

MINUTES OF MARCH 23, 30 AND APRIL 2 AND 9, 2015
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein, Tom Hancock and Wayne Demmer
Chair Klein called the meeting to order at 10:32 a.m.

WORKSESSION - WITH IT SUPERINTENDENT

The Board met with IT Superintendent Nathan Gilmore regarding project updates and staffing. Gilmore explained that the bandwidth and public DNS projects are complete. He is working on the ISP service for the Road department at the Sunnycrest and Farley towers. The e-mail project is in progress and cut over is scheduled for April 13-15. Sunnycrest will be moved to the new system but as they currently stand alone, it will take more time.

Two IT positions are on today's agenda for approval. The third position (help desk) will be set for approval once these positions are filled.

Gilmore presented a proposal for use of space in the old jail.

WORKSESSION - ELECTION ANNEX RELOCATION TRANSITION AND USE OF BOARD ROOM FOR ELECTIONS

The Board met with County Auditor Denise Dolan and Deputy Commissioner of Elections Tom O'Neill regarding transition of the election annex.

Motion by Hancock, seconded by Demmer, carried unanimously, to notify Hank Koester that the lease for the annex will not be renewed.

There was discussion notifying the Board that it will be necessary to use the Board Room for the absentee counting board. Various possible sites for temporary use by the Election Department were discussed. O'Neill will research possible locations.

WORKSESSION - REQUEST TO INCREASE DUBUQUE COUNTY REVOLVING LOAN FUND

Motion by Demmer, seconded by Hancock, carried unanimously to table a decision on the request until the next meeting, due to the absence of the Budget Director.

WORKSESSION - LEGISLATIVE UPDATE

The Board discussed the legislative update from the Urban County Coalition, including equitable MH-DD funding, and public safety communications funding.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 11:51 a.m. until 1:00 p.m.

GENERAL RELIEF HEARINGS

Upon reconvening at 1:00 p.m., motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with General Assistance Caseworker Doug Slaats and Assistant to the Board Mary Ann Specht regarding Case F-4-34.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously to approve assistance of \$377.77 for Case F-4-34.

EXECUTIVE SESSION PER IOWA CODE 21.5(1)(j)

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Assistant to the Board Mary Ann Specht pursuant to Iowa Code 21.5(1)(j).

WORKSESSION - WITH COUNTY HEALTH AND COUNTY ZONING REGARDING STAFFING

Upon returning to regular session, the Board met with Zoning Administrator Anna O'Shea, Health Director Patrice Lambert and Zoning Board member Dr. Richard Fairley regarding staffing for the departments. A proposal for cross-training of staff was presented.

WORKSESSION - WITH ZONING ADMINISTRATOR

The Board met with Zoning Administrator Anna O'Shea and Carolyn Scherf, County Extension Local Foods Coordinator, regarding the Agricultural Urbanism Toolkit Program. Scherf is looking for a participant from the county for the multi-phase, multi-year program. The Board will discuss with Conservation Director Brian Preston at a subsequent meeting.

WORKSESSION - WITH DUBUQUE COUNTY HISTORIC PRESERVATION COMMISSION REGARDING FUNDING REQUEST

The Board met with R.R.S. Stewart and Jason Neises of the Historical Preservation Commission and State Historical Preservation Commission coordinator Paul Mohr (via phone) regarding funding for the commission. As additional monies have been allocated to the Dubuque County Historical Society, in upcoming years, as part of the recently finalized Memorandum of Understanding, the Board requested the Commission see how the new arrangement works.

WORKSESSION - WITH CONSERVATION DIRECTOR

The Board met with Conservation Director Brian Preston and Dennis Waugh of IIW regarding the New Wine Park bridge project. Bids were received last week and were \$60,000 above the engineer's estimate. Preston requested using monies from timber sales for the difference and the Board agreed with the proposal.

WORKSESSION - REGARDING ATV PARK

The Board met with Justin Rath of the North East Action Trailriders regarding establishing an ATV park in the area. Also present were Brian Perry, Ron Leuchs, David Vaassen, Ron Switzer, Jr and Rick Gansemer. The group explained their needs for an ATV park and requested the Board's help in pursuing a location.

WORKSESSION - WITH ROAD DEPARTMENT STAFF

Due to the unavailability of participants in the Road department worksession, the discussion was delayed for one week.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 4:20 p.m. until 5:30 p.m.

PROCLAMATION 15-002 - APRIL - AUTISM AWARENESS MONTH

NOW, THEREFORE BE IT RESOLVED that we the Dubuque County Board of Supervisors do hereby proclaim April, 2015 as NATIONAL AUTISM AWARENESS MONTH in Dubuque County, and urge all community members to participate in National Autism Awareness Month activities, in order to become better educated on the subject of Autism Spectrum Disorders.

Motion by Demmer, seconded by Hancock, carried unanimously to adopt Proclamation 15-002. Allison Beytein and Laura Keehner of Hills and Dales accepted the proclamation.

APPROVAL OF MINUTES OF MARCH 9, 10, 19, 2015

Motion by Hancock, seconded by Demmer, carried unanimously to approve the minutes, as amended.

CONSENT ITEMS

Renewal of Class LC liquor license for Dubuque Driving Range; Renewal of Class BW beer and wine permit for The View, Inc.; New Class WBN liquor license for Bears, Burgers & Buns; Renewal of Class BB beer permit for Derby Grange Golf; County receipt of IDNR Manure Management Plan for Ryan Brothers Pork

Motion by Hancock, seconded by Demmer, carried unanimously to approve the preceding consent items.

NOTICE OF PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#03-04-15 - LORAS & SUSAN WOLFE - A-1 AGRICULTURAL TO M-1 INDUSTRIAL

Motion by Demmer, seconded by Hancock, carried unanimously to advertise for a public hearing to be held on Monday, April 13, 2015 at 9:00 a.m. in the Supervisors Chambers at the Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque, Iowa for an Amendment to the Zoning Ordinance - ZC#03-04-15 -Loras & Susan Wolfe - A-1 Agricultural to M-1 Industrial.

RESOLUTION 15-048 - FINAL PLAT OF SILVER OAKS - SEC 23 - TABLE MOUND TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **SILVER OAKS**, a subdivision of Lot A of Silver Oaks Estates in the SE ¼ of Section 23, T88N, R2E of the 5th PM, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said plat will create two (2) lots, namely Lot 1 and Lot A of Silver Oaks in Section 23, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque and the City of Dubuque Planning & Zoning Department; and

WHEREAS, said plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque

County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that district.

Section 2. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-048.

RESOLUTION 15-049 - FINAL PLAT OF SCHUELLER ACRES PLAT 1 - SEC 8 - PERU TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **SCHUELLER ACRES PLAT 1**, a division of Lot 1-2 of the Subdivision of the E ½ of the NW ¼ and the W ½ of the W ½ of the NE ¼; the E ½ of the SW ¼ NE ¼; part of the SE ¼ NE ¼; and part of the NW ¼ SE ¼, all in Section 8, T90N, R2E of the 5th PM, Peru Township, Dubuque County, Iowa; and

WHEREAS, said plat will create four (4) lots, namely Lot 1 through Lot 4, inclusive of Schueller Acres Plat 1 in Section 8, Peru Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Sherrill; and

WHEREAS, said plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that district.

Section 2. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-049.

RESOLUTION 15-050 - FINAL PLAT OF NACHTMAN ACRES - SEC 20 - MOSALEM TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **NACHTMAN ACRES**, comprised of the SW ¼ NE ¼ and Lot 2 of the SE ¼ NE ¼ all in Section 20, T88N, R3E of the 5th PM, Mosalem Township, Dubuque County, Iowa; and

WHEREAS, said plat will replat two (2) lots into two (2) new lots, namely Lot 1 and Lot 2 of Nachtman Acres in Section 20, Mosalem Township, Dubuque County, Iowa; and

WHEREAS, said plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that district.

Section 2. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-050.

RESOLUTION 15-051 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sheriff Personnel	PPT Courthouse Security	01-12-15	Joseph Lovett	\$22.24
	PFT Administrative Personnel Assistant	03-09-15	Tracey Morris	\$20.14
Sunnycrest	PPT CNA	09-22-14	Tracy Parker	\$12.41

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-051.

RESOLUTION 15-052 - APPROVE METHAMPHETAMINE DRUG HOT SPOTS GRANT PROGRAM AWARD NOTICE

WHEREAS, Dubuque County has been presented with a Methamphetamine Drug Hot Spots Grant Program FY2014 Award Notice; and

WHEREAS, the award identifies federal funding in the amount of \$6,044 for assistance in methamphetamine investigations and precursor diversion investigations.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approve and authorize the Chairperson to sign Grant#14-HotSpots-04 which awards \$6,044 in federal funding.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-052.

RESOLUTION 15-053 - APPROVE SFY 2016 BYRNE JAG/RSTAT GRANT APPLICATION

WHEREAS, Dubuque County has been presented with an application for the SFY 2016 Byrne JAG/RSAT Grant; and

WHEREAS, the application reflects an asking of \$132,380.15 in federal funding to assist the Dubuque Drug Task Force operations.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approve the SFY 2016 Byrne JAG/RSAT Grant Application in the requesting \$132,380.15 in federal funding to assist the Dubuque Drug Task Force operations.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-053.

RESOLUTION 15-054 - REQUEST FOR PAYMENT # 65 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM 08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 2,202.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 65 in the amount of \$ 2,202 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-054.

RESOLUTION 15-055 - APPROVE AGREEMENT FOR DOT-INITIATED DETOUR OF PRIMARY HIGHWAYS ONTO LOCAL ROADS FOR PROJECT NO. NHSN-151-5(67)-2r-31 - REGARDING SKYLINE ROAD

WHEREAS, the Iowa Department of Transportation has presented Dubuque County with an Agreement for DOT-Initiated Detour of Primary Highways onto Local Roads for Project No. NHSN-151-5(67)-2R-31, and

WHEREAS, the HMA resurfacing and bridge modification project necessitates the

temporary closing of the bridge carrying US 151 over US 61 and it will be necessary to detour traffic on Skyline Road during some of the construction period,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa do hereby approve the agreement and declare that all traffic will be temporarily allowed to travel the Skyline Road while the detour is in effect for Project No. NHSN-151-5(67)–2R-31.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-055.

RESOLUTION 15-056 - APPROVE AMENDED SUBRECIPIENT AGREEMENT FOR IOWA ECONOMIC DEVELOPMENT AUTHORITY CDBG DISASTER RECOVERY HOUSING CONTRACT #09-DRH-204

WHEREAS, the Iowa Economic Development Authority (IEDA) increased the disaster funding to Dubuque County that was awarded Community Development Block Grant (CDBG) Disaster Recovery Housing Contract #08-DHR-204 to a total amount of \$19,803,909 as a result of additional funding in the New Production activities; and

WHEREAS, Dubuque County, East Central Intergovernmental Association (ECIA) desires to amend its written agreement with respect to said funds and the administration and implementation of the program to which they pertain; and

NOW, THEREFORE BE IT RESOLVED BY DUBUQUE COUNTY that the County approves and authorizes the Chair to sign the amended Subrecipient Agreement for 2008 Community Development Block Grant Disaster Recovery Housing Contract between Dubuque County and East Central Intergovernmental Association.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-056.

RESOLUTION 15-057 - APPROVE AMENDMENT REQUEST FOR IOWA ECONOMIC DEVELOPMENT AUTHORITY CDBG CONTRACT #14-CRL-001

WHEREAS, Dubuque County is the CDBG Grantee for Iowa Economic Development Authority Community Development Block Grant (CDBG) Contract #14-CRL-001 to provide Employment Training Support Services for program eligible County residents; and

WHEREAS, the application is jointly prepared by Dubuque County and ECIA with the intent that the services be provided by and/or coordinated through ECIA as the Outside Agency; and

WHEREAS, the CDBG contract states that the Outside Agency to provide the services is the Northeast Iowa Community College; and

WHEREAS, Dubuque County and ECIA executed a Subrecipient Agreement for the purposes identified in the CDBG contract; and

WHEREAS, Dubuque County and ECIA desire to make this correction to the CDBG contract.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Dubuque County, Iowa does hereby approve the proposed Amendment request and authorizes the Chairperson to sign the Amendment letter and submit the request to the Iowa Economic Development Authority.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-057.

RESOLUTION 15-058 - EXECUTION OF CERTIFICATE OF COMPLETION

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that Anthony Bardgett, Interim County Engineer of Dubuque County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof, with concurrence of the Board of Supervisors, in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid and local construction projects in this county.

RESOLUTION 15-059 - ISSUANCE OF WEIGHT RESTRICTIONS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate the Interim County Engineer, Anthony Bardgett, to execute, on behalf of the Board of Supervisors, all weight restrictions necessary to protect highways and bridges in this County, and post the same as necessary.

RESOLUTION 15-060 - ROAD CLOSINGS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that in accordance with Section 306.41 of the Code of Iowa, and because of the construction, reconstruction, maintenance, or natural disaster on any Dubuque County secondary road, that Anthony Bardgett, Interim Dubuque County Engineer, is hereby delegated to temporarily close any Dubuque County secondary road for a period of time from the beginning of such

construction, reconstruction, maintenance, or natural disaster, and that the proper ROAD CLOSED signs and partial or total barricades be erected and maintained at each end of the closed secondary road section, and on the closed secondary road section where that secondary road is intersected by other highways if such intersection remains open.

RESOLUTION 15-061 - EXECUTION OF MOVING PERMITS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate, authorize and empower Anthony Bardgett, Interim Dubuque County Engineer, and in the absence of the County Engineer, Chad Danielson, the Dubuque County Maintenance Superintendent, Debra L. Fondell, Office Manager, or Mary E. Lammers, Administrative Aide, of the Highway Department, to execute on behalf of the Board of Supervisors all moving permits issued by the County to contractors, mobile home dealers or individuals.

RESOLUTION 15-062 - EXECUTION OF UTILITY PERMITS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate, authorize and empower Anthony Bardgett, Interim Dubuque County Engineer, and in the absence of the County Engineer, Chad Danielson, the Dubuque County Maintenance Superintendent, to execute on behalf of the Board of Supervisors all utility permits issued by the County to utility companies, contractors or individuals.

RESOLUTION 15-063 - EXECUTION OF DUST CONTROL PERMITS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate, authorize and empower Anthony Bardgett, Interim Dubuque County Engineer, and in the absence of the County Engineer, Chad Danielson, the Dubuque County Maintenance Superintendent to execute dust control permits, upon request and subject to the conditions as contained in the permit, for the application of dust control material to the roadway in front of the applicant's residence.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolutions 15-058 through 15-063.

RESOLUTION 15-064 - APPROVE PURCHASE OF SERVICES AGREEMENT WITH THE GREATER DUBUQUE DEVELOPMENT CORPORATION FOR FY16

WHEREAS, Dubuque County has been presented with a Purchase for Services Agreement by the Greater Dubuque Development Corporation for FY16; and

WHEREAS, the Greater Dubuque Development Corporation provides administrative services to promote and encourage the commercial, industrial and overall economic development of the County of Dubuque; and

WHEREAS, the agreement provides that Dubuque County compensates the Greater Dubuque Development Corporation in the amount of \$125,600 for FY16.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approve and authorize the Chairperson to sign the Purchase for Services Agreement from the Greater Dubuque Development Corporation for FY16.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-064.

RESOLUTION 15-065 - APPROVE FARM LEASE WITH BRIAN HODGSON

WHEREAS, Dubuque County has been presented with a Farm Lease and Right of Termination to be entered into with Brian Hodgson to lease six (6) acres, more or less, of farmland located in a part of what was formerly known as the Dubuque County Farm and is legally described as: Lot 2 of Seippel Place, in Dubuque County, Iowa according to the recorded plats thereof from March 1, 2015 through February 29, 2016.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Farm Lease and Right of Termination to be entered into with Brian Hodgson to lease six (6) acres, more or less, of farmland located in a part of what was formerly known as the Dubuque County Farm and is legally described as: Lot 2 of Seippel Place, in Dubuque County, Iowa according to the recorded plats thereof from March 1, 2015 through February 29, 2016.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-065.

RESOLUTION 15-066 - APPROVE MEMO OF UNDERSTANDING REGARDING TERMINATION OF OLD JAIL LEASE FROM THE DUBUQUE COUNTY HISTORICAL SOCIETY

WHEREAS, Dubuque County has been presented with a Memo of Understanding from the Dubuque County Historical Society, which terminates the current lease with Dubuque County for the Old Jail; and

WHEREAS, the Memo of Understanding outlines the financial terms that have been

mutually agreed upon by both parties.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Memo of Understanding from the Dubuque County Historical Society to terminate the current lease with Dubuque County for the Old Jail.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-066.

RESOLUTION 15-067 - APPROVE 2015 HOMELAND SECURITY GRANT APPLICATION

WHEREAS, Dubuque County has been presented with application for the 2015 Homeland Security Grant Program; and

WHEREAS, the grant application is a request for funding Courthouse Law Enforcement, Office Security upgrades and staffing for CyberSecurity compliance.

WHEREAS, the application is requesting a funding level of \$983,436.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the application for the 2015 Homeland Security Grant Program.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-067.

COMMUNICATION TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY REGARDING AMENDMENT REQUEST FOR CDBG CONTRACT #14-CRL-001

Motion by Hancock, seconded by Demmer, carried unanimously to approve the letter.

PERSONNEL REQUISITIONS

Motion by Demmer, seconded by Hancock, carried unanimously to approve the personnel requisitions of the IT/Administration department for a permanent, full-time Systems Administrator and a permanent, full-time Network Administrator.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 5:57 p.m. until Monday, March 30, 2015 at 11:00 a.m.

The Board reconvened at 11:00 a.m. on Monday, March 30, 2015, with all Board members present.

PROCUREMENT PROCEDURES - REQUEST FOR QUOTES - IT FIREWALL NETWORK EQUIPMENT

Motion by Demmer, seconded by Hancock, carried unanimously to advertise for bid openings to be held on Thursday, April 9, 2015 at 3:30 p.m. in the Supervisors Chambers at the Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque for IT firewall network equipment.

RESOLUTION 15-068 - APPROVE TERMINATION OF SERVICES WITH IOWA GROUP HEALTH CARE POOL

WHEREAS, Dubuque County has been a participatory agency and member in the Iowa Governmental Health Care Plan; and

WHEREAS, Dubuque County intends to terminate membership with the Iowa Governmental Health Care Plan effective July 1, 2015; and

WHEREAS, the Iowa Governmental Health Care Plan requires an agency and member to adopt a certified resolution to withdraw from the group and provide written notice not later than April 1st of its intent to withdraw and terminate membership of the end of that fiscal year.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves the withdrawal and termination by Dubuque County from the Iowa Governmental Health Care Plan effective July 1, 2015.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-068.

RESOLUTION 15-069 - ECIA RELEASE OF FUNDS AND RELATED DOCUMENTS FOR CONTRACT #08-DRH-204

WHEREAS, Dubuque County has been presented with a recommendation from ECIA in reference to the Disaster Recovery Housing Fund Program-Dubuque County-Contract #08-DRH-204-Multi-Family New Construction-Rd #6 Project-Brazelton Hotel-100 North Main Street-Mount Pleasant to allow Daryl Klein, Chairperson of Dubuque County Board of Supervisors sign the Request for Release of Funds/Certification Iowa Community

Development Block Grant Program, Environmental Review and Environmental Assessment.

NOW, THEREFORE, BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes Daryl Klein, Chairperson of the Dubuque County Board of Supervisors to sign the Request for Release of Funds/Certification-Iowa Community Development Block Grant Program, Environmental Review and Environmental Assessment.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-069.

WORKSESSION - WITH ROAD DEPARTMENT STAFF

The Board met with staff from the Road Department for discussion on road issues. Present were Maintenance Superintendent Chad Danielson, Surveyor Wyatt Anderson and Engineer Technicians Merle Ambrosy, Kurt Rojemann and Matt Sullivan.

It was reported that the extension for the FEMA projects has been approved.

There was discussion regarding the personnel requisitions for two temporary part-time engineering aides and two temporary part-time maintenance helpers. Staff said they would only have need for one temporary, part-time engineering aide and two maintenance helpers.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the personnel requisitions for one (1) temporary part-time engineering aide and two (2) temporary, part-time maintenance helpers for the Road Department.

Temporary easements for some of the FEMA projects have been acquired.

The Interim County Engineer will be working with the road staff two days per week. The Engineer has concerns regarding the Mud Lake Road project.

A worksession will be set up with Buesing and Associates and the Road Department staff to discuss the Farley Road project.

There was discussion on increasing the wages for the new county engineer to attract more applicants.

Damage to the Chesterman Road and the wing wall on the bridge was discussed. Also discussed was the Asbury Road working days and the possible delay on the Farley Road project.

WORKSESSION - WITH TAYLOR CONSTRUCTION

The Board met with Krista Taylor and Superintendent Steve Kluesner with Taylor Construction regarding the damage to the wing wall they poured for the Chesterman Road bridge and the damage to the road from Taylor Construction's equipment. Present were Road Maintenance Superintendent Chad Danielson, Surveyor Wyatt Anderson and Engineer Technicians Merle Ambrosy, Kurt Rojemann and Matt Sullivan.

Taylor Construction will speak with the construction manager who was in charge of the Chesterman Road bridge and come back with a solution on how to fix the damage to the wing wall.

Taylor Construction commented on the damage to the Chesterman Road. They indicated the road was not in very good shape in the first place and there are cracks on both sides of the road. County Maintenance Superintendent Chad Danielson will have a crew go out to Chesterman Road to do maintenance.

WORKSESSION - WITH C. J. MOYNA

The Board met with John Moyna to discuss the working days on the Asbury Road project. Present were Road Maintenance Superintendent Chad Danielson, Surveyor Wyatt Anderson and Engineer Technicians Merle Ambrosy, Kurt Rojemann and Matt Sullivan.

Motion by Demmer, seconded by Hancock, carried unanimously to recess until 1:00 p.m.

EXECUTIVE SESSION - PER IOWA CODE SECTION 21.5(1)(j)

Upon reconvening at 1:07 p.m., motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with Tim Conlon and Steve McCarron from Conlon Construction and Marty Johnson from Stratka Johnson Architects pursuant to Iowa Code Section 21.5(1)(j).

Upon returning to regular session, motion by Hancock, seconded by Demmer, carried unanimously to recess at 1:45 p.m. until 2:00 p.m.

WORKSESSION - WITH SKYLINE CONSTRUCTION

The Board met with staff from Skyline Construction regarding the Farley Road. Present from Skyline Construction were Keith Bruening, Jessie Delaney and Mike Root. Also present were the Road Department staff; Road Maintenance Superintendent Chad Danielson,

Surveyor Wyatt Anderson and Engineer Technicians Merle Ambrosy, Kurt Rojemann and Matt Sullivan.

There was discussion on how to proceed with the Farley Road project and the dirt quantities hauled by Skyline.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 3:45 p.m. until Thursday, April 2, 2015 at 10:00 a.m.

The Board reconvened at 10:00 a.m. on Thursday, April 2, 2015 at the Dubuque County Road Department, with Supervisors Klein and Demmer present and Supervisor Hancock absent.

WORKSESSION - WITH INTERIM COUNTY ENGINEER

The Board met with Interim County Engineer Andrew Bardgett and from the Road Department Surveyor Wyatt Anderson, Engineer Technicians Merle Ambrosy, Kurt Rojemann and Matt Sullivan, Consultant Dennis Kearney and Office Managers Mary Lammers and Deb Fondell to discuss the five year plan.

Supervisor Hancock arrived at 10:10 a.m.

Mr. Bardgett told the Board he feels the five year road plan is very aggressive and changes need to be made to the plan. Changes to the FY16 road plan include the delaying of the HMA paving on Rupp Hollow Road and the HMA paving of Cottingham Road from North Cascade Road North 3.7 miles to Seippel Road until FY17. Changes to the FY17 road plan include the Key West Drive project and Flannagan Road project being moved into the FY16 road plan.

There was discussion on the ordering of new tandem trucks and the Farley Road dirt load quantities.

Motion by Demmer, seconded by Hancock, carried unanimously to adjourn at 11:55 a.m. until Monday, April 13, 2015 at 9:00 a.m.

The Board reconvened at 10:30 a.m. on Thursday, April 9, 2015, with all Board members present.

EXECUTIVE SESSION - PURSUANT TO IOWA CODE SECTION 21.5 (j)

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with Al Urbain and Steve Ulsted from Al Urbain Construction Management, County Maintenance Superintendent Chris Soeder and Administrative Assistant Mary Ann Specht pursuant to Iowa Code Section 21.5(j).

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously to adjourn at 11:45 a.m. until Monday, April 13, 2015 at 9:00 a.m.

Daryl Klein, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor