

MINUTES OF OCTOBER 12 AND 16, 2015
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Daryl Klein, Tom Hancock and Wayne Demmer
Chair Klein called the meeting to order at 8:03 a.m.

WORKSESSION - WITH COUNTY ENGINEER

The Board met with County Engineer Anthony Bardgett. The group discussed the completion of the Herber Road bridge. It is complete except for a couple of minor things. The Board has received praise for the bridge.

Bardgett presented his report:

- 1) Asbury Road Paving Project: All paving and shoulder construction was completed last week. The only work that remains is pavement markings and the removal of silt fence.
- 2) Asbury Road/Five Points Road Pipe Replacements: The contractor will be finishing up with the last culvert on Asbury Road this week. One more culvert replacement remains on Five Points Road.
- 3) Secondary Road Crew: The county maintenance crews will be out repairing deteriorated pavement edges this week. The crew will be working on Hartbecke Road, Casey Lane and Clear Creek Road. Another crew is also working on Millville Road cleaning ditches and regrading the road.

The Board discussed their desire to prioritize roads throughout the county and making a plan for a multi-year schedule of work.

Motion by Demmer, seconded by Hancock, carried unanimously, to request County Engineer Bardgett to discuss procurement policy with the County Attorney regarding Dutch Lane Road project and, if the County Attorney agrees, to proceed with the project on Dutch Lane Road.

Motion by Hancock, seconded by Demmer, carried unanimously to approve the purchase order for a 2005 International 5900 truck.

There was discussion on changes to the dust control policy. County Engineer Bardgett will revise the policy and bring it back to the Board for final approval.

County Engineer Bardgett addressed the current snowmobile route policy. It was suggested to contact the snowmobile clubs in the county and involve them in a revision.

PROCLAMATION 15-008 - NATIONAL WHITE CANE SAFETY DAY

NOW, THEREFORE, BE IT RESOLVED that the Dubuque County Board of Supervisors do hereby proclaim October 15, 2015 as WHITE CANE SAFETY DAY and call upon the residents of Dubuque County to use this occasion to reflect upon the significance of the long white cane and to actively support the efforts of our citizens who are blind as they pursue employment and full integration into the community. We also urge motorists to be courteous and take proper precautions when they encounter blind pedestrians.

Motion by Demmer, seconded by Hancock, carried unanimously, to adopt Proclamation 15-008.

PROCLAMATION 15-009 - NATIONAL HEAD START AWARENESS DAY 2015 AND THE 50TH ANNIVERSARY OF THE HEAD START PROGRAM

NOW, THEREFORE, BE IT RESOLVED that the Dubuque County Board of Supervisors do hereby proclaim October 14, 2015 as “Head Start Day” and recognize the 50th anniversary of the Head Start program.

Motion by Hancock, seconded by Demmer, carried unanimously, to adopt Proclamation 15-009. Brenda Sullivan, Executive Director of Dubuque County Head Start, accepted the proclamation and explained the program.

APPROVAL OF MINUTES OF SEPTEMBER 28, 2015

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the minutes.

CONSENT ITEMS

Quarterly Report of the Auditor; Quarterly Report of the Sheriff; Renewal of Class WCN native wine permit - Crimson Sunset Ridge Winery; Quarterly Report of the Recorder

Motion by Hancock, seconded by Demmer, carried unanimously, to approve the preceding consent items.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the proofs of publication for Notice of Public Hearing - Amendment to Zoning Ordinance -

ZC#09-21-15 - David Reiss & Catherine Caitlin - A-1 Agricultural to A-2 Agricultural Residential, ZC#09-22-15 - RRTC Properties LLC/Craig Smith - B-1 Business to M-1 Industrial Conditional, ZC#09-23-15 - Frederick J. Kammiller III & Orabelle Trust - A-1 Agricultural to R-2 Single Family Residential and ZC#09-24-15 - Larry & Karen Gauer - C-1 Conservancy to M-2 Heavy Industrial.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#09-21-15 - DAVID REISS & CATHERINE CAITLIN - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Chair Klein opened the public hearing.

Zoning Administrator Anna O'Shea explained the applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential, one (1) acre, more or less, to allow for the home to be sold to the sister so that she may restore the home that is on the century family farm. The property is located 3.79 miles SE of the City of Dubuque along Mitchell Mill Road.

David Reiss, 368 Lezlie Drive, Peosta, addressed the septic issue.

Motion by Demmer, seconded by Hancock, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#09-21-15 - DAVID REISS & CATHERINE CAITLIN - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 09-21-15 David Reiss & Catherine Caitlin A-1 Agricultural to A-2 Agricultural Residential

The applicants are requesting to rezone from A-1 Agricultural to A-2 Agricultural Residential 1 acre, more or less, to allow for the home to be sold to the sister so that she may restore the home that is on the century family farm. The property is located 3.79 miles SE of the City of Dubuque along Mitchell Mill Road and is legally described as S 39 AC SE NE Section 32, (T88N R3E) Mosalem Township, Dubuque County, Iowa.

1. That 1 acre, more or less, around the home be rezoned to A-2, Agricultural/Residential and the remainder will stay A-1, Agricultural.
2. That the balance of the parcel is not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday, October 12, 2015.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve the rezoning.

Motion by Hancock, seconded by Demmer, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Hancock, seconded by Demmer, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#09-22-15 - RRTC PROPERTIES LLC/CRAIG SMITH - B-1 BUSINESS TO M-1 INDUSTRIAL CONDITIONAL

Chair Klein opened the public hearing.

Zoning Administrator Anna O'Shea explained the applicants are requesting to rezone from B-1 Business to M-1 Industrial Conditional, 1.46 acres, more or less, to allow all of the B-1 District uses, including cabinet shops with outside storage limited to the B-2 District, to get into compliance with the Zoning Ordinance. The property is located 0.38 miles north of the City of Dubuque along South John Deere Road.

Frank Pothoff, 17344 Melody Circle, Dubuque, spoke in opposition of the rezoning.

Linda Merfeld, 17656 Gardners Lane, Dubuque, spoke in favor of the rezoning.

Ryan Naab, 10268 Emberwood Drive, Dubuque, spoke in favor of the rezoning.

Nate Runde, attorney for RRTC, 2080 Southpark Court, Dubuque, spoke in favor of the rezoning.

Craig Smith, owner, RRTC Properties, 17612 South John Deere Road, Dubuque, addressed issues and answered questions.

Steve Scott, 679 Bluff Street, Dubuque, attorney for the Pothoff's, spoke in opposition of the rezoning.

Ronald Pothoff, 440 Woodland Ridge, Dubuque, spoke in opposition of the rezoning.

Motion by Demmer, seconded by Hancock, carried unanimously, to close the public hearing.

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the documents received from Frank Pothoff.

AMENDMENT TO ZONING - ZC#09-22-15 - RRTC PROPERTIES LLC/CRAIG SMITH - B-1 BUSINESS TO M-1 INDUSTRIAL CONDITIONAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 09-22-15 RRTC Properties LLC /Craig Smith B-1 Business to M-1 Industrial Conditional

The applicants are requesting to rezone from B-1 Business to M-1 Industrial Conditional 1.46 acres, more or less, to allow all of the B-1 District uses, including cabinet shops with outside storage limited to the B-2 District, to get into compliance with the Zoning Ordinance. The property is located 0.38 miles north of the City of Dubuque along South John Deere Road and is legally described as Lot 1-21 Section 02, (T89N R2E) Dubuque Township, Dubuque County, Iowa

1. All of the permitted principal uses in the B-1, Business district are allowed including custom cabinet, furniture, and wood working shops with outside storage limited to what is allowed in the B-2, Highway Business district.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday, October 12, 2015.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the rezoning.

Motion by Demmer, seconded by Hancock, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Demmer, seconded by Hancock, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#09-23-15 - FREDERICK J. KAMMILLER III & ORABELLE TRUST - A-1 AGRICULTURAL TO R-2 SINGLE FAMILY RESIDENTIAL

Chair Klein opened the public hearing.

Zoning Administrator Anna O'Shea explained the applicants are requesting to rezone from A-1 Agricultural to R-2 Single Family Residential, 4.3 acres, more or less, to allow for smaller lot size for the existing home on the proposed new lot. The property is located 1.46 miles south of the City of Rickardsville along Calonder Road.

Terry Koelker, Surveyor for Buesing & Associates, explained the plans for the property.

Fred Kammiller, 1559 300th Avenue, Dyersville, also, explained future plans for the property.

Motion by Demmer, seconded by Hancock, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#09-23-15 - FREDERICK J. KAMMILLER III & ORABELLE TRUST - A-1 AGRICULTURAL TO R-2 SINGLE FAMILY RESIDENTIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC#09-23-15 Frederick J. III Kammiller, & Orabelle Trust A-1 Agricultural to R-2 Single Family Residential

The applicants are requesting to rezone from A-1 Agricultural to R-2 Single Family Residential 4.3 acres, more or less, to allow for smaller lot size for the existing home on the proposed new lot. The property is located 1.46 miles south of the City of Rickardsville along Calonder Road and is legally described as NE SW-EXCL PT of Lots 1 & 2 Kammiller Place # 2 Section 05,(T89N R1E) Center Township, Dubuque County, Iowa

1. That 4.3 acres, more or less, around the home be rezoned to R-2, Single Family Residential.
2. That only one home is allowed on that property.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday, October 12, 2015.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve the rezoning.

Motion by Hancock, seconded by Demmer, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Hancock, seconded by Demmer, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the

official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#09-24-15 - LARRY & KAREN GAUER - C-1 CONSERVANCY TO M-2 HEAVY INDUSTRIAL

Chair Klein opened the public hearing.

Zoning Administrator Anna O'Shea explained the applicants are requesting to rezone from C-1 Conservancy to M-2 Heavy Industrial, .25 acres, more or less, to build a commercial storage building for their business, Couler Valley RV. The property is located .07 miles east of the City of Sageville along U.S. Highway 52 North.

Karen Gauer, 11021 Hwy 52 N, Dubuque, spoke in favor of the rezoning and explained the request.

Motion by Demmer, seconded by Hancock, carried unanimously, to close the public hearing.

AMENDMENT TO ZONING ORDINANCE - ZC#09-24-15 - LARRY & KAREN GAUER - C-1 CONSERVANCY TO M-2 HEAVY INDUSTRIAL

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 09-24-15 Larry & Karen Gauer C-1 Conservancy to M-2 Heavy Industrial

The applicants are requesting to rezone from C-1 Conservancy to M-2 Heavy Industrial .25 acres more or less to build a commercial storage building for their business, Couler Valley RV. The property, located .07 miles east of the City of Sageville along U.S. Highway 52 North, is legally described as Lot 2-5 & the S part of Lot 4 of Marshfield Addition, the S part of Lot 3 & Middle part of Lot 4 & all of Lot 3A of Marshfield Addition and the N part of Lot 3 & the NE part of Lot 4 of Marshfield Addition, all in Section 2, (T89N R2E) Dubuque Township, Dubuque County, Iowa.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday, October 12, 2015

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the rezoning.

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file documents received from the Gauers.

Motion by Demmer, seconded by Hancock, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Demmer, seconded by Hancock, carried unanimously that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

NOTICE OF PUBLIC HEARING - AMENDMENT TO DUBUQUE COUNTY CODE OF ORDINANCES - PROPOSED CHAPTER 27 - CONSTRUCTION AND RECONSTRUCTION OF ROADWAY AND BRIDGES ON THE SECONDARY ROAD SYSTEM

Motion by Demmer, seconded by Hancock, carried unanimously, to advertise for a public hearing to be held on Monday, October 26, 2015, at 5:30 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque, concerning the proposed Chapter 27 - Construction and Reconstruction of Roadway and Bridges on the Secondary Road System.

REQUEST FOR QUOTES - ONE (1) 2015-2016 MODEL YEAR LARGE PICKUP, HEAVY DUTY, 4-WHEEL DRIVE, REGULAR CAB, 8' BOX, 10,700 LB. GVWR MINIMUM, STRAIGHT SIDE BODY, V-8 ENGINE, AUTOMATIC TRANSMISSION AND ONE (1) 2015-2016 MODEL YEAR, CAB & CHASSIS, HEAVY DUTY, 4-WHEEL DRIVE, 19,000 LB. GVWR MINIMUM, AUTOMATIC TRANSMISSION FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

Motion by Hancock, seconded by Demmer, carried unanimously, to advertise for bid openings to be held on Monday, October 26, 2015, at 5:30 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque, for one (1) 2015-2016 model year large pickup, heavy duty, 4-wheel drive, regular cab, 8' box, 10,700 lb. GVWR minimum, straight side body, V-8 engine, automatic transmission and one (1) 2015-2016 model year, cab & chassis, heavy duty, 4-wheel drive, 19,000 lb. GVWR minimum, automatic transmission for the Dubuque County Highway Department

RESOLUTION 15-239 - FINAL PLAT OF GERTRUDE URBAIN ACRES - SEC 36 - DODGE TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **Gertrude Urbain Acres**, comprised of Lot 1 and Lot 2 of the N ½ of the SE ¼, Lot 2 Urbain's Country Dream, the SW ¼ of the NE ¼ and the W ½ of the SW ¼

of the SE ¼ all in Section 36, T88N, R2W, of the 5th PM, Dodge Township, Dubuque County, Iowa; and

WHEREAS, said plat will replat five (5) lots into five (5) new lots, namely Lot 1 through Lot 5 inclusive of Gertrude Urbain Acres in Section 36, Dodge Township, Dubuque County, Iowa; and

WHEREAS, said plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-239.

RESOLUTION 15-240 - AMENDING RESOLUTION 15-202 TO CORRECT SCRIVENER'S ERROR FOR WINDY ACRES #3

WHEREAS, the Dubuque County Board of Supervisors approved a Final Plat of Survey on August 24, 2015 for **Windy Acres #3**, in Section 27, T88N, R3E, of the 5th PM, Mosalem Township, Dubuque County, Iowa on Resolution 15-202; and

WHEREAS, said resolution had a scrivener's error in the first paragraph which showed the Township as T89N, R2E, Mosalem Township, Dubuque County, Iowa; and

WHEREAS, said resolution should have described the Township as T89N, R3E, Mosalem Township, Dubuque County, Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, that Resolution 15-202 be corrected and the legal description for **Windy Acres #3**, should be changed to Section 27, T88N, R3E, of the 5th PM, Mosalem Township, Dubuque County, Iowa.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-240.

RESOLUTION 15-241 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT PI/CNA	09-28-15	Savanna Claycamp	\$12.41
Sunnycrest	PPT PI/CNA	10-12-15	Bree Hernandez	\$12.41
Sunnycrest	PFT Sunnycrest Manor Plant Supervisor	08-24-15	Richard Streif	\$44,051.94

Motion by Demmer, seconded by Hancock, carried unanimously, to approve and authorize the Chair to sign Resolution 15-241.

RESOLUTION 15-242 - APPROVE STOP CONDITION AT INTERSECTION OF HAWKINS ROAD AND AITCHISON ROAD

WHEREAS, in an effort to increase safety at a Dubuque County intersection,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa, as per Iowa Code Section 321.345, hereby directs the County Engineer to place a stop sign on Aitchison Road at the intersection with Hawkins Road and place appropriate advance warning signs as required by the Manual on Uniform Traffic Control Devices and remove the stop sign in place on Hawkins Road at the intersection with Aitchison Road.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-242.

DUPLICATE WARRANT - GORDON MILLS FAIA

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the duplicate warrant.

RESOLUTION 15-243 - APPROVE INCREASE OF STIPEND FOR DUBUQUE COUNTY ZONING COMMISSION AND BOARD OF ADJUSTMENT

WHEREAS, the Dubuque County Board of Supervisors had approved a \$10 stipend per meeting for the Dubuque County Zoning Commission and the Board of Adjustment on Resolution Number 2000-133; and

WHEREAS, the Board of Supervisors has agreed to increase the stipend to \$25 per meeting for the Zoning Commission and the Board of Adjustment for their willingness to expend many volunteer hours and expertise to county government.

NOW, THEREFORE, BE IT RESOLVED that the Dubuque County Board of Supervisors authorizes a stipend of \$25 per regular meeting to each member of the Dubuque County Zoning Commission and Board of Adjustment beginning October 1, 2015.

Motion by Hancock, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 15-243.

COMMUNICATION - FROM BRUCE GLEW REGARDING FAIRVIEW CEMETERY

Motion by Demmer, seconded by Hancock, carried unanimously, to receive and file the communication.

COMMUNICATION - FROM CITY OF DUBUQUE REGARDING CONSULTATION MEETING WITH AFFECTED TAXING BODIES FOR THE ENGLISH RIDGE HOUSING URBAN RENEWAL AREA PLAN

Motion by Hancock, seconded by Demmer, carried unanimously, to receive and file the communication.

Motion by Demmer, seconded by Hancock, carried unanimously, to send a letter to the City Manager regarding the water issue on the North Cascade Road housing project.

APPOINTMENT - CIVIL SERVICE COMMISSION

Motion by Demmer, seconded by Hancock, carried unanimously, to re-appoint Jerry M. Lynch for a six (6) year term ending October 1, 2021.

APPOINTMENT - DUBUQUE TOWNSHIP TRUSTEES

Motion by Hancock, seconded by Demmer, carried unanimously, to appoint Dale L. Kelly to a four (4) year term ending December 31, 2018 and Donna Schmitt for an unexpired term ending December 31, 2016.

PERSONNEL REQUISITIONS

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the personnel requisitions of Sunnycrest Manor for a permanent, full-time CNA, two (2) temporary, part-time CNA/PI, a permanent, part-time CNA/PI, a permanent, full-time LPN and/or RN and a permanent, part-time CNA; of the Road Department a permanent, full-time MWII - equipment operator and a permanent, full-time maintenance worker I.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 10:55 p.m.

UPDATE ON COURTHOUSE SECURITY ISSUES

Upon reconvening, the Board met with Sheriff Don Vrotsos and Courthouse Security Deputy Shane Boeckenstedt for an update on the recent Courthouse Security Committee meeting.

TAX SUSPENSION

Motion by Demmer, seconded by Hancock, carried unanimously, to approve tax suspension T1199.

WORKSESSION - WITH PERSONNEL DIRECTOR

The Board met with Personnel Director Mary Ann Specht and County Budget Director Michelle Patzner regarding job postings and hiring process. Specht explained she has been in discussion with the new Sunnycrest Administrator Chris Kirsch regarding the survey conducted in September at Sunnycrest wherein Sunnycrest was docked because they didn't complete the hiring process for a staff person within the 30 days subsequent to the

background check.

Motion by Demmer, seconded by Hancock, carried unanimously, to authorize the Personnel Director to approve replacement personnel requisitions for Sunnycrest Manor only.

WORKSESSION - REGARDING COUNTY LEGISLATIVE ISSUES

The Board met to discuss the draft of the Urban County Coalition 2016 Legislative Issues and Priorities.

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the legislative priorities.

UPDATE ON TOWNSHIP TRUSTEE/CLERK VACANCIES

The Board discussed the late annual reports filed by townships.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 11:53 a.m. until 1:00 p.m.

The Board returned to session at 1:00 p.m.

GENERAL ASSISTANCE HEARINGS

Motion by Demmer, seconded by Hancock, carried unanimously, to approve payment of one-half ($\frac{1}{2}$) of November rent for case J-3-30.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Randy Rennison regarding case M-10-13.

Upon returning to regular session, motion by Hancock, seconded by Demmer, carried unanimously, to deny assistance for case M-10-13.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Randy Rennison regarding case G-4-31.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to deny assistance for case G-4-31.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Randy Rennison regarding case W-4-45.

Upon returning to regular session, no action was taken due to appellant withdrawing request.

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with General Assistance Caseworkers Doug Slaats and Randy Rennison regarding case C-5-36.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to deny assistance for case C-5-36.

Motion by Demmer, seconded by Hancock, carried unanimously, to recess at 1:50 p.m. until 2:00 p.m.

WORKSESSION - WITH STATE REPRESENTATIVE NANCY DUNKEL

The Board reconvened at 2:00 P.M. to meet with State Representative Nancy Dunkel regarding legislative priorities.

WORKSESSION - WITH FEH REGARDING OLD JAIL PROJECT

The Board met with Kevin Eipperle and Christy Monk of FEH Design, County Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore and Administrative Assistant to the Board Mary Ann Specht regarding the Old Jail Project. The group reviewed the cost estimate and time line.

WORKSESSION - WITH FEH REGARDING COURTHOUSE OFFICE SPACE PROJECT

The Board met regarding the Courthouse Office Space Project. Present were Kevin Eipperle and Christy Monk of FEH Design, Administrative Assistant Mary Ann Specht, County Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, representatives of 7th & White Courthouse, LLC and 11th & Jackson Courthouse, LLC.

EXECUTIVE SESSION - PURSUANT TO IOWA CODE SECTION 21.5(1)(j)

Motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Administrative Assistant Mary Ann Specht, County Maintenance Superintendent Chris

Soeder, IT Superintendent Nathan Gilmore and Kevin Eipperle and Christy Monk of FEH Design.

EXECUTIVE SESSION - PURSUANT TO IOWA CODE SECTION 21.5(1)(j)

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to enter executive session with Administrative Assistant Mary Ann Specht, County Maintenance Superintendent Chris Soeder and IT Superintendent Nathan Gilmore.

Upon returning to regular session, motion by Demmer, seconded by Hancock, carried unanimously, to recess at 4:45 p.m. until Friday, October 16, 2015 at 9:30 a.m. at the Delaware County Conservation Building in Manchester, Iowa.

The Board reconvened at 9:32 a.m. on Friday, October 16, 2015 at the Delaware County Conservation Building in Manchester, Iowa.

WORKSESSION - WITH DELAWARE COUNTY BOARD OF SUPERVISORS

The Board met with Delaware County Board of Supervisor Chairperson Jeff Madlom, and Supervisors Shirley Helmrichs and Doug Dabroski to discuss staff sharing agreements for the county engineer and assistant county engineer. Also, present were Dubuque County Engineer Anthony Bardgett, Delaware County Assistant to the Engineer Craig Davis, and Delaware County Auditor Carla Becker.

The Boards discussed the percentages of staff sharing for the engineer and assistant to the engineer. Delaware County will have the 28E agreements prepared by their county attorney and send them to Dubuque County for review by our County Attorney.

Chairperson Daryl Klein adjourned the worksession at 10:20 a.m until the regular meeting on Monday, October 26, 2015 at 5:30 p.m.

Daryl Klein, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor

