

MINUTES OF JUNE 13, 16 and 23, 2016
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein, Jay Wickham, Wayne Demmer
Chair Demmer called the meeting to order at 8:00 a.m.

WORKSESSION WITH COUNTY ENGINEER

- The Board met with County Engineer Anthony Bardgett, Maintenance Superintendent Chris Soeder, and IT Superintendent Nathan Gilmore to discuss the replacement of the shop building in Farley. Bardgett explained several options. Soeder discussed the requirements for the roof to enable addition of solar panels at a later date. Gilmore mentioned possibly locating IT equipment at the site.
- Bardgett discussed a section of Balltown Road that is settling and should be patched. Horsfield gave an estimate of \$83,085. Klein suggested checking with another vendor then proceed with the repair.
- There was discussion of repairs on N Cascade Road east of Hwy 20.
- Bardgett also presented his engineer's report.

APPROVAL OF MINUTES OF MEETING OF MAY 23, 2016

Motion by Wickham, seconded by Klein, carried unanimously, to approve the minutes of the May 23, 2016 meeting.

CONSENT ITEMS

Fireworks Permit for Roger Dalbkemeyer, Manure Management Plan Update from Jeff Schmitt, Fireworks Permit for Jeremy Freiburger, Gene Klein, John Waul, and Jerome Freiburger, Fireworks Permit for Albrecht Acres, Manure Management Plan Update from Streif Farms, Manure Management Plan Update from Piggy Bank Pork LLC, and cigarette permits for Harvey's Airline Inn LTD, Mid Mart, and Hwy 20 Auto Truck Plaza.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the above listed consent items.

PUBLIC HEARINGS

Motion by Wickham seconded by Klein, carried unanimously, to table setting the date for a public hearing on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder.

PROOF OF PUBLICATIONS - PROCUREMENT PROCEDURES

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file the proof of publication for the Receipt of Quotes for fuel, Receipt of Proposals for pavement marking, Receipt of Quote for mounting boom mower on John Deere, and Receipt of Quotes for snow removal equipment for the Dubuque County Highway Department.

RECEIPT OF QUOTES - ETHANOL BLENDED GASOLINE (GASOHOL) AND PREMIUM BIODIESEL FUEL FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

The following quotes were received and read into the record:

Mulgrew Oil Co., Dubuque, IA

Dubuque	Gasohol	0.0599	#2 Diesel	.0599	#1 Diesel	.0599
Farley	Gasohol	0.0599	#2 Diesel	.0599	#1 Diesel	.0599
Bernard			#2 Diesel	.0699	#1 Diesel	.0699
Fillmore			#2 Diesel	.0699	#1 Diesel	.0699
Worthington			#2 Diesel	.0699	#1 Diesel	.0699
New Vienna			#2 Diesel	.0699	#1 Diesel	.0699
Holy Cross Area			#2 Diesel	.0699	#1 Diesel	.0699
Durango			#2 Diesel	.0699	#1 Diesel	.0699

Three Rivers FS Company, Earlville, IA

Dubuque	Gasohol	.08	#2 Diesel	.08	#1 Diesel	.08
Farley	Gasohol	.08	#2 Diesel	.08	#1 Diesel	.08
Bernard			#2 Diesel	.08	#1 Diesel	.08
Fillmore			#2 Diesel	.08	#1 Diesel	.08
Worthington			#2 Diesel	.08	#1 Diesel	.08
New Vienna			#2 Diesel	.08	#1 Diesel	.08
Holy Cross Area			#2 Diesel	.08	#1 Diesel	.08
Durango			#2 Diesel	.08	#1 Diesel	.08

Molo Oil Co., Dubuque, IA

Dubuque	Gasohol	.0297	#2 Diesel	.0418	#1 Diesel	.0418
Farley	Gasohol	.0321	#2 Diesel	.0436	#1 Diesel	.0436
Bernard			#2 Diesel	.1078	#1 Diesel	.1078
Fillmore			#2 Diesel	.1078	#1 Diesel	.1078
Worthington			#2 Diesel	.1078	#1 Diesel	.1078
New Vienna			#2 Diesel	.1078	#1 Diesel	.1078
Holy Cross Area			#2 Diesel	.1078	#1 Diesel	.1078
Durango			#2 Diesel	.1078	#1 Diesel	.1078

Demmer Oil Company, Worthington, IA

Bernard	#2 Diesel	.0698	#1 Diesel	.0698
Fillmore	#2 Diesel	.0698	#1 Diesel	.0698
Worthington	#2 Diesel	.0698	#1 Diesel	.0698
New Vienna	#2 Diesel	.0698	#1 Diesel	.0698
Holy Cross Area	#2 Diesel	.0698	#1 Diesel	.0698
Durango	#2 Diesel	.0698	#1 Diesel	.0698

Motion by Wickham, seconded by Klein, carried unanimously, to receive and refer the quotes to the County Engineer.

RECEIPT OF PROPOSALS - FURNISH AND APPLY PAVEMENT MARKING PAINT FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

The following bids were received and read into the record:

<u>VENDOR</u>	<u>BID AMOUNT</u>
<u>Iowa Plains Signing, Inc.</u> Waterloo, IA	\$192,060.74
<u>Fahrner Asphalt Sealers LLC</u> Dubuque, IA	\$188,296.26
<u>Vogel Traffic Services, Inc.</u> Orange City, IA	\$136,635.00

Motion by Klein, seconded by Wickham, carried unanimously, to receive and refer the bids to the County Engineer.

REQUEST FOR QUOTES - ONE CURRENT MODEL YEAR ROTARY BOOM MOWER TO BE MOUNTED ON A JOHN DEERE 6120 4-WD TRACTOR FOR THE HIGHWAY DEPARTMENT

The following bids were received and read into the record:

<u>VENDOR</u>	<u>BID AMOUNT</u>
Diamond Mowers, Inc Sioux Falls, SD	DBM 25, FBC036 \$28,496.00
Diamond Motors Sioux Falls, SD	DBM, FBC036;DBR050 \$36,103.00

Motion by Wickham, seconded by Klein, carried unanimously, to receive and refer the bids to the County Engineer.

REQUEST FOR QUOTES - DUMP BOXES, POWER ANGLE PLOWS, TAILGATE SPREADERS, PATROL WINGS AND ALL HYDRAULICS TO OPERATE ALL FUNCTIONS ON TWO (2) 2017 WESTERN STAR 1700 SERIES TANDEM TRUCKS

The following bids were received and read into the record:

<u>VENDOR</u>	<u>BID AMOUNT</u>		
<u>Bonnell Industries, Inc</u> Dixon, IL	\$153,750.00	Option 1	\$5,130.00
<u>Link Hydraulic</u> Dubuque, IA	\$155,784.00	Option 1	\$3,600.00
<u>Henderson Products, Inc.</u> Manchester, IA	\$158,196.00	Option 1	\$3,040.00
<u>Tri State Truck Equipment</u> Dubuque, IA	\$139,466.00	Option 1	\$3,000.00

Motion by Klein, seconded by Wickham, carried unanimously, to receive and refer the bids to the County Engineer.

RESOLUTION 16-150 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT LPN	04-20-16	Beth Vermeulen	\$18.33
Sunnycrest	PPT CNA	02-08-16	Kaylisha Smith	\$12.41
Sunnycrest	PPT PI/CNA	03-30-16	Corey Bedtka	\$12.41
Conservation	TPT Urban Youth Crew Member	04-25-16	Jessica Olivares	\$ 7.25

Conservation	TPT Urban Youth Crew Member	04-25-16	Ryan Konrardy	\$ 7.25
Conservation	TPT Urban Youth Crew Member	04-25-16	Lily Ridenour	\$ 7.25
Conservation	TPT Urban Youth Crew Member	04-25-16	Colin Donovan	\$ 7.25
Sheriff	PPT Correctional Officer	03-14-16	Joseph Valenti	\$22.03

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-150.

RESOLUTION 16-151 - APPROVE FY 17 AGREEMENT WITH THE MHDS OF THE EAST CENTRAL REGION PROVIDER CONTRACT SERVICE

BE IT RESOLVED that the Dubuque County Board of Supervisors authorizes the Chairperson to sign the MH/DS of the East Central Region Provider Contract Service and Rate Attachment for Sunnycrest Manor Residential Care Facility for FY2017 (July 2016 - June 30, 2017).

