about the roads. He would like Bardgett to pass on to his crews people are pleased with the progress being made.

Bardgett and Personnel Director/Administrative Assistant Mary Ann Specht worked together on reorganizing the job description of the secondary roads administrative assistant coming up with the new title. This will move them into management with higher pay. Mona Manternach to start immediately at a salary of \$50,500 and Mary Ann Knapp at a salary of \$49,580 increasing to \$50,500 after six-months. They will cross train in each others duties to cover when one is absent.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the recommendations.

Motion by Wickham, seconded by Klein, carried unanimously to recess at 8:53 a.m. until 9:00 a.m.

MINUTES OF MEETING OF JULY 25, 28 AND AUGUST 1, 2016

Upon reconvening at 9:00 a.m. motion by Klein, seconded by Wickham, carried unanimously, to table the minutes to include more Sunnycrest information.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Wickham, seconded by Klein, carried unanimously, to receive and file the public hearings proof of publications.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC #06-21-16 - THOMAS & JEANETTE BELL- A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained the zoning request.

With no one speaking regarding the rezoning, motion by Klein, seconded by Wickham, carried unanimously, to close public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#06-21-16 - THOMAS & JEANETTE BELL - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#06-21-16 Thomas & Jeanette Bell - A1 Agricultural to A-2 Agricultural Residential. The applicant is requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential 1 acre more or less, to allow the grandson who is currently living in the home to purchase the home and continue to assist in the farming operation. The property located 1.34 miles NE of the City of Worthington along Fortman Road, is legally described as NE NW S 24 AC Section 28, (T88N R2W) Dodge Township, Dubuque County, Iowa.

That 1 acre more or less around the home and detached garage be rezoned to A-2, Agricultural/Residential for one home only and the remainder will stay A-1, Agricultural. That the balance of the parcel is not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday August 8, 2016.

Motion by Klein, seconded by Wickham, carried unanimously, to close the public hearing.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the rezoning.

Motion by Klein, seconded by Wickham, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Klein, seconded by Wickham, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC #07-22-16 - DONALD & MARY BESLER REVOCABLE TRUST - A1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explain the zoning request.

Janelle Kluesner, 28031 Prier Road, Farley spoke in favor of the rezoning.

Motion by Wickham, seconded by Klein, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#07-22-16 - DONALD & MARY BESLER REVOCABLE TRUST A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 07-22-16 Donald & Mary Besler Revocable Trust A-1 Agricultural to A-2 Agricultural Residential.

The applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential 3 acres more or less, to separate the family home and buildings from the farm land and to allow the current family member who lives in the home to continue to assist in the farming operation. The property, located 1.25 miles east of the City of Dyersville along Kramer Road, is legally described as NW SE and the NE SE all in Section 24, (T88N R2W) New Wine Township, Dubuque County, Iowa.

That 3 acres more or less around the home and buildings be rezoned to A-2, Agricultural/Residential for one home only and the remainder will stay A-1, Agricultural. That the balance of those parcels are not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday August 8, 2016.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the rezoning.

Motion by Klein, seconded by Wickham, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Klein, seconded by Wickham, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the

official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC #07-23-16 - EMERALD DEVELOPMENT INC & JEFF & SHARON WILLENBORG - R-5 MULTI-FAMILY RESIDENTIAL TO R-3 SINGLE FAMILY RESIDENTIAL

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained the zoning request.

Jeff Willenborg, 10793 Watters Forest Drive answered questions regarding road access on the parcel.

Motion by Klein, seconded by Wickham, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#07-23-16 - EMERALD DEVELOPMENT INC. & JEFF & SHARON WILLENBORG R-5 MULTI-FAMILY RESIDENTIAL TO R-3 SINGLE FAMILY RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 07-23-16 Emerald Development Inc & Jeff & Sharon Willenborg R-5 Multi-Family Residential to R-3 Single Family Residential.

The applicant is requesting to rezone from R-5 Multi-Family Residential to R-3 Single Family Residential 3.7 acres more or less, to allow for a single family home to be built on the site. The property, located 0.67miles north of the City of Dubuque along Clay Hill Road is legally described as Lot 1 E ½ NE Section 08, (T89N R2E) Dubuque Township, Dubuque County, Iowa.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday August 8, 2016.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the rezoning.

Motion by Klein, seconded by Wickham, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Klein, seconded by Wickham, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

NOTICE OF PUBLIC HEARING - AUTHORIZATION ON NON-CURRENT DEBT AGREEMENT WITH SUNNYCREST MANOR

Klein stated the cash flow at Sunnycrest Manor is in dire straights and the bills need to be paid. Demmer said people need to talk to their legislators about Medicare paying quicker. As Wickham explained Sunnycrest is 100% funded by Medicare and when they pay us nothing over a five-month period we can't pay the bills.

Motion by Wickham, seconded by Klein, carried unanimously, to advertise for a public hearing to be held on Monday, August 22, 2016 at 5:30 p.m. for the above mentioned debt agreement.

PROOF OF PUBLICATION - PROCUREMENT PROCEDURES

Motion by Wickham, seconded by Klein, carried unanimously, to receive and file Notice to Bidders - Bridge replacement of Steil Lane Project L-B17(06)-73-31.

RECEIPT OF QUOTES - ONE CURRENT MODEL YEAR MOTOR GRADER FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

<u>VENDOR</u>	<u>BID AMOUNT</u>
<u>Martin Equipment</u> Dubuque, Iowa	\$285,500
<u>Altorfer CAT</u> Dubuque, Iowa	\$308,383

Motion by Klein, seconded by Wickham, carried unanimously, to receive and refer the bids to the County Engineer for a recommendation.

RECEIPT OF BIDS - BRIDGE REPLACEMENT ON SLEEPY HOLLOW ROAD PROJECT L-B17(07)-73-31

<u>VENDOR</u>	<u>BID AMOUNT</u>
<u>Jim Schroeder Construction</u> Bellevue, Iowa	\$128,395.34
<u>John P Taylor Construction</u> Holy Cross, Iowa	\$130,240.85

Motion by Wickham, seconded by Klein, carried unanimously, to receive and refer the bids to the County Engineer for a recommendation.

RESOLUTION 16-211 - APPROVING FINAL PLAT OF GUN CLUB SUBDIVISION - SECTIONS 45 & 35 - IOWA TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, GUN CLUB SUBDIVISION comprised of Lot 1-1-2 and Lot 2-2 of the NW ¼ SW ¼ of Section 35, T89N, R1 and Lot 3 of Hefel Farm Subdivision in Sections 34 & 35, T89N, R1W, of the 5<sup>th</sup> PM, Iowa Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat three (3) lots into three (3) new lots, namely Lot 1, Lot 2 and Lot 3 of Gun Club Subdivision in Sections 34 & 35, Iowa Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Epworth and the City of Epworth Planning and Zoning Commission; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-211.

**RESOLUTION 16-212 - APPROVING FINAL PLAT OF JOHNS CREEK QUARRY ADDITION - SECTION 36 - DODGE TOWNSHIP**

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for JOHNS CREEK QUARRY ADDITION, comprised of Lot 1 of the SE  $\frac{1}{4}$  SW  $\frac{1}{4}$ , comprised of the SE  $\frac{1}{4}$  SW  $\frac{1}{4}$  except Lot 1 thereof and comprised of Lot 1 of the SW  $\frac{1}{4}$  SW  $\frac{1}{4}$  all in Section 36, T88N, R2E, of the 5<sup>th</sup> PM, Dodge Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat three (3) lots into two (2) new lots, namely Lot 1 and Lot 2 of Johns Creek Quarry Addition Section 36, Dodge Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-212.

RESOLUTION 16-213 - APPROVING FINAL PLAT OF DEMMER FARM SUBDIVISION PLAT 2 - SECTION 18 - VERNON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for DEMMER FARM SUBDIVISION PLAT 2, a division of Lot 1 and Lot 2 of Demmer Farm Subdivision in Section 18, T88N, R1E, of the 5<sup>th</sup> PM, Vernon Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) lots into two (2) new lots, namely Lot 1 and Lot 2 of Demmer Farm Subdivision Plat 2 Section 18, Vernon Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Epworth and the City of Epworth Zoning Commission; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and A-2, Agricultural Residential districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Wickham, Demmer abstains, carried unanimously, to approve and authorize the Chair to sign Resolution 16-213.

RESOLUTION 16-214 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.



NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sheriff	PPT Correctional Officer	05-23-16	Jake Heiderscheit	\$22.03
Sunnycrest	PPT CNA	07-20-16	Taunderlia Watkins	\$12.41
Sunnycrest	PPT PICNA	06-01-16	Tempest Johnson	\$12.41
Sunnycrest	PPT CNA	07-07-16	Tiffany Hoffman	\$12.41
Sunnycrest	PPT CNA	06-28-16	Jacob Smith	\$12.41
Sunnycrest	PFT Social Worker	06-08-16	Rachel Wall	\$20.97
Maintenance	PPT Custodian	07-11-16	William Puccio III	\$15.25

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-214.

**DAMAGE CLAIM - GAYLE AND DAN FREIBURGER**

Motion by Wickham, seconded by Klein, carried unanimously, to table above claim.

**RESOLUTION 16-215 - APPROVING AGREEMENT WITH D A DAVIDSON FOR FINANCIAL ADVISOR SERVICES**

WHEREAS, Dubuque County intends to issue \$ 4,160,000 debt for various projects; and

WHEREAS, Dubuque County, through competitive bidding, has chosen D A Davidson & Co. as it's financial advisor; and

WHEREAS, D A Davidson & Co has presented an agreement outlining the terms and conditions of their engagement for the upcoming debt issuance.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves the agreement with D A Davidson, at a cost of \$ 11,000, for municipal advisor services and authorizes the Chair to sign the agreement.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-215.

**RESOLUTION 16-216 - REQUEST FOR PAYMENT #82 FOR JUMPSTART FEDERAL**

HOUSING - REHABILITATION PAYMENT PROGRAM 08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 96,001.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 82 in the amount of \$ 96,001 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-216.

RESOLUTION 16-217 - REQUEST FOR PAYMENT #96 FOR JUMPSTART FEDERAL HOUSING - REHABILITATION PAYMENT PROGRAM 08-DRH-204

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 1,105,297.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 96 in the amount of \$ 1,105,297 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-217.

RESOLUTION 16-218 - APPROVE PLANS AND SPECIFICATIONS FOR THE BRIDGE REPLACEMENT ON STEIL LANE PROJECT L-B17(06)-73-31

WHEREAS, plans and specifications have been prepared by Dubuque County and approved by the Dubuque County Engineer for the bridge replacement on Steil Lane, Project L-B17(06)--73-31, and

WHEREAS, this project will be let locally by Dubuque County, subject to the Dubuque

County Board of Supervisors approval and signature on the plans,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve the plans and specifications for said project.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-218.

**RESOLUTION 16-219 - APPROVE THE TEMPORARY ROAD CLOSURE REQUEST FROM THE CITY OF NEW VIENNA AND ST. BONIFACE PARISH FOR A PORTION OF PETERSBURG ROAD FOR THE ANNUAL LABOR DAY PICNIC**

WHEREAS, the City of New Vienna and St. Boniface Parish will be holding its annual Labor Day Picnic on Monday, September 5, 2016 in New Vienna, Iowa, and

WHEREAS, the New Vienna Police Department has requested a temporary road/street closure of one (1) city block of county road C64/Petersburg Road/West Main Street from the intersection of Columbus Street/Hwy 136 to Washington Street within the city limits of New Vienna, Iowa from Friday, September 2, 2016 to Tuesday, September 6, 2016, and

WHEREAS, emergency vehicles will have access, if necessary, during the temporary closure,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa do hereby approve the temporary closure of one (1) city block of county road C64/Petersburg Road/West Main Street from the intersection of Columbus Street/Hwy 136 to Washington Street within the city limits of New Vienna, Iowa from Friday, September 2, 2016 to Tuesday, September 6, 2016.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-219.

**RESOLUTION 16-220 - APPROVE THE TEMPORARY ROAD CLOSURE REQUEST FROM THE DUBUQUE AREA CONVENTION & VISITORS BUREAU ON BEHALF OF THE FIELD OF DREAMS MOVIE SITE FOR A PORTION OF LANSING ROAD FOR THE TEAM OF DREAMS EVENT**

WHEREAS, the Field of Dreams Movie Site will be holding its Team of Dreams Event on Sunday, September 4, 2016 in rural Dyersville, Iowa, and

WHEREAS, the Dubuque Area Convention & Visitors Bureau on behalf of the Field of Dreams Movie Site has requested a temporary road closure of approximately one (1) mile

of county road Lansing Road from the intersection of Dyersville East Road to Black Hills Road in rural Dyersville, Iowa from 11:00 am to 7:00 pm on Sunday, September 4, 2016, and

WHEREAS, emergency vehicles will have access, if necessary, during the temporary closure,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa do hereby approve the temporary closure of approximately one (1) mile of county road Lansing Road from the intersection of Dyersville East Road to Black Hills Road in rural Dyersville, Iowa from 11:00 am to 7:00 pm on Sunday, September 4, 2016.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-220.

#### RESOLUTION 16-221 - APPROVING ENGAGEMENT LETTER WITH PIPER JAFFREY FOR PLACEMENT AGENT SERVICES

WHEREAS, Dubuque County intends to issue \$ 4,160,000 debt for various projects; and

WHEREAS, Dubuque County desires to use an independent firm to facilitate communication with financiers and coordinate placement of the financing; and

WHEREAS, Piper Jaffray has presented an agreement outlining terms and conditions of their engagement as the County's placement agent.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves the agreement with Piper Jaffray for placement services and authorizes the Chair to sign the engagement letter.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-221.

#### RESOLUTION 16-222 - APPROVING JOINT AGREEMENT WITH THE CITY OF DUBUQUE TO AMEND THE DUBUQUE INDUSTRIAL CENTER ECONOMIC DEVELOPMENT DISTRICT URBAN RENEWAL AREA

WHEREAS, the Dubuque County Board of Supervisors has been presented with a Joint Agreement with the City of Dubuque to amend the established urban renewal area known as the Dubuque Industrial Center Economic Development District, so as to include the property located within two miles of, but outside the corporate limits of the City of Dubuque, for the purpose of undertaking an urban renewal project; and

WHEREAS, the Dubuque County Board of Supervisors has reviewed the proposed Joint Agreement and has determined to consent to the amendment of the District and Plan as so proposed.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Joint Agreement with the City of Dubuque to amend the Urban Renewal Plan and the urban renewal area known as the Dubuque Industrial Center Economic Development District, so as to include property located within two miles of, but outside the corporate limits of, the City of Dubuque, for the purpose of undertaking urban renewal projects as provided by Iowa Code Section 403.17(4).

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-222.

APPROVE THE FY17 COLLECTIVE BARGAINING UNIT AGREEMENT WITH THE DUBUQUE COUNTY SHERIFF'S ADMINISTRATIVE UNIT REPRESENTED BY TEAMSTERS LOCAL 120

Motion by Klein, seconded by Wickham, carried unanimously, to table the above agreement.

RESOLUTION 16-223 - APPROVE THE FY17 COLLECTIVE BARGAINING UNIT AGREEMENT WITH THE DUBUQUE COUNTY SHERIFF'S ASSOCIATION UNIT

WHEREAS, Dubuque County has been presented with a one-year FY17 Collective Bargaining Agreement with the Dubuque County Deputy Sheriff's Association Unit; and

WHEREAS, the agreement includes a 2% wage increase effective July 1, 2016 and a 1% wage increase effective January 1, 2017; and

WHEREAS, the agreement includes health insurance changes recommended by the Dubuque County Health Insurance Committee and approved by the Dubuque County Board of Supervisors, which have a proposed value of a .21% increase; and

WHEREAS, the agreement also has changes to Article 8(A), Article 15(A), Article 19(M), Article 34 and Article 41(C).

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chairperson to sign the one-year FY17 Collective Bargaining Agreement with the Dubuque County Deputy Sheriff's Association Unit.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the

Chair to sign Resolution 16-223.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 9:48 a.m. to 10:00 a.m.

The Board reconvened at 10:00 a.m.

**RESOLUTION 16-224 - APPROVE THE FY 17 COLLECTIVE BARGAINING UNIT AGREEMENT WITH THE DUBUQUE COUNTY SHERIFF'S ADMINISTRATIVE UNIT REPRESENTED BY TEAMSTERS LOCAL 120**

WHEREAS, Dubuque County has been presented with a one-year FY17 Collective Bargaining Agreement with the Dubuque County Administrative Deputy Sheriff's Unit represented by Teamsters Local 120; and

WHEREAS, the agreement includes a 2.25% wage increase effective July 1, 2016 and a 1% one time lump sum payment of their base salary; and

WHEREAS, the agreement includes health insurance changes recommended by the Dubuque County Health Insurance Committee and approved by the Dubuque County Board of Supervisors, which have a proposed value of a .21% increase; and

WHEREAS, the agreement also has changes to Article 31, Article 32 (B) and Article 34.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chairperson to sign the one-year FY17 Collective Bargaining Agreement with the Dubuque County Administrative Deputy Sheriff's Unit.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-224.

**WORKSESSION WITH COUNTY ZONING ADMINISTRATOR**

**ENTRANCE PERMITS**

The Board met with Zoning Administrator Anna O'Shea and Ken Boyes.

Klein stated that adding an entrance in this area would mean five driveways and he felt that is too many driveways. It then becomes a real safety issue.

Motion by Wickham to approve adding the entrance with removal of one of the field entrances, seconded by Demmer with Klein voting nay.

The Board met with Zoning Administrator Anna O'Shea and Scott Siegworth. A previous entrance was approved off Asbury Road but Mr. Siegworth would like to relocate the entrance from original plan of where his new house is being built.

Motion by Wickham, seconded by Klein, carried unanimously, to approve the new entrance.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 10:47 a.m. to 12:00 noon.

