

MINUTES OF JANUARY 13, 14, 15, 16, 17, 21, 2014
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Wayne Demmer, Daryl Klein, Eric Manternach
Chair Demmer called the meeting to order at 8:00 a.m.

WORKSESSION - WITH COUNTY ENGINEER, ASSISTANT COUNTY ENGINEER AND
MAINTENANCE SUPERINTENDENT

The Board met with County Engineer Bret Wilkinson, by telephone, Assistant County Engineer Jeff Rouse and Maintenance Superintendent Chad Danielson regarding the following issues:

MAILBOX CLAIMS

Maintenance Superintendent Chad Danielson discussed the mailbox damage claims submitted by Robert Rehfeldt, Ted Boyle, Deer Shack, Josh Bockenstedt and Dale Dieters. The Board requested a worksession to be scheduled to update the current county mailbox damage policy to change language on how mailbox damage claims will be paid.

GENERAL ROAD DEPARTMENT DISCUSSION

Mr. Wilkinson and Mr. Danielson reported on the materials and overtime costs for winter maintenance on county roads. Mr. Danielson advised the Board that the road department may go over on their salt contract. Mr. Wilkinson said he will be amending his FY14 budget to increase his road maintenance due to the increase in overtime and materials.

Mr. Danielson reported that all three new dump trucks have now been delivered to the road department.

DISCUSSION REGARDING PROPOSED ISAC ROAD USE TAX FUND RESOLUTION

The Board reviewed with County Engineer staff the proposed resolution regarding the road use tax fund. Upon obtaining clarification of language contained in the resolution, the Board directed that the resolution be placed on a future agenda for approval.

REQUEST FROM JOE WESSELS

A phone call from Joe Wessels was received by the County Engineer regarding a walk that will occur from Dubuque to the Garryowen Road. Mr. Wessels wanted to advise the County of the utilization of county roads for the walk.

The Board directed that this issue be included in the worksession to be scheduled with the County Engineer, Sheriff and County Attorney regarding bike races that will be occurring on county roadways.

MUD LAKE ROAD PROJECT UPDATE

Assistant County Engineer Jeff Rouse said the plats for the right of way purchase on Mud Lake Road have now been received. Letters will be sent out this week to landowners. Mr. Rouse said it may take two to four weeks for all landowners to respond to the correspondence. Mr. Wilkinson said this project will be sent to the IDOT for letting within a few weeks of completing all right of way purchases.

CORRESPONDENCE FROM MANATTS, INC.

The correspondence received from David Schinckel of Manatts, Inc. was discussed regarding liquidated damages the County presented to his company for projects he did not complete in the allotted working days.

BRIDGE REPAIR PROJECTS

Mr. Wilkinson reported there are four bridges to be repaired and they are working on the plans. He will be obtaining three quotes for the smaller bridges.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 8:59 a.m.

The Board reconvened at 9:00 a.m.

APPROVAL OF MINUTES OF JANUARY 2, 2014

Motion by Manternach, seconded by Klein, carried unanimously to approve the minutes as presented.

CONSENT ITEMS

Quarterly report of the Recorder; Quarterly Report of the Auditor; Quarterly report of the Sheriff

Motion by Klein, seconded by Manternach, carried unanimously to approve the preceding consent items.

PROOF OF PUBLICATION - PUBLIC HEARING

Motion by Manternach, seconded by Klein, carried unanimously to receive and file the proofs of publication for Notice of Public Hearing - Amendment to Dubuque County Code of Ordinances - Chapter 1 - Zoning, and Amendment to Zoning Ordinance - ZC#12-29-13 - Michael Biedermann/Edwina M. Manders Estate - A-1 to A-2.

PUBLIC HEARING - AMENDMENT TO DUBUQUE COUNTY CODE OF ORDINANCES - CHAPTER 1 - ZONING

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea explained the contents of the proposed amendment to the "agriculture" and "farm" sections to Chapter 1. Ms. O'Shea also answered questions of the Board.

Larry Decker, 17047 Higginsport Road, Bernard questioned why Dubuque County feels they need to change the Zoning Ordinance.

Rob Ostwinkle, 24191 Tara Lane, Cascade said he is in favor of using the IRS Schedule F in determining the definition of a farm and made additional comments regarding the proposed amendment.

Motion by Klein, seconded by Manternach, carried unanimously to continue the public hearing.

PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCE - ZC#12-29-13 - MICHAEL BIEDERMANN/EDWINA M. MANDERS ESTATE - A-1 TO A-2

Chair Demmer opened the public hearing.

Zoning Administrator Anna O'Shea said the applicants are requesting to rezone from A-1, Agricultural to A-2, Agricultural-Residential 1.7 acres, more or less, to allow a property owner of an existing 1.7 acre lot with conditions placed on the property via a Special Use Permit for a 2nd home on the farm to bring the property in compliance. The property is located approximately four (4) miles south of the City of Dubuque along Dayton Road.

John Arenz, 39585 239th Avenue, LaMotte said he represents the Edwina M. Manders Estate and is trying to fix two zoning problems that exist on this property.

Motion by Manternach, seconded by Klein, carried unanimously to close the public hearing.

Motion by Klein, seconded by Demmer to approve the rezoning with the restriction of allowing only one home on the property. Motion carried with Klein and Demmer voting aye and Manternach voting nay.

RESOLUTION 14-025 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sheriff	PFT Deputy	12-2-13	Michael Halbur	\$21.23
Sheriff	PPT Correctional Officer	10-7-13	Jonathan O'Sullivan	\$21.23
Sunnycrest	PPT PI/CNA	08-12-13	Alecea Lombardi	\$11.71
Sunnycrest	PPT PI/CNA	10-21-13	Natasha Blackburn	\$12.21

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-025.

RESOLUTION 14-026 - APPROVE NECESSARY DOCUMENTS WITH SKYLINE CONSTRUCTION, INC. OF DECORAH, IOWA FOR PROJECT FM-C031(53)-55-31, GRADING OF FARLEY ROAD (Y13) FROM THE CITY OF FARLEY TO CITY OF CASCADE

WHEREAS, bids were received at the Iowa Department of Transportation State letting on December 17, 2013 for Project FM-C031(53)-55-31, the grading of Farley Road (Y13) from the City of Farley to the City of Cascade and Skyline Construction, Inc. of Decorah, Iowa submitted the low bid of \$3,333,575.23, and

WHEREAS, the Iowa Department of Transportation and Skyline Construction, Inc. have submitted the necessary contract documents,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary contract documents for said project.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-026.

RESOLUTION 14-027 - REQUEST FOR PAYMENT #47 FOR JUMPSTART FEDERAL HOUSING REHABILITATION PAYMENT PROGRAM #08-DRH-004

WHEREAS, Dubuque County is the fiduciary agent for Jumpstart Federal Housing rehabilitation program #08-DRH-004; and

WHEREAS, the East Central Intergovernmental Association has disbursed funds in the amount of \$ 145,000.

NOW THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors hereby approves the Request for Payment Report # 47 in the amount of \$ 145,000 to be submitted to the Iowa Department of Economic Development. Upon receipt of payment, the County will remit to ECIA.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-027.

RESOLUTION 14-028 - AMENDING RESOLUTION 13-153 TO ADD DEPUTY SHERIFF

WHEREAS, on June 17, 2013, the Board of Supervisors approved deputies in the offices of the County Attorney, Auditor, Recorder, Sheriff and Treasurer for the fiscal year 2014; and

WHEREAS, one additional deputy has been designated by County Sheriff Don Vrotsos.

NOW THEREFORE BE IT RESOLVED that this resolution will amend Resolution Number 13-153 to add the following deputy to the office of the Dubuque County Sheriff: Michael Halbur, effective on or about January 14, 2014.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-028.

RESOLUTION - APPROVE AMENDED SHAREPOINT USER AGREEMENT WITH IOWA DEPARTMENT OF PUBLIC HEALTH TO CHANGE BOARD OF SUPERVISORS CHAIRPERSON FOR 2014

Motion by Manternach, seconded by Klein, carried unanimously to table the resolution.

COMMUNICATION - FROM CITY OF HOLY CROSS REGARDING ANNEXATION OF PROPERTY FOR THE WASTEWATER TREATMENT LAGOON

Motion by Manternach, seconded by Klein, carried unanimously to receive and file and refer the communication to Zoning.

COMMUNICATION - DUBUQUE COUNTY COMPENSATION BOARD MINUTES FROM THE DECEMBER 9, 2013 MEETING

Motion by Manternach, seconded by Klein, carried unanimously to receive and refer the communication to budget.

PERSONNEL REQUISITIONS

Motion by Manternach, seconded by Klein, carried unanimously to approve the personnel requisitions of Sunnycrest Manor for a permanent, part-time nutrition worker; of the Sheriff a permanent, part-time correctional officer (male).

Motion by Manternach, seconded by Klein, carried unanimously to recess at 10:24 a.m.

WORKSESSION - WITH COUNTY ZONING ADMINISTRATOR

ENTRANCE PERMIT

Upon reconvening at 10:28 a.m., the Board met with Zoning Administrator Anna O'Shea regarding an entrance permit variance for Brian Hefel/Betty Fishnick. Mr. Hefel was present.

Motion by Manternach, seconded by Klein, carried unanimously to approve the variance.

ZONING VIOLATION

Ms. O'Shea discussed the zoning violation for Mike Stecher, owner/developer, of Key City Subdivision. Assistant County Engineer Jeff Rouse, Mr. Stecher and Patrick Brehm were present.

Mr. Stecher had agreed in May of 2012 to fix the runoff problem on property off of Hwy 20 and North Cascade Road and he was given until the end of 2012 to correct the issue. The runoff problem has not yet been resolved.

Motion by Klein, seconded by Manternach, carried unanimously to extend the deadline until March 31, 2014 to fix the runoff issue.

VALUATION PRESENTATION

Dubuque County Assessor Dave Kubik and Dubuque City Assessor Rick Engelken gave a presentation on Dubuque County valuations. Present were County Auditor Denise Dolan, County Budget Director Michelle Patzner, Zoning Administrator Anna O'Shea and Deputy Commissioner of Elections Tom O'Neill.

OVERVIEW OF BUDGET PROCESS, PRESENTATION AND DISCUSSION OF INITIAL FY15 BUDGET, COMPENSATION BOARD RECOMMENDATION AND HEALTH INSURANCE EXPENSES BY COUNTY BUDGET DIRECTOR

County Budget Director Michelle Patzner gave an overview of the budget process and presented the initial FY15 budget. The Compensation Board recommendation and health insurance expenses were also discussed. Present was Deputy Commissioner of Elections Tom O'Neill.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 11:48 a.m.

RESIDENCY DETERMINATION OF CLIENTS

Upon reconvening at 12:04 p.m., motion by Manternach, seconded by Klein, carried unanimously to approve services for cases #160666, 166855, 192794 and 163166.

ADMISSIONS TO COMMUNITY-BASED FACILITIES

Motion by Klein, seconded by Manternach, carried unanimously to approve services for case #154922.

Motion by Manternach, seconded by Demmer, carried unanimously to recess at 12:06 p.m.

BUDGET WORKSESSION - VETERANS AFFAIRS

Upon reconvening at 1:00 p.m., the Board met regarding the FY14 re-estimate and FY15 proposed budget for Veterans Affairs. Present were Veterans Affairs Director Charlie Brimeyer, Veterans Services Officer Randy Rennison and Veterans Affairs Commissioners Sharon Trenholm, Ray Owensby and Tom Parsley.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Veterans Affairs.

BUDGET WORKSESSION - GENERAL ASSISTANCE

The Board met regarding the FY14 re-estimate and FY15 proposed budget for General Assistance. Present were General Assistance Director Charlie Brimeyer and General Assistance Caseworker Randy Rennison.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for General Assistance, as amended.

STORMWATER/EROSION PRESENTATION

County Erosion and Sediment Control Administrator Eric Schmechel gave a presentation on the stormwater and erosion control permits and fees. Mr. Schmechel discussed options of changing the permit fees and possibly adding a position in the future to implement and collect fines for violations to the Stormwater Ordinance to generate more revenue.

Motion by Klein, seconded by Manternach, carried unanimously to approve the continuation of the five year agreement for the salary of Eric Schmechel for FY15 in the amount of \$32,056.

BUDGET WORKSESSION - BOARD OF SUPERVISORS

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Board of Supervisors. County Budget Director Michelle Patzer presented the budget.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Board of Supervisors.

BUDGET WORKSESSION - PERSONNEL

The Board met regarding the FY14 re-estimate and FY15 proposed budget for Personnel. County Budget Director Michelle Patzner presented the budget.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Personnel.

BUDGET WORKSESSION - BUDGET DIRECTOR

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Budget Director. County Budget Director Michelle Patzner presented the budget.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Budget Director and refer the personnel requisition to capital projects.

GENERAL BUDGET DISCUSSION

The Board met with County Budget Director Michelle Patzner for general budget discussion.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 4:07 p.m. until Tuesday, January 14, 2014 at 8:00 a.m.

The Board reconvened at 8:03 a.m. on Tuesday, January 14, 2014, with all Board members present.

BUDGET WORKSESSION - CONSERVATION

The Board met regarding the FY14 re-estimate and FY15 proposed budget for Conservation. Present were Conservation Director Brian Preston, Fillmore Golf Course Superintendent Mike White, Naturalist Jenny Ammon, Conservation Board Members Roger LaBarge and Jeff Cue and Dana Livingston from Future Talks.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Conservation, as amended.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 10:25 a.m.

BUDGET WORKSESSION - AUDITOR/ELECTIONS

Upon reconvening at 10:35 a.m., the Board met regarding the FY14 re-estimate and FY15 proposed budget for the Auditor/Elections. Present were County Auditor Denise Dolan and Deputy Commissioner of Elections Tom O'Neill.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the budget for the Auditor/Elections, as amended.

BUDGET WORKSESSION - DISTRICT COURT, PHONE SERVICES AND ECONOMIC DEVELOPMENT

The Board met with County Auditor Denise Dolan regarding the FY14 re-estimate and FY15 proposed budgets for the District Court, Phone services and Economic Development.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for District Court.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Phone services.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Economic Development.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 11:33 a.m.

BUDGET WORKSESSION - EMERGENCY SUPPORT SERVICES

Upon reconvening at 1:00 p.m., the Board met regarding the FY14 re-estimate and FY15 proposed budget for Emergency Support Services. Present were Emergency Management Director Tom Berger, County Auditor Denise Dolan, Sheriff Don Vrotsos and Communications Center Manager Mark Murphy.

Supervisor Manternach left the meeting at 1:20 p.m.

Motion by Klein, seconded by Demmer, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Emergency Support Services.

Motion by Klein, seconded by Demmer, carried unanimously to continue the ten cent levy for FY15, allow capital improvements to be taken out of the Emergency Management fund, decrease the Sheriff's FY14 budget by \$39,500 for the UPS server, decrease the Sheriff's FY15 proposed budget by \$10,000 for the UPS batteries, and take those improvements out of the Emergency Management fund.

BUDGET WORKSESSION - REAL ESTATE MAPPING

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Real Estate Mapping Department. Present were County Auditor Denise Dolan and GIS Coordinator Jeff Miller.

Supervisor Manternach returned to the meeting at 2:15 p.m.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Real Estate Mapping Department.

BUDGET WORKSESSION - INFORMATION SERVICES

The Board met regarding the FY14 re-estimate and FY15 proposed budget for Information Services. Present were County Auditor Denise Dolan, Deputy Auditor Sue Bee Breitbach and Network Administrator Alan Grant.

Motion by Manternach, seconded by Klein, carried unanimously to table the budget for Information Services for more information.

BUDGET WORKSESSION - GENERAL SERVICES

The Board met regarding the FY14 re-estimate and FY15 proposed budget for General Services. Present were Courthouse Maintenance Director Rich Basten and County Auditor Denise Dolan.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for General Services, as amended.

BUDGET WORKSESSION - STORAGE FACILITY

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the storage facility. Present was County Auditor Denise Dolan.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the storage facility, as amended.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 3:18 p.m. until Wednesday, January 15, 2014 at 8:00 a.m.

The Board reconvened at 8:00 a.m. on Wednesday, January 15, 2014, with all Board members present.

BUDGET WORKSESSION - SHERIFF

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Sheriff. Present were Sheriff Don Vrotsos, Chief Deputy Greg Egan, Jail Administrator Captain Mike Menster, Assistant Jail Administrator Sergeant Tom Fitzpatrick, Captain Dale Snyder, Sergeant Dave Boardman, Captain Bob Lynn, DLEC Operations Superintendent Steve Hahlen, Courthouse Security Deputy Shane Bockenstedt and Clerk Sue Gauer.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Sheriff.

BUDGET WORKSESSION - HEALTH

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Health Department. Present were Health Director Patrice Lambert and Administrative Health Assistant Bonnie Brimeyer.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Health Department.

BUDGET WORKSESSION - ZONING

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Zoning Department. Present was Zoning Administrator Anna O'Shea.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Zoning Department.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 12:30 p.m.

BUDGET WORKSESSION - MEDICAL EXAMINER, RISK MANAGEMENT AND COUNTY ATTORNEY

The Board reconvened at 1:03 p.m. on Wednesday, January 15, 2014 to meet with County Attorney Ralph Potter regarding the FY14 re-estimate and FY15 proposed budget for the Medical Examiner, Risk Management and County Attorney.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Medical Examiner.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Risk Management.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the County Attorney, as amended.

BUDGET WORKSESSION - COUNTY GENERAL

The Board met with County Budget Director Michelle Patzner regarding the FY15 proposed budget for County General.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve all requests for FY15 that were funded in FY14 at the same amount, approve existing purchase of service contracts, with contracted increases as appropriate, entertain no new requests, with the exception for the Dubuque County Historical Society request, which is tabled.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 3:03 p.m. until Thursday, January 16, 2014 at 8:00 a.m.

The Board reconvened at 8:00 a.m. on Thursday, January 16, 2014, with all Board members present.

BUDGET WORKSESSION - SECONDARY ROADS

The Board met regarding the FY14 re-estimate and FY15 proposed budget for Secondary Roads. Present were County Engineer Bret Wilkinson, Office Manager Deb Fondell, Maintenance Superintendent Chad Danielson and Shop Supervisor Ted Freiburger.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget of Secondary Roads, as amended.

BUDGET WORKSESSION - JUVENILE COURT SERVICES

The Board met regarding the FY14 re-estimate and FY15 proposed budget of Juvenile Court Services. Present was Juvenile Court Officer Tom Hoelscher.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget of Juvenile Court Services.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 11:35 a.m.

BUDGET WORKSESSION - MH-DD COORDINATOR, MH/MR/DD

Upon reconvening at 1:00 p.m., the Board met regarding the FY14 re-estimate and FY15 proposed budget for MH-DD Coordinator and MH/MR/DD. Present were CPC Administrator Jody Jansen.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for MH-DD Coordinator, as amended.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and approve the maximum levy to go to the MHDS-East Central Region for FY15.

BUDGET WORKSESSION - HUMAN SERVICES

The Board met regarding the FY14 re-estimate and FY15 proposed budget for Human Services. County Budget Director Michelle Patzner presented the budget.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for Human Services, subject to clarification of postage.

GENERAL BUDGET DISCUSSION

The Board met with County Budget Director Michelle Patzner regarding the Sunnycrest Manor budget and for general budget discussion.

Motion by Manternach, seconded by Klein, carried unanimously to recess at 4:15 p.m. until Friday, January 17, 2014 at 8:00 a.m.

BUDGET WORKSESSION - SUNNYCREST MANOR

The Board reconvened at 8:00 a.m. on Friday, January 17, 2014, with all Board members present, to meet with Sunnycrest Manor Administrator Cathy Hedley, Director of Nursing Wendy Fadness, Assistant Director of Nursing Inne Taylor, Program Director Pat Chamberlain, Bookkeeper Karen Rogan, Nurse Scheduler Jennifer Fink and Sunnycrest Manor Board of Trustees Member Sheila Frank regarding the FY14 re-estimate and FY15

proposed budget for Sunnycrest Manor.

Motion by Klein, seconded by Manternach, carried unanimously to table the Sunnycrest Manor budget for further review.

BUDGET WORKSESSION - LIBRARY

The Board met regarding the FY14 re-estimate and FY15 proposed budget for the Library. Present were Interim Library Director Eileen Schermann and Library Board Chairperson Jeff Goldsmith. Network Administrator Alan Grant was also present for the IT portion of the Library budget.

Motion by Klein, seconded by Manternach, carried unanimously to table the Library budget for more information.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 12:20 p.m.

BUDGET WORKSESSION - RECORDER

The Board reconvened at 1:00 p.m. to meet with County Recorder Kathy Flynn Thurlow regarding the FY14 re-estimate and FY15 proposed budget for the Recorder.

Motion by Manternach, seconded by Klein, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Recorder, as amended.

BUDGET WORKSESSION - TREASURER

The Board met with County Treasurer Eric Stierman regarding the FY14 re-estimate and FY15 proposed budget for the Treasurer.

Motion by Klein, seconded by Manternach, carried unanimously to tentatively approve the FY14 re-estimate and FY15 proposed budget for the Treasurer, as amended.

BUDGET WORKSESSION - CAPITAL PROJECTS AND DEBT SERVICE

Motion by Klein, seconded by Manternach, carried unanimously to table the FY14 re-estimate and FY15 proposed budgets for Capital Projects and Debt Service until later in the budget process.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 2:07 p.m. until Tuesday, January 21, 2014 at 8:00 a.m.

The Board reconvened at 8:05 p.m. on Tuesday, January 21, 2014 at 8:05 a.m., with all Board members present.

RESOLUTION 14-029 - APPROVE AMENDED SHAREPOINT USER AGREEMENT WITH IOWA DEPARTMENT OF PUBLIC HEALTH TO CHANGE BOARD OF SUPERVISORS CHAIRPERSON FOR 2014

WHEREAS, Dubuque County entered into a Memorandum of Understanding for the use of Sharepoint electronic service for contract administration for the County Substance Abuse Prevention Grant on July 24, 2012 and,

WHEREAS, a new Memorandum of Understanding is required by the Iowa Department of Public Health due to the appointment of a new Chairperson for the Dubuque County Board of Supervisors effective January 1, 2014.

NOW, THEREFORE, the Dubuque County Board of Supervisors hereby approves and authorizes the Chairperson to sign the new Memorandum of Understanding for Sharepoint services for contract administration for the County Substance Abuse Prevention Grant with the Iowa Department of Public Health due to the appointment of a new Chairperson for the Dubuque County Board of Supervisors effective January 1, 2014.

Motion by Manternach, seconded by Klein, carried unanimously to approve and authorize the Chair to sign Resolution 14-029.

RESOLUTION 14-030 - APPROVE IOWA STATE ASSOCIATION OF COUNTY SUPERVISORS RESOLUTION FOR INCREASE IN FUEL TAX FOR THE ROAD USE TAX FUND (RUTF)

WHEREAS, the Iowa Association of County Supervisors recognizes that a high quality transportation system serves as the artery for economic activity and that the condition of the infrastructure in the State of Iowa is a key element for our future economic growth; and

WHEREAS, an integral part of the State of Iowa's Road Use Tax Fund (RUTF) is the fuel tax, which has not been significantly increased since 1989, while maintenance and construction costs have more than doubled during that same time frame; and

WHEREAS, there have been several state-wide studies completed over the past 10 years identifying the requirement to significantly increase the amount of funding for the

administration, maintenance and improvements to our state-wide public roadway system, including the 2006 Road Use Tax Fund (RUTF) study called for by Governor Culver, the 2011 Road Use Tax Fund (RUTF) study completed per 2011 Iowa Code Section 307.31, and the 2011 Governor's Transportation 2020 Citizen Advisory Commission (CAC) created by Governor Branstad; and

WHEREAS, the 2008 TIME-21 study documented the fact that under today's funding structure and highway usage, over 20% of the travel done in Iowa is by out-of-state drivers while only 13% of the state's road use revenues come from out of state drivers; and

WHEREAS, the funding provided by the implementation of the TIME-21 Fund in 2009 is inadequate to meet the critical maintenance and improvements needs for the State of Iowa's transportation system; and

WHEREAS, 95% of Road Use Tax Fund revenues are required by the Iowa Constitution to be spent only on our roadways; and

WHEREAS, due to the severe shortage in state funding to meet the critical needs of our roadway system, several Iowa counties have had to resort to issuing almost \$100 million in bonds to pay for their most critical maintenance needs, which will have to be paid off through property taxes; and

WHEREAS, Dubuque County has designated \$600,000 in debt service money and transferred \$500,000 from the General Fund to pay for our most critical roadway and bridge needs; and

WHEREAS, the 2011 Governor's Transportation 2020 Citizen Advisory Council report to Governor Branstad and the Iowa Legislature identified the need for \$215 million per year of increased funding over the next 20 years, in addition to the funding being provided by the TIME-21 revenues, just to meet the most critical needs of our transportation infrastructure; and

WHEREAS, the Iowa Roads Association, the Iowa County Engineer's Association, and numerous business related associations throughout Iowa have publically supported the call for increased RUTF funding;

NOW THEREFORE BE IT RESOLVED that the Iowa State Association of County Supervisors and the Dubuque County Board of Supervisors strongly encourages the implementation of the 2011 Citizen's Advisory Council's recommendations to:

1. Increase the state fuel tax rates across the board by ten cents, over a period of no more than three years, resulting in an estimated \$184 million to \$230 million of additional annual revenue.

2. Increase the “Fee for New Registration” from five percent to six percent, raising this fee to a level consistent with the state sales tax, resulting in an estimated \$50 million of additional annual revenue.

3. Allocate new funding to go to the TIME-21 Fund up to the cap (\$225 million) and the remaining new funding should be distributed consistent with the Road Use Tax Fund distribution formula.

And, BE IT ALSO RESOLVED that the Iowa State Association of County Supervisors and the Dubuque County Board of Supervisors support the ongoing evaluation of creative, supplemental solutions to increased RUTF funding.

Motion by Klein, seconded by Manternach, carried unanimously to approve and authorize the Chair to sign Resolution 14-030.

COMMUNICATIONS - TO IOWA LEGISLATORS REGARDING DUBUQUE/DELAWARE COUNTY DRUG COURT FUNDING

Motion by Manternach, seconded by Klein, carried unanimously to approve the communications.

WORKSESSION - WITH DUBUQUE CONVENTION AND VISITOR’S BUREAU REGARDING FY15 FUNDING REQUEST

The Board met with Dubuque Convention and Visitor’s Bureau President/CEO Keith Rahe and Director of Marketing Taylor Kellogg regarding the funding request for FY15.

WORKSESSION - WITH STAFF REGARDING THE SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS BY-LAWS AND SUNNYCREST MANOR CONSULTANT PROPOSAL

The Board met with Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner regarding the proposed by-laws for the Sunnycrest Manor Operational Board of Directors.

GENERAL BUDGET DISCUSSION

County Budget Director Michelle Patzner updated the Board on the status of the FY14 re-estimate and FY15 budgets that were tabled and changes that were made.

DISCUSSION REGARDING CONSOLIDATION OF COUNTY RECORDER'S OFFICE

The Board discussed with Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner the possibility of consolidating the Recorder's Office with the Treasurer.

Motion by Manternach, seconded by Klein, carried unanimously to refer the matter to the Budget Director for a cost analysis and to the County Attorney for an opinion on the process and time line for consolidation of County Recorder services.

WORKSESSION - WITH STAFF REGARDING THE SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS BY-LAWS AND SUNNYCREST MANOR CONSULTANT PROPOSAL

The Board continued their worksession with Administrative Assistant Mary Ann Specht and County Budget Director Michelle Patzner regarding the Proposal for Comprehensive Operational Support and Facility Assessment of Sunnycrest Manor from Health Dimensions Group. Sunnycrest Manor Administrator Cathy Hedley was present.

The Board directed Ms. Specht to obtain an estimated cost of lodging as set forth in the proposal.

Motion by Klein, seconded by Manternach, carried unanimously to recess at 10:36 a.m. until Monday, January 27, 2014 at 5:30 p.m.

Wayne Demmer, Chair
Board of Supervisors

ATTEST:

Mona Manternach
Deputy Auditor