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution 16-151.

RESOLUTION 16-152 - APPROVING RELEASE OF REAL ESTATE MORTGAGE

WHEREAS, Dubuque County has received two releases of real estate mortgage for property in the Disaster Housing CDBG program.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chair to sign the releases.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution #16-152.

RESOLUTION - APPROVE FY17 AGREEMENT WITH DELAWARE, DUBUQUE AND JACKSON COUNTY RTA FOR SUNNYCREST MANOR TRANSPORTATION SERVICES

Motion by Klein, seconded by Wickham, carried unanimously, to table the resolution until a meeting with the Sunnycrest Administrator.

RESOLUTION #16-153 - APPROVING DUBUQUE COUNTY DEPOSITORIES

BE IT RESOLVED that the Dubuque County Board of Supervisors approves the following list of financial institutions to be depositories of the Dubuque County funds in conformance with all applicable provisions of Iowa Code Chapters 12B and 12C of the current code.

The County Treasurer is hereby authorized to deposit the Dubuque County funds in amounts not to exceed the maximum approved for each respective financial institution, as set out below:

DEPOSITORY NAME	LOCATION	MAX BALANCE UNDER THIS RESOLUTION
American Trust & Savings Bank	Dubuque	55,000,000
Dubuque Bank & Trust	Dubuque	60,000,000
Dupaco Community Credit Union	Dubuque	10,000,000
East Dubuque Savings Bank	Dubuque	10,000,000
Fidelity Bank & Trust	Dyersville	5,000,000
Liberty Bank	Dubuque	10,000,000
US Bank	Dubuque	30,000,000
Citizens State Bank	New Vienna	2,000,000
Peaks Investments	Colorado	500,000
Security State Bank	Cascade	4,000,000
Premier Bank	Dubuque	20,000,000
State Bank	Worthington	6,000,000
Ohnward Bank & Trust	Cascade	3,000,000
Wells Fargo	Des Moines	15,000,000

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution #16-153.

RESOLUTION 16-154 - APPROVING AMENDED SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS BYLAWS

WHEREAS, on May 19, 2016 the Sunnycrest Manor Operational Board of Directors unanimously, approved the proposed amendment of the Sunnycrest Manor Operational Board of Directors By-Laws and;

Whereas, the proposed amended By-Laws have been referred to The Dubuque County Board of Supervisors for final consideration and approval.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the proposed amendment the Sunnycrest Manor Operational Board of Directors By-Laws.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution #16-154.

RESOLUTION #16-155 - APPROVE TAX ABATEMENT

WHEREAS, the City of Asbury has acquired a lot, ASBDC 1020127007 for the purpose of road right of way. After applying \$12.00 for taxes. There remains \$24.00 to be abated from the 2014 current tax.

WHEREAS; The City of Dyersville has purchased parcel number DYEWD 0731132001 for the purposes of flood control. After applying the prorated taxes of \$91.00, \$35.00 will need to be abated from the 2014 current tax.

NOW THEREFORE BE IT RESOLVED by the Dubuque County Board of Supervisors, in accordance with the 2014 Iowa ,Code Chapter 445.63, \$59.00 in 2014 current tax.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution #16-155.

RESOLUTION #16-156 - APPROVE PLANS AND SPECIFICATIONS FOR THE BRIDGE REPLACEMENT ON PAPE ROAD

WHEREAS, plans and specifications have been prepared by Dubuque County and approved by the Dubuque County Engineer for the bridge replacement on Pape Road, Project L-B17(04)--73-31, and

WHEREAS, this project will be let locally by Dubuque County, subject to the Dubuque County Board of Supervisors approval and signature on the plans,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve the plans and specifications for said project.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution #16-156.

RESOLUTION #16-157- APPROVE PLANS AND SPECIFICATIONS FOR THE BRIDGE REPLACEMENT ON MITCHELL MILL ROAD

WHEREAS, plans and specifications have been prepared by Dubuque County and approved by the Dubuque County Engineer for the bridge replacement on Mitchell Mill Road, Project L-B17(05)--73-31, and

WHEREAS, this project will be let locally by Dubuque County, subject to the Dubuque County Board of Supervisors approval and signature on the plans,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve the plans and specifications for said project.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution #16-157.

RESOLUTION #16-158- APPROVING AGREEMENT WITH MANAGED SOLUTIONS GROUP FOR EQUIPMENT FOR WIRELESS NETWORK AT SUNNYCREST MANOR

WHEREAS, Dubuque County sought proposals for equipment for a wireless network at Sunnycrest Manor; and

WHEREAS, upon receipt of the proposals the IT Superintendent has presented the Board with a recommendation to accept the proposal of Managed Solutions Group at a cost of \$223,800.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors accepts the recommendation and approves an agreement with Managed Solutions Group and authorizes the Chair to sign the agreement.

Motion by Klein, seconded by Wickham, carried unanimously, to approve and authorize the Chair to sign Resolution #16-158.

COMMUNICATIONS

Motion by Klein, seconded by Wickham, carried unanimously, to receive and file the communication from Dubuque County Assistant County Attorney's Association regarding initial proposal for FY17 collective bargaining.

APPOINTMENTS

Motion by Klein, seconded by Wickham, carried unanimously, to appoint Wayne Demmer and Jacque Rahe to the Greater Dubuque Development Board of Directors for a one year term ending June 30, 2017.

PERSONNEL REQUISITIONS

Motion by Wickham, seconded by Klein, carried unanimously, to approve the personnel requisitions for a permanent part-time Correctional Officer-Male at the Dubuque County Sheriff's Office and for a permanent full-time Social Worker at Sunnycrest Manor.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 9:40 a.m. for five (5) minutes.

WORKSESSION WITH ZONING ADMINISTRATOR

ENTRANCE PERMITS

Upon reconvening at 9:45 a.m., the Board met with Zoning Administrator Anna O'Shea and Jason Cusick regarding a new field entrance with a width of 32'.

Motion by Klein, seconded by Wickham, carried unanimously, to approve the new entrance with the removal of an existing field entrance.

Zoning Administrator Anna O'Shea and Rob Trilk met with the Board regarding an entrance permit for Scott & Stacy Knapp. They are requesting a variance to the sight distance and spacing for the residential entrance subject to removal of the other field entrance.

Motion by Wickham, seconded by Klein, carried unanimously, to approve the variance.

Zoning Administrator Anna O'Shea and Johanna Gloeckner met with the Board regarding an entrance permit for her new home.

Motion by Wickham, seconded by Klein, carried unanimously, to approve contingent to approval of zoning case and modification of proposal by County Engineer Anthony Bardgett.

Zoning Administrator Anna O'Shea and Kenneth Boyes met with the Board regarding a variance for a new entrance permit.

Motion by Wickham, to modify and remove the entrance across the road. Motion died for lack of a second. Chair Demmer suggested Boyes contact the seller and the attorney for a second option such as an easement from the neighbor and then bring the proposal back to the Board.

ZONING VIOLATION UPDATES

Zoning Administrator Anna O'Shea was present with Amy Knapp, 1246 Barony Drive, Dubuque Iowa. She is trying to clean up the trailer park where her parents were lax in enforcing upkeep.

Zoning Administrator Anna O'Shea, Epworth Mayor Sandy Gassman, Epworth Council Member Gary Gansen, and Epworth resident Jason Putz met with the Board regarding Midwest Organics. County Attorney Ralph Potter and certified compost operator Paul Schultz were also present. The business will be formally invited to attend the next Board meeting.

Zoning Administrator Anna O'Shea stated nobody was present representing the Sharkey property on Hwy 52 N. It is zoned M2 and had a special use permit for a junk yard in the 1980's, which was previously revoked. They are now in contempt of court.

GENERAL RELIEF HEARINGS

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case E-2-44.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny case E-2-44.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case B-3-16.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case B-3-16.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case K-7-8.

Upon returning to regular session, motion by Wickham, seconded by Klein, carried unanimously, to deny assistance for case K-7-8.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case P-5-7.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny assistance for case P-5-7.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case E-2-43.

Upon returning to regular session, motion by Wickham to assist E-2-43 with \$500. Motion died for lack of a second. Motion by Klein, seconded by Wickham, carried unanimously, to assist E-2-43 with \$250 if able to come up with the other \$250 for June rent.

Motion by Wickham, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Nick Agan regarding case W-7-3.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to deny assistance to case W-7-3.

Motion by Klein, seconded by Wickham, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats, Nick Agan, regarding case D-4-13.

Upon returning to regular session, motion by Klein, seconded by Wickham, carried unanimously, to assist case D-4-13 with \$755 for rent, if the landlord works with him.

Motion by Klein, seconded by Demmer, carried unanimously, to recess until 8:00 a.m. Thursday, June 16, 2016.

CANVASS - PRIMARY ELECTION OF JUNE 7, 2016 (43.49)

The Board met as the Board of Canvassers. The following candidates were nominated:

Board of Supervisors - 4-year term:

Democrat: David J. Baker

Republican: Curt Kiessling

Board of Supervisors - to fill a vacancy:

Democrat: Jay Wickham

County Auditor:

Democrat: Denise M. Dolan

County Sheriff:

Democrat: Joseph Kennedy

No candidates received enough votes to win the Republican nomination for County

Board of Supervisors - to fill a vacancy, County Auditor or County Sheriff.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 3:15 pm until 8:00 a.m. on Thursday, June 16, 2016.

WORKSESSION WITH SUNNYCREST ADMINISTRATOR REGARDING FY17 RTA CONTRACT

The Board reconvened at 8:07 a.m. on Thursday, June 16, 2016 to meet with Sunnycrest Administrator Cris Kirsch to discuss the FY17 RTA contract. There was discussion that it would be condiment to purchase our own bus, but we would not be able to hire RTA drivers.

RESOLUTION 16-159 - FY17 RTA CONTRACT FOR SERVICES AT SUNNYCREST MANOR

WHEREAS, Dubuque County has been presented with an agreement with the Delaware, Dubuque and Jackson County Regional Transit Authority to provide transportation services for Sunnycrest Manor residents for fiscal year 2017.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the agreement with the Delaware, Dubuque and Jackson County Regional Transit Authority to provide transportation services for Sunnycrest Manor residents for fiscal year 2017.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-159.

WORKSESSION WITH COUNTY MAINTENANCE SUPERINTENDENT REGARDING PROJECT UPDATES AND MAINTENANCE STAFFING

County Maintenance Superintendent Chris Soeder gave an update on the improvements at the Old Jail. He is looking into lighting for the conference room and he is also pricing tables and chairs.

The Court House HVAC system is in progress. A meeting with department heads to explain the project and scheduling will be held in the next couple of weeks. Work will be scheduled around the use of the court rooms. Installation will begin in late August and the entire project will be done at one time to save on staging costs. The project will take two months.

Soeder notified the Board that none of the projects submitted for the Homeland Security grant qualified for funding. He is looking into upgrading the security alarm buttons in the Court House. Other county locations would be added as a safety measure. The project at all County facilities would cost approximately \$42,000. Klein thought it would be good to do the other facilities but not the Court House. Soeder stated the outlying facilities cannot be installed without upgrading the Court House system. Klein directed Soeder to discuss funding with to Budget Direct Michelle Patzner.

Soeder discussed the need for the outside of the Court House to be cleaned and work done on the dome. He anticipates a cost of \$75-100,000.

The Old Jail building will need janitorial staffing when it opens. His current workforce doesn't have time to do it. He obtained several contract quotes with Dubuque Janitorial being the lowest at \$14.50 per hour. The cost to hire our own part-time people would be much higher.

Wickham thought we should contract and see how it goes. Klein agreed to go with the lowest price. Soeder stated he would like a six month trial to see how it works out. There was discussion that the 1st shift maintenance employees are doing mostly maintenance and very little janitorial.

Motion by Klein, seconded by Wickham, carried unanimously, to recess at 9:38 a.m. until 10:15 a.m.

WORKSESSION REGARDING OFFICE SPACE PROJECT

Motion by Klein, seconded by Wickham, carried unanimously, to go into executive session per Iowa Code 21.5(1)(j). Present were Consultant Gordy Mills, County Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, Assistant to the Board Mary Ann Specht, Budget Director Michelle Patzner, and via telephone attorneys Dave Kubicek and Matt Hektoen of Simmons Perrine Moyer Bergman PLC.

RESOLUTION 16-160 - DUBUQUE COUNTY OFFICE SPACE PROJECT

WHEREAS, the Dubuque County Board of Supervisors received a proposal from Novelty Iron Master Tenant LLC, and proposal from others, in response to the Dubuque County Office Space RFP issued on or about August 21, 2015; and

WHEREAS, the Dubuque County Board of Supervisors, by Resolution 16-040, dated February 10, 2016 selected the proposal of Novelty Iron Master tenant LLC, subject to the conditions to be satisfied in the sole and absolute discretion of the Dubuque County

Board of Supervisors; and

WHEREAS, the Dubuque county Board of Supervisors has now determined that the conditions have not or will not be met.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby terminate the Dubuque County Office Space Project RFP issued on or about August 21, 2015 and the termination of all further negotiation and actions with the proposal tentatively selected to said Resolution 16-040, and to authorize the Chairperson to sign the Resolution 16-160.

Motion by Wickham, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-160.

DISCUSSION REGARDING FY17 NON-BARGAINING AND DUBUQUE COUNTY COMPENSATION BOARD RELATED FISCAL YEAR INCREASES

The Board discussed negotiated bargaining unit wage increases and reviewed the action taken on the Compensation Board recommendations.

DETERMINATION OF FY17 NON-BARGAINING AND DUBUQUE COUNTY COMPENSATION RELATED FISCAL YEAR INCREASES

Motion by Klein, seconded by Wickham, carried unanimously, to approve a 2.25% raise for non-bargaining employees beginning July 1st, with the exception of Sunnycrest employees until after bargaining unit negotiations are completed.

Motion by Klein, seconded by Wickham, carried unanimously, to approve a 2.25% increase for the Sheriff and deputies and proportional changes for the rest of the elected officials and deputies.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 11:32 a.m. until 12:00 p.m. on June 23, 2016.

WORKSESSION WITH COUNTY MAINTENANCE SUPERINTENDENT REGARDING DEVELOPMENT OF AN RFP FOR COUNTY OFFICE SPACE

Vice-Chair Daryl Klein called meeting to order at 12:00 noon, June 23, 2016 with Supervisor Wickham present. Chairman Demmer was absent due to prior meeting commitment. Present were Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore and consultant Gordy Mills. Also present Tom Kelzer,

Al Urbain and Tom Kane of Dubuque Court House LLC.

There was discussion regarding the development of an RFP for Dubuque County office space. There is consensus to continue to work with FEH Associates to update the RFP. Soeder and consultant Gordy will work on this with FEH and obtain a proposal.

Motion by Wickham, seconded by Klein, carried unanimously, to recess at 1:10 p.m. until 2:00 p.m.

WORKSESSION WITH ZONING ADMINISTRATOR AND MIDWEST ORGANIC SOLUTIONS REGARDING ODOR ISSUES

The Board reconvened at 2:00 p.m. with all members present. Also attending were Epworth Mayor Sandy Gassman, Councilmembers Garry Gansen and Karen Conrad, and Epworth resident Jason Putz. Midwest Organic Solutions owners Jake McAllister and Craig Kluesner were present with their Attorney George Davis. Zoning Administrator Anna O'Shea was present.

The Board understands the frustration of the people as well as appreciates the owners willingness and efforts to eliminate the odor. It was determined the city council and the owners will work together to rectify these issues.

PERSONNEL REQUISITION

Motion by Klein, seconded by Wickham, carried unanimously, to approve hiring a permanent full time business office receptionist/cashier II at Sunnycrest Manor.

Motion by Wickham, seconded by Klein, carried unanimously, to adjourn at 2:20 p.m. until 10:30 a.m. on Monday, June 27, 2016.

Wayne Demmer, Chair
Board of Supervisors

ATTEST:

Mary J. Habel
Dubuque County Deputy Auditor