

MINUTES OF JULY 14 AND 21, 2014
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Wayne Demmer, Daryl Klein and Eric Manternach
Chair Demmer called the meeting to order at 8:04 a.m.

WORKSESSION - WITH COUNTY ENGINEER

STEVE & VICKY KELLY - 9976 LAUDEVILLE ROAD - DRIVEWAY

County Engineer Bret Wilkinson told the Board that he researched whether Steve and Vicky Kelly had obtained a permit to extend their driveway culvert and was unable to find one. The Board directed Mr. Wilkinson to install a 24" culvert with concrete overlay and ditch out the existing plastic pipe. Mr. Wilkinson will send a letter to Mr. and Mrs. Kelly advising them on the action the County will be taking to fix the driveway issue and also inquire if they want to keep the plastic pipe they installed that the County will be removing.

GARY MANDERS - 12502 GRAF ROAD - CROSS ROAD CULVERT

Mr. Wilkinson discussed the cross road culvert issue at the south end of Gary Manders' property. Gary Manders of 12502 Graf Road and Michael Strader of 12542 Graf Road were present and made comments to the Board.

The culvert is causing erosion issues in Mr. Manders' yard and damage to his retaining wall. Mr. Manders is requesting that the County either remove or plug the culvert and keep the water in the far ditch past his property.

There is another cross road culvert to the north which dumps water onto the next neighbor's property on Graf Road. Mr. Wilkinson gave his recommendation on how to fix both issues.

Mr. Wilkinson will get a better look at the property and report back to the Board at the July 28th meeting as to what the best direction will be to proceed in order to fix the problem.

MUD LAKE ROAD RIGHT OF WAY

Mr. Wilkinson said the main discussion point he has been having with landowners regarding Mud Lake Road is they are not pleased with the decision to make Mud Lake Road the through traffic and bring Circle Ridge Road to a stop at a T-intersection.

Angie Breitbach, 12369 Circle Ridge Road, Dubuque presented the opinion of several interest parties regarding the proposed stop sign relocation at the Mud Lake Road/Circle Ridge Road intersection. She said the primary concern is safety.

Mr. Wilkinson explained why the decision was made to make Mud Lake Road the through road.

Dennis Hefel, 12351 Circle Ridge Road and Ron McKiernan, 13036 Circle Ridge Road, Sherrill made comments regarding this issue.

Mr. Wilkinson will check to see if it is possible, (because this project is being funded with federal aid dollars) to make changes to the Mud Lake Road plans.

PROCLAMATION 14-003 - 61ST ANNUAL DUBUQUE COUNTY FAIR “MORE FUN THAN EVER BEFORE”

NOW, THEREFORE, We, the Dubuque County Board of Supervisors, do hereby recognize the 61st Annual Dubuque County Fair and urges all citizens to participate in the many activities offered.

Motion by Klein, seconded by Manternach, carried unanimously to adopt Proclamation 14-003. Dubuque County Fair Manager Jamie Blum accepted the proclamation.

CONSENT ITEMS

County receipt of IDNR Manure Management Updates from John McDermott, Terry Miller and Scott Unga; Quarterly reports of the Auditor, Recorder and Sheriff; Annual report of the Sheriff

Motion by Manternach, seconded by Klein, carried unanimously to approve the preceding consent items.

PROOF OF PUBLICATION - PUBLIC HEARINGS

Motion by Klein, seconded by Manternach, carried unanimously to receive and file the proofs of publication for Notice of Intention to Issue Revenue Bonds or Notes (Goodwill Industries Project).

PUBLIC HEARING - PROPOSAL TO ISSUE REVENUE BONDS OR NOTES ON BEHALF OF GOODWILL INDUSTRIES OF NORTHEAST IOWA, INC.

Chair Demmer opened the public hearing.

With no one to speak in favor or opposition, motion by Klein, seconded by Manternach, carried unanimously to close the public hearing.

RESOLUTION 14-176 - AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND DELIVERY OF NOT TO EXCEED \$600,000 REVENUE BONDS OR NOTES ON BEHALF OF GOODWILL INDUSTRIES OF NORTHEAST IOWA, INC. AND THE EXECUTION OF A LOAN AGREEMENT AND OTHER RELATED DOCUMENTS

WHEREAS, Dubuque County, Iowa (the “Issuer”), is a County authorized and empowered by the provisions of Chapter 419 of the Code of Iowa, as amended (the “Act”) to issue revenue bonds or notes for a project located within or within eight miles of the Issuer for the purpose of financing and the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein, suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the “Code”) which is exempt from federal income tax under Section 501(a) of the Code (a “Tax Exempt Organization”), and to refund any bonds or notes issued pursuant to the Act; and

WHEREAS, the Issuer has been requested by Goodwill Industries of Northeast Iowa, Inc. (the “Borrower”), a Tax Exempt Organization, to issue its revenue notes or bonds, in one or more series, in an aggregate principal amount not to exceed \$600,000 (the “Notes”) for the purposes of: (1) financing the costs for acquiring, constructing, renovating, improving, equipping and furnishing the Borrower’s retail store to be located at 214 4th Street SE, Dyersville, Iowa (the “Project”) including related site improvements and ancillary buildings and (2) financing the costs of issuance and certain other costs associated with the issuance of the Notes; and

WHEREAS, it is proposed that the Issuer loan the proceeds of the Notes to the Borrower pursuant to a Loan Agreement (hereinafter defined) pursuant to which loan payments will be made by the Borrower in amounts sufficient to pay the principal of and interest and premium, if any, on the Notes, as and when the same shall be due; and

WHEREAS, the Notes, if issued, shall be limited obligations of the Issuer, and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers, and the principal of and interest and premium, if any, on the Notes shall be payable solely out of the revenues derived from the hereinafter referred to Loan Agreement or otherwise as provided therein; and

WHEREAS, pursuant to published notice of intention, this Board of Supervisors has conducted a public hearing, as required by Section 419.9 of the Act and Section 147(f) of the Internal Revenue Code, and this Board of Supervisors deems it necessary and advisable to proceed with the issuance of the Notes and the loan of the proceeds of the Notes to the Borrower;

WHEREAS, the Borrower has arranged for BankIowa (the “Lender”) to purchase the Notes, and the Issuer will loan the proceeds of the Notes to the Borrower pursuant to a Loan Agreement (the “Loan Agreement”) between the Issuer and the Borrower, and the Borrower agrees to repay the loan (the “Loan Repayments”) of the proceeds of the Notes in specified amounts and at specified times sufficient to pay in full when due the principal of, premium, if any, and interest on the Notes; and

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the Issuer, as follows:

Section 1. In order to finance a portion of the costs of the Project and pay certain costs of issuance associated thereto, the Notes, in an aggregate principal amount of \$600,000, are hereby authorized and ordered to be issued by the Issuer, to evidence the Issuer Loan, in substantially the form as has been presented to and considered by this Board and containing substantially the terms and provisions set forth therein. The Notes will bear interest at an initial rate not to exceed 4.5% per annum as may be determined by the Borrower and the Lender prior to the issuance thereof and as adjusted from time to time as provided in the Notes. The Chairperson and County Auditor are hereby authorized and directed to execute and deliver the Notes in such amount and rates as may be determined by the Borrower and the Lender, within the foregoing limits by and on behalf of the Issuer. In connection with the sale of the Notes, the Chairperson or the County Auditor are each authorized and directed to execute a purchase agreement.

Section 2. The Issuer shall loan to the Borrower the proceeds of the Notes pursuant to the Loan Agreement in substantially the form as has been presented to and considered by this Board and containing substantially the terms and provisions set forth therein, and the Chairperson and the County Auditor are hereby authorized and directed to execute and deliver the Loan agreement with such changes, modifications, deletions or additions as deemed appropriate by Bond Counsel.

Section 3. Pursuant to an Assignment and Pledge Agreement (the “Pledge Agreement”), to be entered into between the Issuer and the Lender in substantially the form as has been presented to and considered by the Board and containing substantially the terms and provisions set forth therein, the Issuer, amount other things, will grant to the Lender a security interest in all of the Issuer’s rights, title and interest in and to the Loan Agreement, including, but not limited to, the right to received the Loan Repayments. The Chairperson and the County Auditor are hereby authorized and directed to execute and deliver the Pledge Agreement with such changes, modifications, deletions or additions as deemed appropriate by Bond Counsel.

Section 4. The Notes will be special limited obligations of the Issuer. The Notes

shall not be payable from or a charge upon any funds other than the revenues derived from the Loan Agreement and the debt obligations of the Borrower thereunder pledged to the payment thereof, nor shall the Issuer be subject to any liability thereon. No holder of the Notes shall ever have the right to compel any exercise of the taxing power of the Issuer to pay the Notes or the interest thereon, nor to enforce payment thereof against the property of the Issuer. The Notes shall not constitute a debt of the Issuer within the meaning of any constitutional or statutory provision or limitation and shall never constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers.

Section 5. The Loan Agreement, the Pledge Agreement and the Notes are hereby made a part of this Resolution as though fully set forth herein and are hereby approved in substantially the forms presented to the Board. The Chairperson and County Auditor are authorized and directed to execute, acknowledge, and deliver said documents on behalf of the Issuer with such changes, insertions and omissions therein as the Borrower and the Lender may deem appropriate, such execution to be conclusive evidence of approval of such documents in accordance with the terms thereof.

Section 6. The Chairperson and County Auditor are authorized and directed to execute and deliver all other documents which may be required under the terms of the Loan Agreement, Pledge Agreement, or by Bond Counsel, and to take any other action as may be required or deemed appropriate for the performance of the duties imposed thereby to carry out the purposes thereof, including but not limited to closing and tax certificates.

Section 7. In order to qualify the Notes as “qualified tax exempt obligations” within the meaning of Section 265(b)(3) of the Code, the Issuer hereby makes the following factual statements and representations:

(A) The Issuer hereby designates the Notes as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(B) The reasonably anticipated amount of tax-exempt obligations (other than obligations described in clause (ii) of Section 265(b)(3)© of the Code) which will be issued by the Issuer (and all entities whose obligations will be aggregated with those of the Issuer) during this calendar year 2014 will not exceed \$10,000,000; and

© Not more than \$10,000,000 of obligations issued by the Issuer during this calendar year 2014 (including the Notes) will be designated for purposes of Section 265(b)(3) of the Code.

The Issuer shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this paragraph.

Section 8. The provisions of this Resolution are hereby declared to be separable and if any action, phrase or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions.

Section 9. All resolutions or parts thereof in conflict herewith are repealed, to the extent of such conflict.

Section 10. This Resolution shall become effective immediately upon its passage and approval.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-176.

NOTICE OF PUBLIC HEARING - CHAPTER 63 - SPECIAL EVENTS ORDINANCE

Motion by Klein, seconded by Manternach to table the Notice for further information. Motion and second withdrawn.

Motion by Klein, seconded by Manternach, carried unanimously to advertise for a public hearing to be held on Monday, July 28, 2014 at 5:30 p.m. in the Supervisors' Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque concerning the proposed Chapter 63 - Special Events Ordinance.

NOTICE OF PUBLIC HEARING - VACATE A PORTION OF SCHLOTH ROAD

Motion by Manternach, seconded by Klein, carried unanimously to advertise for a public hearing to be held on Monday, July 28, 2014 at 5:30 p.m. in the Supervisors' Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque concerning the proposed vacation of a segment of road known as Schloth Road.

RESOLUTION 14-177 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT Nutrition Wkr	03-10-14	Hannah Smith	\$10.24
Sunnycrest	PPT Nutrition Wkr	05-05-14	Shavarstine Pease	\$ 9.74

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-177.

RESOLUTION 14-178 - APPROVE AMENDMENT TO DUBUQUE COUNTY GENERAL RELIEF POLICY

WHEREAS, Dubuque County Board of Supervisors has been presented with an amended Dubuque County General Relief Policy for the following appendices: Appendix A-Poverty Guidelines update, deletion of Appendix B-Legal Settlement, and deletion of Appendix C-Referring Agencies, for consideration and adoption.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the adoption of the amended Dubuque County General Relief Policy Appendices.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-178.

RESOLUTION 14-179 - REQUEST FOR PAYMENT #8 FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM #13-OT-001

WHEREAS, Dubuque County is the fiduciary agent for Community Development Block Grant program #13-OT-001; and

WHEREAS, a draw down of funds has been requested in the amount of \$ 16,245.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 8 in the amount of \$ 16,245 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to the City of Sageville.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize

the Chair to sign Resolution 14-179.

RESOLUTION 14-180 - REQUEST FOR PAYMENT #57 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 5,682.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 57 in the amount of \$ 5,682 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-180.

RESOLUTION 14-181 - REQUEST FOR PAYMENT #65 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-204

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 33,373.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 65 in the amount of \$ 33,373 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-181.

RESOLUTION 14-182 - APPROVE AMENDMENT #16 FOR IOWA ECONOMIC DEVELOPMENT AUTHORITY CONTRACT #08-DRH-204

WHEREAS, Dubuque County has been presented with Amendment #16 for Iowa Economic

Development Authority Contract 08-DRH-204; and

WHEREAS, Amendment #16 reflects amending Attachment “A” Program Description and Budget with changes to Activity 13 to decrease the performance target from 69 units to 41 units and decrease the budget by \$1,246,802; from \$4,226,802 to \$2,980,000

WHEREAS, additional changes affected through Amendment #16 include; General Administration to decrease the budget by \$25,443; from \$289,550 to \$246,107 and to amend the Award Amount from \$11,692,481 to \$10,420,236.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign Amendment #16 for Iowa Economic Development Authority Contract 08-DRH-204.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-182.

RESOLUTION 14-183 - APPROVE FEDERAL-AID AGREEMENT #6-14-HDP-16 FOR PROJECT NO. HDP-C031(47)–6B-31, MUD LAKE ROAD

WHEREAS, the Iowa Department of Transportation has presented Dubuque County with a Federal-aid Agreement for a Non-Primary Highway Project, Iowa DOT Agreement No. 6-14-HDP-16 for Project No. HDP-C031(47)–6B-31 on Mud Lake Road, and

WHEREAS, Dubuque County shall be responsible for the development and completion of the following described project:

DEMO ID 201 funds - Paved shoulders for a bike trail, on C7Y (Mud Lake Road) from Sherrill Road to Golf Lake Road (Complete project length)

STP funding – All roadway and paved shoulder items are eligible on Mud Lake Road from Sherrill Road to Circle Ridge Road (Major Collector portion of Mud Lake Road)

WHEREAS, Dubuque County was approved for partial funding from the Transportation Improvements (TI) program established under the SAFETEA-LU and the Surface Transportation Program (STP), and must enter into an agreement with the Iowa Department of Transportation for the purpose of using said funds to finance transportation improvement projects,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign said agreement with the Iowa Department of Transportation.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-183.

COMMUNICATION - FROM DUBUQUE & DELAWARE COUNTIES COALITION AGAINST DOMESTIC VIOLENCE REGARDING UPCOMING EVENT

Motion by Manternach, seconded by Klein, carried unanimously to receive and refer the communication to the Engineer and Sheriff.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 9:28 a.m.

WORKSESSION - WITH ZONING ADMINISTRATOR

Upon reconvening at 9:30 p.m., the Board met with Zoning Administrator Anna O'Shea regarding Entrance Permit Variances for Ken and Sheila Ludovissy on Permit #14-30 and #14-31. Present were County Engineer Bret Wilkinson and Ken Ludovissy.

Motion by Klein, seconded by Manternach, carried unanimously to approve the variances as proposed and to remove the existing field entrance.

Ms. O'Shea spoke to the Board regarding the Key City Properties zoning violation. County Engineer Bret Wilkinson was also present.

Ms. O'Shea said the Board indicated in a previous meeting that if the County Engineer approved Key City Properties zoning violation as being satisfied, they would accept his decision.

Ms. O'Shea also updated the Board on other zoning violations.

WORKSESSION - WITH BUDGET DIRECTOR, COUNTY AUDITOR AND U.S. BANK

The Board met with County Budget Director Michelle Patzner, County Auditor Denise Dolan, and U.S. Bank representatives Jeff Potts, Patricia Fredrichs, Danene Miller and Gary Dolphin regarding the implementation of purchasing cards for Dubuque County.

WORKSESSION - WITH O'CONNOR & ENGLISH INSURANCE AGENT

The Board met with O'Connor & English Insurance Agent Tim English regarding volunteer worker insurance for Dubuque County.

WORKSESSION - WITH COUNTY ENGINEER (CONTINUED)

The Board continued their worksession with County Engineer Bret Wilkinson.

Mr. Wilkinson gave an estimate of \$300,000 - \$500,000 for the county crew to lay asphalt on Five Points Road from Asbury Road north to Hwy 52 and \$500,000 if the project is tied to the Asbury Road paving. The job will require some patching and extra asphalt to be placed on the outside edges. The Board is asking Mr. Wilkinson to bid the Asbury Road paving project with milling and, as an alternate, without milling

Mr. Wilkinson spoke with the County Assessor regarding the increase in the lease agreement with Perfection Oil for the Holy Cross salt shed. The Board directed Mr. Wilkinson to speak with Perfection Oil to renegotiate a new lease agreement.

Mr. Wilkinson invited the Board to attend a meeting at ECIA where Iowa DOT personnel will be in attendance to speak mainly on fund swapping.

Pictures of the county vehicle that was stolen and wrecked were given to the Board for their review and Mr. Wilkinson inquired if we should review the vehicle policy and address keys being left in county vehicles in the daytime hours. Mr. Wilkinson will place this issue on the next agenda to discuss.

Mr. Wilkinson received an e-mail from IIW regarding the design speed for the curve near the proposed intersection of Mud Lake Road and Circle Ridge Road. Mr. Wilkinson will be sending a letter to Mr. Nauman on Mud Lake Road advising him that the intersection at Mud Lake Road and Circle Ridge Road cannot be changed because of safety, delay of the Mud Lake Road project and increase in costs.

IIW inspection fees were discussed for the Herber Road bridge.

ADMISSIONS TO COMMUNITY-BASED FACILITIES

CPC Jody Jansen met with the Board regarding residency issues with two consumers.

TAX SUSPENSION

Motion by Manternach, seconded by Klein, carried unanimously to approve Tax Suspension #T1197.

Motion by Manternach, seconded by Demmer, carried unanimously to recess at 12:18 p.m.

GENERAL ASSISTANCE HEARINGS

Upon reconvening at 1:03 p.m., motion by Klein, seconded by Manternach, carried unanimously to enter executive session with General Assistance Director Charlie Brimeyer and General Assistance Caseworker Doug Slaats regarding case W-6-39.

Upon returning to regular session, motion by Klein, seconded by Manternach, carried unanimously to pay the water bill only for case W-6-39.

Motion by Manternach, seconded by Klein, carried unanimously to enter executive session with General Assistance Director Charlie Brimeyer and General Assistance Caseworker Doug Slaats regarding case S-10-15.

Upon returning to regular session, motion by Manternach, seconded by Klein, carried unanimously to approve services for case S-10-15.

WORKSESSION - WITH VETERANS AFFAIRS DIRECTOR

The Board met with Veterans Affairs Director Charlie Brimeyer regarding the proposed VA assistance voucher process due to changes in Senate File 303.

WORKSESSION - WITH COUNTY SHERIFF

The Board met with Sheriff Don Vrotsos and Sergeant Pat McMahon regarding an amendment to the postage line item in their budget. A new Bill, Chapter 642.14A, was passed and took effect July 1, 2014 which requires Notice of Garnishment to be served by personal service or certified restricted mail to the last known address of the Defendant and to the Defendant's attorney.

WORKSESSION - WITH COUNTY PERSONNEL DIRECTOR/ADMINISTRATIVE ASSISTANT

The Board met with County Personnel Director/Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner regarding non-bargaining step increase proposal. Proposed step increases for non-bargaining employees will be as follows: Six months after an employee's hire, a step increase will occur and then increases after the first six month will be yearly.

Also discussed, was the flow chart for the Proposed Administration Department.

Motion by Manternach, seconded by Demmer, carried unanimously to recess at 3:07 p.m.

The Board reconvened at 9:03 a.m. on Monday, July 21, 2014, with all Board members present.

WORKSESSION - WITH BUDGET DIRECTOR

County Budget Director Michelle Patzner began her worksession to discuss the additional software proposal for the Attendance Enterprise module.

WORKSESSION - WITH COUNTY ENGINEER

The Board met with County Engineer Bret Wilkinson regarding the following:

DRIVEWAY MAINTENANCE POLICY

Mr. Wilkinson said the County Attorney suggested to pattern the Driveway Maintenance Policy with the Iowa DOT's policy. There was discussion on culvert replacements and who would be responsible for the costs. The policy was tabled until the County Attorney reviews the whole policy.

PROJECT UPDATES

Mr. Wilkinson updated the Board on the Y-13 (Farley Road) project.

The Board received an e-mail from a property owner along Y-13 (Farley Road) inviting the Supervisors to a meeting with all landowners who live along Y-13 to discuss issues and concerns. The Board directed Mr. Wilkinson to attend the meeting along with the Assistant County Engineer and the inspectors who are working on the project.

Mr. Wilkinson also updated the Board on the Asbury Road and Mud Lake Road projects.

GENERAL ROAD DEPARTMENT DISCUSSION

Mr. Wilkinson said the Herber Road bridge bids were received by the Iowa DOT and Jim Schroeder Construction was awarded the bid for 3.578 million.

A meeting with Supervisor Klein and the County Engineer will be held today with Buesing & Associates regarding the Farley Road design.

Other issues discussed were the Massey Marina Lane bridge and the Hartbecke Road box culvert.

WORKSESSION - WITH GORDON MILLS

The Board met with Gordon Mills and FEH Associates Architect Kevin Eipperle regarding Dubuque County office space project.

WORKSESSION - WITH BUDGET DIRECTOR (CONTINUED)

The Board continued their worksession with County Budget Director Michelle Patzner.

Ms. Patzner said additional software will be needed for the Attendance Enterprise module in order to keep track of employee's accruals.

Motion by Manternach, seconded by Klein, carried unanimously to approve the quote from Midwest Automated Time Systems in the amount of \$4,255.00 and move forward on the software.

Motion by Klein, seconded by Manternach, carried unanimously to adjourn at 11:15 a.m. until Monday, July 28, 2014 at 5:30 p.m.

Wayne Demmer, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor