

MINUTES OF MARCH 9, 10 AND 19, 2015
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein, Tom Hancock and Wayne Demmer
Chair Klein called the meeting to order at 8:05 a.m.

WORKSESSION - WITH ROAD DEPARTMENT MAINTENANCE SUPERINTENDENT

The Board met with County Road Maintenance Superintendent Chad Danielson regarding road department issues and projects.

There was discussion on who would be signing the claims for the Road Department due to the resignation of the County Engineer. A call was made to our auditor to make sure we are doing things properly, but in the meantime the Administrative Assistant will sign those claims.

An extension has been requested to complete FEMA projects until July 31, 2015. Mr. Danielson will be meeting with staff to work on completing those projects.

Supervisor Klein spoke with Chandra Ravada with ECIA regarding the Mud Lake Road project. Mr. Ravada said we could delay the bid on the project, but would have concerns of losing the federal funds for the trail if the federal government decided to withdraw unspent money, although he believed it was unlikely. Mr. Ravada will be coming in today and will discuss this matter further.

There was discussion regarding the radio system for the road department and radio communication with dispatch and other locations.

Mr. Danielson said he has submitted a proposal for the salt bid for next year. He said they may have to buy tarps to keep the current unused salt covered.

Mr. Danielson reported the contractor for the bridge on Timber Range Trail has brought in equipment and will be starting the project this week.

The winter snow and ice budget will have between \$350,000 to \$400,000 carried over for next year. The money can be used for other maintenance projects for the year.

The Board discussed the problems with the Farley Road project. Road staff will contact the DOT to asking them to give us some directions on how to move forward with this project. A meeting will need to be scheduled with the contractor working on this road.

Mr. Danielson discussed equipment needs for the road department and told the Board we need to start the process of purchasing new tandem trucks so they can be ready by December for the winter season.

APPROVAL OF MINUTES OF FEBRUARY 23, 25 AND MARCH 4, 2015

Motion by Hancock, seconded by Demmer, carried unanimously to approve the minutes.

CONSENT ITEMS

County receipt of IDNR Manure Management Plan Update from Dave Kronlage; County receipt of IDNR Construction Permit Application and Expansion of Manure Management Plan for JWTD Swine, Inc.; County Receipt of IDNR Manure Management Plan for Streif Farms, Inc.; Dubuque County 2014 Weed Commissioner's Report; Renewal of Class BC beer permit for Hwy 20 Auto/Truck Plaza

Motion by Demmer, seconded by Hancock, carried unanimously to approve the preceding consent items.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Hancock, seconded by Demmer, carried unanimously to receive and file the proofs of publication for Amendment to Zoning Ordinance - ZC#02-02-15 - Richard and Judy Brimeyer - A-1 Agricultural to R-2 Single Family Residential.

Motion by Demmer, seconded by Hancock, carried unanimously to receive and file the proofs of publication for the Notice of Public Hearing - Proposed FY16 County Budget.

PUBLIC HEARING - FY16 PROPOSED BUDGET

Chair Klein opened the public hearing.

Jason Neises, 20993 Mud Lake Road, Dubuque requested funding for the next fiscal year for the Historic Preservation Commission and would like to schedule a worksession with the Board.

County Budget Director Michelle Patzner explained the proposed budget.

Motion by Demmer, seconded by Hancock, carried unanimously to close the public hearing.

RECOMMENDATION OF COMPENSATION BOARD

Motion by Demmer, seconded by Hancock, carried unanimously to approve a 2 percent wage increase for wages and insurance for non-bargaining unit employees.

Motion by Demmer, seconded by Hancock, carried unanimously to amend the previous motion and approve a rollback of 84.8% of the 5% recommendation by the Compensation Board for a net .76% increase in wages for non-bargaining unit employees.

RESOLUTION 15-039 - ADOPTION OF FY16 COUNTY BUDGET AND CERTIFICATION OF TAXES

WHEREAS, Section 331.434(3) requires a public hearing on the proposed budget for Fiscal Year 2016 be held, with due notice; and

WHEREAS, the Dubuque County Board of Supervisors has received and filed the proof of publication of the Notice of Public Hearing on the Fiscal Year 2016 budget; and

WHEREAS, the Dubuque County Board of Supervisors held the public hearing on March 9, 2015.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, in compliance with Section 331.434(5) of the Code of Iowa hereby adopts the Budget and Certification of Taxes for Fiscal Year 2016, setting the levies as follows:

Countywide Services:		
General Basic	\$	3.50000
General Supplement		1.80214
MH-DD Services Fund		0.95483
Debt Services		0.13082
Subtotal Countywide	\$	6.38779
 Rural Service:		
Rural Basic		3.61266
Subtotal Rural Services	\$	3.61266
 Total Countywide/All Rural Services	\$	10.00045

and,

authorizes the Chair to sign the Adoption of Budget and Certification of Taxes, and directs the Auditor to certify and file the budget and certification of taxes as adopted.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-039.

PROOF OF PUBLICATION - PUBLIC HEARING

Motion by Demmer, seconded by Hancock, carried unanimously to receive and file the proofs of publication for Notice of Public Hearing - FY15 Budget Amendment #2.

PUBLIC HEARING - FY15 BUDGET AMENDMENT #2

Chair Klein opened the public hearing.

With no one to speak in favor or opposition, motion by Hancock, seconded by Demmer, carried unanimously to close the public hearing.

PUBLIC HEARING - DECREASE IN DEPARTMENTAL APPROPRIATIONS

Chair Klein opened the public hearing.

County Budget Director Michelle Patzner explained the decreases in the appropriations.

Motion by Hancock, seconded by Demmer, carried unanimously to close the public hearing.

APPROVAL OF FY15 BUDGET AMENDMENT #2

Motion by Demmer, seconded by Hancock, carried unanimously to approve the FY15 Budget Amendment #2.

RESOLUTION 15-040 - FY15 APPROPRIATION AMENDMENT #2

WHEREAS, the Board of Supervisors of Dubuque County has amended the Budget for Fiscal Year 2015 on August 25, 2014, and on March 9, 2015.

WHEREAS, the Code of Iowa, Section 331.434(6) specifies that the Board of Supervisors shall, by resolution, appropriate amounts for each of the county officers and departments; and

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dubuque County that the appropriations as designated by Resolution 14-070 as adopted on March 10, 2014; ; and amended by Resolution 14-213 as adopted on August 25, 2014; be further amended as follows be further amended as follows:

	Current Appropriation	Current Amendment	Amended Appropriation
Fund: 0001 - GENERAL BASIC			
00 - Undesignated	1,038,270		
		(11,672)	1,026,598
01 - SUPERVISORS			
	164,170	-	164,170
02 - AUDITOR			
	375,170	13,311	388,481
03 - TREASURER			
	669,110	3,994	673,104
04 - COUNTY ATTORNEY	1,689,930		
		(9,567)	1,680,363
05 - SHERIFF	8,648,004		
		(125,199)	8,522,805
07 - RECORDER			
	350,392	(3,625)	346,767
12 - MAPPING			
	196,620	662	197,282
21 - VETERAN AFFAIRS			
	415,870	5,117	420,987
22 - CONSERVATION BOARD	1,229,627		
		11,517	1,241,144
23 - BOARD OF HEALTH	1,035,554		
		(61,517)	974,037
26 - COUNTY STORAGE	2,218		
		300	2,518
28 - MEDICAL EXAMINER			
	287,940	16,080	304,020
50 - PERSONNEL			
	245,340	32,270	277,610
51 - GENERAL SERVICES			
	331,056	56,141	387,197
52 - INFORMATION SERVICES			
	460,460	437,717	898,177
55 - CAPITAL PROJECTS/IMPROVEMENTS	1,544,263		
		122,753	1,667,016
56 - PHONE SYSTEM			
	55,160	47,500	102,660
61 - MH/MR/DD			
	259,000	(133,975)	125,025
	Current Appropriation	Current Amendment	Amended Appropriation
62 - HUMAN SERVICES			
	245,154	(6,000)	239,154
63 - GENERAL RELIEF			
	116,760	1,065	117,825

64 - SUNNYCREST			
	8,318,922	(478,107)	7,840,815
70 - ECONOMIC DEVELOPMENT			
	5,635,640	54,965	5,690,605
75 - EMERGENCY SUPPORT SERVICES			
	137,151	(2,666)	134,485
Total Fund: 0001 - GENERAL BASIC:	33,451,781	(28,936)	33,422,845
Fund: 0002 - GENERAL SUPPLEMENTAL			
01 - SUPERVISORS	67,999	-	67,999
02 - AUDITOR	541,796	(40,969)	500,827
03 - TREASURER	267,590	(3,854)	263,736
04 - COUNTY ATTORNEY	511,910	(17,193)	494,717
05 - SHERIFF	2,249,001	(95,556)	2,153,445
07 - RECORDER	122,710	(6,803)	115,907
12 - MAPPING	64,146	(883)	63,263
21 - VETERAN AFFAIRS	82,170	1,846	84,016
22 - CONSERVATION BOARD	292,351	(4,256)	288,095
23 - BOARD OF HEALTH	51,528	(2,817)	48,711
26 - COUNTY STORAGE	1,000	4,000	5,000
28 - MEDICAL EXAMINER	13,430	(60)	13,370
29 - JUVENILE PROBATION	211,389	(75,000)	136,389
31 - DISTRICT COURT	111,482	7,816	119,298
50 - PERSONNEL	96,306	15,397	111,703
51 - GENERAL SERVICES	63,996	18,150	82,146
52 - INFORMATION SERVICES	45,447	22,505	67,952
63 - GENERAL RELIEF	3,309	26	3,335
64 - SUNNYCREST	2,394,654	87,872	2,482,526
75 - EMERGENCY SUPPORT SERVICES	406,753	-	406,753
78 - RISK MANAGEMENT	557,167	(146,385)	410,782
Total Fund: 0002 - GENERAL SUPPLEMENTAL:	8,156,134	(236,164)	7,919,970

	Current Appropriation	Current Amendment	Amended Appropriation
Fund: 0003 - COUNTY ASSISTANCE			
75 - EMERGENCY SUPPORT SERVICES	60,020	21,887	81,907
Total Fund: 0003 - COUNTY ASSISTANCE:	60,020	21,887	81,907
Fund: 0005 - HEALTH INSURANCE-DEDUCTIBLE			
90 - HEALTH INSURANCE-DEDUCTIBLE	993,375	10,000	1,003,375
Total Fund: 0005 - HEALTH INSURANCE-DEDUCTIBLE:	993,375	10,000	1,003,375
Fund: 0010 - MH-DD SERVICES FUND			
52 - INFORMATION SERVICES	5,050		
		(1,550)	3,500
60 - MH-DD COORDINATOR (CPC)	175,888	122,805	298,693
61 - MH/MR/DD	4,991,319		
		(124,176)	4,867,143
Total Fund: 0010 - MH-DD SERVICES FUND:	5,172,257	(2,921)	5,169,336
Fund: 0014 - LIBRARY			
33 - LIBRARY	742,188	3,200	745,388
55 - CAPITAL PROJECTS/IMPROVEMENTS			-
	20,000	(20,000)	
Total Fund: 0014 - LIBRARY:	762,188	(16,800)	745,388
Fund: 0015 - ZONING			
24 - ZONING COMMISSION	236,804	4,035	240,839
Total Fund: 0015 - ZONING:	236,804	4,035	240,839
Fund: 0020 - SECONDARY ROADS			
20 - SECONDARY ROADS	9,374,481		
		(351,864)	9,022,617
52 - INFORMATION SERVICES	5,000		
		5,000	10,000
Total Fund: 0020 - SECONDARY ROADS:	9,379,481	(346,864)	9,032,617
Fund: 0023 - TIME-21			
20 - SECONDARY ROADS	295,000	315,000	610,000
Total Fund: 0023 - TIME-21:	295,000	315,000	610,000
Fund: 0045 - RECORDS MANAGEMENT FUND			
07 - RECORDER	10,000	(1,280)	8,720
Total Fund: 0045 - RECORDS MANAGEMENT FUND:	10,000	(1,280)	8,720

Fund: 0052 - RURAL ECONOMIC DEVELOPMENT FUND			
70 - ECONOMIC DEVELOPMENT	271,468	-	271,468
Total Fund: 0052 - RURAL ECONOMIC DEVELOPMENT FUND:	271,468	-	271,468
Fund: 0053 - TAX INCREMENT FINANCING			
70 - ECONOMIC DEVELOPMENT	235,988	-	235,988
	Current	Current	Amended
	Appropriation	Amendment	Appropriation
Total Fund: 0053 - TAX INCREMENT FINANCING:	235,988	-	235,988
Fund: 0061 - DRUG TASK FORCE			
77 - DRUG TASK FORCE - FORFEITURES	-	50,000	50,000
Total Fund: 0061 - DRUG TASK FORCE:	-	50,000	50,000
Fund: 1500 - CAPITAL PROJECTS			
57 - DEBT SERVICE	435,950	-	435,950
Total Fund: 1500 - CAPITAL PROJECTS:	435,950	-	435,950
Fund: 1505 - LOCAL OPTION			
20 - SECONDARY ROADS	9,690,000	311,778	10,001,778
Total Fund: 1505 - LOCAL OPTION:	9,690,000	311,778	10,001,778
Fund: 2000 - DEBT SERVICE			
57 - DEBT SERVICE	590,264	18,568	608,832
Total Fund: 2000 - DEBT SERVICE:	590,264	18,568	608,832
Fund: 2002 - DEBT SERVICE - DMASWA			
57 - DEBT SERVICE	-	4,671,596	4,671,596
Total Fund: 2002 - DEBT SERVICE - DMASWA:	-	4,671,596	4,671,596
Fund: 4026 - DRUG TASK FORCE - FORFEITURES			
77 - DRUG TASK FORCE - FORFEITURES	111,000	(111,000)	-
Total Fund: 4026 - DRUG TASK FORCE - FORFEITURES:	111,000	(111,000)	-
Total:	69,851,710	4,658,899	74,510,609

Further, that Total Appropriations for Fiscal Year 2015, inclusive of the original appropriation and its amendments, for the county officers and departments are as follows:

	Current Appropriation	Current Amendment	Amended Appropriation
Fund			
0001 - GENERAL BASIC	33,451,781	(28,936)	33,422,845
0002 - GENERAL SUPPLEMENTAL	8,156,134	(236,164)	7,919,970
0003 - COUNTY ASSISTANCE	60,020	21,887	81,907
0005 - HEALTH INSURANCE-DEDUCTIBLE	993,375	10,000	1,003,375
0010 - MH-DD SERVICES FUND	5,172,257	(2,921)	5,169,336
0014 - LIBRARY	762,188	(16,800)	745,388
0015 - ZONING	236,804	4,035	240,839
0020 - SECONDARY ROADS	9,379,481	(346,864)	9,032,617
0023 - TIME-21	295,000	315,000	610,000
0045 - RECORDS MANAGEMENT FUND	10,000	(1,280)	8,720
0052 - RURAL ECONOMIC DEVELOPMENT FUND	271,468	-	271,468
0053 - TAX INCREMENT FINANCING	235,988	-	235,988
0061 - DRUG TASK FORCE	-	50,000	50,000
1500 - CAPITAL PROJECTS	435,950	-	435,950
1505 - LOCAL OPTION	9,690,000	311,778	10,001,778
2000 - DEBT SERVICE	590,264	18,568	608,832
2002 - DEBT SERVICE - DMASWA	-	4,671,596	4,671,596
4026 - DRUG TASK FORCE - FORFEITURES	111,000	(111,000)	-
Total:	69,851,710	4,658,899	74,510,609

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-041.

RESOLUTION 15-041 - FY15 FUND TRANSFERS #3

WHEREAS, certain Fund Transfers were contained in the Fiscal Year 2015 Budget, adopted on March 10, 2014, subsequently amended on August 25, 2014, then amended on March 9, 2015.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors amends and authorizes the following fund transfers:

From	To	Current Transfer Amount	Change	Amended Transfer Amount
General Basic	General Supplement	2,091,011	(1,490,736)	600,275
Rural Basic	Secondary Roads	3,463,184		3,463,184
Rural Basic	Library	441,601	-	441,601
Rural Basic	Zoning	198,400	-	198,400
General Supplement Health Insurance Deductible		939,180	64,195	1,003,375

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-041.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#02-02-15 - RICHARD & JUDY BRIMEYER - A-1 AGRICULTURAL TO R-2 SINGLE FAMILY RESIDENTIAL

Chair Klein opened the public hearing.

Zoning Administrator Anna O’Shea said the applicants are requesting to rezone from A-1 Agricultural to R-2 Single Family Residential 1.546 acres, more or less, to allow for a single family home so that they can sell the farm to their son. The property is located 0.54 miles north of the City of Sheriff along Circle Ridge Road.

Motion by Hancock, seconded by Demmer, carried unanimously to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#02-02-15 - RICHARD & JUDY BRIMEYER - A-1 AGRICULTURAL TO R-2 SINGLE FAMILY RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 02-02-15 Richard & Judy Brimeyer A-1 Agricultural to R-2 Single Family Residential

The applicants are requesting to rezone from A-1 Agricultural to R-2 Single family Residential 1.546 acres more or less, to allow for a single family home so that they can sell the farm to their son. The property is located 0.54 miles north of the City of Sherrill along Circle Ridge Road, is legally described as Lots 1-1 & 1-2 & 2-3 of the Subdivision of Lot 2-5 of the SW ¼ and Lot 2-3 of the SW ¼ all in Section 7 (T90N R2E) Peru Township, Dubuque County, Iowa.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on March 9, 2015.

Motion by Hancock, seconded by Demmer, carried unanimously to approve the rezoning.

Motion by Hancock, seconded by Demmer, carried unanimously to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Hancock, seconded by Demmer, carried unanimously that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#02-03-15 - DANIEL & LOU ANN ARENSDORF - M-2 HEAVY INDUSTRIAL TO A-1 AGRICULTURAL

Chair Klein opened the public hearing.

Zoning Administrator Anna O'Shea answered questions of the Board regarding the fees for this rezoning. Ms. O'Shea said since the Board requested this rezoning the fees are waived.

Motion by Demmer, seconded by Hancock, carried unanimously to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#02-03-15 - DANIEL & LOU ANN ARENSDORF - M-2 HEAVY INDUSTRIAL TO A-1 AGRICULTURAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 02-03-15 Daniel & Lou Ann Arensdorf - M-2 Heavy Industrial to A-1 Agricultural

The applicants are requesting to redone from —2 Heavy Industrial to A-1 Agricultural 3.0 acres more or less, per the order of the Dubuque County Supervisors to reverse Zoning Case # 08-11-84 and change the zoning back to A-1 Agricultural uses only. The property, located 0.57 miles north of the City of Swingle along Arensdorf Road, is legally described as NE ¼ SW ¼ in Section 25 (T87N R2E) Washington Township, Dubuque County, Iowa.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on March 9, 2015.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the rezoning.

Motion by Demmer, seconded by Hancock, carried unanimously to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Demmer, seconded by Hancock, carried unanimously that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

RESOLUTION 15-042 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT PI/CNA	01-02-15	Casey Furlong	\$11.83
Sunnycrest	PPT PI/CNA	01-02-15	Jayden Hansen	\$11.83
Library	PPT Clerk I	01-02-15	Heidi Ellertson	\$14.34
Sheriff	PPT Courthouse Security	01-12-15	Don Haas	\$21.58

Sunnycrest PPT CNA 01-02-15 Jennifer Halter \$12.41

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-042.

RESOLUTION 15-043 - APPROVE AMENDMENT #17 FOR IOWA ECONOMIC DEVELOPMENT AUTHORITY CONTRACT NUMBER 08-DRH-204

WHEREAS, Dubuque County has been presented with Amendment #17 for the Iowa Economic Development Authority Dubuque County Contract, 08-DRH-204; and

WHEREAS, the amendment will amend General Administration (181) to increase the budget by \$183,673; from \$264,107 to \$447,780, amend the Award Amount from \$10,420,236 to \$19,803,909 and to amend the Contract End Date to March 15, 2016.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approve and authorize the Chairperson to sign the Amendment #17 for the Iowa Economic Development Authority Dubuque County Contract, 08-DRH- 204.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-043.

RESOLUTION - AMEND DUBUQUE COUNTY CREDIT CARD/PROCUREMENT CARD

Motion by Demmer, seconded by Hancock, carried unanimously to table the resolution for further discussion.

RESOLUTION - 15-044 - REQUEST FOR PAYMENT #79 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM 08-DRH-204

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 33,407.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 79 in the amount of \$ 33,407 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-044.

RESOLUTION 15-045 - REQUEST FOR PAYMENT #11 FOR CDBG #13-OT-001

WHEREAS, Dubuque County is the fiduciary agent for Community Development Block Grant program #13-OT-001; and

WHEREAS, a draw down of funds has been requested in the amount of \$ 8,244.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 11 in the amount of \$ 8,244 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to the City of Sageville.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-045.

RESOLUTION 15-046 - APPROVE DRAW #1 CDBG #14-CRL-001 CAREER LINK GRANT

WHEREAS, the East Central Intergovernmental Association (ECIA) is administering Career Link Grant CDBG #14-CRL-001; and

WHEREAS, the signature of the Chair of the Dubuque County Board of Supervisors is required on the draw for the grant; and

WHEREAS, Draw # 1 has been prepared for the Chair's signature.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chair to sign Draw # 1 for CDBG #14-CRL-001.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-046.

RESOLUTION - APPROVE INTERIM AGREEMENT FOR DUBUQUE COUNTY ENGINEER

Motion by Hancock, seconded by Demmer, carried unanimously to table the resolution.

COMMUNICATION - FROM THE ASSISTANT COUNTY ATTORNEYS' ASSOCIATION REGARDING INITIAL PROPOSAL FOR COLLECTIVE BARGAINING

Motion by Demmer, seconded by Hancock, carried unanimously to receive and file and refer the communication to Personnel.

COMMUNICATION - TO FEDERAL LEGISLATORS REGARDING COMMUNITY HEALTH CENTER FUNDING

Motion by Demmer, seconded by Hancock, carried unanimously to approve the letters.

APPOINTMENT - JEFFERSON TOWNSHIP TRUSTEE

Motion by Demmer, seconded by Hancock, carried unanimously to appoint Jason Schmitt for a four year term ending December 31, 2018.

PERSONNEL REQUISITIONS

Motion by Hancock, seconded by Demmer, carried unanimously to approve the personnel requisitions of the Administrative Department for a permanent, full-time Administrative Personnel Assistant; of the Auditor - Election's Office a permanent, full-time Administrative Coordinator; of the Engineer Department a permanent, full-time County Engineer.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 9:53 p.m.

EXECUTIVE SESSION - WITH ZONING ADMINISTRATOR PER IOWA CODE 21.5(1)©

Upon reconvening at 10:00 a.m., motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with Zoning Administrator Anna O'Shea, GIS Coordinator Jeff Miller, Deputy Auditor Bill Welter, County Recorder John Murphy, County Attorney Ralph Potter and Administrative Assistant Mary Ann Specht.

Upon returning to regular session, the Board directed the Zoning Administrator to proceed as discussed in closed session.

WORKSESSION - WITH ZONING ADMINISTRATOR

Zoning Administrator Anna O'Shea presented information requested by the Board regarding the following:

- Zoning Directions for Homes or Dwellings in the A-1, Agricultural District and A-2, Agricultural Residential Property
- Farm Exemption Process
- GIS training for Zoning Department employees
- Companies contacted regarding transcribing zoning meeting minutes
- Scanning project for Zoning Department
- Extra file cabinet storage
- Attachment of violation records to GIS files

WORKSESSION - WITH COUNTY MAINTENANCE SUPERINTENDENT

County Maintenance Superintendent Chris Soeder discussed with the Board the short and long term projects on county buildings in need of repair.

WORKSESSION - WITH DUBUQUE COUNTY EMERGENCY MANAGEMENT DIRECTOR

The Board met with Dubuque County Emergency Management Director Tom Berger to discuss the Dubuque County Revolving Loan Fund. Mr. Berger said the Dubuque County Revolving Loan Fund Committee has requested to increase the rural fire loan to \$400,000 and the EMS fund to \$90,000.

Administrative Assistant Mary Ann Specht was directed to contact the Budget Director to see if funds are available.

WORKSESSION - WITH COTTINGHAM & BUTLER

The Board met with Sara Dickinson and Krista Sigman from Cottingham & Butler to discuss the recommendation from the Dubuque County Health Insurance Committee for FY16 health insurance benefits.

Also discussed was the process of the Eligibility Audit that will be performed by SISCO and basic life insurance benefits for county employees.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the ICT

health insurance plan for Dubuque County employees.

WORKSESSION - REGARDING UCC AND ISAC LEGISLATIVE ISSUES

Supervisor Hancock discussed with the Board his conference call with the UCC regarding legislative issues. Specifically discussed was SSB 1181, which should be reviewed by CPC Jody Jansen and Supervisor Klein, and HSB 214.

Motion by Demmer, seconded by Hancock, carried unanimously to recess until 1:00 p.m.

GENERAL RELIEF HEARINGS

Upon reconvening at 1:00 p.m., motion by Hancock, seconded by Demmer, carried unanimously to enter executive session with General Assistance Caseworker Doug Slaats regarding case B-10-38.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with General Assistance Caseworker Doug Slaats regarding case S-10-19.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously to approve \$338.00, subject to receiving job search card and subject to what landlord will accept.

WORKSESSION - WITH VETERANS AFFAIRS COMMISSIONER

The Board met with Veterans Affairs Commissioner Charlie Brimeyer regarding changes to the Veterans Property Tax Credit. City Assessor Rick Engelken was present.

WORKSESSION - WITH ECIA

The Board met with ECIA Director of Transportation Chandra Ravada to discuss Dubuque County's federal funded road projects.

Projects discussed were Hales Mill Road, Mud Lake Road, Y-13 and Worthington Hwy 136.

EXECUTIVE SESSION - PURSUANT TO IOWA CODE 21.5(1)(g)

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with County Budget Director Michelle Patzner and Administrative Assistant Mary Ann Specht pursuant to Iowa Code Section 21.5(1)(g).

Upon return to regular session, motion by Demmer, seconded by Hancock, carried unanimously to direct Eide Bailly to proceed with an independent audit for Sunnycrest Manor.

WORKSESSION - WITH URBAN CONSERVATIONIST AND CONSERVATION DIRECTOR

The Board met with Urban Conservationist Eric Schmechel and Conservation Director Brian Preston to discuss the Integration Roadway Vegetation Management Grant. The grant was for \$24,000 to purchase a hydro seeder. The DOT stated a certain model would have to be purchase, but Mr. Schmechel will contact the DOT to see if they can purchase a different model that is less expensive.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 3:28 p.m. until Tuesday, March 10, 2015 at 1:30 p.m.

The Board reconvened at 1:34 p.m. on Tuesday, March 10, 2015, with all Board members present.

EXECUTIVE SESSION - PURSUANT TO IOWA CODE SECTION 21.5(1)(j)

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with Deputy Commissioner of Elections Tom O'Neill, Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner pursuant to Iowa Code Section 21.5(1)(j).

Upon returning to regular session President/CEO of the Dubuque Historical Society presented an offer regarding the Old Jail. Also present from the Historical Society were Director of Curatorial Services Cristin Waterbury, Executive Director Michael Sanders, Chairman of the Board Ken Fuerst, IT Superintendent Nathan Gilmore and County Maintenance Superintendent Chris Soeder.

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with Deputy Commissioner of Elections Tom O'Neill, Administrative Assistant

Mary Ann Specht, County Budget Director Michelle Patzner, IT Superintendent Nathan Gilmore and County Maintenance Superintendent Chris Soeder pursuant to Iowa Code Section 21.5(1)(j).

Upon returning to regular session, the Board agreed to the following to regain control of the Old Jail: Reinstatement of the grant to the Historical Society for a total of \$17,500 in FY16 and \$22,000 in FY17 with the understanding that they are to fund the other local historical societies and the Dubuque County Historical Preservation Commission; \$50,000 for moving expenses to be paid in FY17; \$250,000 for match on a CAT grant to be spread over 5 years beginning in FY16.

The Historical Society will draft a memorandum of understanding to present to the Board.

RESOLUTION 15-047 - APPROVE AGREEMENT FOR INTERIM COUNTY ENGINEER

WHEREAS, Dubuque County has been presented with a 28E Agreement with Delaware County for Dubuque County Interim Engineer services and for Anthony Bardgett to serve in the capacity of the Dubuque County Engineer in accordance with Iowa Code 309.17 to 309.21; and

WHEREAS, the agreement between Dubuque County and Delaware County is to provide Dubuque County the interim services of a registered professional civil engineer in the State of Iowa to serve on a temporary basis pending the appointment of a permanent Dubuque County Engineer; and

WHEREAS, the agreement provides Delaware County payment for services of Anthony Bardgett of \$100 per hour, travel expense of \$.50 per mile and \$65.00 per trip.

NOW, THEREFORE BE IT RESOLVED, that the Dubuque County Board of Supervisors approve the agreement and directs the Chairperson to sign the agreement.

Motion by Demmer, seconded by Hancock, carried unanimously to authorize the Chair to sign Resolution 15-047.

RESOLUTIONS - APPROVE ANNUAL RESOLUTIONS RELATING TO THE DUTIES OF THE COUNTY ENGINEER

Motion by Hancock, seconded by Demmer, carried unanimously to table the resolutions.

UPDATE ON STATUS OF DUBUQUE COUNTY TOWNSHIP CLERKS/TRUSTEES

Motion by Demmer, seconded by Hancock, carried unanimously to table.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 4:10 p.m. until Thursday, March 19, 2015 at 1:30 p.m. at the Dubuque County Engineer's Office.

The Board reconvened at 1:35 p.m. on Thursday, March 19, 2015 at the Dubuque County Road Department, with all Board members present.

MEETING WITH ROAD DEPARTMENT STAFF

The Board met with Road Department staff regarding project updates and general road department discussion. Present were Consultant Dennis Kearney, Road Maintenance Superintendent Chad Danielson, Surveyor Wyatt Anderson and Engineer Technicians Merle Ambrosy, Kurt Rojemann and Matt Sullivan.

Discussed was the Farley Road and whether the project would qualify for FEMA funding. Mr. Rojemann will contact the DOT to set up a meeting with Kent Ellis to review the project.

Also discussed were the Asbury Road project, the damage to Chesterman Road by Taylor Construction, Key West Drive plans, Centerville Road, St. Catherines Road, Mitchell Mill Road bridge repair and Oakland Farms Road.

Motion by Demmer, seconded by Hancock, carried unanimously to adjourn at 3:18 p.m. until Monday, March 23, 2015 at 5:30 p.m.

Daryl Klein, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor