

MINUTES OF JULY 27 AND 30, 2015  
DUBUQUE COUNTY BOARD OF SUPERVISORS  
Present: Daryl Klein, Tom Hancock and Wayne Demmer  
Chair Klein called the meeting to order at 8:00 a.m.

WORKSESSION - WITH FEH DESIGN

The Board met with Christy Monk and Kevin Eipperle from FEH Design to review the final RFP draft for the Dubuque County office space. Present were IT Superintendent Nathan Gilmore and County Maintenance Superintendent Chris Soeder.

A meeting with Attorney John Danos will be scheduled to discuss the final RFP draft and to answer questions and concerns the Board has with the RFP.

EXECUTIVE SESSION - PER IOWA CODE SECTION 21.5(1)©

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Interim County Engineer Anthony Bardgett and Administrative Assistant Mary Ann Specht pursuant to Iowa Code Section 21.5(1)©.

WORKSESSION - WITH INTERIM COUNTY ENGINEER

Upon returning to regular session, the Board met with Interim County Engineer Anthony Bardgett for road department discussion.

Bardgett is currently working on the design and reviewing different concepts for Key West Drive. He is looking at the possibility of being able to use the federal funds for the bike trail that were designated for Mud Lake Road for this project. Olde Davenport Road and Key West Drive are considered a part of the MRT trail and would be eligible for these funds. This has not been finalized yet, but looks to be a good candidate.

Bardgett said they recently took cores to confirm the pavement thickness for the resurfacing design on Mud Lake Road. He is, also, currently checking cross road pipes for which ones need replaced. The goal is to have a letting for this project in the early spring. Bardgett has issues with the plans IIW has prepared and is reviewing them to check on all the data for this project.

All FEMA projects are complete. Bardgett will be working with FEMA to close out these projects and move on from the 2011 flood disaster.

Bardgett is looking at other projects that can use the designated federal dollars for the Hales Mill Road project. Hales Mill Road will be a resurfacing project using local dollars. Timing of this project is going to depend on the replacement of the bridges which has not been determined yet.

The secondary road maintenance crew placed the first layer of seal coat last week on St. Catherine Road. The plan is to let the road compact for a week and then place the final lift.

The condition of Clear Creek Road was discussed and whether that road is scheduled to be repaired.

IIW has completed the inspection of the bridges in the northern half of the county. Several bridges are being recommended for a revision to their weight posting. Bardgett is currently developing a priority list for all embargoed bridges. An aggressive repair or replacement plan needs to be put together.

Bardgett reported that Terracon will be starting to drill soil borings on Pfeiler Road, Flannagan Road, South Mound Road and Mitchell Road bridges. Once he receives the data he can start the design process on those bridges.

Bardgett submitted a purchase order for approval to do mud jacking on pavement dips at three locations on Balltown Road and one location on Sundown Road. Bardgett would like to do this process first before doing any total excavation/replacement.

#### EXECUTIVE SESSION - INTERVIEW FOR COUNTY ENGINEER PER IOWA CODE SECTION 21.5(1)(I)

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Personnel Director Mary Ann Specht, Road Maintenance Superintendent Chad Danielson, Surveyor Wyatt Anderson, and Applicant Anthony Bardgett pursuant to Iowa Code Section 21.5(1)(I).

#### EXECUTIVE SESSION - INTERVIEW FOR COUNTY ENGINEER PER IOWA CODE SECTION 21.5(1)(I)

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Personnel Director Mary Ann Specht, Road Maintenance Superintendent Chad Danielson Surveyor Wyatt Anderson, and Applicant Bradley Ketels pursuant to Iowa Code Section 21.5(1)(I).

Upon returning to regular session, motion by Hancock, seconded by Demmer, carried

unanimously, to negotiate salary with the selected applicant, as discussed, for Dubuque County Engineer.

#### WORKSESSION - WITH URBAN COUNTY COALITION

The Board met with Meghan Malloy and Larry Murphy with the Urban County Coalition regarding legislative update. Issues discussed were mental health, E-911 distribution, rural water systems and re-cooping nuisance costs.

#### GENERAL ASSISTANCE HEARINGS

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case H-9-43.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to approve two months rent, gas and electric and to contact General Assistance for future assistance instructions for case H-9-43.

Motion by Hancock, seconded by Demmer, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case P-5-4.

Upon returning to regular session, motion by Hancock, seconded by Demmer, carried unanimously to deny assistance for case P-5-4.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case W-6-44.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to pay one month rent if landlord and family cannot provide assistance for case W-6-44.

#### WORKSESSION - WITH IOWA HEALTH CARE ASSOCIATION

The Board met with Iowa Health Care Executive Director Steve Ackerson, Deputy Director Cindy Baddeloo, Director of Regulatory and Government Affairs Ted Stopulos and County Budget Director Michelle Patzner to discuss services they provide and if Dubuque County would be interested in joining the association on behalf of Sunnycrest Manor.

Patzner will meet with Sunnycrest to discuss a possible membership in the association.

#### WORKSESSION - WITH COUNTY MAINTENANCE SUPERINTENDENT

County Maintenance Superintendent Chris Soeder provided a quote from Experienced Roofing for repairs to the Dubuque County garage on Seippel Road in the amount of \$5,056.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the roof repairs at the County garage on Seippel Road.

Soeder discussed other maintenance issues at the garage and the office building for Road, Health and Zoning.

Soeder, also, requested to purchase a privacy screen where jurors are seated in the north courtroom.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve the purchase of the privacy screen.

#### WORKSESSION - WITH COUNTY TREASURER

The Board met with County Treasurer Eric Stierman regarding the sale of county parcels.

Stierman received a letter from Robert Young depicting his interest in the purchase of the parcels adjacent to his property.

He will contact the City of Dubuque and other property owners to see if they would have any interest in those parcels.

#### WORKSESSION - REGARDING TOWNSHIP TRUSTEES

Deputy County Auditor Mona Manternach requested approval of the Board to pay the Center Township Clerk and Trustees for an extra meeting they had for amending their FY16 budget. An error was made in their estimated expenses on their original budget, therefore, they needed to amend the budget showing the correct expenditures.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the payment of \$30.00 for the Center Township Clerk and each trustee who attended the budget hearing.

#### WORKSESSION - WITH STAFF

The Board met with Jeff Schott from the Institute of Public Affairs at the University of Iowa

regarding his Strategic Planning proposal.

Mr. Schott gave a time line for completing the strategic planning and urged citizen or community based participation, in addition to County staff.

#### EXECUTIVE SESSION - PER IOWA CODE 21.5(1)(a) and 321.5(1)(a)

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Interim Sunnycrest Administrator Kelly McMahon, Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner pursuant to Iowa Code Sections 21.5(1)(a) and 321.5(1)(a).

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to recess at 5:21 p.m.

#### APPROVAL OF MINUTES OF MEETING OF JULY 13, 15 AND 21, 2015

Upon reconvening at 5:30 p.m., motion by Demmer, seconded by Hancock, carried unanimously, to approve the minutes.

#### CONSENT ITEMS

Motion by Hancock, seconded by Demmer, carried unanimously, to approve the Recommendation from the City Assessor regarding 2015 disallowances for Homestead Exemptions, Military Credits and Disabled Veteran's Homestead Tax Credits, new Class BB beer permit for Key West Fire and EMS, Quarterly Report of the Recorder, Semi-annual Report of the Treasurer and receive and file the IDNR Manure Management Plan Update for Goose Hill Pork, LLC.

#### PROOF OF PUBLICATION - PUBLIC HEARING

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the proofs of publication for Notice of Public Hearing concerning the roadway culvert replacement and grading project on Asbury Road and Five Points Road, Project L-16(02)-73-31.

#### PUBLIC HEARING - PROJECT L-C16(02)-73-31, THE ROADWAY CULVERT REPLACEMENT AND GRADING PROJECT ON ASBURY ROAD AND FIVE POINTS ROAD

Chair Klein opened the public hearing.

With no one to speak in favor or opposition, motion by Demmer, seconded by Hancock, carried unanimously, to close the public hearing.

