

MINUTES OF JULY 11, 13, 2016
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein and Jay Wickham
Vice Chair Klein called the meeting to order at 8:00 a.m.
Chair Wayne Demmer arrived at 8:20 a.m.

WORKSESSION WITH COUNTY ENGINEER

The Board met with Engineer Anthony Bardgett. He received a petition to repair the bridge on Wieferich Road. This is a low volume traffic road but he will look into it.

City of Dubuque Engineer Bob Schiesl discussed how the Southwest Arterial will be constructed to go under Military Drive. They moved it because of the Mount Olivet Cemetery. There will be a ten foot sidewalk/bike trail next to the Arterial. The speed limit may be reduced from 45 at Military Road down to 25 at Key West. Klein told Schiesl the Supervisors are willing to cooperate, they just need to know what he needs. He should discuss with Bardgett as the project progresses.

Bardgett gave his report of projects around the county. There are November 15th deadlines for the projects, so all work should be complete at that time. When asked about the Balltown overlook he said upon inspection it is not as bad as previously thought. Our crews will be able to do the repair.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 8:45 a.m. until 9:00 a.m.

PROCLAMATION 16-002 - 63rd ANNUAL DUBUQUE COUNTY FAIR

NOW, THEREFORE, We, the Dubuque County Board of Supervisors do hereby recognize the Annual Dubuque County Fair and urges all citizens to participate in the many activities offered.

Motion by Klein, seconded by Wickham, carried unanimously, to adopt Proclamation 16-002. "Up, Up and Away to the Dubuque County Fair" July 28 - 31, 2016. Dubuque County Fair General Manager Jamie Blum received the Proclamation.

APPROVAL OF MINUTES OF MEETINGS OF JUNE 27, 30, 2016

Motion by Wickham, seconded by Klein, carried unanimously, to approve the minutes of meetings of June 27 and 30, 2016, as amended.

CONSENT ITEMS

Manure Management Plan from Reuter Dairy, Inc. Quarterly report of the Auditor, and Annual Report of the Sheriff's Office.

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file consent items.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Wickham, seconded by Klein, carried unanimously, to receive and file the publications.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#05-18-16 - JACOB & BEVERLY REITER - A-1 AGRICULTURAL TO M-1 INDUSTRIAL

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained the Reiter's location is zoned agricultural. His sons would like to park their sanitation trucks inside the building. Anna stated there are many comments included in the Board's packet's of information.

Mayor of Cascade Marcus Behnken addressed the Board stating the whole situation could have been handled differently. The Reiter's knew a year ago it was zoned agricultural. He stated the City of Cascade does not want the property to be re-zoned to M-1.

Jim Trumm, 1921 2nd Avenue SW, Cascade, read a letter of opposition.

Jake Reiter spoke in favor of the rezoning. Klein asked how he can explain building a building for ag use, then using it for a business. Reiter said this is going on all over the county but nothing happens until someone complains. Klein said Reiter is thumbing his nose at the Zoning Board and asked how he can justify his actions. Reiter agreed it is wrong.

Daniel White, 151 Jack Oak, Cascade, spoke in favor of the rezoning.

Amy Manternach, 25601 Garryowen Road, Cascade, spoke in opposition of the rezoning.

Justin Reiter, 28598 9th Avenue, Bernard, spoke in favor of the rezoning.

The consensus of the Board is people should not side step the rules and then come to them

asking for forgiveness.

Motion by Klein, seconded by Wickham, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#05-18-16 - JACOB & BEVERLY REITER - A-1 AGRICULTURAL TO M-1 INDUSTRIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#05-18-16 Jacob & Beverly Reiter A-1 Agricultural to M-1 Industrial

The applicants are requesting to rezone from A-1 Agricultural to M-1 Industrial 1.38 acres more or less, to allow a maintenance shop for the storage and maintenance of ag equipment, including operation of a trucking/sanitation business, excluding the processing and/or sorting of garbage or recycling materials. The property is located adjacent to the City of Cascade along Garryowen Road and is legally described as Lot 1 Menster Place No.4 Section 32, (T87N R1W) White Water Township, Dubuque County, Iowa.

That if the property is sold to someone other than immediate family or the business ceases to operate, the property will revert back to A-1, Agricultural.

That the rezoning is only for use as a maintenance shop for the storage and maintenance of Ag equipment, including operation of a sanitation business with a maximum of three trucks being stored and maintained on the property. This does not include the processing, storage and/or sorting of garbage or recycling materials.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday July 11, 2016

Motion by Wickham, seconded by Klein, carried unanimously, that the amendment be denied.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC #06-19-16 - JOHANNA GLOECKNER - A1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained the zoning request.

With no one speaking regarding the rezoning, motion by Wickham, seconded by Klein, carried unanimously, to close public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC #06-19-16 - JOHANNA GLOECKNER - A1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 06-19-16 Johanna Gloeckner A-1 Agricultural to A-2 Agricultural

The applicant is requesting to rezone from A-1 Agricultural to A-2 Agricultural 2 acres more or less, to allow a second home to be built on the farm for Johanna to live in so that her son can take over the farm home and assist in the farming operation. The property, located 3.53 miles south of the City of Epworth along Pleasant Grove Road, is legally described as NW SE Section 36, (T88N R1W) Taylor Township, Dubuque County, Iowa.

That 2 acres more or less around the home and buildings be rezoned to A-2, Agricultural/Residential for one home only and the remainder will stay A-1, Agricultural. That the balance of the parcel is not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday July 11, 2016

Motion by Klein, seconded by Wickham, carried unanimously, to approve the rezoning.

Motion by Klein, seconded by Wickham, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Klein, seconded by Wickham, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC #06-20-16 - JEFFREY AND STEPHANIE THEN - A1 AGRICULTURAL TO M-1 INDUSTRIAL

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained how the Then's previous location was no longer suitable so they relocated on Sundown Road.

Speaking in opposition to the rezoning were:
Beverly Conter, 7083 Sundown Road

Mike Conter, 7083 Sundown Road
Joan Vaske, 7674 Sundown Road

Jeff Then spoke out about it not being financially feasible to locate to a town the size of Peosta or Dyersville.

Klein commented this is a viable business however, the Board is not going to allow forgiveness after the fact. Mr. Then knew what the zoning was when he purchased the property.

Motion by Klein, seconded by Wickham, carried unanimous, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC #06-20-16 - JEFFREY AND STEPHANIE THEN - A1 AGRICULTURAL TO M-1 INDUSTRIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#06-20-16 Jeffrey & Stephanie Then A-1 Agricultural to M-1 Industrial

The applicants are requesting to rezone from A-1 Agricultural to M-1 Industrial 1.40 acres more or less, to allow an existing precast stone business to get into compliance with the Zoning Ordinance. The business manufactures small concrete items for residential & commercial use that simulate cut stone. The items are made inside the buildings & stored outside on pallets awaiting delivery. The property, located 2.075 miles south of the City of Peosta along Sundown Road, is legally described as Lot 2 Lansing Sub Section 28, (T88N R1E) Vernon Township, Dubuque County, Iowa.

That the rezoning is for the precast stone business only and if the property is sold or the business ceases to operate the property will revert back to A-1, Agricultural. That the outside storage is screened with a fence or trees so it is not visible from the road.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday July 11, 2016.

Motion by Klein, seconded by Wickham, carried unanimously, that the amendment be denied.

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file documents received during hearings.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO

A LOAN AGREEMENT AND BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$216,000 (ESSENTIAL PURPOSE LOAN AGREEMENT)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Klein, seconded by Wickham, carried unanimously, to close public hearing.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$175,000 (GENERAL PURPOSE LOAN AGREEMENT # 1)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Wickham, seconded by Klein, carried unanimously to close public hearing.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$172,500 (GENERAL PURPOSE LOAN AGREEMENT # 2)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Klein, seconded by Wickham, carried unanimously to close public hearing.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$250,000 (GENERAL PURPOSE LOAN AGREEMENT # 3)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Wickham, seconded by Klein, carried unanimously to close public hearing.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$263,000 (GENERAL PURPOSE LOAN AGREEMENT # 4)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Klein, seconded by Wickham, carried unanimously to close public hearing.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$300,000 (GENERAL PURPOSE LOAN AGREEMENT # 5)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Wickham, seconded by Klein, carried unanimously to close public hearing.

PUBLIC HEARING - PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$265,000 (GENERAL PURPOSE LOAN AGREEMENT # 6)

Chair Demmer opened the public hearing.

With noone speaking regarding the agreement, motion by Klein, seconded by Wickham, carried unanimously to close public hearing.

RESOLUTION 16-188 - TAKING ADDITIONAL ACTION TO ENTER INTO GENERAL OBLIGATION LOAN AGREEMENTS AND COMBINING LOAN AGREEMENTS

WHEREAS, the Board of Supervisors (the "Board") of Dubuque County, Iowa (the "County") heretofore proposed to enter into a General Obligation County Purpose Loan Agreement (the "Essential Purpose Loan Agreement #1") and to borrow money thereunder in a principal amount not to exceed \$2,470,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of paying the cost, to that extent, of: constructing and equipping a shop facility for the Secondary Roads Department (\$600,000); equipping the County Courthouse and administrative offices with information technology equipment (\$805,000); acquisition and installation of security cameras at the Old Jail Facility (\$250,000); installing flooring and HVAC improvements at the County Courthouse (\$325,000); constructing County conservation buildings and building improvements (\$215,000); equipping of the public safety offices with a shooting simulator (\$180,000); acquiring public safety communications equipment (\$140,000); and equipping the public safety facilities with security cameras (\$180,000), and pursuant to law and prior action of the Board, has published notice of the proposed action and has held a hearing thereon on March

28, 2016; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan Agreement (the “Essential Purpose Loan Agreement #2”) and to borrow money thereunder in a principal amount not to exceed \$216,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of the acquisition of peace officer communication equipment and the construction and installation of HVAC, sidewalk and carpeting replacements and improvements at the Dubuque Law Enforcement Center, and has published notice of the proposed action and has held a hearing thereon on July 11, 2016; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #1”) and to borrow money thereunder in a principal amount not to exceed \$175,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of funding the fiscal year 2018 vehicle and equipment acquisition program for the County Sheriff’s Department, and in lieu of calling an election therefor, has published notice of the proposed action and has held a hearing thereon on July 11, 2016, and as of such date, no petition was filed with the County asking that the question of entering into the General Purpose Loan Agreement #1 be submitted to the registered voters of the County; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #2”) and to borrow money thereunder in a principal amount not to exceed \$172,500 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of funding the fiscal year 2019 vehicle and equipment acquisition program for the County Sheriff’s Department, and in lieu of calling an election therefor, has published notice of the proposed action and has held a hearing thereon on July 11, 2016, and as of such date, no petition was filed with the County asking that the question of entering into the General Purpose Loan Agreement #2 be submitted to the registered voters of the County; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #3”) and to borrow money thereunder in a principal amount not to exceed \$250,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of (1) improving and equipping County parks; (2) constructing recreation trail bridge improvements; and (3) replacing fencing and acquiring a mower for the County Conservation Department, and in lieu of calling an election therefor, has published notice of the proposed action and has held a hearing thereon on July 11, 2016, and as of such date, no petition was filed with the County asking that the question of entering into the General Purpose Loan Agreement #3 be submitted to the registered voters of the County; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan

Agreement (the “General Purpose Loan Agreement #4”) and to borrow money thereunder in a principal amount not to exceed \$263,600 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring equipment and vehicles for the County Conservation Department, and in lieu of calling an election therefor, has published notice of the proposed action and has held a hearing thereon on July 11, 2016, and as of such date, no petition was filed with the County asking that the question of entering into the General Purpose Loan Agreement #4 be submitted to the registered voters of the County; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #5”) and to borrow money thereunder in a principal amount not to exceed \$300,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring two tandem dump trucks in fiscal year 2017 for use by the County Secondary Roads Department, and in lieu of calling an election therefor, has published notice of the proposed action and has held a hearing thereon on July 11, 2016, and as of such date, no petition was filed with the County asking that the question of entering into the General Purpose Loan Agreement #5 be submitted to the registered voters of the County; and

WHEREAS, the Board has also heretofore proposed to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #6”) and to borrow money thereunder in a principal amount not to exceed \$265,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring a motor grader in fiscal year 2017 for use by the County Secondary Roads Department, and in lieu of calling an election therefor, has published notice of the proposed action and has held a hearing thereon on July 11, 2016, and as of such date, no petition was filed with the County asking that the question of entering into the General Purpose Loan Agreement #6 be submitted to the registered voters of the County; and

WHEREAS, pursuant to Section 331.445 of the Code of Iowa, the County has authority to combine the Essential Purpose Loan Agreement #1, the Essential Purpose Loan Agreement #2, the General Purpose Loan Agreement #1, the General Purpose Loan Agreement #2, the General Purpose Loan Agreement #3, the General Purpose Loan Agreement #4, the General Purpose Loan Agreement #5 and the General Purpose Loan Agreement #6 into a single loan agreement (the “Loan Agreement”); and

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Dubuque County, Iowa, as follows:

Section 1. The Essential Purpose Loan Agreement #1, the Essential Purpose Loan Agreement #2, the General Purpose Loan Agreement #1, the General Purpose Loan Agreement #2, the General Purpose Loan Agreement #3, the General Purpose Loan Agreement #4, the General Purpose Loan Agreement #5 and the General Purpose Loan

Agreement #6 are hereby combined into a single Loan Agreement. The County hereby determines to enter into the Loan Agreement in the future, orders that general obligation bonds or notes be issued at such time in evidence of the City's obligation under the Loan Agreement, and determines that this Resolution constitutes the "additional action" required by Section 331.402 of the Code of Iowa.

Section 2. Further action with respect to the Loan Agreement is hereby adjourned to the Board of Supervisors meeting on July 25, 2016.

Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-188.

RESOLUTION 16-189 - FINAL PLAT OF SURVEY FOR FIE POINTS ESTATES, SECTION 8, CENTER TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, FIVE POINTS ESTATES, a division of Lot 1 in part of the NE ¼ SE ¼ and part of the SE ¼ NE ¼ all in Section 8, T89N, R1E, of the 5th PM, Center Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create two (2) lots, namely Lot 1 and Lot 2 of Five Points Estates in Section 8, Center Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-1, Rural Residential

district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize Chair to sign Resolution 16-189.

RESOLUTION 16-190 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PRN LPN	08-06-16	Sarah Merfeld	\$21.25
Sunnycrest	PRN LPN	08-06-16	Lindsey Bell	\$21.25
Sunnycrest	PPT Food Service Worker	06-17-16	Gregory Miller	\$ 9.74
Sunnycrest	PFT Clinical Scheduler	05-23-16	Kimberly Harris	\$13.81
Sunnycrest	PPT PICNA	07-06-16	Holly Andresen	\$12.41
Sheriff	PPT Correctional Officer	11-09-15	Ashlee Hoffmann	\$22.03

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-190.

RESOLUTION 16-191 - FY 16 EIDE BAILLY AUDIT SERVICES FOR SUNNYCREST MANOR

WHEREAS, Dubuque County has been presented with an agreement from Eide Bailly to provide required services for Medicaid Cost Reporting and other mandatory audit required reports for Sunnycrest Manor; and

WHEREAS, the Eide Bailly agreement provides these services for FY 16 in the amount of \$7,300.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the agreement from Eide Bailly to provide

required services for Medicaid Cost Reporting and other mandatory audit required reports for Sunnycrest Manor.

Motion Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-191.

RESOLUTION 16-192 - THE SUPPLEMENTAL INDEMNITY AGREEMENT BETWEEN THE CITY OF SAGEVILLE, CITY OF DUBUQUE AND DUBUQUE COUNTY FOR TRANSFER OF JURISDICTION FOR THE NORTHWEST ARTERIAL

WHEREAS, Dubuque County has been presented with a Supplemental Indemnity Agreement between the Sageville, City of Dubuque and Dubuque County for transfer of jurisdiction purposes related to the Northwest Arterial.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Supplemental Indemnity Agreement between the City of Sageville, City of Dubuque and Dubuque County for transfer of jurisdiction purposes related to the Northwest Arterial.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-192.

RESOLUTION 16-193 - NECESSARY DOCUMENTS WITH TAYLOR CONSTRUCTION, INC. FOR THE BRIDGE REPLACEMENT ON PAPER ROAD, PROJECT L-B17(04)-73-31

WHEREAS, bids were received on June 27, 2016 for the bridge replacement on Pape Road, Project L-B17(04)-73-31 and Taylor Construction, Inc., New Vienna, Iowa submitted the low bid of \$373,402.50, and

WHEREAS, the Dubuque County Engineer has reviewed the bids and recommends accepting the bid submitted by Taylor Construction, Inc.,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary contract documents with Taylor Construction, Inc. for the bridge replacement on Pape Road.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-193.

RESOLUTION 16-194 - NECESSARY DOCUMENTS WITH JIM SCHROEDER CONSTRUCTION, INC FOR THE BRIDGE REPLACEMENT ON MITCHELL MILL ROAD, PROJECT L-B17(05)-73-31

WHEREAS, bids were received on June 27, 2016 for the bridge replacement on Mitchell Mill Road, Project L-B17(05)-73-31 and Jim Schroeder Construction, Inc., Bellevue, Iowa submitted the low bid of \$225,760.32, and

WHEREAS, the Dubuque County Engineer has reviewed the bids and recommends accepting the bid submitted by Jim Schroeder Construction, Inc.,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary contract documents with Jim Schroeder Construction, Inc. for the bridge replacement on Mitchell Mill Road.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-194.

RESOLUTION 16-195 - REQUEST FOR PAYMENT #81 FOR JUMPSTART FEDERAL HOUSING - REHABILITATION PAYMENT PROGRAM 08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association (ECIA) submitted and the Board of Supervisors approved payment report # 81 on May 9, 2016, which was subsequently withdrawn at the request of the Iowa Department of Economic Development (IEDA); and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 12,296.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 81 in the amount of \$ 12,296 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-195.

RESOLUTION 16-196 - REQUEST FOR PAYMENT #95 FOR JUMPSTART FEDERAL HOUSING - REHABILITATION PAYMENT PROGRAM 08-DRH-204

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 19,126.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 95 in the amount of \$ 19,126 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-196.

RESOLUTION 16-197 - FLOOD CONTROL ALLOCATION FOR FY 16

WHEREAS, the Dubuque County Treasurer has received payment for flood control for FY16 in the amount of \$37,808.91.

WHEREAS, Chapter 467B, which provides for allocation of these monies, allows for 10% of the monies to be distributed as determined by the Board of Supervisors to local fire departments affected by the federal flood control project.

NOW, THEREFORE, BE IT RESOLVED, that the Dubuque County Board of Supervisors approves the allocation of the flood control monies as follows:

City of Dubuque Fire Department	\$1260.30
Key West Fire Department	\$1260.30
Sherrill Fire Department	\$1260.30

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-197.

RESOLUTION 16-198 - AGREEMENT WITH SECURE TECH SYSTEMS, INC. FOR THE WAVE SYSTEM SECURITY UPGRADE

WHEREAS, Dubuque County has been presented with a SecureTech Systems, Inc. Agreement for the purpose of upgrading and expanding the WAVE Security System throughout Dubuque County; and

WHEREAS, the agreement reflects a total cost of \$40,517.50 for the proposed upgrade.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the SecureTech WAVE Systems, Inc. Agreement the purpose of upgrading and expanding the WAVE Security System throughout Dubuque County.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-198.

RESOLUTION 16-199 - AMENDMENT OF FY 17 SALARY RESOLUTION 16-172

BE IT RESOLVED by the Dubuque County Board of Supervisors that the salaries for elected officials, administrative employees and other employees whose compensation has not been established through collective bargaining was approved on July 1, 2016 by Resolution 16-172 and certified to the County Auditor for payroll implementation. This Resolution amends Resolution 16-172 with changes to the Auditor, 3rd Deputy Auditor, Attorney, Office Manager, Deputy Recorders and Maintenance Superintendent.

	<u>FROM</u>	<u>TO</u>	<u>%</u>
AUDITOR'S OFFICE			
County Auditor Denise Dolan	72,723.33	73,697.83	1.34
1 st Deputy Sue Breitbach (85%)	61,814.83	62,643.15	1.34
2nd Deputy Jenny Hillary (75%)	54,542.50	55,273.37	1.34
2 nd Deputy Bill Welter (75%)	54,542.50	55,273.37	1.34
3rd Deputy Mary Habel (65%)	47,270.17	47,903.59	1.34
GIS Project Coordinator Jeff Miller	68,242.67	69,778.13	2.25
GIS Specialist Jill Kloppenburg	53,472.64	54,675.77	2.25
Accountant Dan Konichek	50,906.33	52,051.72	2.25
Voting Machine Mechanic Dave Noon	13.42	13.69	2.00
Voting Machine Mechanic John Hantelman	13.42	13.69	2.00
Voting Machine Mechanic Steven Burkholder	13.42	13.69	2.00
BOARD OF SUPERVISORS			
Supervisor Daryl Klein	48,605.53	48,605.53	0.0
Supervisor Jay Wickham	48,605.53	48,605.53	0.0
Supervisor Wayne Demmer	48,605.53	48,605.53	0.0

COUNTY ATTORNEY'S OFFICE

County Attorney Ralph Potter	116,308.00	118,576.00	1.95
Office Manager Carole Lytle	48,509.20	49,600.65	2.25
Medical Examiner Coordinator Gwen Hall-Driscoll	32.18	32.90	2.25
Medical Examiner Inv. James Abitz	32.18	32.90	2.25
Medical Examiner Inv. Mark Burkle	32.18	32.90	2.25
Medical Examiner Inv. Donna Kluesner	32.18	32.90	2.25
Medical Examiner Inv. Dale Rader	32.18	32.90	2.25
Medical Examiner Inv. Dennis Bradley	32.18	32.90	2.25

RECORDER'S OFFICE

Recorder John Murphy	70,507.52	71,635.64	1.60
1 st Deputy Karolyn Kennedy (85%)	59,931.39	60,890.30	1.60
1 st Deputy Diane Gavin (85%)	59,931.39	60,890.30	1.60

TREASURER'S OFFICE

Treasurer Eric Stierman	71,007.66	72,669.24	2.34
1 st Deputy Randy Wedewer (85%)	60,356.51	61,768.85	2.34
2nd Deputy Janelle Duwe (80%)	53,255.75	58,135.39	2.34

SHERIFF'S DEPARTMENT

Sheriff Don Vrotsos	97,728.95	99,927.85	2.25
Transporter Denis Wagner	22.71	23.22	2.25

COUNTY ENGINEER'S DEPARTMENT

Engineer Anthony Bardgett	136,488.75	139,559.75	2.25
Land Surveyor Wyatt Anderson	74,458.03	76,133.34	2.25
Maintenance Superintendent Chad Danielson	66,514.40	72,349.24	4,242.80 +2.25

COUNTY PERSONNEL DEPARTMENT

Personnel Dir/Admin Asst Mary Ann Specht	77,600.15	79,346.15	2.25
Admin. Personnel Asst. Joan Bodnar-Noon	47,096.31	48,155.98	2.25
Admin. Personnel Asst. Tracey Martin	47,096.31	48,155.98	2.25
Budget Director Michelle Patzner	78,967.58	80,744.35	2.25

MENTAL HEALTH

PT Patient Advocate Nancy Fischer	26.55	27.15	2.25
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COUNTY INFORMATIONAL SERVICES DEPARTMENT

IT Superintendent Nathan Gilmore	66,146.40	67,634.69	2.25
IT Network Administrator Nicolae Ilie	54,542.31	55,769.51	2.25

IT Systems Administrator Darren McCarthy	54,542.31	55,769.51	2.25
IT Help Desk Manager Jered Shipley	54,542.31	55,769.51	2.25
IT ERP Administrator Karen Gerhard	54,542.31	55,769.51	2.25
CENTRAL POINT COORDINATOR			
CPC Jody Jansen	61,664.36	63,051.81	2.25
GENERAL SERVICES DEPARTMENT			
County Maintenance Superintendent Chris Soeder	66,144.31	67,632.56	2.25
VETERANS' AFFAIRS DEPARTMENT			
Vet Affairs/Gen Relief Director Randy Rennison	53,327.64	54,527.51	2.25
VA VSO Michele Fitzgibbons	23.15	23.67	2.25
VA VSO Training Nick Agan	19.43	19.87	2.25
VA VSO Doug Slaats	22.13	22.63	2.25
Clerk III Tamara Avenarius-Rausch	15.83	16.19	2.25
SUNNYCREST MANOR			
Administrator Cris Kirsch	88,031.63	88,031.63	0.0
Assistant Controller Sharon Loso	53,766.72	53,766.72	0.0
Receptionist FT Dana Juergens Gruber	15.27	15.27	0.0
Receptionist PT Rachel Forbes	12.50	12.50	0.0
NF Social Worker Anne Kauder	54,735.79	54,735.79	0.0
Social Worker PT Jacqueline Herber	20.89	20.89	0.0
Director of Clinical Services - unfilled			0.0
Asst. Director of Nursing Irene Taylor	63,756.75	63,756.75	0.0
Nurse Coordinator Maureen Kennedy	59,239.38	59,239.38	0.0
Nurse Coordinator Tammy Freiburger	59,239.38	59,239.38	0.0
Clinical Unit RN Manager Karie Kuntz	48,500.07	48,500.07	0.0
Life Enrichment/Activity Director Beth Houselog	51,271.49	51,271.49	0.0
SR QIDP Agnes Esser	54,735.79	54,735.79	0.0
SR QIDP Sandra Bahl	54,735.79	54,735.79	0.0
Plant Supervisor Richard Streif	46,643.20	46,643.20	0.0
Life Enrichment Supervisor Lisa Culbertson	41,249.30	41,249.30	0.0
Clinical Scheduler - unfilled			0.0

BE IT FURTHER RESOLVED that the following salaries which are not subject to the approval of the Board of Supervisors and which have been set and submitted by the responsible board are hereby certified to the County Auditor for payroll implementation:

DEPARTMENT OF HEALTH

Director C. Patrice Lambert	69,285.82	70,844.75	2.25
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Asst. Health Admin Bonnie Brimeyer	46,757.23	47,809.27	2.25
DEPARTMENT OF ZONING			
Administrator Anna O'Shea	67,900.10	69,427.85	2.25
CONSERVATION DEPARTMENT			
Director Brian Preston	66,514.40	68,010.97	2.25
Deputy Director Nate Sisler	47,238.12	50,427.78	\$2,080 +2.25
Greens Sup. Michael White	50,286.13	51,417.57	2.25
Administrative Assistant Danelle Schroeder	19.03	19.46	2.25
Naturalist FT Kaytlan Moeller	16.17	16.54	2.25
Heritage Trail Technician Delbert Bischoff	20.03	20.48	2.25
Park Maintenance Technician			2.25
Park Ranger Daniel Blake	20.20	21.68	\$1.00+ 2.25
Park Ranger Jeremy Kettmann	20.20	21.68	\$1.00+ 2.25
Park Ranger Kurt Kramer	20.20	21.68	\$1.00+ 2.25
Park Ranger John Vontalge	20.20	21.68	\$1.00+ 2.25
Park Ranger Angela Jansen	17.19	18.60	\$1.00+ 2.25
Park Ranger Ryan Petty	17.19	18.60	\$1.00+ 2.25
Park Maintenance Patrick Schwartz	7.25	7.25	0.00
Naturalist FT Alexandra Schmalz	17.19	17.58	2.25

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-199.

RESOLUTION 16-200 - IOWA ECONOMIC DEVELOPMENT AUTHORITY SINGLE AUDIT FORMS FOR DUBUQUE COUNTY CONTRACTS 08-DRH-204, 14-CRL-001, 08-DRH-004 AND 13-OT-001

WHEREAS, Dubuque County has been presented with Iowa Economic Development Authority Single Audit Forms for Dubuque County Contracts 08-DRH-204, 14-CRL-001, 08-DRH004 and 13-OT-001.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Iowa Economic Development Authority

Single Audit Forms for Dubuque County Contracts 08-DRH-204, 14-CRL-001, 08-DRH004 and 13-OT-001.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-200.

COMMUNICATIONS

A resignation letter was received from Sunnycrest Advisory Board member Rhonda Ramler.

Motion by Klein, seconded by Wickham, carried unanimously to accept her resignation and send her a thank you for her time served.

APPOINTMENT - ZONING COMMISSION

Motion by Klein, seconded by Wickham, carried unanimously, to re-appoint Mary Klostermann to four (4) year term ending July 1, 2020.

APPOINTMENT - MH-DD STAKEHOLDERS COMMITTEE

Provider - Motion by Wickham, seconded by Klein, carried unanimously, to re-appoint Margee Woywood three (3) year term ending June 30, 2019.

Advocacy Groups, Consumer/family - Motion by Klein, seconded by Wickham, carried unanimously, to re-appoint Rosalie Jahn three (3) year term ending June 30, 2019.

PERSONAL REQUISITIONS

Motion by Klein, seconded by Wickham, carried unanimously, to table until the afternoon worksession, the requisition for the permanent part-time custodian for facilities maintenance department - 2 positions.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the personnel requisition for the County Attorney's Office for a permanent full-time secretary.

Motion by Klein, seconded by Wickham, carried unanimously, to recess for five minutes.

WORKSESSION WITH COUNTY ZONING ADMINISTRATOR

ENTRANCE PERMITS

Upon reconvening at 10:55 a.m. the Board met with Zoning Administrator Anna O'Shea, Justin Schmitt and Debbie Schmitt.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the new entrance permit with the removal of an existing field entrance.

Zoning Administrator Anna O'Shea stated Jeffrey & Stephanie Then have withdrawn their application.

ZONING VIOLATION UPDATES

The Board met with Zoning Administrator Anna O'Shea and John Ward to discuss violations on Mr. Ward's property. He is requesting an extension to give him more time to clean his property because he works six days a week. He has a buyer for the property but all the vehicles, campers, and junk need to be removed.

Motion by Klein, seconded by Wickham, carried unanimously, to give Ward thirty (30) days from today's date to clean up his property and if improvement is shown another thirty (30) day extension might be given. If satisfactory progress is not made, the next step in the process will be taken.

ENTRANCE PERMITS - continued

The Board met with Zoning Administrator Anna O'Shea, Mark McCullough and Bill Laban. Mr. McCullough is requesting to widen Mr McCullough's entrance off of Sundown Road. Motion by Klein, seconded by Wickham, carried unanimously, to allow up to sixty (60) feet driveway.

The Board met with Zoning Administrator Anna O'Shea, Mark McCullough and Bill Laban for the Corporation of New Melleray. Mr. McCullough is farming land owned by the Corporation of New Melleray and is requesting to widen an entrance on Monastery Road. Motion by Wickham, seconded by Klein, carried unanimously, to approve up to a forty-two (42) feet entrance.

The Board met with Zoning Administrator Anna O'Shea and Scott Siegworth regarding an entrance off Asbury Road. Motion by Klein, seconded by Wickham, carried unanimously,

to use Secondary Roads recommendation of access across the road from the existing entrance and to remove current entrance.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 11:58 a.m. until 12:15 p.m.

GENERAL RELIEF HEARINGS

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case H-10-9.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to pay half the \$550 rent if the landlord will accept.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case E-2-45.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny assistance for case E-2-45.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding M-10-24.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to table case M-10-24.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case B-8-17.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case B-8-17.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case H-8-35

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny assistance to case H-8-35.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Nick Agan regarding case R-5-33.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance to case R-5-33.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworker and Nick Agan, regarding case N-2-46.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to pay half of the \$625 rent if landlord won't evict, \$49 Alliant, and \$71 Black Hills bills.

Motion by Klein, seconded by Wickham, carried unanimously, to recess until 2:00.

WORKSESSION WITH FEH REGARDING RFP FOR DUBUQUE COUNTY OFFICE SPACE PROJECT

The Board met with Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, Consultant Gordon Mills, Architects Kevin Eipperle and Christy Monk of FEH, County Recorder John Murphy, Deputy Sheriff Shane Bockensteadt, Assistant to the Board Mary Ann Specht, Deputy Commissioner of Elections Jenny Hillary, and Dave Baker.

There was much discussion about office space. As the proposed office space is included as a project in the City of Dubuque's downtown urban renewal, it must be located in this district.

Murphy addressed the Board, some of whom he had spoken to over the weekend. Soeder discussed with him on Friday the possibility of moving the recorder's office outside the courthouse.

Deputy Boeckensteadt explained the juvenile courtroom across the street is becoming a hot topic because there is no security for the space. Gilmore suggested it could be moved to the courthouse where we already have security in place. It would be expensive to upgrade the LEC with security plus the added expense of a deputy to staff the position. Gilmore thought to move the Treasurer's office out of the courthouse because it is one large area and easier to adapt for the juvenile court. Klein asked why the courts can't come up with some funding rather than expect the county to take care of it.

It was decided to meet with department heads for input.

Consultant Mills inquired about hiring a Project Manager to oversee and protect the county's best interest. This should be someone with both engineering and construction knowledge. He was asked to help write a RFQ.

WORKSESSION WITH COUNTY MAINTENANCE SUPERINTENDENT REGARDING STAFFING

The Board met with Maintenance Superintendent Chris Soeder. Personnel requisitions were tabled from action earlier in the meeting until Soeder was in attendance. He explained one person is retiring and should be replaced and he is already short handed. He would like to hire two (2) part-timers with no benefits for custodian duties for all county buildings. Twenty nine (29) hours for the replaced person and twenty (20) for the second position.

It was asked why his people go out to Health and Zoning three nights a week. Soeder stated the dirt that is tracked in is terrible and the garbage needs to be taken out. He should talk to County Engineer Anthony Bardgett and Zoning Administrator Anna O'Shea about taking the trash out and if someone has mud on their shoes scrape them off before coming in or remove your shoes.

Motion by Klein, seconded by Wickham, carried unanimously, to hire a permanent part-time maintenance person and hold off on the additional position.

PRESENTATION BY COMMUNITY FOUNDATION ON INCLUSIVE DUBUQUE PROGRAM

Due to schedule conflict the presentation was postponed to later date.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 5:03 p.m. until 10:30 a.m. Wednesday, July 13, 2016.

MEETING WITH STAFF REGARDING DUBUQUE COUNTY OFFICE SPACE PROJECT

The Board reconvened at 10:30 a.m. on Wednesday, July 13, 2016, with Wickham absent.

The purpose of this worksession is to share and gather information with department heads regarding the office space relocation project. Several departments could be affected with a relocation outside the courthouse. Klein stated this is jsut discussion and no decisions have been made. Those in attendance were Auditor Denise Dolan, Assistant to the Board Mary Ann Specht, Treasurer Eric Stierman, Recorder John Murphy, Deputy County Assessor Deb Miller, City Assessor Rick Engelken, IT Superintendent Nathan Gilmore, Deputy Sheriff Shane Bockensteadt.

Motion by Klein, seconded by Demmer, carried unanimously, to adjourn at 11:43 a.m. until Monday, July 25, 2016 at 5:30 p.m.

Wayne Demmer, Chair
Dubuque County Board of Supervisors

ATTEST:

Mary J. Habel
Dubuque County Deputy Auditor