## GENERAL RELIEF HEARINGS

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case L-5-12.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny, until an eviction notice is given then reapply, assistance for case L-5-12.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case L-5-13.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case L-5-13.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case L-5-11.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case L-5-11.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case M-10-27.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case M-10-27.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case V-1-26.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case V-1-26.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case P-3-34.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to pay \$800 if the landlord will accept for case P-3-34.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case B-11-10.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to pay \$1637 rent for case B-11-10.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case M-10-19.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny assistance for case M-10-19.

#### WORKSESSION WITH FEH AND RELATED STAFF ON DUBUQUE COUNTY OFFICE SPACE PROJECT

The Board met with Christy Monk and Kevin Eipperle from FEH to look at several potential options of reorganizing the administrative county offices. Those in attendance were Maintenance Superintendent Chris Soeder, County Assessor Dave Kubick, GIS Project Coordinator Jeff Miller, Chief Deputy Sheriff Greg Egan, Sheriff Don Vrotsos, County Auditor Denise Dolan, County Recorder John Murphy, Deputy Elections Commissioner Jenny Hillary, Sheriff Deputy Shane Bockensteadt, Sheriff Deputy Dale Snyder, IT Superintendent Nathan Gilmore, Leta Hosier of DHS, John McEnary of Juvenile Court Services, County Budget Director Michelle Patzner and Assistant to the Board Mary Ann Specht.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 3:50 p.m. until 2:00 p.m. on August 17, 2016.

Motion by Klein, seconded by Wickham, carried unanimously, to reconvene at 2:00 on Wednesday, August 17, 2016.

#### RESOLUTION 16-225 - APPROVE APPOINTMENT OF ASSISTANTS, DEPUTIES AND CLERKS



WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>APPROVED</u>	<u>NAME</u>	<u>PAY RATE</u>
Conservation	TPT Conservation Aide	02-24-16	Heather Breiner	\$ 9.00
IT	TPT Great Lakes IT Intern	07-25-16	Shelly Cox	\$14.00
IT	TPT Great Lakes IT Intern	07-25-16	Jonathan O'Brien	\$14.00

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-225.

PERSONNEL REQUISITIONS

Sheriff Don Vrotsos advised the Board that the requisition for the PPT Correctional Officer at the Sheriff's Office was no long needed.

Motion by Wickham, seconded by Klein, carried unanimously, to approve the personnel requisitions for a PRN staff for CNA pool at Sunnycrest Manor, and TPT Life Enrichment Intern for Sunneycrest Manor.

RECEIPT OF BIDS - THREE (3) NEW 2017 FORD POLICE INTERCEPTORS FOR THE DUBUQUE COUNTY'S SHERIFF'S OFFICE

<u>VENDOR</u>	<u>BID AMOUNT</u>
<u>Runde Auto Group</u> Manchester, Iowa	\$27,557.00 each
<u>Mike Finnin Ford</u> Dubuque, Iowa	\$27,207.00 each
<u>Victory Ford</u> Dyersville, Iowa	\$27,084.00 each
<u>Stivers Ford</u> Waukee, Iowa	\$26,980.00 each

Sheriff Don Vrotsos explained that between the lowest two bidders it would be more cost effective to purchase from Victory Ford, which is local, than investing manpower to send four Deputies to Waukee to pick up the vehicles.

Motion by Klein, seconded by Wickham, carried unanimously, to purchase three (3) new 2017 Ford Police Interceptors for the Sheriff's Office from Victory Ford.

#### WORKSESSION WITH FEH DESIGN AND RELATED STAFF REGARDING THE DUBUQUE COUNTY OFFICE SPACE PROJECT

Those present are Christy Monk and Kevin Eipperle from FEH and Consultant Gordy Mills was present via telephone. Staff in attendance are Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, GIS Project Coordinator Jeff Miller, Deputy Commissioner of Elections Jenny Hillary, Sheriff Don Vrotsos, Deputy Sheriff Shane Bockensteadt, County Auditor Denise Dolan, Deputy City Assessor Troy Patzner, and County Recorder John Murphy.

The tour of the Federal Building was discussed as was the fifth floor of the Courthouse. Different options and more possibilities were raised. Wickham asked the committee to continue talks with the City of Dubuque and FEH to continue their search. Once more information is gathered another meeting will be called.

Motion by Klein, seconded by Wickham, carried unanimously, to adjourn at 3:42 p.m. and to reconvene at 5:30 p.m. on Monday, August 22, 2016

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Wayne Demmer, Chair  
Board of Supervisors

ATTEST:

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Mary J. Habel  
Dubuque County Deputy Auditor