NOTICE OF PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#04-03-14 - JOHN & MARIA SMITH TRUST - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL, ZC#07-08-15 - NITA-HO PROPERTY OWNERS ASSOCIATION, INC./JEFF & MARY JO WESTHOFF - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL, ZC#07-09-15 - DONALD & MARY MC DERMOTT A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL, ZC#07-10-15 - HAROLD & JANET SOPPE - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL, ZC#07-11-15 - RICHARD & MARY HOEFER - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL, ZC#07-12-15 - JANE DALY LANDRY ETAL & LARRY & CAROL SHUHERT - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL, ZC#07-14-15 - TRAVIS & ALICIA TURNIS - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Motion by Hancock, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, August 10, 2015 at 9:00 a.m. in the Supervisors Chambers, Dubuque County Courthouse, 4<sup>th</sup> Floor, 720 Central Avenue, Dubuque, for Amendments to Zoning Ordinance - ZC#04-03-14 - John & Maria Smith Trust - A-1 Agricultural to A-2 Agricultural Residential, ZC#07-08-15 - Nita-Ho Property Owners Association, Inc./Jeff & Mary Jo Westhoff - A-1 Agricultural to A-2 Agricultural Residential, ZC#07-09-15 - Donald & Mary McDermott - A-1 Agricultural to A-2 Agricultural Residential, ZC#07-10-15 - Harold & Janet Soppe - A-1 Agricultural to A-2 Agricultural Residential, ZC#07-11-15 - Richard & Mary Hoefer - A-1 Agricultural to A-2 Agricultural Residential, ZC#07-12-15 - Jane Daly Landry, etal & Larry & Carol Shuhert - A-1 Agricultural to A-2 Agricultural Residential, ZC#07-14-15 - Travis & Alicia Turnis - A-1 Agricultural to A-2 Agricultural Residential.

NOTICE OF PUBLIC HEARING - AMENDMENT TO CHAPTER 1 - ZONING, CHAPTER 2 - SUBDIVISION AND PLATTING, AMENDMENT TO CHAPTER 33 - WATER WELL CONSTRUCTION AND CHAPTER 34 - WASTEWATER DISPOSAL, DUBUQUE COUNTY CODE OF ORDINANCES

Motion by Demmer, seconded by Hancock, carried unanimously, to advertise for a public hearing to be held on Monday, August 10, 2015 at 9:00 a.m. in the Supervisors Chambers, Dubuque County Courthouse, 4<sup>th</sup> Floor, 720 Central Avenue, Dubuque, for Amendments to Chapter 1 - Zoning, Chapter 2 - Subdivision and Platting, Amendments to Chapter 33 - Water Well Construction and Chapter 34 - Wastewater Disposal, Dubuque County Code of Ordinances.

PROOF OF PUBLICATION - PROCUREMENT PROCEDURES

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the proofs of publication for Request for Proposals for two (2) new 2016 Ford Police Interceptor Utility, 4 Door AWD.

NOTICE TO BIDDERS - PROJECT L-C16(02)-73-31, THE ROADWAY CULVERT REPLACEMENT AND GRADING PROJECT ON ASBURY ROAD AND FIVE POINTS ROAD

Motion by Hancock, seconded by Demmer, carried unanimously, to advertise for a bid opening to be held on Monday, August 10, 2015 at 9:00 a.m. in the Supervisors Chambers, Dubuque County Courthouse, 4<sup>th</sup> Floor, 720 Central Avenue, Dubuque, for the RCP culvert replacements on Asbury Road and Five Points Road, Project L-C16(02)-73-31, for the Dubuque County Highway Department.

REQUEST FOR PROPOSALS - TWO (2) NEW 2016 FORD POLICE INTERCEPTOR UTILITY, 4 DOOR AWD, FOR THE DUBUQUE COUNTY SHERIFF'S DEPARTMENT

Motion by Demmer, seconded by Hancock, carried unanimously, to advertise for a bid opening to be held on Thursday, August 6, 2015 at 3:05 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4<sup>th</sup> Floor, 720 Central Avenue, Dubuque, for two(2) new 2016 Ford Police Interceptor Utility, 4 Door AWD, for the Dubuque County Sheriff's Department.

RESOLUTION 15-174 - FINAL PLAT OF LOT 1-2 AND LOT 2-2 SW NW - SECTION 16 - TABLE MOUND TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **Lot 1-2 and Lot 2-2 of the SW ¼ NW ¼**, comprised of Lot 2 of the SW ¼ NW ¼ of Section 16 , T88N R2E of the 5<sup>th</sup> PM, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create two (2) lots, namely Lot 1-2 and Lot 2-2 of the SW ¼ NW ¼ of Section 16, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque Planning Services; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque

County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2 Single Family Residential and C-1 Conservancy districts and subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-174.

#### AMENDED RESOLUTION 15-170 - REMOVING THE APPOINTMENT OF OLIVIA JEWEL

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process, and

WHEREAS, the appointment for Olivia Jewell should not have been on this resolution.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

| DEPARTMENT | POSITION             | DATE APPROVED | NAME          | PAY RATE    |
|------------|----------------------|---------------|---------------|-------------|
| IT         | IT Help Desk Manager | 06-26-15      | Jered Shipley | \$51,945.07 |

#### RESOLUTION 15-175 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

| DEPARTMENT | POSITION   | DATE APPROVED | NAME          | PAY RATE |
|------------|------------|---------------|---------------|----------|
| Sunnycrest | PPT PI/CNA | 07-21-15      | Olivia Jewell | \$12.41  |

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-175 and Amended Resolution 15-170.

**RESOLUTION 15-176 - REQUEST FOR PAYMENT #86 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM 08-DRH-204**

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 18,805.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 86 in the amount of \$ 18,805 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-176.

**RESOLUTION 15-177 - APPROVE PURCHASE OF SERVICES AGREEMENT WITH DUBUQUE AREA CHAMBER OF COMMERCE AND VISITORS BUREAU**

WHEREAS, Dubuque County has been presented with a FY16 Purchase of Services Agreement with the Dubuque Area Chamber of Commerce Convention and Visitors Bureau; and

WHEREAS, the agreement approves a compensation amount of \$25,000 to the Dubuque Area Chamber of Commerce Convention and Visitors Bureau to provide professional services to effectively promote and develop the tourist and convention business for Dubuque County.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors

approves and authorizes the Chairperson to sign the FY16 Purchase of Services Agreement with the Dubuque Area Chamber of Commerce Convention and Visitors Bureau.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-177.

#### RESOLUTION 15-178 - APPROVE AND ADOPT THE CATFISH CREEK WATERSHED MANAGEMENT PLAN

WHEREAS, Dubuque County is part of the Catfish Creek Watershed Area and participates with the City of Dubuque and other Watershed Communities in the Catfish Creek Watershed Management Plan; and

WHEREAS, the planning process to create the Plan was guided by the Catfish Creek Watershed Management Authority, which included Dubuque County representation; and

WHEREAS, the Catfish Creek Watershed Management Authority met throughout the process to review the draft Plan and to provide input on the plan language, goals and objectives, and implement strategies; and

WHEREAS, the Catfish Creek Watershed Management Authority meetings were open to the public and public input meetings also were held to gather input on the Plan.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors in Dubuque County, Iowa hereby adopts the Catfish Creek Watershed Management Plan as a policy document to be considered when updating Dubuque County regulations, policies and programs that reduce flood risk, improve water quality, and educate people about watershed stewardship.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-178.

#### RESOLUTION 15-179 - APPROVE SFFY 2016 BYRNE JUSTICE ASSISTANCE GRANT AWARD

WHEREAS, Dubuque County has been presented with a SFFY 2016 Byrne Justice Assistance Grant Award from the Governor's Office of Drug Control Policy to be applied toward the operational costs at the Dubuque Drug Task Force; and

WHEREAS, the grant award totals \$62,107 in federal funds, county matching funds of \$20,703, for a total program amount of \$82,810; and

WHEREAS, the grant period to utilize the funding is July 1, 2015 through June 30, 2016.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the SFFY 2016 Byrne Justice Assistance Grant Award from the Governor's Office of Drug Control Policy to be applied toward the operational costs at the Dubuque Drug Task Force.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-179.

**RESOLUTION 15-180 - APPROVE FY16 COLLECTIVE BARGAINING UNIT AGREEMENT WITH THE COURTHOUSE UNIT REPRESENTED BY TEAMSTERS LOCAL 120**

WHEREAS, Dubuque County has been presented with a one-year FY16 Collective Bargaining Agreement with the Dubuque County Courthouse Unit represented by Teamsters Local 120 for eligible Courthouse and other employees; and

WHEREAS, the agreement includes a 2.74% total compensation package, which includes a 1.5% wage increase for FY16 and a 1.24% value for the increased cost of FY16 employee health insurance to Dubuque County; and

WHEREAS, the agreement includes changes in Article 17 - Life Insurance, Article 14 - Sick Leave, Article 25 - Wage Scale Appendix A and Article 30 - Duration.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Vice -Chairperson to sign the one-year FY16 Collective Bargaining Agreement with the Dubuque County Courthouse Unit represented by Teamsters Local 120 for eligible Courthouse and other employees.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-180.

**RESOLUTION 15-181 - APPROVE LEGAL MORTGAGE DOCUMENT RELATED TO CDBG FLOOD CONTRACT #08-DRH-204**

WHEREAS, the CDBG Flood Contract #08-DRH-204 provided Multi-Family New Production Funding to the Lowes Holdings, LLC project in Mt. Pleasant for the creation of residential apartments; and

WHEREAS, the City of Mt. Pleasant offers a tax abatement to developers of said residential properties with the requirement that the residential property to be a separate property; and

WHEREAS, Lowes Holdings, LLC created a L.H. Residential Properties LLC, a separate corporation, that will own the residential portion of property with the requirement that all CDBG Flood Contract provision remain applicable to the residential property.

Therefore, be it resolved by the Dubuque County Board of Supervisors that Dubuque County approves the L.H. Residential Properties LLC Agreement and authorizes the Chairperson to sign the Agreement.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-181.

#### RESOLUTION 15-182 - APPROVE AMENDMENT TO DUBUQUE COUNTY GENERAL EMPLOYMENT POLICIES

WHEREAS, Dubuque County has been presented with a proposal to amend the Dubuque County General Employment Policies for non-bargaining unit employees; and

WHEREAS, the proposed amendment includes general language changes in the areas of Section I- Bargaining Units, Section II - Employment Process and Section V - Conditions of Employment.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and adopts the Dubuque County General Employment Policies as presented.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-182, as amended.

#### RESOLUTION 15-183 - APPROVE STATUS REPORT FOR THE SUBSTANCE ABUSE GRANT (D.A.R.E.)

WHEREAS, Dubuque County has received a Substance Abuse Grant from the Iowa Department of Public Health for FY2015 and is required to file a semi-annual Status Report in connection with the DARE program.

THEREFORE, the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the semi-annual Status Report in connection with the DARE program.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-183.

RESOLUTION 15-184 - APPROVE NECESSARY DOCUMENTS WITH FAHRNER ASPHALT SEALERS LLC TO FURNISH AND APPLY PAVEMENT MARKING PAINT FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

WHEREAS, proposals were received on July 13, 2015 to furnish and apply pavement marking paint for the Dubuque County Highway Department and Fahrner Asphalt Sealers of Dubuque, Iowa submitted a proposed cost of \$339,446.00, and

WHEREAS, the Interim Dubuque County Engineer has reviewed said proposals and recommends Dubuque County accept the proposal as submitted by Fahrner Asphalt Sealers,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents to furnish and apply pavement marking paint.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-184.

RESOLUTION 15-185 - APPROVE NECESSARY DOCUMENTS WITH TRI-STATE TRUCK EQUIPMENT FOR SNOW EQUIPMENT FOR ONE (1) 58,000 G.V.W.R. TANDEM TRUCK CHASSIS: DUMP BOXES, POWER ANGLE PLOWS, TAILGATE SPREADERS, PATROL WINGS AND ALL HYDRAULICS TO OPERATE ALL FUNCTIONS

WHEREAS, quotes were received on July 13, 2015 for the following snow equipment to be installed on one 58,000 G.V.W.R. tandem truck chassis: Dump Box, Power Angle Plow, Tailgate Spreader, Patrol Wing and all hydraulics for operation for the Dubuque County Highway Department and Tri-State Truck Equipment of Dubuque, Iowa submitted a quote of \$58,327 for snow equipment, and

WHEREAS, the Interim County Engineer, Maintenance Superintendent and Shop Supervisor have reviewed said quotes and recommends Dubuque County accept the quote as submitted by Tri-State Truck Equipment,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents for the above described snow equipment.

RESOLUTION 15-186 - APPROVE NECESSARY DOCUMENTS WITH TRI-STATE TRUCK EQUIPMENT FOR SNOW EQUIPMENT FOR ONE (1) 35,000 G.V.W.R. TANDEM TRUCK CHASSIS: DUMP BOXES, POWER ANGLE PLOWS, TAILGATE SPREADERS, PATROL WINGS AND ALL HYDRAULICS TO OPERATE ALL FUNCTIONS

WHEREAS, quotes were received on July 13, 2015 for the following snow equipment to be installed on one 35,000 G.V.W.R. single axle truck chassis: Dump Box, Power Angle Plow, Tailgate Spreader, Patrol Wing and all hydraulics for operation for the Dubuque County Highway Department and Tri-State Truck Equipment of Dubuque, Iowa submitted a quote of \$52,455 (includes \$48,730 for snow equipment plus \$3,000 for optional stainless steel dump body plus \$725 for optional Uni-Glide double functioning patrol wing), and

WHEREAS, the Interim County Engineer, Maintenance Superintendent and Shop Supervisor have reviewed said quotes and recommends Dubuque County accept the quote as submitted by Tri-State Truck Equipment,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents for the above described snow equipment.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolutions No. 15-185 and Resolution No. 15-186.

**RESOLUTION 15-187 - APPROVE THE TEMPORARY ROAD CLOSURE REQUEST FROM THE CITY OF NEW VIENNA AND ST. BONIFACE PARISH FOR A PORTION OF PETERSBURG ROAD FOR THE ANNUAL LABOR DAY PICNIC**

WHEREAS, the City of New Vienna and St. Boniface Parish will be holding it's annual Labor Day Picnic on Monday, September 7, 2015 in New Vienna, Iowa,

WHEREAS, the New Vienna Police Department has requested a temporary road/street closure of one (1) city block of county road C64/Petersburg Road/West Main Street from the intersection of Columbus Street/Hwy 136 to Washington Street within the city limits of New Vienna, Iowa from Friday, September 4, 2015 to Tuesday, September 8, 2015, and

WHEREAS, emergency vehicles will have access, if necessary, during the temporary closure,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa do hereby approve the temporary closure of one (1) city block of county road C64/Petersburg Road/West Main Street from the intersection of Columbus Street/Hwy 136 to Washington Street within the city limits of New Vienna, Iowa from Friday, September 4, 2015 to Tuesday, September 8, 2015.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-187.

COMMUNICATION - FROM CITY OF EPWORTH REGARDING GUN CLUB ROAD

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the communication and forward to the Interim County Engineer for a response.

APPOINTMENT - ZONING COMMISSION

Motion by Demmer, seconded by Hancock, carried unanimously, to appoint Leo Gansen for a four (4) year term ending July 1, 2018.

APPOINTMENT - LIBRARY BOARD

Motion by Hancock, seconded by Demmer, carried unanimously, to appoint Tom Bechen for a six (6) year term ending June 30, 2021.

APPOINTMENT - FIRE DEPARTMENT LOAN FUND COMMITTEE

Motion by Hancock, seconded by Demmer, carried unanimously, to appoint Deanna Ploessl for a four (4) year term ending June 30, 2019.

PERSONNEL REQUISITIONS

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the personnel requisitions for Sunnycrest Manor for a permanent, part-time CNA/PI, a permanent, part-time CNA/CMA (5 positions), a permanent, part-time environmental services worker (2 positions); of the Auditor/Elections a permanent, part-time voting machine mechanic; of the Sheriff a permanent, full-time deputy sheriff-jail division.

Motion by Hancock, seconded by Demmer, carried unanimously, to recess at 5:56 until Wednesday, July 30, 2015 at 1:00 p.m.

The Board reconvened at 1:00 p.m., on Wednesday, July 30, 2015, with all Board members present.

EXECUTIVE SESSION - PER IOWA CODE SECTION 21.5(1)©

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session

with Attorney Les Reddick and Zoning Administrator Anna O’Shea pursuant to Iowa Code Section 21.5(1)©.

The Board returned to regular session.

**RESOLUTION 15-188 - APPROVE SHERIFF’S DEPUTY TO BE ADDED TO RESOLUTION NO. 15-149**

WHEREAS, on June 22, 2015, the Board of Supervisors approved deputies in the offices of the County Attorney, Auditor, Recorder, Sheriff and Treasurer for the fiscal year 2016; and

WHEREAS, one additional deputy has been designated by County Sheriff Don Vrotsos.

NOW THEREFORE BE IT RESOLVED that this resolution will amend Resolution Number 15-149 to add the following deputy to the office of the Dubuque County Sheriff: Rebecca Shady, effective on or about August 7, 2015.

**RESOLUTION 15-189 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS**

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

| DEPARTMENT | POSITION          | DATE APPROVED | NAME           | PAY RATE |
|------------|-------------------|---------------|----------------|----------|
| Sunnycrest | PPT CNA           | 07/07/14      | Mikayla Beadle | \$15.39  |
| Recorder   | PPT Clerk III     | 06/13/15      | Mary Runde     | \$16.39  |
| Treasurer  | PFT Clerk Cashier | 07/06/15      | Kelly White    | \$16.39  |

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-188 and Resolution 15-189.

**PERSONNEL REQUISITIONS**

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the personnel requisitions of the Sheriff for two (2) permanent, part-time correctional officers, jail division, 1 female and 1 male.

WORKSESSION - WITH FEH DESIGN AND TELEPHONE CONFERENCE WITH ATTORNEY JOHN DANOS

The Board met with Christy Monk and Kevin Eipperle from FEH Design, IT Superintendent Nathan Gilmore, County Maintenance Superintendent Chris Soeder, County Auditor Denise Dolan and, by telephone, Attorney John Danos regarding the Dubuque County Office Space Project Request for Proposals.

Attorney Danos reviewed different funding options the County could do for the office space project. He, also, reviewed the Advertisement for Proposals for the project.

APPROVAL OF ADVERTISEMENT FOR PROPOSALS FOR THE DUBUQUE COUNTY OFFICE SPACE PROJECT

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the Advertisement for Proposals for the Dubuque County Office Space, as amended, for publication wherein sealed proposals will be received no later than 3:00 p.m. on Monday, August 31, 2015, and opened publicly on that date in the Dubuque County Board of Supervisors Chambers, Dubuque County Courthouse, 4<sup>th</sup> Floor, 720 Central Avenue, Dubuque.

RESOLUTION 15-190 - APPROVE IOWA DEPARTMENT OF PUBLIC HEALTH CONTRACT #5886EM31 FOR THE DUBUQUE COUNTY EMS SYSTEM DEVELOPMENT GRANT

WHEREAS, Dubuque County has been presented with an Iowa Department of Public Health Contract #5886EM31; and

WHEREAS, the agreement reflects a funding amount of \$11,727 to fund the Dubuque County EMS System.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Iowa Department of Public Health Contract #5886EM31, which reflects a funding amount of \$11,727.

Motion by Hancock, seconded by Demmer, carried unanimously to approve the Chair to sign Resolution 15-190.

Motion by Hancock, seconded by Demmer, carried unanimously, to adjourn.

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Daryl Klein, Chair  
Board of Supervisors

ATTEST:

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Mona Manternach  
Deputy Auditor