

MINUTES OF JANUARY 27 AND FEBRUARY 3, 2014
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Wayne Demmer and Eric Manternach
Absent: Daryl Klein
Chair Demmer called the meeting to order at 10:38 a.m.

WORKSESSION - WITH DUBUQUE COUNTY HISTORICAL SOCIETY

The Board met with Dubuque County Historical Society President/CEO Jerry Enzler and Director of Curatorial Services Cristin Waterbury regarding the Old Jail and the Historical Society's FY15 funding request.

WORKSESSION - WITH FEH ASSOCIATES

Kevin Eipperle from FEH Associates presented and reviewed with the Board a cost comparison chart for different buildings that were selected for the Dubuque County Office Space Analysis Project.

Supervisor Klein joined the worksession, by telephone, at 11:35 a.m.

Motion by Manternach, seconded by Demmer, carried unanimously to recess at 12:05 p.m.

RESIDENCY DETERMINATION OF CLIENTS

Upon reconvening at 12:30 p.m., motion by Manternach, seconded by Demmer, carried unanimously to approve services for cases #196375, 91230, 159308, 196277, 154373 and 196200.

Supervisor Klein arrived at 12:37 p.m.

ADMISSIONS TO COMMUNITY-BASED FACILITIES

Motion by Manternach, seconded by Klein, carried unanimously to approve services for case #167295.

GENERAL RELIEF HEARINGS

Motion by Manternach, seconded by Klein, carried unanimously to enter executive session

with General Assistance Director Charlie Brimeyer, Caseworker Michelle Fitzgibbons and County Budget Director Michelle Patzner regarding case W-6-37.

Upon returning to regular session, motion by Klein, seconded by Manternach, carried unanimously to approve services for case W-6-37.

Motion by Klein, seconded by Manternach, carried unanimously to enter executive session with General Assistance Director Charlie Brimeyer, Caseworker Michelle Fitzgibbons and County Budget Director Michelle Patzner regarding case B-10-35.

Upon returning to regular session, motion by Manternach, seconded by Klein, carried unanimously to deny services for case B-10-35.

Motion by Manternach, seconded by Klein, carried unanimously to enter executive session with General Assistance Director Charlie Brimeyer, Caseworker Michelle Fitzgibbons and County Budget Director Michelle Patzner regarding case W-6-34.

Upon returning to regular session, motion by Klein, seconded by Manternach, carried unanimously to deny services for case W-6-34.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 1:48 p.m.

WORKSESSION - WITH BUDGET DIRECTOR REGARDING FY14 RE-ESTIMATE AND FY 15 PROPOSED BUDGETS

Upon reconvening at 2:13 p.m., County Budget Director Michelle Patzner reviewed budget changes for the following departments.

AUDITOR/ELECTIONS

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for Auditor/Elections as presented.

CONSERVATION

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget for Conservation as presented.

COUNTY ATTORNEY

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for the County Attorney as presented.

COUNTY GENERAL

Motion by Klein, seconded by Manternach, carried unanimously remove the funding request for FY15 for the Dubuque County Historical Society pending a worksession to review the lease with the Dubuque County Historical Society for the Old Jail and approve the remaining FY14 re-estimate and FY15 budget for County General as presented.

EMERGENCY SUPPORT SERVICES

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget for Emergency Support Services as presented.

GENERAL SERVICES

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for General Services as presented.

INFORMATION SERVICES

County Budget Director Michelle Patzner will clarify with the Road Department if the \$5,000 for information technology hardware listed in this budget is not listed in the Road Department budget.

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget for General Services as presented.

MH-DD COORDINATOR

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for MH-DD Coordinator as presented.

HUMAN SERVICES

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget as presented.

HEALTH INSURANCE

County Budget Director Michelle Patzner increased the insurance deductible to 75% based on current census.

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for Health Insurance as presented.

RECORDER

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget for the Recorder as presented.

SHERIFF

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for the Sheriff as presented.

SECONDARY ROADS

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget for Secondary Road as presented.

STORAGE FACILITY

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for the Storage Facility as presented.

TREASURER

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget for the Treasurer as presented.

GENERAL ASSISTANCE/VETERANS AFFAIRS

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for General Assistance, as amended, and approve the FY14 re-estimate and FY15 budget for Veterans Affairs as presented.

LIBRARY

Motion by Klein, seconded by Manternach, carried unanimously to approve the FY14 re-estimate and FY15 budget for the Library as presented.

SUNNYCREST

At the direction of the Board, County Budget Director Michelle Patzner set the Sunnycrest Manor FY15 budget the same as the FY14 re-estimate.

Motion by Manternach, seconded by Klein, carried unanimously to approve the FY14 re-estimate and FY15 budget as presented.

ADMISSIONS TO COMMUNITY-BASED FACILITIES

Motion by Manternach, seconded by Klein, carried unanimously to deny services for case #36079.

WORKSESSION - WITH COUNTY ENGINEER

CITY OF FARLEY - Y-13 ROAD PROJECT

The Board met with County Engineer Bret Wilkinson, Farley Mayor Jay Hefel and City Council Member Joyce Jarding regarding the Y-13 road project.

In 2010 the City of Farley was awarded stimulus funds for their First Street project but decided not to use those funds and the money was returned to the County's RPA fund. Mr. Wilkinson verified with ECIA that the funds were returned. Mr. Wilkinson referred to the letter dated September 27, 2010 wherein the Board approved the City's request to credit them the \$53,350 toward their portion of the Y-13 construction.

The Board directed Mr. Wilkinson to prepare a formal agreement with the City of Farley depicting the \$53,350 credit and setting forth other terms and conditions regarding funding from the City of Farley as the Y-13 road project progresses.

COUNTY ATTORNEY OPINION REGARDING MUD LAKE ROAD PROJECT

Mr. Wilkinson reviewed the County Attorney opinion with the Board regarding the County's liability for exercising its right to rebuild and maintain a road within its long existing right-of way. It is the opinion of the County Attorney that the landowner placed a well very close to the County right of way after Mud Lake Road was paved with asphalt and, therefore, as long as the County stays within their right of way they have no liability for the deterioration of their well from the salt used for snow and ice removal on Mud Lake Road. Mr. Wilkinson will forward a copy of the opinion to the landowner.

FAIRGROUNDS MOTOR GRADER

Mr. Wilkinson said Shop Supervisor Ted Freiburger received a call from the motor grader operator at the Fairgrounds and asked if the County had new cutting edges because his were worn and needed to be replaced immediately. Mr. Wilkinson directed Mr. Freiburger to provide the cutting edges to the gentleman if we had them on hand. The cost of those edges

are \$150.00. Mr Wilkinson asked the Board if the County wanted to be reimbursed for them and the Board had no problem of not being reimbursed.

PURCHASE OF ADDITIONAL SALT

Mr. Wilkinson obtained a quote for an additional 1,000 ton of salt from North American Salt Company. The company said the salt stored in Dubuque was all sold, but would contract the additional salt requested to be delivered to the Dubuque shop from Camanche, Iowa. The original contract price for salt was \$61.16 per ton and the purchase of additional salt will be \$75.00 per ton.

Motion by Manternach, seconded by Klein, carried unanimously to approve the salt contract with North American Salt Company.

MAILBOX CLAIM - DAWN BERNHARD

The Board reviewed the claim from Dawn Bernhard for the damage to her mailbox by a County snow plow truck.

Motion by Klein to pay the mailbox damage claim for Dawn Bernhard and to include this mailbox to any new mailbox policy the Board of Supervisors approve. Motion withdrawn.

Motion by Klein, seconded by Manternach, carried unanimously to refer the claim to a worksession with the County Engineer regarding the County mailbox policy.

NACE CONFERENCE

Mr. Wilkinson spoke to the Board in regards to attending the NACE conference in Baton Rouge, LA. Mr. Wilkinson explained the benefits in attending the conference.

The Board told Mr. Wilkinson they would rather he not attend the conference because of the major road projects that are pending for this spring.

ROAD PROJECT UPDATE

Mr. Wilkinson updated the Board on the right of way purchases and other issues for Mud Lake Road.

GENERAL ROAD DEPARTMENT DISCUSSION

Mr. Wilkinson gave estimated numbers on how many vehicles per day a road should see before it is turned into a hard surface or paved road.

There was discussion regarding the Vogel Traffic Services pavement marking contract and if the contract stated an allotted time to complete the work. Mr. Wilkinson will check the contract and get back to the Board.

The Board complimented the county road workers on a great job of clearing county roads during the snow events.

Supervisor Klein suggested the County look at supplying snow fence to people in the county who would want to install the fencing to prevent their road from drifting.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 5:06 p.m. until 5:30 p.m.

The Board reconvened at 5:30 p.m.

APPROVAL OF MINUTES - JANUARY 13, 14, 15, 16, 17, 21, 2014

Motion by Manternach, seconded by Klein, carried unanimously to approve the minutes, as amended.

CONTINUATION OF PUBLIC HEARING - AMENDMENT TO CHAPTER 1 - ZONING ORDINANCE - DUBUQUE COUNTY CODE OF ORDINANCES - AGRICULTURE EXEMPTION

Zoning Administrator Anna O'Shea said she spoke with the Zoning Board on whether a Schedule F would be considered enough evidence of a farm and the Zoning Board felt that was a good measure of when a farm exists. The Zoning Board also talked about whether there would be other forms that could be used and they were not as favorable of using other documents such as capital gains, but did not rule it out.

Ms. O'Shea also answered questions of the Board.

Zoning Board Member John Goodmann, 1306 Tomahawk Drive, Dubuque said the Zoning Board would rather the property owner shows evidence of a farm by showing revenue and expenses and not just profit. The objective is to stop the subdividing of agricultural ground to build a home. The Zoning Board would like to create some sort of a process where those individuals who make application to build a home on agricultural land can show that they are in the agricultural business.

Mr. Goodmann also answered questions of the Board.

Zoning Board Member Ronald Lindblom, 430 S. Grandview Avenue, Dubuque agreed with Mr. Goodman's comments. He said the A-2 is a good set up to allow farm homes to be separated from agricultural land and would be a nice default. He said there would be some focus on individual properties and allow some leeway for other agricultural properties such as wineries. The intent is not to exclude smaller pieces of property, just qualify them for agricultural purposes.

Leo Gansen, 7357 Placid Road, Epworth spoke on two scenarios which would be affected by this zoning amendment.

Andrea Brehm, 21730 N. Cascade Road, Bernard commented on the proposed amendment in regards to the property they recently purchased.

Ms. O'Shea answered additional questions of the Board.

Mr. Gansen made additional comments.

Anita Frisch, 684 Graf Court, Durango made comments on the proposed amendment in regards to their property.

Motion by Klein, seconded by Manternach, carried unanimously to continue the public hearing.

NOTICE OF PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#01-01-14 - ROYAL OAKS DEVELOPMENT/WEBER SURVEYING LLC - R-5 TO R-3

Motion by Manternach, seconded by Klein, carried unanimously to advertise for a public hearing to be held on Monday, February 10, 2014 at 9:00 a.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque for an Amendment to Zoning Ordinance - ZC#01-01-14 - Royal Oaks Development/Weber Surveying LLC - R-5 to R-3.

RECEIPT OF PROPOSALS/RECOMMENDATION OF SHERIFF'S OFFICE FOR THE UNINTERRUPTIBLE POWER SYSTEM AT THE DUBUQUE COUNTY LAW ENFORCEMENT CENTER

Sheriff Don Vrotsos read the following bids into the record:

VENDOR	BID AMOUNT
Westphal & Company, Inc	\$62,510.00

Biechler Electric, Inc.

\$86,750.00

Sheriff Vrotsos recommended to accept the bid from Westphal & Company, Inc.

Motion by Klein, seconded by Manternach, carried unanimously to concur with the recommendation of the Sheriff to accept the bid from Westphal & Company, Inc. in the amount of \$62,510.00.

REQUEST FOR PROPOSAL - PURCHASE OF ONE (1) NEW 2014 FORD POLICE INTERCEPTOR UTILITY 4 DOOR AWD FOR THE DUBUQUE COUNTY SHERIFF'S DEPARTMENT

Motion by Manternach, seconded by Klein, carried unanimously to advertise for a bid opening to be held on Thursday, February 6, 2014 at 3:05 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque, Iowa for one (1) new 2014 Ford Police Interceptor Utility 4 Door AWD for the Dubuque County Sheriff's Department.

REQUEST FOR QUOTES - LAUNDRY AND LINEN SERVICES FOR SUNNYCREST MANOR

Motion by Klein, seconded by Manternach, carried unanimously to advertise for a bid opening to be held on Friday, February 7, 2014 at 3:15 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque for off-site laundry and linen services to be provided at Sunnycrest Manor.

REQUEST FOR QUOTES - FOOD SERVICE FOR SUNNYCREST MANOR

Motion by Manternach, seconded by Klein, carried unanimously to advertise for a bid opening to be held on Friday, February 7, 2014 at 3:05 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque for food services to be provided at Sunnycrest Manor.

RESOLUTION 14-031 - FINAL PLAT OF THUNDER RIDGE ESTATES - SEC 2 - VERNON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for LOT 1 OF B AND LOT 2 OF B OF THUNDER RIDGE ESTATES, comprised of Lot B of Thunder Ridge Estates in Section 2, T88N, R1E of the 5th PM, Vernon

Township, Dubuque County, Iowa; and

WHEREAS, said plat will create two (2) lots, namely Lot 1 of B and Lot 2 of B of Thunder Ridge Estates in Section 2, Vernon Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Peosta and the City of Peosta Planning and Zoning Authority; and

WHEREAS, said plat has been examined by Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

1. That the above described property is within the “R-3”, Single-Family Residential district, thus subject to all the requirements of that district.
2. That Lot 1 of B of Thunder Ridge Estates is a non-conforming, non-buildable lot unless and until it is combined with another lot.
3. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-031.

RESOLUTION 14-032 - FINAL PLAT OF RITT FARM SUBDIVISION - SEC 5 - JEFFERSON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for RITT FARM SUBDIVISION, a division of Lot 2-11 of Breitbach Subdivision and Lot 1-2-1 of the NW1/4 NW1/4 all in Section 5, T90N, R1E of the 5th PM, Jefferson Township, Dubuque County, Iowa; and

WHEREAS, said plat will replat two (2) lots into two (2) new lots, namely Lot 1 and Lot 2

of Ritt Farm Subdivision in Section 5, Jefferson Township, Dubuque County, Iowa; and

WHEREAS, said plat has been examined by Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

1. That the above described property is within the "A-1", Agricultural and "A-2", Agricultural-Residential districts, thus subject to all the requirements of those districts.
2. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-032.

RESOLUTION 14-033 - FINAL PLAT OF ARENSDORF FIRST ADDITION - SEC 25 - WASHINGTON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for ARENSDORF FIRST ADDITION, comprised of Lot 1 of the W1/2 of the SE1/4 and the SE1/4 SW1/4 all in Section 25, T87N, R2E of the 5th PM, Washington Township, Dubuque County, Iowa; and

WHEREAS, said plat will replat two (2) lots into three (3) new lots, namely Lot 1, Lot 2 and Lot 3 of Arensdorf First Addition in Section 25, Washington Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Zwingle; and

WHEREAS, said plat has been examined by Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and Dubuque County Plats Officer and has their approval endorsed

thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

1. That the above described property is within the “A-1”, Agricultural, and “M-2”, Heavy Industrial districts, thus subject to all the requirements of those districts.
2. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-033.

RESOLUTION 14-034 - FINAL PLAT OF LOT 1 IN KEY WEST - SEC 12 - TABLE MOUND TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for LOT A IN KEY WEST, which is part of the alley shown on Plat of Key West dated December 30, 1854 and recorded in Book N, Page 372 & 373 and also located in the NW1/4 of Section 12, T88N, R2E of the 5th PM, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said plat will create one (1) lot, namely Lot A, in Key West Section 12, Table Mound Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque; and

WHEREAS, said plat has been examined by Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

1. That the above described property is within the “B-1”, Business district, thus subject to all the requirements of that district.

2. That Lot A of Key West will become an integral part of Lots 36 and 61, SW 25’ of Lot 37 and SW 25’ of Lot 60 all in the village of Key West including Lot B of Waller Street Subdivision, all in Section 12, (T88N, R2E) of the 5th P.M. Table Mound Township, Dubuque County, Iowa.

3. That the above described plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said plat.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-034.

RESOLUTION 14-035 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT CNA	12-02-13	Amber Meisenburg	\$12.79
Sunnycrest	PPT CNA	12-02-13	Sarah Merfeld	\$12.79
Sunnycrest	PPT E.S.Worker	10-21-13	Crystal Cobbins	\$ 9.64
Sunnycrest	PPT E.S.Worker	10-21-13	Diamond Montgomery	\$ 9.64

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-035.

RESOLUTION 14-036 - REQUEST FOR PAYMENT #48 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing

rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 9,150.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 48 in the amount of \$ 9,150 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-036.

RESOLUTION 14-037 - REQUEST FOR PAYMENT #54 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-204

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-204; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 444,041.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 54 in the amount of \$ 444,041 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-037.

RESOLUTION 14-038 - APPROVE BYLAWS FOR SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS

WHEREAS, Dubuque County Board of Supervisors has been presented with bylaws for the establishment of the Sunnycrest Manor Operational Board of Directors; and

WHEREAS, the Sunnycrest Manor Operational Board of Directors shall be appointed by the Dubuque County Board of Supervisors with members representing diverse business expertise, health care experience, long-term senior care experience, stakeholder interest and community leadership; and

WHEREAS, the Sunnycrest Manor Operational Board of Directors shall make recommendations to the Dubuque County Board of Supervisors regarding policy, staffing, and financial matters related to the continued operation of Sunnycrest Manor.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves the bylaws for the establishment of the Sunnycrest Manor Operational Board of Directors and will accept applications for the appointment of board membership.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-038.

RESOLUTION 14-039 - APPROVE AGREEMENT FOR SUNNYCREST MANOR CONSULTANT SERVICES WITH HEALTH DIMENSIONS GROUP

WHEREAS, Dubuque County Board of Supervisors has been presented with an agreement with the Health Dimension Group to provide consulting services for the operations at Sunnycrest Manor; and

WHEREAS, the agreement reflects a six-month agreement for services with a base cost of \$170,000; and

WHEREAS, the services provided will include, but not limited to; operational oversight services, facility assessment, direction to decrease expenses, improve revenue streams to maintain viability of the facility while continuing to provide the current, or increased level of care and services to the residents of Sunnycrest Manor; and

WHEREAS, the Health Dimension Group will be working collaboratively with the Dubuque County Board of Supervisors, the Sunnycrest Manor Hospital Board of Trustees and key county management personnel.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the chairperson to sign the agreement with the Health Dimension Group to provide consulting services for the operations at Sunnycrest Manor.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-039.

RESOLUTION 14-040 - APPROVE 2013 QUALITY MANAGEMENT SELF-ASSESSMENT FOR HCBS WAIVER SERVICES FOR SUNNYCREST MANOR

WHEREAS, Dubuque County Board of Supervisors has been presented with the 2013

Quality Management Self Assessment for HCBS Waiver Services for Sunnycrest Manor; and

WHEREAS, reflects the HCBS review conducted on 12-19-13 at Sunnycrest Manor and as a result Sunnycrest Manor will receive a three-year certification for HCBS Waiver Services.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign 2013 Quality Management Self Assessment for HCBS Waiver Services for Sunnycrest Manor.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-040.

CONDITIONAL ZONING AGREEMENT - ZC#12-29-13 - MICHAEL BIEDERMANN/EDWINA MANDERS ESTATES - A-1 TO A-2, CONDITIONAL

Pursuant to law, notice is hereby given to the public that the following amendment to the Dubuque County Zoning Ordinance was passed by the Dubuque County Board of Supervisors.

ZC#12-29-13 Michael Biedermann / Edwina M. Manders Estate A-1 to A-2- Conditional
The applicants are requesting to rezone from A-1, Agricultural to A-2, Agricultural-Residential - Conditional 1.7 acres, more or less, to allow a property owner of an existing 1.7 acre lot with conditions placed on the property via a Special Use Permit for a 2nd home on the farm to bring the property into compliance. The property, located approximately four (4) miles south of the City of Dubuque along Dayton Rd is legally described as Lot 1 and part of Lot 2 of the NW ¼ NE ¼ Section 33 (T88N R3E) Mosalem Township, Dubuque County, Iowa and subject to the following condition:

1. A condition of approval is that the rezoning is subject to only one home allowed on this property.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on January 13, 2014.

Motion by Klein seconded by Demmer, to approve the rezoning. Motion carried with Klein and Demmer voting aye and Manternach voting nay.

Motion by Klein seconded by Demmer, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings. Motion carried with Klein and Demmer voting aye and Manternach voting nay.

Motion by Klein, seconded by Manternach, that the amendment be adopted and that the

zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law Motion carried with Klein and Demmer voting aye and Manternach voting nay.

RESOLUTION 14-041 - APPROVE 2ND QUARTER D.A.R.E. EXPENSES FOR FY14

WHEREAS, Dubuque County has received a Substance Abuse Grant from the Iowa Department of Public Health for FY2014 and is required to file quarterly claims for reimbursement one-fourth (1/4) of the expenses incurred in connection with the DARE program.

THEREFORE, the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the 2nd Quarter Report for reimbursement of expenses for the 2014 County Substance Abuse Grant in the amount of \$2,982.08.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-041.

COMMUNICATION - TO DUBUQUE COUNTY AUDITOR REGARDING REIMBURSEMENT REQUESTS FOR COUNTY COSTS RELATED TO COUNTY GRANT ADMINISTRATION

Motion by Klein, seconded by Manternach, carried unanimously to approve the correspondence.

APPOINTMENTS

Motion by Manternach, seconded by Klein, carried unanimously to appoint Juanita Soppe as Peru Township Clerk.

Motion by Manternach, seconded by Demmer, carried unanimously to appoint Daryl Klein to the Dubuque Area Convention & Visitors Bureau Advisory Committee.

Motion by Klein, seconded by Manternach, carried unanimously to re-appoint Jerry M. Lynch to the Investment Policy Committee for a term of two (2) years ending January 31, 2014.

PERSONNEL REQUISITIONS

Motion by Klein, seconded by Manternach, carried unanimously to approve the personnel requisitions of Sunnycrest Manor for two (2) permanent, part-time environmental services workers and of the Sheriff a permanent, full-time deputy sheriff - jail division (male).

PUBLIC COMMENTS

President of AFSCME Iowa Council 61 Dan Homan, 4324 125th Street, Urbandale, Iowa said he represents the employees at Sunnycrest Manor. Mr. Homan said the public should have been able to comment before the Resolution was passed to hire a consultant service for Sunnycrest Manor.

Public comments were received from the following individuals regarding Sunnycrest Manor:

Christy Luster, 14674 N. Cascade Road, Dubuque
Jean Becker, 2672 Marywood Drive, Dubuque
Mark Neyens, 985 Hawkeye Drive, Dubuque
Sandy Bahl, 1710 Rhomberg Avenue, Dubuque
Marilyn Thoma, 1738 Atlantic Street, Dubuque
Robin Greve, 2301 Springgreen Drive, Dubuque
Nancy Carroll, 1208 ½ Rhomberg Avenue, Dubuque
Carol Paul, 22 Collins Street, Dubuque
Sara Trierweiler, 2010 White Street, Dubuque
Tammy Freiburger, 2145 Green Street, Dubuque
Beth Houselog, 1938 Northstar Drive, Dubuque
Ginny Manemann, 3250 Blasen Drive, Dubuque
Tina Cornwall, 1091 Thomas Place, Dubuque

Motion by Manternach, seconded by Klein, carried unanimously to recess at 7:32 p.m. until Monday, February 3, 2014 at 8:00 a.m.

The Board reconvened at 8:04 a.m. on Monday, February 3, 2014, with all Board members present.

REQUEST FOR QUOTES - AMENDED FOOD SERVICE FOR SUNNYCREST MANOR

Motion by Klein, seconded by Manternach, carried unanimously to advertise for a bid opening to be held on Friday, February 21, 2014 at 3:05 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, Dubuque, Iowa for food services to be provided at

Sunnycrest Manor.

WORKSESSION - WITH COUNTY ENGINEER

MAILBOX POLICY REVIEW

The Board met with County Engineer Bret Wilkinson regarding the mailbox policy. As of January 1, 2014 Dubuque County will only pay for damage to a citizen's mailbox caused by County snow removal operations one time, unless it can be proven that the mailbox was installed to meet Dubuque County standards. Dubuque County standards and Iowa law do not allow for the installation of any object in the right of way that has more resistive force than a 4"x 4" wooden post. Any man-made object that is more substantial than a 4" x 4" wooden post shall be removed from the County right of way. The Board directed Mr. Wilkinson to ask the postmasters if they would cease delivery to a mailbox that does not meet Dubuque County standards at Dubuque County's request.

REVIEW OF MAILBOX CLAIMS

The Board referred the mailbox damage claims to the worksession on Monday, February 3rd for a recommendation from the Maintenance Superintendent.

WORKSESSION - REGARDING LEGAL OPINION ADDRESSING THE PROCESS FOR CONSOLIDATION OF THE DUBUQUE COUNTY RECORDER'S OFFICE

The Board discussed the legal opinion from County Attorney Ralph Potter regarding the process for consolidating the County Recorder's Office. County Recorder Kathy Flynn Thurlow was present for the worksession and commented on the consolidation.

The Board directed County Budget Director Michelle Patzner to work on a cost savings estimate if the office was to be consolidated.

BUDGET WORKSESSION

County Budget Director Michelle Patzner met with the Board to deliberate on the changes the Board had made last week to the some of the departments FY14 re-estimate and FY15 proposed budget.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 9:47 a.m. until 10:00 a.m.

WORKSESSION - WITH ZONING ADMINISTRATOR REGARDING PROPOSED FARM EXEMPTION AMENDMENT

The Board met with Zoning Administrator Anna O'Shea to discuss changes to the farm exemption amendment. The final public hearing on the amendment will be on Monday, February 10, 2014 at 9:00 a.m. for more public input.

Motion by Manternach, seconded by Klein, carried unanimously to adjourn at 11:05 a.m. until Monday, February 10, 2014 at 9:00 a.m.

CLAIMS MONTHLY

The following claims for supplies and services provided to Dubuque County were allowed for the month of January 2014, and the Auditor was ordered to issue the corresponding warrants.

(Insert January Claims Register Report Here)

Wayne Demmer, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor