

MINUTES OF JULY 13, 15 AND 21, 2015
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Tom Hancock and Wayne Demmer
Absent: Daryl Klein
Vice-Chair Hancock called the meeting to order at 9:04 a.m.

PROCLAMATION 15-004 - 62ND ANNUAL DUBUQUE COUNTY FAIR

NOW, THEREFORE, We, the Dubuque County Board of Supervisors do hereby recognize the 62nd Annual Dubuque County Fair and urges all citizens to participate in the many activities offered.

Motion by Demmer, seconded by Hancock, carried unanimously, to adopt Proclamation 15-004. Dubuque County Fair Association Office Manager, Cozette Oberhoffer, accepted the proclamation.

APPROVAL OF MINUTES OF JUNE 22, 24 AND JULY 6, 2015

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the minutes.

CONSENT ITEMS

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the Quarterly Report of the Auditor.

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the IDNR Manure Management Update from Gary Wessels.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the Fireworks Permit for Tom Millenkamp.

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the Quarterly Report of the Sheriff.

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the Annual Report of the Sheriff.

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the recommendation from the County and City Assessors regarding the 2014 Disabled Veteran Homestead Credit.

NOTICE OF PUBLIC HEARING - ROADWAY CULVERT REPLACEMENT AND GRADING PROJECT ON ASBURY ROAD AND FIVE POINTS ROAD, PROJECT L-16(02)–73-31

Motion by Demmer, seconded by Hancock, carried unanimously, to advertise for a public hearing to be held on Monday, July 27, 2015, at 5:30 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th floor, 720 Central Avenue, Dubuque, concerning the roadway culvert replacement and grading project on Asbury Road and Five Points Road, Project L-16(02)–73-31.

PROOF OF PUBLICATION - PROCUREMENT PROCEDURES

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the proofs of publication for Request for Proposals to furnish and apply pavement marking paint and Request for Proposals for snow equipment for one 35,000 GVWR truck and one 58,000 GVWR tandem truck: dump boxes, power angle plows, tailgate spreaders, patrol wings and all hydraulics to operate all functions, for the Dubuque County Highway Department.

REQUEST FOR PROPOSALS

Motion by Demmer, seconded by Hancock, carried unanimously, to advertise for bid openings to be held on Thursday, July 23, 2015 at 3:05 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th floor, 720 Central Avenue, Dubuque, for two (2) new 2016 Ford police interceptor utility, 4 door AWD.

RECEIPT OF PROPOSALS - FURNISH AND APPLY PAVEMENT MARKING PAINT FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

The following bids were received and read into the record:

<u>VENDOR</u>	<u>BID AMOUNT</u>
<u>Iowa Plains Signing, Inc.</u> Waterloo, IA	\$379,317.17
<u>Fahrner Asphalt Sealers LLC</u> Dubuque, IA	\$339,446.00

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and refer the bids to the Interim County Engineer.

RECEIPT OF QUOTES - SNOW EQUIPMENT FOR ONE (1) 35,000 GVWR TRUCK AND ONE (1) 58,000 GVWR TANDEM TRUCK: DUMP BOXES, POWER ANGLE PLOWS, TAILGATE SPREADERS, PATROL WINGS AND ALL HYDRAULICS TO OPERATE ALL FUNCTIONS, FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

The following quotes were received and read into the record for snow equipment for the 35,000 GVWR single axle truck:

<u>VENDOR</u>	BID AMOUNT	OPTION 1	OPTION 2
<u>Tri-State Truck Equipment</u> Dubuque, IA	\$48,730.00	\$3,000.00	\$725.00
<u>Bonnell Industries, Inc.</u> Dixon, IL	\$61,949.82	\$2,225.00	No bid
<u>Future Line Truck Equipment</u> Cedar Rapids, IA	\$69,000.00	No bid	No bid
<u>Henderson Truck Equipment</u> Manchester, IA	\$64,981.00	\$2,388.00	\$320.00

The following quotes were received and read into the record for snow equipment for the 58,000 GVWR tandem truck:

<u>VENDOR</u>	BID AMOUNT	OPTION 1	OPTION 2
<u>Tri-State Truck Equipment</u> Dubuque, IA	\$58,327.00	\$1,600.00	\$725.00
<u>Bonnell Industries, Inc.</u> Dixon, IL	\$68,095.36	\$1,275.00	No bid
<u>Future Line Truck Equipment</u> Cedar Rapids, IA	\$74,789.00	\$3,100.00	No bid
<u>Henderson Truck Equipment</u> Manchester, IA	\$72,190.00	\$1,491.00	\$320.00

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and refer the bids to the Interim County Engineer and Road Maintenance Department.

RESOLUTION 15-156 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	TPT Nutrition Worker	06-08-15	Madeline Herber	\$ 9.73
Sunnycrest	PPT CNA	09-22-14	Parthenia Williams	\$12.41

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-156.

AMENDED RESOLUTION 15-148 -APPROVE MEDIACOM BUSINESS FACILITIES AGREEMENT FOR CATV, ONLINE AND BUSINESS PHONE SERVICES

WHEREAS, Dubuque County approved Resolution No. 15-148 on June 22, 2015, which approved a one-year Mediacom Business Facility Agreement for CATV Services, Media Online Services and Mediacom Business Phone Services for the Election Annex at 75 Bluff St., Dubuque, Iowa 52001; and

WHEREAS, due to a scrivener's error, a wrong address for the Election Annex was reflected in Resolution 15-148.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves the amendment of Resolution 15-148 to reflect the proper address of the Election Annex located at 75 Locust St., Dubuque, Iowa 52001.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Amended Resolution 15-148.

RESOLUTION 15-157 - APPROVE REVISED EAST CENTRAL IOWA MHDS HIPAA CONFIDENTIALITY ADDENDUM TO 28E AGREEMENT

BE IT RESOLVED that the Dubuque County Board of Supervisors approves the Chairperson to sign the revised "HIPAA CONFIDENTIALITY ADDENDUM TO 28E AGREEMENT" for the Mental/Health/Disability Services of the East Central Region of Iowa that was

originally approved May 26, 2015.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-157.

RESOLUTION 15-158 - APPROVE 4TH QUARTER SUBSTANCE ABUSE GRANT (D.A.R.E.) EXPENSES

WHEREAS, Dubuque County has received a Substance Abuse Grant from the Iowa Department of Public Health for FY2015 and is required to file quarterly claims for reimbursement one-fourth (1/4) of the expenses incurred in connection with the DARE program.

THEREFORE, the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the 4th Quarter Report for reimbursement of expenses for the 2015 County Substance Abuse Grant in the amount of \$1,955.12.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-158.

RESOLUTION 15-159 - APPROVE ADDENDUM TO AGREEMENT BETWEEN THE DUBUQUE COUNTY BOARD OF HEALTH/DUBUQUE COUNTY BOARD OF SUPERVISORS AND THE DUBUQUE VISITING NURSES ASSOCIATION

BE IT RESOLVED that the Dubuque County Board of Supervisors gives approval to the Addendum to Agreement between the Dubuque County Board of Health/Dubuque County Board of Supervisors and the Dubuque Visiting Nurse Association in the amount of Two Hundred Thirty-Nine Thousand Twenty-Four Dollars (\$239,024.00) for the cost of providing services set forth in this agreement, not including the pass through funds of the grants, contracts, or other funder's reimbursements for the Fiscal Year 2016, beginning July 1, 2015 and ending June 30, 2016.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-159.

RESOLUTION 15-160 - APPROVE FY16 EAST CENTRAL REGION PROVIDER CONTRACT AND RATES FOR SUNNYCREST MANOR RESIDENTIAL CARE FACILITY

BE IT RESOLVED that the Dubuque County Board of Supervisors authorizes the Chairperson to sign the MH/DS of the East Central Region Provider Contract Service and

Rate Attachment for Sunnycrest Manor Residential Care Facility for FY2016 (July 1, 2015 - June 30, 2016).

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-160.

RESOLUTION 15-161 - APPROVE FY16 SALARY RESOLUTION FOR NON-BARGAINING UNIT EMPLOYEES

BE IT RESOLVED by the Dubuque County Board of Supervisors that the salaries for elected officials, administrative employees and other employees whose compensation has not been established through collective bargaining be approved as follows, effective July 1, 2015 and certified to the County Auditor for payroll implementation.

	<u>FROM</u>	<u>TO</u>	<u>%</u>
AUDITOR'S OFFICE			
County Auditor Denise Dolan	71,578.08	72,723.33	1.6
1 st Deputy Sue Breitbach (85%)	60,841.37	61,814.83	1.6
1 st Deputy Tom O'Neill (85%)	60,841.37	61,814.83	1.6
2 nd Deputy Bill Welter (75%)	53,683.56	54,542.50	1.6
3 rd Deputy Ramona Manternach (70%)	48,315.21	50,906.33	5.36
GIS Project Coordinator Jeff Miller	67,167.98	68,242.67	1.6
GIS Specialist Jill Kloppenburg	52,630.55	53,472.64	1.6
Accountant Dan Konichek	50,104.65	50,906.33	1.6
Voting Machine Mechanic Steve Burkholder	13.22	13.42	1.5
Voting Machine Mechanic John Hantelman	13.22	13.42	1.5
BOARD OF SUPERVISORS			
Supervisor Daryl Klein	47,840.09	48,605.53	1.6
Supervisor Tom Hancock	47,840.09	48,605.53	1.6
Supervisor Wayne Demmer	47,840.09	48,605.53	1.6
COUNTY ATTORNEY'S OFFICE			
County Attorney Ralph Potter	114,476.37	116,308.00	1.6
Office Manager Carole Lytle	47,745.27	48,509.20	1.6
Medical Examiner Coordinator Gwen Hall-Driscoll	31.67	32.18	1.6
Medical Examiner Inv. James Abitz	31.67	32.18	1.6
Medical Examiner Inv. Mark Burkle	31.67	32.18	1.6
Medical Examiner Inv. Donna Kluesner	31.67	32.18	1.6
Medical Examiner Inv. Dale Rader	31.67	32.18	1.6
Medical Examiner Inv. Dennis Bradley	31.67	32.18	1.6

RECORDER'S OFFICE			
Recorder John Murphy	69,397.17	70,507.52	1.6
1 st Deputy Karolyn Kennedy (85%)	58,987.59	59,931.39	1.6
1 st Deputy Diane Gavin (85%)	58,987.59	59,931.39	1.6
TREASURER'S OFFICE			
Treasurer Eric Stierman	69,889.43	71,007.66	1.6
1 st Deputy Randy Wedewer (85%)	59,406.02	60,356.51	1.6
2nd Deputy Janelle Duwe (75%)	48,922.60	53,255.75	8.86
SHERIFF'S DEPARTMENT			
Sheriff Don Vrotsos	96,189.91	97,728.95	1.6
Transporter Denis Wagner	12.64	12.85	1.6
COUNTY ENGINEER'S DEPARTMENT			
Engineer (unfilled)			
Assistant County Engineer (unfilled)			
Land Surveyor Wyatt Anderson	73,285.46	74,458.03	1.6
Maintenance Superintendent Chad Danielson	65,466.93	66,514.40	1.6
COUNTY PERSONNEL DEPARTMENT			
Personnel Dir/Admin Asst Mary Ann Specht	76,378.10	77,600.15	1.6
Admin. Personnel Asst. Joan Bodnar-Noon	46,354.64	47,096.31	1.6
Admin. Personnel Asst. Tracey Martin	44,147.26	44,853.62	1.6
Budget Director Michelle Patzner	77,724.00	78,967.58	1.6
MENTAL HEALTH			
PT Patient Advocate Nancy Fischer		26.55	
COUNTY INFORMATIONAL SERVICES DEPARTMENT			
IT Superintendent Nathan Gilmore	62,004.50	62,996.57	1.6
IT Network Administrator Nicolae Ilie	51,127.03	51,945.07	1.6
CENTRAL POINT COORDINATOR			
CPC Jody Jansen	60,693.27	61,664.36	1.6
GENERAL SERVICES DEPARTMENT			
Maintenance Superintendent Chris Soeder	59,050.03	59,994.83	1.6
VETERANS' AFFAIRS DEPARTMENT			
Director Charles Brimeyer	57,842.46	58,767.94	1.6
VA VSO Michele Fitzgibbons	22.27	22.63	1.6
VA VSO Randy Rennison	21.78	22.13	1.6

VA VSO Doug Slaats	21.45	21.79	1.6
Clerk III Nicholas Agan	15.35	15.59	1.6

SUNNYCREST MANOR

Administrator	Unfilled		
Assistant Controller Sharon Loso	50,400.00	51,206.40	1.6
Business Office Assistant Tanya Lux	38,870.97	39,492.91	1.6
NF Social Worker Anne Kauder	53,873.81	54,735.79	1.6
Social Worker PT Jacqueline Herber	43,099.07	43,788.65	1.6
Receptionist PT Dana Juergens	14.34	14.57	1.6
Director of Clinical Services Wendy Fadness	64,621.29	65,655.23	1.6
Asst. Director of Clinical Services Irene Taylor	62,752.71	63,756.75	1.6
MDS/Care Plan Coord./Manager Maureen Kennedy	58,306.47	59,239.38	1.6
Clinical Unit RN Manager Tammy Freiburger	58,306.47	59,239.38	1.6
Clinical Unit RN Manager Wendy Smith	58,306.47	59,239.38	1.6
Food Services Manager Madonna Parker	45,008.51	45,728.64	1.6
Life Enrichment/Activity Director Beth Houselog	50,464.07	51,271.49	1.6
SR QIDP Agnes Esser	53,873.81	54,735.79	1.6
SR QIDP Sandra Bahl	53,873.81	54,735.79	1.6
Environmental Services Director Alice Balk	45,008.51	45,728.64	1.6
Life Enrichment Supervisor Lisa Culbertson	40,599.70	41,249.30	1.6
Clinical Administrative Manager Peter Genz	38,870.97	39,492.91	1.6

BE IT FURTHER RESOLVED that the following salaries which are not subject to the approval of the Board of Supervisors and which have been set and submitted by the responsible board are hereby certified to the County Auditor for payroll implementation:

DEPARTMENT OF HEALTH

Director C. Patrice Lambert	68,194.71	69,285.82	1.6
Asst. Health Admin Bonnie Brimeyer	46,020.90	46,757.23	1.6

DEPARTMENT OF ZONING

Administrator Anna O'Shea	66,830.81	67,900.10	1.6
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CONSERVATION DEPARTMENT

Director Brian Preston	65,466.93	66,514.40	1.6
Deputy Director Nate Sisler	46,494.22	47,238.12	1.6
Greens Sup. Michael White	49,494.22	50,286.13	1.6
Administrative Assistant Danelle Schroeder	16.77	17.04	1.6
Naturalist / Park Ranger Jenny Ammon	19.88	20.19	1.6
Heritage Trail Technician Delbert Bischoff	18.73	19.03	1.6
Park Maintenance Technician Jared Callahan	14.78	15.01	1.6
Park Ranger Daniel Blake	18.89	19.19	1.6

Park Ranger Jeremy Kettmann	19.88	20.19	1.6
Park Ranger Kurt Kramer	19.88	20.19	1.6
Park Ranger John Vontalge	19.88	20.19	1.6
Park Ranger Angela Jansen	15.92	16.17	1.6
Park Ranger Ryan Petty	15.92	16.17	1.6
Park Maintenance Patrick Schwartz	7.25	7.25	0.0
Assistant Naturalist PT Alexandra Schmalz	15.92	16.17	1.6

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-161.

RESOLUTION 15-162 - APPROVE NECESSARY DOCUMENTS WITH BARD MATERIALS, RIVER CITY STONE AND WENDLING QUARRIES TO SUPPLY AND DELIVER MAINTENANCE ROCK FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

WHEREAS, proposals were received on June 22, 2015 to supply and deliver maintenance rock to various county roadways for the Dubuque County Highway Department, and

WHEREAS, the following have supplied Dubuque County with the low proposed prices:

<u>DISTRICT</u>	<u>TONS</u>	<u>PER/TON</u>	<u>SUPPLIER</u>
M-2	3,940	\$7.44	River City Stone
M-3	3,890	\$7.15	River City Stone
M-4	3,798	\$7.39	River City Stone
M-5	3,750	\$7.24	River City Stone
M-6	3,920	\$7.18	River City Stone
M-9	5,474	\$7.29	Bard Materials
M-10	3,940	\$6.95	Wendling Quarries Inc.
M-13	3,930	\$7.11	Bard Materials

WHEREAS, the Interim Dubuque County Engineer has reviewed the proposals and recommends accepting the proposals as submitted,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary contract documents, upon receipt of the signed documents from the Contractors, to supply and deliver maintenance rock.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-162.

RESOLUTION 15-163 - APPROVE NECESSARY DOCUMENTS WITH MULGREW OIL CO. FOR ETHANOL BLENDED GASOLINE (GASOHOL) AND PREMIUM BIODIESEL FUEL FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

WHEREAS, quotes were received on June 22, 2015 for ethanol blended gasoline (gasohol) and biodiesel fuel to be supplied for fiscal year 2016 for the Dubuque County Highway Department, and

WHEREAS, low fuel quote was submitted by Mulgrew Oil Company for gasohol and biodiesel fuel at the Dubuque and Farley Shops and for biodiesel at the Bernard, Fillmore, Durango, Worthington, New Vienna and Holy Cross Stations, and

WHEREAS, the Interim Dubuque County Engineer has reviewed said quotes and recommends accepting the quotes as submitted,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents, upon receipt of the signed documents from the vendor, for the purchase of ethanol blended gasoline (gasohol) and biodiesel fuel for fiscal year 2016.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-163.

RESOLUTION 15-164 - APPROVE NECESSARY RIGHT OF WAY DOCUMENTS FOR ADDITIONAL RIGHT OF WAY IN DUBUQUE COUNTY FOR JACKSON COUNTY'S PROJECT FM-C049(57)-55-49 - GRADING ON CENTERVILLE ROAD

WHEREAS, it is necessary to secure additional right-of-way in Dubuque County for Jackson County's Project FM-C049(57)-55-49, the grading on Centerville Road,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa, hereby approve and direct the Chair to sign the necessary right-of-way documents with property owner for the Jackson County grading project.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-164.

RESOLUTION 15-165 - APPROVE NECESSARY RIGHT OF WAY DOCUMENTS FOR PROJECT L-C16(02)-73-31 - THE ROADWAY CULVERT REPLACEMENT AND GRADING PROJECT ON ASBURY ROAD AND FIVE POINTS ROAD

WHEREAS, it is necessary to secure additional right-of-way for Project L-C16(02)–73-31, the roadway culvert replacement and grading on Asbury Road and Five Points Road,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa, hereby approve and direct the Chair to sign the necessary right-of-way documents with property owners for the Asbury Road and Five Points Road project.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-165.

RESOLUTION 15-166 - REQUEST FOR PAYMENT #70 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM 08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 299,825.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 70 in the amount of \$ 299,825 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-166.

RESOLUTION 15-167 - REQUEST FOR PAYMENT #85 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM 08-DRH-204

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 456,929.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 85 in the amount of \$ 456,929 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-167.

RESOLUTION - APPROVE PLANS AND SPECIFICATIONS FOR PROJECT L-C16(02)-73-31 - ROADWAY CULVERT REPLACEMENT AND GRADING PROJECT ON ASBURY ROAD AND FIVE POINTS ROAD

Motion by Demmer, seconded by Hancock, carried unanimously, to table the resolution until the worksession later in the meeting.

COMMUNICATION - FROM RICHARD KAUFMAN REGARDING HIS TERM ON THE DUBUQUE COUNTY ZONING COMMISSION

Motion by Hancock, seconded by Demmer, carried unanimously, to accept Mr. Kaufman's resignation and send him a letter of appreciation for his years of service on the Zoning Commission.

COMMUNICATION - FROM CITY OF ASBURY REGARDING VOLUNTARY ANNEXATION AND RELATED PUBLIC HEARINGS

Motion by Demmer, seconded by Hancock, carried unanimously to receive and file the communication.

PERSONNEL REQUISITIONS

Motion by Hancock, seconded by Demmer, carried unanimously to table the personnel requisition of the Recorder for a temporary, part-time or permanent, full-time Clerk III.

PUBLIC COMMENTS

Ken Kintzle, 18846 Balltown Road, Sherrill, commented on the Balltown Road and Ridge Road from Balltown to Holy Cross.

Supervisor Demmer said he attended the grand opening of the new City of Asbury/Dubuque County Library and was requested to pass on a thank you from the City of Asbury for the Supervisors' support in acquiring the CAT grant to help fund the project.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 9:40 a.m.

WORKSESSION - WITH ZONING ADMINISTRATOR

ENTRANCE PERMIT

Upon reconvening at 9:50 a.m., the Board met with Zoning Administrator Anna O'Shea regarding an entrance permit variance for property at the intersection of Asbury Road and Bankston Park Road owned by Jane Ellen Daly Landry et al. Joe Daly, manager of the property, was present for the worksession.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the variance, subject to the pending zoning case which will be heard by the Zoning Board on July 21st.

MIDWEST ORGANIC COMPOST FACILITY

The City of Epworth sent a letter to Ms. O'Shea requesting to meet with the Board of Supervisors regarding the problems at the Midwest Organic compost facility. She was advised by Administrative Assistant Mary Ann Specht to first meet with the residents near the facility and the Board of Adjustment. Ms. O'Shea prepared a synopsis for the Supervisors on the Midwest Organic solutions discussion she had with the Board of Adjustment and residents on July 7th.

DMASWA Administrator John Foster was present and commented on the issues the compost facility is experiencing.

The Board would like a meeting set up with the County Attorney to discuss what the County can legally do regarding the issues at the compost facility.

STATE LEGISLATIVE PRIORITIES

O'Shea asked the Board if she should be filling out the legislative request form for ISAC or if it would be done by the Coalition. The Board directed O'Shea to fill out the form with her legislative priorities and they would forward it to the UCC lobbyists.

WORKSESSION - WITH URBAN CONSERVATIONIST

The Board met with Urban Conservationist Eric Schmechel and City of Dubuque Co-Administrator of the Catfish Creek Watershed Authority Board Dean Mattoon to review the Catfish Creek Watershed Management Plan prepared by them. Schmechel and Mattoon have been visiting the surrounding communities to give a presentation of the Watershed Management Plan and requesting them to formally adopt the Plan by resolution.

Schmechel said the Catfish Creek Watershed Authority Board will be starting the State

Revolving Fund (SRF) Sponsorship Project for Catfish Creek. He explained they will be working with the City of Dubuque through the Bee Branch SRF loan to do work in the Bee Branch. In turn, the Watershed Authority Board will be able to use the interest from that loan, which will amount to approximately 1.4 million, and apply it to a watershed project outside the Bee Branch.

Schmechel also discussed with the Board the Cedar Crest Subdivision. He said the subdivision was approved before the Stormwater Ordinance was in effect. After the Ordinance was enacted, the developer put a new road in the subdivision and put in the covenants that they will be putting in a lot by lot stormwater management. The contractor has put in small berms, but the landowners are unhappy with the water control because of erosion problems. Schmechel wanted to know if this is a civil matter or does the County want to get involved and not issue any new building permits until the water control is resolved.

The Board will meet with the Homeowners Association to discuss the stormwater control issue.

EXECUTIVE SESSION - PER IOWA CODE 21.5(1)©

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Administrative Assistant Mary Ann Specht, Interim County Engineer Anthony Bardgett, ECIA Director of Transportation Chandra Ravada and County Attorney Ralph Potter.

WORKSESSION - WITH INTERIM COUNTY ENGINEER

DRIVEWAY MAINTENANCE

Upon returning to regular session, the Board met with Interim County Engineer Anthony Bardgett and County Attorney Ralph Potter to discuss the correspondence received from Potter concerning driveway maintenance.

Bardgett said in other counties the property owner would be responsible for maintaining their own driveway. Potter said a public meeting should be held on this issue. Potter will acquire documents from other counties regarding driveway maintenance and will draft for the Board either a policy or resolution.

MEETING DATES

Bardgett voiced his concerns regarding the time between signing plans and going to a letting to approving a contract, which can take a couple of months. Bardgett would like to tighten up the time frames in the future.

RESOLUTION 15-168 - APPROVE PLANS AND SPECIFICATIONS FOR PROJECT L-C16(02)-73-31 - ROADWAY CULVERT REPLACEMENT AND GRADING PROJECT ON ASBURY ROAD AND FIVE POINTS ROAD

WHEREAS, plans and specifications have been prepared by Dubuque County and approved by the Interim Dubuque County Engineer for the roadway culvert replacement and grading project on Asbury Road and Five Points Road, Project L-C16(02)-73-31,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve the plans and specifications for said project.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-168.

WORKSESSION - WITH INTERIM COUNTY ENGINEER (CONTINUED)

GENERAL ROAD DEPARTMENT DISCUSSION AND PROJECT UPDATES

Supervisor Hancock asked Bardgett for an update on the Balltown Road issues that were addressed by Ken Kintzle at public comments this morning. Bardgett will contact Mr. Kintzle to provide an update on that project.

Bardgett said the Oakland Farms Road project is in the planning stage and the project will not be started until next year.

TERRACON PROPOSAL

Bardgett presented a quote from Terracon for subsurface soil exploration for Pfeiler Road, Flannagan Road, South Mound Road and Mitchell Mill Road bridges. The total cost for these services would be \$17,200.

PROJECT UPDATES (CONTINUED)

Bardgett updated the Board on the Key West Drive pipe findings and projected they will start the resurfacing project early next year.

Bardgett said there is a pre-pour meeting tomorrow on the Herber Road bridge and the paving of the road will be done this week.

Crews are blading St. Catherine Road today, prime rocking tomorrow and seal coating on Wednesday, weather permitting.

Bardgett said the FEMA projects are going well and will meet the FEMA completion deadline.

Plans are currently being developed through IIW for reconstructing a good majority of Mud Lake Road. Bardgett would like to change the concept on that road by not having the bike lane and reducing our costs from doing a major reconstruction to a resurfacing project, which would save several millions dollars to be used on other road projects. He would like to get back to maintaining the roads versus reconstruction.

The plans to resurface Hales Mill Road instead of a major reconstruction were discussed.

GENERAL ROAD DEPARTMENT DISCUSSION

The purchase of a motor grader through the State was discussed and whether it needed to go through the Board for approval. Administrative Assistant Mary Ann Specht will check the procurement policy for clarification.

Bardgett said the Shop Supervisor has 28 radios that are not in use and has received an offer from Team Electronics to purchase those radios for \$700. Ms .Specht will check the county policy on how we handle the disposal of county property.

Other issues discussed were Bradle Cove Road and the final voucher from Moyna for the Asbury Road project.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess.

GENERAL RELIEF HEARINGS

Upon reconvening at 12:45, motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Relief Caseworkers Randy Rennison and Doug Slaats regarding case T-04-13.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to approve services for case T-04-13, subject to client continuing to job search and attending smoking cessation classes.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Relief Caseworkers Randy Rennison and Doug Slaats regarding case M-10-10.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to pay \$525 for rent, subject to client attaining the remaining rent due, for case M-10-10.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Relief Caseworkers Randy Rennison and Doug Slaats regarding case B-10-47.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to approve services for case B-10-47.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Relief Caseworkers Randy Rennison and Doug Slaats regarding case B-11-1.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to deny services for case B-11-1.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Relief Caseworkers Randy Rennison and Doug Slaats regarding case M-10-11.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to deny services for case M-10-11.

WORKSESSION - WITH VETERANS AFFAIRS AND FEH, INC.

The Board met with Veterans Affairs Director Charlie Brimeyer, VSO Officer Randy Rennison, Veterans Affairs Commissioners Sharon Trenholm, Tom Parsley and Ray Owensby, Christy Monk from FEH, Inc., IT Superintendent Nathan Gilmore, and County Maintenance Supervisor Chris Soeder to discuss the transition of the Veterans Affairs offices to the Old Jail.

The Commissioners expressed their concerns regarding the security of records and the ADA accessibility to those records.

Ms. Monk presented two different cost options, one which included an elevator that would alleviate the concerns of the Commissioners. She will rework the estimate for a final draft.

WORKSESSION - WITH SHERIFF STAFF

The Board met with Courthouse Security Deputy Shane Boeckenstedt, DLEC Maintenance Supervisor Steve Hahlen, IT Superintendent Nathan Gilmore and County Maintenance Director Chris Soeder to discuss the purchase of new security equipment for the courthouse.

Boeckenstedt and Hahlen toured other courthouse security equipment. Their recommendation is to purchase the security equipment from Smith Detection.

The Board directed Boeckenedt to compile additional information and prepare a formal request to purchase the security equipment.

WORKSESSION - WITH RECORDER

The Board met with County Recorder John Murphy to discuss the personnel requisition for a permanent, part-time or full-time Clerk III, tabled at today's meeting, for the Recorder's Office.

Murphy is requesting to replace the vacant part-time staff member with a full-time person.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the personnel requisition of the Recorder for a permanent, part-time Clerk III.

WORKSESSION - WITH COUNTY MAINTENANCE SUPERINTENDENT

The Board met with County Maintenance Superintendent Chris Soeder regarding the following:

VAN PURCHASE

Soeder told the Board the Auxiliary at Sunnycrest Manor purchased a van from Luther Manor for transportation at Sunnycrest.

PROJECT UPDATES AND GENERAL COUNTY MAINTENANCE DISCUSSION

Soeder updated the Board on the HVAC project at the Courthouse, the plumbing repairs at the Road Department shop, the ramp to the offices at Roads, the Old Jail cooling tower and the new election annex.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 4:47 p.m. until Wednesday, July 15, 2015.

The Board reconvened on Wednesday, July 15, 2015, at 10:05 a.m., with all Board members present.

WORKSESSION - WITH FEH, INC.

The Board met with Christy Monk from FEH, Inc. to discuss the draft of the RFP for county

offices. Present were County Budget Director Michelle Patzner, IT Superintendent Nathan Gilmore, County Maintenance Director Chris Soeder and, by telephone, Architect Gordon Mills.

After review of the RFP draft, Ms. Monk will make the changes, as discussed, and meet with the Board again on July 21st.

PERSONNEL REQUISITIONS

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the personnel requisition of Sunnycrest Manor for a temporary, part-time LPN/RN (2 positions).

RESOLUTION 15-169 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Auditor/Elections	TPT Election Clerk	06-22-15	Jeanette Casel	\$ 15.30
Auditor/Elections	TPT Election Clerk	06-22-15	Kathy Ehrlich	\$ 15.30
Auditor/Elections	TPT Election Clerk	06-22-15	Ann Correll-Haas	\$ 15.30
Auditor/Elections	TPT Election Clerk	06-22-15	Linda Kressig	\$ 13.50
Auditor	PFT Deputy Auditor/ Deputy Commissioner of Elections	06-22-15	Jenny Hillary	\$50,906.33

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-169.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 12:56 p.m. until Tuesday, July 21, 2015, at 1:30 p.m.

The Board reconvened at 1:30 p.m. on Tuesday, July 21, 2015, with all Board members present.

WORKSESSION - WITH SHERIFF'S DEPARTMENT

The Board met with Sheriff Don Vrotsos, Courthouse Security Deputy Shane Boeckenstedt, DLEC Operations Supervisor Steve Hahlen, IT Superintendent Nathan Gilmore, County Budget Director Michelle Patzner and County Maintenance Superintendent Chris Soeder to discuss courthouse security equipment replacement.

Boeckenstedt presented a quote from Smith Detection to purchase the security equipment in the amount of \$39,991.94.

Motion by Hancock, seconded by Demmer, carried unanimously to approve the purchase of the courthouse security equipment and a five (5) year extended warranty from Smith Detection.

Patzner told the Board the Sheriff has appropriated funds remaining in his FY15 budget and will use part of the funds to purchase the equipment.

WORKSESSION - WITH FEH, INC.

The Board met with Christy Monk from FEH, Inc. to review the revised RFP draft for county office space. Present were IT Superintendent Nathan Gilmore and County Maintenance Superintendent Chris Soeder.

The Board also discussed the hiring of a Project Manager to oversee the project.

RESOLUTION 15-170 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process, and

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT PI/CNA	07-21-15	Olivia Jewell	\$12.41
IT	IT Help Desk Manager	06-26-15	Jered Shipley	\$51,945.07

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-170.

RESOLUTION 15-171 - APPROVE FY16 CITY OF DUBUQUE LEASE FOR JUVENILE COURT SERVICES OFFICE SPACE

WHEREAS, Dubuque County has been presented with a FY16 Lease Agreement between the City of Dubuque and Dubuque County for office space for Juvenile Court Services in the Historic Federal Building; and

WHEREAS, the Lease Agreement reflects a monthly base rate rental fee of \$4,650.45 per month.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the FY16 Lease Agreement between the City of Dubuque and Dubuque County for office space for Juvenile Court Services in the Historic Federal Building.

RESOLUTION 15-172 - APPROVE FY16 CITY OF DUBUQUE LEASE FOR MEDICAL EXAMINER OFFICE SPACE

WHEREAS, Dubuque County has been presented with a FY16 Lease Agreement between the City of Dubuque and Dubuque County for office space for the Medical Examiner's Office in the Historic Federal Building; and

WHEREAS, the Lease Agreement reflects a monthly base rate rental fee of \$288.40 per month.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the FY16 Lease Agreement between the City of Dubuque and Dubuque County for office space for the Medical Examiner's Office in the Historic Federal Building.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolutions 15-171 and 15-172.

PERSONNEL REQUISITIONS

Motion by Hancock, seconded by Demmer, carried unanimously, to approve the personnel requisition for Sunnycrest Manor for a permanent, part-time program instructor/CNA.

FIREWORKS PERMIT - DUBUQUE COUNTY FAIR BOARD - JAMIE BLUM

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the fireworks permit.

RESOLUTION 15-173 - JOINT REPRESENTATION AGREEMENT

WHEREAS, Dubuque County has been presented with a Joint Representation Agreement regarding the proposed terms and conditions under which Califf & Harper, P.C. will jointly represent Dubuque County and the Dubuque County Library Board for legal services related to Iowa Code Chapter 20.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Joint Representation Agreement regarding the proposed terms and conditions under which Califf & Harper, P.C. will jointly represent Dubuque County and the Dubuque County Library Board for legal services related to Iowa Code Chapter 20.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-173.

WORKSESSION - WITH STAFF REGARDING DUBUQUE COUNTY GENERAL EMPLOYMENT POLICY

The Board met with Administrative Assistant Mary Ann Specht, County Budget Director Michelle Patzner and County Auditor Denise Dolan to discuss the proposed amendments to the Dubuque County General Employment Policy.

Specht will make the changes to the Employment Policy and place on the agenda for approval at the July 27th meeting of the Board of Supervisors.

Motion by Demmer, seconded by Hancock, carried unanimously, to adjourn at 4:20 p.m. until Monday, July 27, 2015, at 5:30 p.m.

Daryl Klein, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor

