

MINUTES OF FEBRUARY 9, 18 AND 20, 2015
DUBUQUE COUNTY BOARD OF SUPERVISORS

Present: Daryl Klein and Tom Hancock

Absent: Wayne Demmer

Chair Klein called the meeting to order at 8:05 a.m.

WORKSESSION - WITH COUNTY ENGINEER

The Board met with County Engineer Bret Wilkinson regarding the following:

GENERAL ROAD DEPARTMENT DISCUSSION

Mr. Wilkinson said he received a letter of resignation from Assistant County Engineer Jeff Rouse. There was discussion regarding the restructuring of the Engineer's Department and a worksession on the issue will be scheduled at a later date.

Supervisor Demmer arrived at the meeting at 8:10 a.m.

MUD LAKE ROAD

Mr. Wilkinson said he received an estimate of \$4,000 from IIW Engineers for the redesign of the Mud Lake Road and Circle Ridge Road intersection that is currently being considered by the IDOT for a design exception. The Board directed Mr. Wilkinson to contact IIW to move forward with the project.

HALES MILL ROAD

Mr. Wilkinson gave estimated costs if the County were to abandon the grading and widening of Hales Mill Road and go to a more simpler design to keep mostly in the County right of way and without having the expense of archeological services.

PROJECT UPDATES

Mr. Wilkinson updated the Board on the Farley Road project.

Mr. Wilkinson reiterated that the design exception for the Mud Lake Road project has been sent to the DOT and he will contact IIW to move forward with the acquisition plats. Mr. Wilkinson also requested the Board to allow him to bring the right of way contracts forward for approval, except the few parcels that are needed if the redesign of the intersection was approved.

Mr. Wilkinson presented a letter from Kluesner Construction regarding the claim they submitted for the millings placed on Duschner Road. The Board had a concern on the quantity of the millings applied on the road and felt the letter did not give an explanation. The price was justified because the millings replaced two cycles of contract rock on the road.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 8:57 a.m.

The Board reconvened at 9:00 a.m., with all Board members present.

APPROVAL OF MINUTES OF JANUARY 26, 29 AND FEBRUARY 4, 2015

Motion by Hancock, seconded by Demmer, carried unanimously to approve the minutes.

CONSENT ITEMS

Dubuque Metropolitan Area Solid Waste Agency FY14 Financial Audit; Renewal of a Class LC liquor license - Budde's Inc.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the preceding consent items.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Hancock, seconded by Demmer, carried unanimously to receive and file the proofs of publication for Notice of Public Hearing - Amendment to Zoning Ordinance - ZC#01-01-15 - Royal Oaks Development/JAG Properties LLC - B-2 Highway Business to M-1 Industrial.

Chair Klein opened the public hearing.

Zoning Administrator Anna O'Shea explained the applicants are requesting to rezone from B-2 Highway Business to M-1 Industrial 19.12 acres, more or less, to allow for light manufacturing, warehousing and contractors office. The property is along Highway 151 near the Highway 151 and 61 interchange. The Zoning Board recommended that only Lot 2 be approved for rezoning.

Jason Germaine, 1695 Rockdale Road, Dubuque, said his plans are to build a new shop and a warehouse.

Ms. O'Shea explained that Bill Miller purchased the whole property and was suppose to put screening on the back side next to the residentially zoned property and she does not think that has been done.

Mr. Germaine explained that Mr. Miller did own the whole property, built his building and sold the remaining property to Royal Oaks. Mr. Germaine said he is purchasing the property from Royals Oaks and not Mr. Miller to build a 30,000 square foot building for his shop and lease out the remaining building.

Mike Weber of Weber Surveying, 26789 46th Avenue, Bernard said he is representing Royal Oaks and gave a history of the development on this property.

Mr. Germaine made additional comments.

Motion by Demmer, seconded by Hancock, carried unanimously to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#01-01-15 - ROYAL OAKS DEVELOPMENT/JAG PROPERTIES LLC - B-2 HIGHWAY BUSINESS TO M-1 INDUSTRIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed:

ZC#01-01-15 - Royal Oaks Development/JAG Properties LLC - B-2 Highway Business to M-1 Industrial

The applicants are requesting to rezone from B-2 Highway Business to M-1 Industrial 19.12 acres, more or less, to allow for light manufacturing, warehousing and contractors office. The property is located adjacent to the City of Dubuque along Wood Gate Drive, is legally described as Miller Place Lot 1-2, Section 23 (T88N R2E) Table Mound Township, and along Havenwood Heights, is legally described as Miller Place Lot 3 Section 23 (T88N R2E) Table Mound Township, Dubuque County, Iowa.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on February 9, 2015.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the rezoning.

Motion by Demmer, seconded by Hancock, carried unanimously to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Demmer, seconded by Hancock, carried unanimously that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the

official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

RESOLUTION 15-023 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Treasurer	PFT Clerk Cashier	12/15/14	Karyn Lange	\$16.15
Conservation	PFT Park Ranger	11/03/14	Angela Jansen	\$15.92

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-023.

RESOLUTION 15-024 - APPROVE IEDA CONTRACT #08-DRH-004, AMENDMENT #14

WHEREAS, Dubuque County has been presented with Amendment #14 for the Iowa Economic Development Authority Dubuque County Contract, 08-DRH-004; and

WHEREAS, the amendment will increase the budget from \$4,665,970 to \$7,468,169 and amend the contract end date to December 31, 2015.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign Amendment #14 for the Iowa Economic Development Authority Dubuque County Contract, 08-DRH-004, which will increase the budget from \$4,665,970 to \$7,468,169 and amend the contract end date to December 31, 2015.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-024.

RESOLUTION - APPROVE IIW PROFESSIONAL SERVICE PROPOSAL FOR THE DUBUQUE COUNTY COURTHOUSE ADA TOILET IMPROVEMENT PROJECT

Motion by Hancock, seconded by Demmer, carried unanimously to table the resolution until the worksession with the Maintenance Superintendent.

RESOLUTION 15-025 - APPROVE CERTIFICATION OF COST ADVISORY SERVICES, INC.
FY14 COST ALLOCATION PLAN

WHEREAS, Dubuque County has been presented with the completed Dubuque County FY 2014 Cost Allocation Plan as prepared by Cost Advisory Services, Inc.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the certification for the completed Dubuque County FY 2014 Cost Allocation Plan as prepared by Cost Advisory Services, Inc.

Motion by Hancock, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 15-025.

PROOF OF PUBLICATION - ZONING CASES

Motion by Demmer, seconded by Hancock, carried unanimously to receive and file the proofs of publication for Zoning Cases ZC#08-10-14 - June L. Siegert Estate/Jim & Sandra Regan - R-1 to B-2 Conditional, ZC#07-09-14 - William Puccio & Heather Mueller - C-1 to R-2 and ZC#12-15-14 Dan & Lou Ann Arensdorf - A-1 to M-2.

COMMUNICATION - FROM SOUTHERN HILLS HOMEOWNER'S ASSOCIATION
REGARDING REQUEST FOR STREET LIGHTING

Motion by Demmer, seconded by Hancock, carried unanimously to receive and refer the communication to the County Engineer for a worksession.

COMMUNICATION - FROM COMMISSIONER OF ELECTIONS REGARDING 2015
ELECTION SCHEDULE

Motion by Demmer, seconded by Hancock, carried unanimously to receive and file the communication.

PUBLIC COMMENTS

Walt Loecke, 2154 205th Avenue, Manchester, Iowa presented a petition from residents along Mud Lake Road requesting Phase 1 of the reconstruction of Mud Lake Road begin at Sageville and continue to Koltes Lane prior to reconstructing the balance of Mud Lake Road.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 9:43 a.m.

WORKSESSION - WITH ZONING ADMINISTRATOR

Upon reconvening at 9:47 a.m., the Board met with Zoning Administrator Anna O'Shea regarding an entrance permit for Jeffrey and Linda Schmitt off of Holy Cross Road. County Engineer Bret Wilkinson and Jeffrey Schmitt were present.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the entrance permit.

WORKSESSION - WITH MAINTENANCE SUPERINTENDENT

The Board met with Maintenance Superintendent Chris Soeder to discuss the proposal from IIW for design work for the Courthouse toilet facilities. IT Superintendent Nathan Gilmore was present.

RESOLUTION 15-026 - APPROVE IIW PROFESSIONAL SERVICE PROPOSAL FOR THE DUBUQUE COUNTY COURTHOUSE ADA TOILET IMPROVEMENT PROJECT

WHEREAS, Dubuque County has been presented with an IIW professional service proposal for the Dubuque County Courthouse ADA Toilet Improvement Project; and

WHEREAS, the professional service fee is in the amount of \$8,644.00.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the IIW professional service proposal for the Dubuque County Courthouse ADA Toilet Improvement Project in the amount of \$8,644.00.

Motion by Demmer, seconded by Hancock, carried unanimously to approve and authorize the Chair to sign Resolution 15-026.

WORKSESSION - WITH MAINTENANCE SUPERINTENDENT (CONTINUED)

Maintenance Superintendent Chris Soeder continued with his worksession to discuss the Old Jail cooling tower and other maintenance issues.

WORKSESSION - WITH IT SUPERINTENDENT

The Board met with IT Superintendent Nathan Gilmore for an update on outstanding technology projects. Maintenance Superintendent Chris Soeder was present.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 10:43 a.m.

GENERAL ASSISTANCE

Upon reconvening at 1:07 p.m., motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with General Assistance Caseworker Doug Slaats regarding case J-3-23.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously to deny assistance for case J-3-23.

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with General Assistance Caseworker Doug Slaats and Mary Billmeyer with Operation New View regarding case B-10-38.

Upon returning to regular session, motion by Hancock, seconded by Demmer, carried unanimously to approve services for case B-10-38, subject to client moving to another apartment.

Motion by Demmer, seconded by Hancock, carried unanimously to enter executive session with General Assistance Caseworker Doug Slaats regarding case M-10-8.

Upon returning to regular session, motion by Hancock, seconded by Demmer, carried unanimously to approve assistance for case M-10-8.

WORKSESSION - WITH EMERGENCY MANAGEMENT DIRECTOR

The Board met with Emergency Management Director Tom Berger regarding the Fire Department revolving loan fund. Daryl Biechler was present.

Mr. Berger requested an increase to the revolving loan fund in order to loan out additional money to fire departments for fire equipment. The Board directed Mr. Berger to bring back a proposal.

WORKSESSION - WITH DUBUQUE COUNTY FAIR BOARD

The Board met with Fair Board President Daryl Biechler, Manager Jami Blum and Finance Director Angie Sigwarth to advise the Board that the Fair Board is looking into the process of replacing the present 4-H building at the Dubuque County Fair Grounds with a new 4-H Community Center/ events center and determine whether it would be feasible to the Board and the citizens of Dubuque County.

BUDGET DELIBERATIONS

The Board met with County Budget Director Michelle Patzner for budget deliberations.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 4:35 p.m.

The Board reconvened at 11:03 a.m. on Wednesday, February 18, 2015, with all Board members present.

County Budget Director Michelle Patzner met with the Board for budget deliberations.

BUDGET WORKSESSION - VETERANS AFFAIRS

The Board met with Veterans Affairs Director Charlie Brimeyer, Veterans Service Officer Randy Rennison and Veterans Commissioner Sharon Trenholm for budget deliberations.

BUDGET WORKSESSION - SHERIFF

The Board met with Sheriff Chief Deputy Greg Egan, Sergeant Pat McMahan and Maintenance Superintendent Steve Hahlen for budget deliberations.

BUDGET WORKSESSION - ZONING

The Board met with Zoning Administrator Anna O'Shea for budget deliberations.

BUDGET WORKSESSION - CONSERVATION

The Board met with Conservation Director Brian Preston, Deputy Director Nate Sisler and Conservation Board Members Jeff Cue and Cindy Gotto for budget deliberations.

BUDGET WORKSESSION - MAPPING

The Board met with GIS Coordinator Jeff Miller for budget deliberations.

BUDGET WORKSESSION - INFORMATION TECHNOLOGY

The Board met with IT Superintendent Nathan Gilmore for budget deliberations.

Motion by Demmer, seconded by Hancock, carried unanimously to recess at 2:45 p.m. until Friday, February 20, 2015 at 9:00 a.m.

The Board reconvened at 9:15 a.m. on Friday, February 20, 2015, with all Board members present.

BUDGET DELIBERATIONS

The Board met with County Budget Director Michelle Patzner for budget deliberations.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the Sheriff's FY15 re-estimate and FY16 proposed budget, as amended.

Motion by Demmer, seconded by Klein to approve Information Technology FY15 re-estimate and FY16 budget, as amended. Motion carried with Demmer and Klein voting aye and Hancock voting nay.

Motion by Hancock, seconded by Demmer, carried unanimously to approve the Mapping Department FY15 re-estimate and FY16 proposed budget, as amended.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the Personnel/Budget Department FY15 re-estimate and FY16 proposed budget.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the FY15 re-estimate and FY16 proposed budget for Veterans Affairs.

Motion by Demmer, seconded by Hancock, carried unanimously to approve the FY15 re-estimate and FY16 proposed budget for the Auditor.

Motion by Demmer, seconded by Hancock, carried unanimously to transfer \$500,000 from the general fund to the long term capital fund.

Motion by Demmer, seconded by Hancock, carried unanimously to adjourn at 11:08 a.m. until Monday, February 23, 2015 at 5:30 p.m.

Daryl Klein, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor