

NOTICE OF MEETING  
DUBUQUE COUNTY BOARD OF SUPERVISORS

Date: **Monday, March 10, 2014 Time: 9:00 a.m.**  
Place: Board Chambers, 4th Floor, Courthouse

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AGENDA

1. PROCLAMATIONS
2. APPROVAL OF MINUTES - FEBRUARY 24, 2014
3. CONSENT ITEMS
  - A. New Class BB beer permit - Simmons Promotions, Inc. - Keith Simmons
  - B. Renewal of Class BC beer permit - Hwy 20 Auto/Truck Plaza LLC
  - C. Recommendation from the Dubuque County Assessor regarding the allowance and dis-allowance for the 2013 Business Property Tax Credit
  - D. Recommendation from the Dubuque City Assessor regarding the allowance and dis-allowance for the 2013 Business Property Tax Credit
4. PUBLIC HEARINGS
  - A. Proof of Publication - Public Hearing
5. PROCUREMENT PROCEDURES
  - A. Proof of Publication - Procurement Procedures
  - B. Request for Proposals - Courthouse Window Washing
  - C. Request for Quotes - one (1) current model heavy duty mechanical front-wheel drive rubber tired tractor for the Road Department
6. APPROVAL OF PLATS
  - A. Resolution - final plat of Katra Subdivision - Sec 27 - Center Township
7. ACTION ITEMS
  - A. Resolution - appointment of deputies, assistants and clerks
  - B. Resolution - approve amended Dubuque County Investment Policy
  - C. Resolution - approve Farm Lease with Brian Hodgson
  - D. Resolution - approve renewal of contract with Cost Advisory Services, Inc. for cost allocation services for FY14, FY15 and FY16

- E. Resolution - request for payment #1 for CDBG program #13-OT-001
- F. Resolution - request for payment #49 for Jumpstart Federal Housing Rehabilitation Payment Program #08-DRH-004
- G. Resolution - request for payment #56 for Jumpstart Federal Housing Rehabilitation Payment Program #08-DRH-204
- H. Resolution - approve rescinding Resolution 08-161 and approving amended Dubuque County Mailbox Replacement Policy
- I. Resolution - concur with County Engineer recommendation for the bridge repair project on Steger Road, Project L-B1709-73-31
- J. Resolution - approve Relias Learning agreement for employee training at Sunnycrest Manor
- K. Resolution - revise Dubuque County 2014 Five Year Program

## 8. COMMUNICATIONS

- A. Proof of publication - Zoning Cases
- B. From the County Attorney regarding consolidation of Recorder's Office
- C. From FEH Associates Inc. regarding Dubuque County Office Space Options Analysis Final Report
- D. To AFSCME Local 2843 regarding Dubuque County response and initial proposal for collective bargaining for eligible Sunnycrest Manor employees
- E. County receipt of IDNR Manure Management Plan/Update from Dave Kronlage

## 9. APPOINTMENTS

- A. Equal Opportunity Committee -twelve 3-year terms, 5/6 women, 5/6 men
- B. MH-DD Stakeholders Committee - five 3-year terms ending June 30, 2016 ( three - advocacy group, consumer/family; two - providers); four unexpired 3-year terms ending June 30, 2015 ( advocacy group, consumer/family); two unexpired 3-year terms ending June 30, 2014 (advocacy group, consumer/family)
- C. Airport Zoning Commission - one 6-year term ending December 31, 2014
- D. Historic Preservation Commission - one 3 year term ending December 31, 2016 (man or woman); one unexpired 3-year term ending December 31, 2014 ( woman)
- E. Eastern Iowa Regional Housing Authority Board - one 2-year term ending August 14, 2015
- F. Airport Board of Adjustment - two 5 year terms ending February 15, 2016 ( man and woman)
- G. Board of Health - one 3 year term ending December 31, 2016 (man or woman)
- H. Dubuque Township Trustee - one 4 year term ending December 31, 2016
- I. Eminent Domain Compensation Commission - one year term ending June 30, 2014 -one Banker, Auctioneer, Appraiser, Property Manager
- J. EMS Advisory Committee - two 4 year terms ending December 31, 2017 (man and woman)
- K. Sunnycrest Manor Operational Board of Directors - eight terms ( four men, four women) Posted February 10, 2014

10. PERSONNEL REQUISITIONS

- A. Direct Care Staff at Sunnycrest Manor
- B. PPT Nutrition Worker at Sunnycrest Manor
- C. PPT Correctional Officer at the Sheriff's Department (male)
- D. TPT Election Clerk in the Auditors Office (4 positions)

11. TABLED AND PENDING ITEMS

12. PUBLIC COMMENTS- **At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please go to the podium, state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements**

13. EXECUTIVE SESSION

- A. Residency determination of Clients
- B. Admissions to Community-Based Facilities

8:00 a.m. Worksession with County Engineer

- A. Correspondence from St. Catherine Road Committee
- B. Mailbox damage claims
  - 1. Bob Casey
  - 2. Herbert Hazewinkel
  - 3. Walter and Gerda Hartman
- C. Damage Claim - Shania and Karen Waller
- D. Road/Bridge Project update
- E. General discussion regarding Road Department issues

9:45 a.m. Worksession with County Zoning Administrator

- A. Entrance Permit appeal - Laura Quade Lottes
- B. Correspondence from Assistant County Attorney regarding county zoning violations
- C. Pfohl violation case review

10:15 a.m. Worksession with County Auditor regarding County Phone System Project

1:00 p.m. GENERAL RELIEF HEARINGS

2:15 p.m. Worksession with County Attorney regarding county liability for event requests

- 5:30 p.m.
1. FY15 Budget Adoption and Certification
    - A. Proof of Publication
    - B. Public Hearing
    - C. Recommendation of Compensation Board
    - D. Resolution - Adoption of FY15 County Budget and Certification of Taxes
  
  2. FY14 Budget Amendment #2
    - A. Proof of Publication
    - B. Public Hearing - FY14 Budget Amendment #2
    - C. Public Hearing - Decrease in departmental appropriations
    - D. Approval of FY14 Budget Amendment #2
    - E. Resolution - FY14 Appropriation Amendment #2
    - F. Resolution - FY14 Fund Transfers #3

**If you require the assistance of auxiliary aids or services to participate in this meeting because of a disability, immediately call the County Auditor's Office at 589-4499 or the County Personnel Office at 589-4445. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.**