

MINUTES OF APRIL 21 AND 28, 2014  
DUBUQUE COUNTY BOARD OF SUPERVISORS  
Present: Daryl Klein and Eric Manternach  
Absent: Wayne Demmer  
Vice-Chair Klein called the meeting to order at 11:02 a.m

#### WORKSESSION - WITH COUNTY ASSESSOR

County Assessor Dave Kubik gave a presentation regarding Dubuque County's reduction in future property tax revenue affected by Senate File 295. Present were City Assessor Rick Engelken, County Auditor Denise Dolan and County Budget Director Michelle Patzner.

#### WORKSESSION - WITH CITY OF DUBUQUE

City of Dubuque Assistant Economic Development Director Phil Wagner spoke to the Board regarding a proposed Joint Agreement between Dubuque County and the City of Dubuque to amend an established urban renewal area known as the Dubuque Technology Park Economic Development District. Present were City of Dubuque Confidential Account Clerk Jill Connors, Airport Director Robert Grierson, Assistant Airport Director Todd Dalsing, Greater Dubuque Development President/CEO Rick Dickinson, County Auditor Denise Dolan, County Assessor Dave Kubik and County Budget Director Michelle Patzner.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 11:45 a.m.

#### RESIDENCY DETERMINATION OF CLIENTS

Upon reconvening at 11:55 a.m., motion by Manternach, seconded by Klein, carried unanimously to approve services for cases #59589 163284, 79341, 164713, 197934, 155801 and 155439.

#### ADMISSIONS TO COMMUNITY-BASED FACILITIES

Motion by Manternach, seconded by Klein, carried unanimously to approve services for cases #36436 and 162734.

#### TAX SUSPENSION

Motion by Manternach, seconded by Klein, carried unanimously to approve tax suspension

T1195.

#### WORKSESSION - WITH EIDE BAILLY

Dave Cahill and Brian Unsen from Eide Bailly met with the Board to present the FY13 Dubuque County Audit. County Auditor Denise Dolan was present.

At the request of the Board, Eide Bailly also presented the cost of auditing the CDBG grants administered by ECIA and passed through the County.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 12:46 p.m.

The Board reconvened at 1:05 p.m., with all Board members present.

#### GENERAL ASSISTANCE

Motion by Manternach, seconded by Klein, carried unanimously to enter executive session with General Assistance Caseworkers Doug Slaats and Michelle Fitzgibbons regarding case H-9-33.

Upon returning to regular session, motion by Klein, seconded by Manternach, carried unanimously to deny services for case H-9-33.

Motion by Manternach, seconded by Klein, carried unanimously to enter executive session with General Assistance Caseworkers Doug Slaats and Michelle Fitzgibbons regarding case R-3-20.

Upon returning to regular session, motion by Klein, seconded by Manternach, carried unanimously to approve services for case R-3-20.

Motion by Klein, seconded by Manternach, carried unanimously to enter executive session with General Assistance Caseworkers Doug Slaats and Michelle Fitzgibbons regarding case O-2-37.

Upon returning to regular session, motion by Manternach, seconded by Klein, carried unanimously to approve services for case O-2-37.

Motion by Klein, seconded by Manternach, carried unanimously to enter executive session with General Assistance Caseworkers Doug Slaats and Michelle Fitzgibbons regarding case K-6-45.

Upon returning to regular session, motion by Manternach, seconded by Klein, carried unanimously to deny services for case K-6-45.

Motion by Klein, seconded by Manternach, carried unanimously to enter executive session with General Assistance Caseworkers Doug Slaats and Michelle Fitzgibbons and Administrative Assistant Mary Ann Specht regarding case Y-1-16.

Upon returning to regular session, motion by Klein, seconded by Manternach, carried unanimously to approve services for case Y-1-16.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 2:15 p.m.

#### WORKSESSION - WITH DUBUQUE COUNTY HISTORIC PRESERVATION COMMISSION

The Board met with the Dubuque County Historic Preservation Commission regarding funding for the Commission. Present were Historic Preservation Commission Chairperson R.R.S. Stewart, Vice-Chair Jason Neises and Member Robert McNally.

#### WORKSESSION - WITH COUNTY ZONING ADMINISTRATOR

The Board met with Zoning Administrator Anna O'Shea regarding the following:

##### ENTRANCE PERMIT APPEALS

Ms. O'Shea spoke to the Board regarding an entrance permit request from Bart Burds located off of Clover Lane. Mr. Burds and County Engineer Bret Wilkinson were present.

Motion by Klein, seconded by Manternach, carried unanimously to approve Entrance Permit #14-12.

Ms. O'Shea explained the entrance permit request from Tim and Sara Hilby located off of Cedar Ridge Road. Present were Mr. Hilby and County Engineer Bret Wilkinson.

Motion by Manternach, seconded by Klein, carried unanimously to approve Entrance Permit #14-6.

Ms. O'Shea met with the Board on behalf of Mike and Shawn Strief who are requesting an entrance permit off of McAllister Road. County Engineer Bret Wilkinson was present.

Motion by Klein, seconded by Manternach, carried unanimously to approve Entrance Permit #14-15.

## CLARK PROPERTY VIOLATION

Ms. O'Shea updated the Board on the zoning violation against Chris Clark on the property located at 14457 US Route 20 in Dubuque. Ms. O'Shea said she forwarded the matter to the County Attorney in April of 2013 for an opinion, but has not yet received a response. County Engineer Bret Wilkinson was present.

The Board directed the Administrative Assistant to send a letter to the County Attorney's Office regarding the status of pending zoning violations submitted to them.

## WORKSESSION - WITH COUNTY ENGINEER

County Engineer Bret Wilkinson spoke to the Board regarding the following:

### EQUIPMENT QUOTES

Mr. Wilkinson reviewed the equipment quotes received for the three pickup trucks.

### KNEPPER LANE

Mr. Wilkinson said he had discussions with John Knepper, who owns property at the end of Knepper Lane, and one of the landowners adjacent to Knepper Lane who uses the lane to access his property. The discussions were if Knepper Lane was a county road or a private road and whether Mr. Knepper could install a gate. The research the Road Department did found that Mr. Knepper owns the underlying deed just for a 66" strip that is known as Knepper Lane. The County has been maintaining the lane since the early 60's.

The County Engineer's stance is that Knepper Lane is a county road.

### CITY VIEW DRIVE FACILITIES

Mr. Wilkinson presented updated costs for the road department maintenance buildings and county offices for the Road Department, Zoning, Health, Assessor and Treasurer satellite. Mr. Wilkinson said the biggest change is he added a new Farley shop building.

### PROJECT UPDATES

Mr. Wilkinson updated the Board on the following projects: Swiss Valley Road overlay, Chesterman Road bridge, Farley Road grading, Asbury Road grading, Mud Lake Road grading, Herber Road bridge, Key West Drive overlay, Cottingham Road overlay, Sleepy Hollow Road bridges, South Mound Road bridge, and Timber Range Trail Road bridge.

## GENERAL ROAD DEPARTMENT DISCUSSION

Mr. Wilkinson spoke to the Board regarding the culvert that is deteriorating in front of Bernard Elementary on Bernard Road. Vehicles at the school are parking on the county right of way where the culvert is deteriorating.

The Board directed Mr. Wilkinson to notify the school that they are not to park in the county right of way because of the failing culvert.

There was discussion on excess right of way that should be given or sold back to landowners.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 5:25 p.m.

The Board reconvened at 5:30 p.m.

## PROCLAMATION 14-002

NOW, THEREFORE, We, the Dubuque County Board of Supervisors, do hereby proclaim April 2014 as Month of the Young Child and April 6-12, 2014, as Week of the Young Child and encourage all Dubuque County citizens to continue to work in order to make a good investment in early childhood.

Motion by Klein, seconded by Manternach, carried unanimously to adopt Proclamation 14-002.

## APPROVAL OF MINUTES OF APRIL 7 AND 14, 2014

Motion by Manternach, seconded by Klein, carried unanimously to approve the minutes, as amended.

## CONSENT ITEMS

Quarterly report of the Sheriff; New Class BB liquor license - Bernard Commercial Club; Renewal of Class LC liquor license - Fillmore Bar & Grill; Quarterly report of the Recorder; Renewal of Class BB beer permit - Mid Mart, Inc.

Motion by Klein, seconded by Manternach, carried unanimously to approve the preceding consent items.

NOTICE OF PUBLIC HEARING - HMA RESURFACING PROJECT ON SWISS VALLEY ROAD, PROJECT LFM-(14SWVA)-7X-31

Motion by Manternach, seconded by Klein, carried unanimously to advertise for a public hearing to be held on Monday, May 5, 2014 at 9:00 a.m. in the Supervisors Chambers, Dubuque County Courthouse, 720 Central Avenue, 4<sup>th</sup> Floor, Dubuque, concerning the HMA resurfacing project on Swiss Valley Road, Project LFM-(14SWVA)-7X-31.

PROOF OF PUBLICATION - PROCUREMENT PROCEDURES

Motion by Manternach, seconded by Klein, carried unanimously to receive and file the proofs of publication for Request for Quotes for one (1) large pickup, heavy duty, 4-wheel drive, crew cab, 6'5" box, 9,500 lb. GVWR minimum, straight side body, V8 engine, automatic transmission, new model year; one (1) ½ ton pickup truck, heavy duty, 4-wheel drive, extended cab, 6'5" box, 6,700 lb. GVWR minimum, straight side body, V8 engine, automatic transmission, new model year; one (1) ½ ton pickup truck, heavy duty, 4-wheel drive, regular cab, 8' box, 6,700 lb. GVWR minimum, straight side body, V8 engine, automatic transmission, new model year for the Dubuque County Highway Department.

RECEIPT/RECOMMENDATION OF QUOTES FOR DUBUQUE COUNTY HIGHWAY DEPARTMENT FOR THREE PICKUP TRUCKS

The following quotes were received for a regular cab, ½ ton, 4-WD pickup, 8' box:

<u>Bird Chevrolet</u> Dubuque, IA	2014 Chevrolet	\$29,324.00
<u>Finnin Ford</u> Dubuque, IA	2014 Ford F150	\$23,395.00
<u>Runde Auto Group</u> East Dubuque, IL	2014 Chevrolet CK15903	\$27,650.00
<u>Runde Ford</u> Manchester, IA	2014 Ford F150	\$23,696.00
<u>Turpin Dodge</u> Dubuque, IA	2014 RAM 1500	\$23,714.00
<u>Victory Ford</u> Dyersville, IA	2014 Ford F150	\$22,886.00

Mr. Wilkinson recommended accepting the bid from Victory Ford in the amount of \$22,886.00, plus the optional spray in bed liner for \$405.00, for a total amount of \$23,291.00.

The following quotes were received for the extended cab, ½ ton, 4-WD pickup, 6'5: box:

<u>VENDOR</u>	<u>YEAR AND MAKE</u>	<u>BID AMOUNT</u>
<u>Bird Chevrolet</u> Dubuque, IA	2014 Chevrolet	\$31,138.00
<u>Finnin Ford</u> Dubuque, IA	2014 Ford F150	\$25,981.00
<u>Runde Auto Group</u> East Dubuque, IL	2014 Chevrolet CK15743	\$29,956.20
<u>Runde Ford</u> Manchester, IA	2014 Ford F150	\$26,132.00
<u>Turpin Dodge</u> Dubuque, IA	2014 RAM 1500	\$25,417.00
<u>Victory Ford</u> Dyersville, IA	2014 Ford F150	\$25,143.00

County Engineer Bret Wilkinson recommended accepting the bid from Victory Ford in the amount of \$25,143.00, plus the optional spray in bed liner for \$405.00, for a total amount of \$25,548.00.

The following quotes were received for the large crew cab, 4-WD pickup, 6'5" box:

<u>VENDOR</u>	<u>YEAR AND MAKE</u>	<u>BID AMOUNT</u>
<u>Bird Chevrolet</u> Dubuque, IA	2015 Chevrolet 2500	\$30,715.00
<u>Finnin Ford</u> Dubuque, IA	2015 Ford F250	\$27,805.00
<u>Runde Auto Group</u> East Dubuque, IL	2015 Chevrolet CK25743	\$30,491.80

<u>Turpin Dodge</u>		
Dubuque, IA	2014 RAM 2500	\$28,593.00 (5.7L engine) \$29,819.00 (6.4L engine)

<u>Victory Ford</u>		
Dyersville, IA	2015 Ford F250	\$27,974.00

County Engineer Bret Wilkinson recommended accepting the bid from Mike Finnin Motors in the amount of \$27,805.00, plus the optional spray in bed liner in the amount of \$525.00, for a total amount of \$28,330.00.

Motion by Klein, seconded by Manternach, carried unanimously to receive and file the bids.

**REQUEST FOR PROPOSALS - FURNISH AND APPLY PAVEMENT MARKING PAINT FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT**

Motion by Manternach, seconded by Klein, carried unanimously to advertise for a bid opening to be held on Thursday, May 1, 2014 at 3:05 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 720 Central Avenue, 4<sup>th</sup> Floor, Dubuque, to furnish and apply pavement marking paint for the Dubuque County Highway Department.

**RESOLUTION 14-089 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS**

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT PI/CNA	11/18/13	Tosha Lock	\$11.71
Sunnycrest	PPT PI/CNA	02/14/14	Katie Thompson	\$11.71
Sunnycrest	PPT PI/CNA	02/24/14	Alison Lyons	\$11.71
Sunnycrest	PPT CNA	03/24/14	Kendall Faison	\$12.29
Sunnycrest	PPT Nutrition	04/07/14	Rachael Galazin	\$ 9.64
County Attorney	TPT		Frederick Davis	\$12.00
Conservation	Conservation Aide	02/10/14	Kelly Bahl	\$ 8.50
Conservation	Conservation Aide	02/10/14	Michael Collins	\$ 8.50
Conservation	Conservation Aide	02/10/14	Nicholas Banworth	\$ 8.00

Conservation	Conservation Aide	02/10/14	Samuel Feldmann	\$ 8.00
Conservation	Conservation Aide	02/10/14	Kyle Frommelt	\$ 8.00
Conservation	Conservation Aide	02/10/14	Cody Perry	\$ 8.50
Conservation	Conservation Aide	02/10/14	Kyle Reeves	\$ 9.00
Conservation	Conservation Aide	02/10/14	John Hoffman	\$ 9.00
Conservation	Conservation Aide	02/10/14	Richard Aitchison	\$ 8.00

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-089.

**DUPLICATE WARRANT - MENARDS**

Motion by Manternach, seconded by Klein, carried unanimously to approve the duplicate warrant.

**RESOLUTION - APPROVE TREASURER’S REQUEST TO REFUND PROPERTY TAXES FOR TWO ELIGIBLE PARCELS**

Motion by Klein, seconded by Manternach, carried unanimously to table the resolution for more information.

**RESOLUTION 14-090 - JOINT AGREEMENT WITH CITY OF DUBUQUE TO AMEND AN ESTABLISHED URBAN RENEWAL AREA KNOWN AS THE DUBUQUE TECHNOLOGY PARK ECONOMIC DEVELOPMENT DISTRICT**

WHEREAS, Dubuque County Board of Supervisors has been presented with a Joint Agreement with the City of Dubuque to amend the established urban renewal area known as the Dubuque Technology Park Economic Development District, so as to include properties located within two miles of, but outside the corporate limits, of the City of Dubuque, for the purpose of undertaking an urban renewal project; and

WHEREAS, the Dubuque County Board of Supervisors has reviewed the proposed amendment to the Dubuque Technology Park Urban Renewal Plan for said area and has determined to consent to the expansion of the District as so proposed.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Joint Agreement with the City of Dubuque to amend the established urban renewal area known as the Dubuque Technology Park Economic Development District, so as to include properties located within two miles of, but outside the corporate limits, of the City of Dubuque, for the purpose of undertaking

an urban renewal project per Iowa Code Section 403.17(4).

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-090.

**RESOLUTION 14-091 - APPROVE VENDOR AND NECESSARY DOCUMENTS FOR ONE (1) LARGE PICKUP, HEAVY DUTY, 4-WHEEL DRIVE, CREW CAB, 6'5" BOX, 9,500 LB. GVWR MINIMUM, STRAIGHT SIDE BODY, V8 ENGINE, AUTOMATIC TRANSMISSION, NEW MODEL YEAR FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT**

WHEREAS, quotes were received on April 16, 2014 for one large pickup truck , heavy duty, 4-wheel drive, crew cab, 6'5" box, 9,500 lb. GVWR minimum, straight side body, V8 engine, automatic transmission, new model year for the Dubuque County Highway Department and Finnin Ford of Dubuque, Iowa submitted a quote of \$27,805 plus \$525 for the optional spray in bed liner for a total price of \$28,330 for a 2015 Ford F250 crew cab pickup truck, and

WHEREAS, the County Engineer has reviewed said quotes and recommends Dubuque County accept the quote as submitted by Finnin Ford,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents, upon receipt of the signed documents from the vendor, for the pickup truck described above.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-091.

**RESOLUTION 14-092 - APPROVE VENDOR AND NECESSARY DOCUMENTS FOR ONE (1) ½ TON PICKUP TRUCK, HEAVY DUTY, 4-WHEEL DRIVE, EXTENDED CAB, 6'5" BOX, 6,700 LB. GVWR MINIMUM, STRAIGHT SIDE BODY, V8 ENGINE, AUTOMATIC TRANSMISSION, NEW MODEL YEAR FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT**

WHEREAS, quotes were received on April 16, 2014 for one ½-ton pickup truck, heavy duty, 4-wheel drive, extended cab, 6'5" box, 6,700 lb. GVWR minimum, straight side body, V8 engine, automatic transmission, new model year for the Dubuque County Highway Department and Victory Ford of Dyersville, Iowa submitted a quote of \$25,143 plus \$405 for the optional spray in bed liner for a total price of \$25,548 for a 2014 Ford F150 extended cab pickup truck, and

WHEREAS, the County Engineer has reviewed said quotes and recommends Dubuque County accept the quote as submitted by Victory Ford,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents, upon receipt of the signed documents from the vendor, for the pickup truck described above.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-092.

RESOLUTION 14-093 - APPROVE VENDOR AND NECESSARY DOCUMENTS FOR ONE (1) ½ TON PICKUP TRUCK, HEAVY DUTY, 4-WHEEL DRIVE, REGULAR CAB, 8' BOX, 6,700 LB. GVWR MINIMUM, STRAIGHT SIDE BODY, V8 ENGINE, AUTOMATIC TRANSMISSION, NEW MODEL YEAR FOR THE DUBUQUE COUNTY HIGHWAY DEPARTMENT

WHEREAS, quotes were received on April 16, 2014 for one ½-ton pickup truck, heavy duty, 4-wheel drive, regular cab, 8' box, 6,700 lb. GVWR minimum, straight side body, V8 engine, automatic transmission, new model year for the Dubuque County Highway Department and Victory Ford of Dyersville, Iowa submitted a quote of \$22,886 plus \$405 for the optional spray in bed liner for a total price of \$23,291 for a 2014 Ford F150 regular cab pickup truck, and

WHEREAS, the County Engineer has reviewed said quotes and recommends Dubuque County accept the quote as submitted by Victory Ford,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary documents, upon receipt of the signed documents from the vendor, for the pickup truck described above.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-093.

RESOLUTION 14-094 - FY15 COLLECTIVE BARGAINING AGREEMENT WITH THE DUBUQUE COUNTY SECONDARY ROAD UNIT REPRESENTED BY TEAMSTERS LOCAL 120

WHEREAS, Dubuque County has been presented with a one-year FY15 Collective Bargaining Agreement with the Dubuque County Secondary Roads Unit, represented by Teamsters Local 120; and

WHEREAS, the agreement includes a 2.0% total compensation package, which includes a 1.6% wage increase for FY15 and a 0.4% value for the increased cost of FY15 employee health insurance to Dubuque County.

WHEREAS, the agreement also has economic changes to Article 17 - Bereavement, Appendix "A" and non-economic language changes in Article 10 - Hours of Employment, Article 11 - Overtime, Article 15 - Sick Leave and Article 32 - Duration.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chairperson to sign the one-year FY15 Collective Bargaining Agreement with the Dubuque County Secondary Roads Unit, represented by Teamsters Local 120.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-094.

**RESOLUTION 14-095 - FY15 COLLECTIVE BARGAINING AGREEMENT WITH THE DUBUQUE COUNTY COURTHOUSE/LIBRARY UNIT REPRESENTED BY TEAMSTERS LOCAL 120**

WHEREAS, Dubuque County has been presented with a one-year FY15 Collective Bargaining Agreement with the Dubuque County Courthouse/Library Unit, represented by Teamsters Local 120; and

WHEREAS, the agreement includes a 2.0% total compensation package, which includes a 1.6% wage increase for FY15 and a 0.4% value for the increased cost of FY15 employee health insurance to Dubuque County.

WHEREAS, the agreement also has economic changes to Article 10- Hours of Employment and Rest Periods, Article 19 - Bereavement Leave, Appendix "A" and non-economic language changes in Article 12 - Vacation, Article 13 - Holidays, Article 14 - Sick Leave, Article 17 - Health Insurance and Article 30 - Duration.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves and authorizes the Chairperson to sign the one-year FY15 Collective Bargaining Agreement with the Dubuque County Courthouse/Library Unit, represented by Teamsters Local 120.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-095.

**RESOLUTION 14-096 - REQUEST FOR PAYMENT #4 FOR CDBG PROGRAM #13-OT-001**

WHEREAS, Dubuque County is the fiduciary agent for Community Development Block

Grant program #13-OT-001; and

WHEREAS, a draw down of funds has been requested in the amount of \$ 6,750.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 4 in the amount of \$ 6,750 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to the City of Sageville.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-096.

**RESOLUTION 14-097 - REQUEST FOR PAYMENT #51 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-004**

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 72,773.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 51 in the amount of \$ 72,773 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-097.

**RESOLUTION 14-098 - REQUEST FOR PAYMENT #59 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-204**

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 49,552.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 59 in the amount of \$ 49,552 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the

County will remit to ECIA.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-098.

**RESOLUTION 14-099 - APPROVE CHANGE IN PERMIT FEES CHARGED BY DUBUQUE COUNTY FOR MINOR EROSION AND SEDIMENT CONTROL (ESC) PERMITS**

WHEREAS, the Board of Supervisors wishes to recover some of the costs incurred by the County to administer and enforce the Dubuque County Erosion & Sediment Control and Stormwater Management Ordinance through fees charged to applicants; and

WHEREAS, the Dubuque County Board of Supervisors wants the Minor Erosion & Sediment Control (ESC) permit fees paid by the applicants to be based on the actual costs associated with the administration and enforcement of the Erosion & Sediment Control and Stormwater Management Ordinance; and

WHEREAS, there has been a \$50 fee charged by the Dubuque County Board of Supervisors for Minor Erosion and Sediment Control (ESC) permits, for sites with less than two acres and more than 4,000 square feet of disturbed area, since January 28, 2013; and

WHEREAS, that fee has not been sufficient to cover costs; and

WHEREAS, staff has recommended that the fees be increased to \$100 and the permits be limited to two years so that if a project is not finished within two years, the County would require another permit to be issued; and

WHEREAS, Section 4-23(3) of the Dubuque County Erosion & Sediment Control and Stormwater Management Ordinance allows the fees to be modified by resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Effective immediately upon the signature of the Chair of the Board of Supervisors, permit fees charged by Dubuque County for Minor Erosion and Sediment Control (ESC) Permits shall be as follows:

1. Minor Erosion and Sediment Control (ESC) Permits will cost \$100 for each site.
2. Minor Erosion and Sediment Control (ESC) Permits are good for two years and will expire after the two years have passed.

3. Permit Fees Double if Grading or Ground Disturbance Occurs before the Permit is issued.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-099.

COMMUNICATION - REQUEST TO RESCIND DUBUQUE COUNTY SMART PLAN FROM COUNTY RESIDENTS

Motion by Klein, seconded by Manternach, carried unanimously to receive and file the communication.

COMMUNICATION - FROM CITY OF DYERSVILLE REGARDING PROPOSED AMENDMENT FOR THE CONSOLIDATED DYERSVILLE ECONOMIC DEVELOPMENT DISTRICT AND RELATED MEETING AND PUBLIC HEARING

Motion by Manternach, seconded by Klein, carried unanimously to receive and file the communication.

COMMUNICATION - FROM COUNTY AUDITOR REGARDING CDBG ADMINISTRATIVE COSTS

Motion by Klein, seconded by Manternach, carried unanimously to receive and file the communication and refer to the worksession later in the meeting with Eide Bailly.

COMMUNICATION - FROM COUNTY AUDITOR REGARDING COUNTY PHONE SYSTEM UPDATE

Motion by Manternach, seconded by Klein, carried unanimously to receive and file the communication.

COMMUNICATION - FROM HEALTH DIMENSIONS GROUP REGARDING OPERATIONAL ASSESSMENT OF SUNNYCREST MANOR

Motion by Klein, seconded by Manternach, carried unanimously to receive and file the communication and refer to the Sunnycrest Operational Board, Personnel and Budget Director.

## PERSONNEL REQUISITIONS

Motion by Manternach, seconded by Klein, carried unanimously to approve the personnel requisitions for Sunnycrest Manor for two (2) permanent, part-time CNA/program instructors, a permanent, full-time RCNA/CNA, a permanent, part-time LPN or RN, two (2) permanent, full-time program instructors/CNA, a permanent, part-time CNA and a permanent, full-time nursing home administrator.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 6:09 p.m. until Monday, April 28, 2014 at 3:00 p.m.

The Board reconvened at 3:00 p.m. with Supervisors Demmer and Manternach present and Supervisor Klein absent.

## RESOLUTION 14-100 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PFT Admin Assistant / Office Manager	04-07-14	Tanya Lux	\$37,453.40

Motion by Manternach, seconded by Demmer, carried unanimously to approve and authorize the Chair to sign Resolution 14-100.

## EXECUTIVE SESSION - ADMISSIONS TO COMMUNITY-BASED FACILITIES

Motion by Manternach, seconded by Demmer, carried unanimously to enter into executive session with CPC Jody Jansen, Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner regarding case #154373.

Upon returning to regular session, motion by Manternach, seconded by Demmer, carried unanimously for the Chairperson to sign the application for case #154373.

EXECUTIVE SESSION - WITH COUNTY ATTORNEY REGARDING PENDING OR POTENTIAL LITIGATION PER IOWA CODE SECTION 21.5(1)©

Motion by Manternach, seconded by Demmer, carried unanimously to enter executive session with Sara Dickinson from Cottingham & Butler, County Attorney Ralph Potter, Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner regarding pending or potential litigation per Iowa Code Section 21.5(1)©.

Upon returning to regular session, motion by Manternach, seconded by Demmer, carried unanimously to communicate with Denise Ballard from Two Rivers Insurance explaining our position in regards to her request.

PERSONNEL REQUISITIONS

Motion by Manternach, seconded by Demmer, carried unanimously to approve, as amended, the personnel requisition for the Administrative Department for a permanent, full-time IT Director.

Motion by Manternach, seconded by Demmer, carried unanimously to adjourn at 4:10 p.m. until Monday, May 5, 2014 at 9:00 a.m.

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Wayne Demmer, Chair  
Board of Supervisors

ATTEST:

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Mona Manternach  
Deputy Auditor

