

MINUTES OF JANUARY 4, 2016  
DUBUQUE COUNTY BOARD OF SUPERVISORS  
Present: Daryl Klein, Tom Hancock and Wayne Demmer  
Chair Klein called the meeting to order at 8:03 a.m.

WORKSESSION - WITH COUNTY ENGINEER

ENGINEER'S REPORT

County Engineer Anthony Bardgett said the budget for snow removal is doing well so far.

Bardgett said he is working on the budget for FY17 and the 5 year road plan. He would like to have the public hearing on the plan in February.

Bardgett will be letting two Flannagan Road bridges, Plum Creek Road bridge and Pfeiler Road bridge to the DOT in February. He will be scheduling a public hearing on the plans and specifications on those bridges.

Bardgett reviewed the tentative list for bridge replacements for FY17 with the Board. Supervisor Klein would like to see the South Mound Road bridge expedited because residents have been waiting for some time for the bridge to be replaced. Bardgett said Leuchs Road bridge is another one he would like to be completed soon.

Supervisor Klein said he spoke with a citizen regarding the south end of Budd Road cross road culverts which are allowing water to cut into his property. Bardgett said he will visit the site and see what can be done to correct the problem.

Bardgett said he contacted Julie Neebel from IIW to set up a meeting with IIW, Jim Schroeder Construction and Kent Ellis from the DOT, to discuss the Herber Road bridge issue. She will be contacting everyone to set up the meeting to discuss who will be responsible for fixing the approach to the bridge.

APPROVAL OF MINUTES OF DECEMBER 14, 22 AND 29, 2015

Motion by Demmer, seconded by Hancock, carried unanimously, to approve the minutes, as amended.

ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON FOR 2016

Motion by Demmer, seconded by Klein, carried unanimously, to nominate Tom Hancock as

Chairperson for 2016.

Motion by Klein, seconded by Hancock, carried unanimously, to appoint Wayne Demmer as Vice-Chairperson for 2016.

#### CONSENT ITEMS

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file and refer the Verification of County Receipt of IDNR Manure Management Plan/Update for Duschner Dairy to Zoning.

Motion by Demmer, seconded by Klein, carried unanimously, to receive and file the Annual Report from the Office of the City Assessor.

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file and refer the Manure Management Plan Annual Update for Pfeiler Brothers Farm, Inc. to Zoning.

#### PROOF OF PUBLICATION - PUBLIC HEARING

Motion by Demmer, seconded by Klein, carried unanimously, to receive and file the proofs of publication for Notice of Public Hearing - Proposed 2015 Code of Ordinances.

#### PUBLIC HEARING - CHAPTER 90 - ADOPTION OF DUBUQUE COUNTY CODE OF ORDINANCES 2015

Chair Hancock opened the public hearing.

County Auditor Denise Dolan, 720 Central Avenue, Dubuque, said Adoption of this Ordinance is set forth in the Code of Iowa which requires the County to codify of all of the ordinances no less than once every five years.

Motion by Demmer, seconded by Klein, carried unanimously, to close the public hearing.

#### CHAPTER 90 - ADOPTION OF DUBUQUE COUNTY CODE OF ORDINANCES

#### **CHAPTER 90 - ADOPTION OF 2015 CODE OF ORDINANCES OF DUBUQUE COUNTY, IOWA**

**PART 1**  
**GENERAL PROVISIONS**

90-1 **PURPOSE.** The purpose of this ordinance is to adopt a Code of Ordinances for Dubuque County, Iowa. Adoption of this ordinance is in accordance with Section 331.302 of the Code of Iowa and to allow compliance with Section 331.302(9) of said Code, requiring the County to compile a Code of Ordinances no less than once every five (5) years.

90-2 **CONTENTS OF THE CODE.** The Dubuque County Code of Ordinances will consist of all Ordinances previously adopted by the Dubuque County Board of Supervisors and currently in effect as follows:

Chapter 1	Zoning
Chapter 2	Subdivision and Platting
Chapter 3	Flood Plain Management
Chapter 4	Storm Water Management
Chapter 11	Partial Industrial Tax Exemption
Chapter 12	Local Option Tax
Chapter 13	Public Nuisance Tax Sales
Chapter 21	Snow and Ice Removal
Chapter 22	Rural Address System
Chapter 23	Sageville/NW Arterial
Chapter 24	Issuance of permits for Utility Line Installation
Chapter 25	Area Service 'B' Road Maintenance
Chapter 26	Restrictions on Use of certain Secondary Roads
Chapter 27	Construction and Reconstruction of Roadways and Bridges on the Secondary Road System
Chapter 31	Hazardous Substances
Chapter 32	Well Abandonment
Chapter 33	Water Well Construction
Chapter 34	Waste Water Disposal
Chapter 35	Disposal of Yard Waste
Chapter 36	Animal and Rabies Control
Chapter 37	Communicable and Infectious Diseases
Chapter 51	Election Precincts
Chapter 61	Open Burning Notification
Chapter 62	Social Host
Chapter 63	Special Events
Chapter 71	Urban Renewal Area # 1
Chapter 72	Urban Renewal Area # 2

90-3 DIVISIONS OF THE CODE. The Chapters of the Code will be contained in the following Sections, with additional Sections as needed by the adoption of subsequent Ordinances by the Board of Supervisors:

Section I	Land Management
Section II	Taxation
Section III	Roads and Transportation
Section IV	Health
Section V	Administration
Section VI	Public Safety
Section VII	Urban Renewal
Section IX	Miscellaneous

90-4 AMENDMENT OF THE CODE. Subsequent Ordinances and amendments to current Ordinances shall be considered supplements to the Code of Ordinances until their adoption by the Board of Supervisors as part of the Code of Ordinances.

90-5 through 90-10 Reserved.

## **PART 2 ENACTMENT**

90-11 EFFECTIVE DATE. This Ordinance shall be effective after its final passage, approval and publication as provided by law.

Following close of public hearing, it is moved by Demmer, seconded by Klein, carried unanimously, to suspend the requirement that the amendment be considered and voted on for passage at two prior meetings.

It is moved by Demmer, seconded by Klein, carried unanimously, that the amendment be adopted and the Auditor be directed to arrange for the publication of the amendment in the official county newspapers as required by law.

### **RESOLUTION 16-001 - FINAL PLAT OF MEYER FARM SUBDIVISION PLAT 3 - SEC 22 - CONCORD TOWNSHIP**

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **MEYER FARM SUBDIVISION PLAT 3**, comprised of Lot 1 of the SW  $\frac{1}{4}$  NW  $\frac{1}{4}$ , Lot 2-2 of the SE  $\frac{1}{4}$  NW  $\frac{1}{4}$  and Lot 2 of Meyer Farm Subdivision, all in Section 22, T90N, R1W, of the 5<sup>th</sup> PM, Concord Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat three (3) lots into two (2) lots namely Lot 1 and Lot 2 of Meyer Farm Subdivision Plat 3 of Section 22, Concord Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Holy Cross; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-001.

**RESOLUTION 16-002 - FINAL PLAT OF CASTLE RIDGE 3<sup>RD</sup> ADDITION - SECS 5 & 8 - DODGE TOWNSHIP**

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **CASTLE RIDGE 3<sup>RD</sup> ADDITION**, comprised of Lots 9, 10, and 11 of Castle Ridge 2<sup>nd</sup> Addition in Sections 5 & 8, T88N, R2W, of the 5<sup>th</sup> PM, Dodge Township, Dubuque County, Iowa; and

WHEREAS, said plat will replat three (3) lots into two (2) new lots namely Lot 1 and Lot 2 of Castle Ridge 3<sup>rd</sup> Addition, of Sections 5 & 8, Dodge Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dyersville and the City of Dyersville Planning and Zoning Department; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-002.

#### RESOLUTION 16-003 - FINAL PLAT OF RJ FARM - SEC 30 - WHITEWATER TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **RJ FARM**, a subdivision of Lot 2 of the NE ¼ SE ¼ and Lot 2 of the SE ¼ SE ¼ all of Section 30, T87N, R1W, of the 5<sup>th</sup> PM, White Water Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) new lots, namely Lot 1 and Lot 2 of RJ Farm of Section 30, White Water Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Cascade; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and M-2, Heavy Industrial districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-003.

RESOLUTION 16-004 - FINAL PLAT OF BUDD ROAD PLACE - SEC 23 - CENTER TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, **BUDD ROAD PLACE**, comprised of Lot 1-1 of Lueken Estates Section 23, T89N, R1E, of the 5<sup>th</sup> PM, Center Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create two (2) lots, namely Lot 1 and Lot 2 of Budd Road Place Section 23, Center Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Asbury and the City of Asbury Planning and Zoning Department; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-004.

#### RESOLUTION 16-005 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
County Attorney	PFT Asst County Attorney	11-06-15	Ry Meyer	\$64,873.19
Sunnycrest	PFT CNA	08-24-15	Khalima Lams	\$12.41
Sunnycrest	PFT CNA	12-04-15	Ashley Maas	\$12.41
Sunnycrest	PPT CNA	10-12-15	Tiffany Welton	\$12.41
Sunnycrest	PFT RN	08-10-15	Lori Burnes	\$21.27
Sunnycrest	PPT PICNA	11-06-15	Hayley Frost	\$12.41
Sunnycrest	PPT CNA	12-30-15	Madison Roth	\$12.41
Sunnycrest	PPT CNA	12-30-15	Bobbi Hixson	\$12.41

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-005.

#### RESOLUTION - APPROVE COUNTY TAX ABATEMENT FOR ELIGIBLE PARCELS

Motion by Klein, seconded by Demmer, carried unanimously, to table the resolution for more information.

#### RESOLUTION 16-006 - APPROVE AGREEMENT WITH SHEETS DESIGN BUILD, LLC FOR THE DUBUQUE COUNTY HISTORIC JAIL OFFICE RENOVATION PROJECT

WHEREAS, Dubuque County has been presented with an agreement between Sheets Design Build, LLC and Dubuque County to provide services to complete the Dubuque County

Historic Jail Office Renovation Project in the amount of \$562,500; and

WHEREAS, the agreement reflects a substantial completion date of April 15, 2016.

NOW THEREFORE BE IT RESOLVED THAT the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the agreement between Sheets Design Build, LLC and Dubuque County to provide services to complete the Dubuque County Historic Jail Office Renovation Project in the amount of \$562,500.

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-006.

**RESOLUTION 16-007 - APPROVE IDNR CONSTRUCTION EVALUATION RESOLUTION RELATED TO THE CONSTRUCTION OF CONFINEMENT FEEDING OPERATION STRUCTURES**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DUBUQUE COUNTY that the Board of Supervisors hereby adopts this construction

evaluation resolution pursuant to Iowa Code section 459.304(3).

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-007.

#### RESOLUTION 16-008 - APPROVE COUNTY TAX ABATEMENT FOR ELIGIBLE PARCELS

Whereas; The City of Dubuque has acquired some homes by court order and are rehabbing them. They are DUBA1024257012, 1024177022, 10244457016. There remains \$2,084.00 to be abated from the 2014 current tax, delinquent tax of \$4,732.00 and \$42,766.10 from special assessments.

Whereas; The Iowa Department of Transportation has acquired parcel # DRGDC 0631352004 for their purposes. After applying the prorated taxes of \$1,000.80, \$37.20 will need to be abated from the 2014 current tax.

NOW THEREFORE BE IT RESOLVED by the Dubuque County Board of Supervisors, in accordance with the 2014 Iowa Code Chapter 445.63, \$2,121.20 in 2014 current tax, delinquent tax of \$4,732.00, \$42,766.10 in Special Assessments shall be abated.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-008.

#### RESOLUTION 16-009 - APPROVE APPOINTMENT OF THE TELEGRAPH HERALD, CASCADE PIONEER AND DYERSVILLE COMMERCIAL AS OFFICIAL COUNTY NEWSPAPERS FOR 2016

BE IT RESOLVED that the Dubuque County Board of Supervisors herewith designates the *Dubuque Telegraph Herald, Dyersville Commercial and Cascade Pioneer-Advertiser* as official newspapers for Dubuque County for 2016.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-009.

#### RESOLUTION 16-010 - EXECUTION OF CERTIFICATE OF COMPLETION

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that Anthony Bardgett, County Engineer of Dubuque County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans

and specifications in connection with all Farm-to-Market and Federal or State aid and local construction projects in this county.

#### RESOLUTION 16-011 - ISSUANCE OF WEIGHT RESTRICTIONS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate the County Engineer, Anthony Bardgett, to execute, on behalf of the Board of Supervisors, all weight restrictions necessary to protect highways and bridges in this County, and post the same as necessary.

#### RESOLUTION 16-012 - ROAD CLOSINGS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that in accordance with Section 306.41 of the Code of Iowa, and because of the construction, reconstruction, maintenance, or natural disaster on any Dubuque County secondary road, that Anthony Bardgett, Dubuque County Engineer, is hereby delegated to temporarily close any Dubuque County secondary road for a period of time from the beginning of such construction, reconstruction, maintenance, or natural disaster, and that the proper ROAD CLOSED signs and partial or total barricades be erected and maintained at each end of the closed secondary road section, and on the closed secondary road section where that secondary road is intersected by other highways if such intersection remains open.

#### RESOLUTION 16-013 - EXECUTION OF MOVING PERMITS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate, authorize and empower Anthony Bardgett, Dubuque County Engineer, and in the absence of the County Engineer, the Dubuque County Maintenance Superintendent, the Assistant to the Engineer, the Office Manager, or the Administrative Aide, of the Highway Department, to execute on behalf of the Board of Supervisors all moving permits issued by the County to contractors, mobile home dealers or individuals.

#### RESOLUTION 16-014 - EXECUTION OF UTILITY PERMITS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate, authorize and empower the Dubuque County Engineer, and in the absence of the County Engineer, the Dubuque County Maintenance Superintendent, to execute on behalf of the Board of Supervisors all utility permits issued by the County to utility companies, contractors or individuals.

RESOLUTION 16-015 - EXECUTION OF DUST CONTROL PERMITS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that we hereby designate, authorize and empower Anthony Bardgett, Dubuque County Engineer, to execute dust control permits, upon request and subject to the conditions as contained in the permit, for the application of dust control material to the roadway in front of the applicant's residence.

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolutions 16-010 through 16-015.

RESOLUTION 16-016 - APPROVE PLANS AND SPECIFICATIONS TO FOLLOW IDOT STANDARDS

BE IT RESOLVED by the Board of Supervisors of Dubuque County, Iowa that all plans and specifications for Dubuque County projects follow current Iowa Department of Transportation Standard Design Guidelines and Standard Specifications for Highway and Bridge Construction.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-016.

RESOLUTION 16-017 - APPROVE JURISDICTION AGREEMENT FOR IOWA BYWAYS SIGNAGE INSTALLATION AND MAINTENANCE WITH THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE IOWA GREAT RIVER ROAD NATIONAL SCENIC BYWAY

WHEREAS, the Iowa Department of Transportation has presented Dubuque County with the Jurisdiction Agreement for Iowa Byways Signage Installation and Maintenance for the installation and maintenance of byway signage on the Iowa Great River Road National Scenic Byway, and

WHEREAS, said agreement affirms the responsibilities related to the installation and maintenance of Iowa Great River Road signs,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the Jurisdiction Agreement for Iowa Byways Signage Installation and Maintenance with the Iowa Department of Transportation for the Iowa Great River Road National Scenic Byway.

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-017.

RESOLUTION 16-018 - APPROVE REVISED 28E AGREEMENT WITH CITY OF DUBUQUE FOR WINTER MAINTENANCE OPERATIONS ON VARIOUS ROADWAYS

WHEREAS, Dubuque County agrees to perform winter maintenance operations on portions of the English Mill Road, Cottingham Road, Lake Eleanor Road, Derby Grange Road and Old Highway Road for the City of Dubuque, and

WHEREAS, the City of Dubuque agrees to perform winter maintenance operations on portions of the Old Highway Road, Cousins Road, Peru Road and Seippel Road, John F. Kennedy Road and Middle Road and North Cascade Road for Dubuque County, and

WHEREAS, it is necessary that Dubuque County and the City of Dubuque enter into a revised 28E Agreement regarding the winter maintenance on these roadways that will amend the previous 28E Agreement, File 2011-00019155,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the revised 28E Agreement with the City of Dubuque for winter maintenance operations on said roadways.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-018.

RESOLUTION 16-019 - APPROVE IOWA ECONOMIC DEVELOPMENT AUTHORITY SINGLE AUDIT FORM FOR CONTRACT #13-OT-001

WHEREAS, Dubuque County has been presented with an Iowa Department of Economic Authority Single Audit for CDBG Grant #13-OT-001.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Iowa Department of Economic Authority Single Audit Form for CDBG Grant #13-OT-001.

Motion by Demmer, seconded by Klein, carried unanimously, to approve and authorize the Chair to sign Resolution 16-019.

Motion by Klein, seconded by Demmer, carried unanimously, to direct the Personnel Director to follow-up on payment from ECIA for administration costs incurred by the Auditor's Office for grants that are passed through the county for ECIA.

PROOF OF PUBLICATION - ZONING CASES

- 1) ZC#08-17-15 - GARY & JULIE CONNOLLY - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL
- 2) ZC#08-16-15 - WILLIAM & ALAINE JAMISON & BRANDON HOLTZ - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL
- 3) ZC#08-19-15 - KENNETH & NANCY DUNKEL REVOCABLE TRUST & DONALD & DIANE KRAMER - A-1 AGRICULTURAL TO R-2 SINGLE FAMILY RESIDENTIAL
- 4) ZC#08-20-15 - LYLE & PATRICIA HEIDERSCHIEDT TRUST & TROY HEIDERSCHIEDT - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file the above-mentioned proofs of publication for zoning cases.

COMMUNICATION - FROM NORTHEAST IOWA AREA AGENCY ON AGING REGARDING FY17 FUNDING REQUEST

Motion by Demmer, seconded by Klein, carried unanimously, to receive and file the communication and refer to budget.

COMMUNICATION - FROM EIDE BAILLY, LLP REGARDING IRS MILEAGE REIMBURSEMENT RATE FOR 2016

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file the communication and refer to budget.

COMMUNICATION - FROM DYERSVILLE COMMERCIAL REQUESTING DUBUQUE COUNTY OFFICIAL NEWSPAPER APPOINTMENT

Motion by Demmer, seconded by Klein, carried unanimously, to receive and file the communication.

COMMUNICATION - FROM CASCADE PIONEER REQUESTING DUBUQUE COUNTY OFFICIAL NEWSPAPER APPOINTMENT

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file the communication.

COMMUNICATION - FROM AFSCME IOWA COUNCIL 61 REGARDING INITIAL PROPOSAL FOR COLLECTIVE BARGAINING PROCESS

Motion by Demmer, seconded by Klein, carried unanimously, to receive and file the communication and refer to Personnel.

APPOINTMENTS

Motion by Demmer, seconded by Klein, carried unanimously, to extend the current appointed Board members to the following boards, except for those that are held by the Chair:

CEO/Workforce Development	Tom Hancock
Convention & Visitors Bureau Advisory Comm.	Daryl Klein
Convention and Visitors Bureau Board of Dir.	Wayne Demmer
Crime Stoppers	Tom Hancock
Dubuque Area Transportation Study Policy Comm.	Daryl Klein
Dubuque Chamber Board of Directors	Wayne Demmer
Dubuque County Early Childhood	Tom Hancock
Dubuque Metropolitan Area Solid Waste Agency	Tom Hancock
Dubuque Racing Assoc. LTD	Tom Hancock
ECIA Council	Tom Hancock (alt. Wayne Demmer)
ECIA Business Growth	Daryl Klein
E-911	Tom Hancock (Chairperson)
First Judicial District Board of Directors	Tom Hancock/Wayne Demmer
Greater Dubuque Development Corp.	Wayne Demmer
Joint Emergency Management Agency	Tom Hancock (Chairperson)
MH/DS East Central Region	Daryl Klein
Mississippi River Partnership Council	Daryl Klein
North Iowa Juvenile Detention	Wayne Demmer
Operation New View	Tom Hancock - Wayne Demmer
Regional Planning Affiliation	Daryl Klein/Alt-Wayne Demmer
Resource Enhancement Committee	Tom Hancock (Chairperson)
Road Name Committee	Wayne Demmer
Urban County Coalition	Daryl Klein
Area Council of Governments	All
RTA - (RPA Rep)	All - (RPA Rep - Tom Hancock)

APPOINTMENT - SUNNYCREST MANOR OPERATIONAL BOARD OF DIRECTORS

Motion by Klein, seconded by Demmer, carried unanimously, to re-appoint Joshua Feldmann to a four (4) year term ending December 31, 2019.

Motion by Demmer, seconded by Klein, carried unanimously, to appoint Rhonda Ramler to an unexpired four (4) year term ending December 31, 2016.

#### PERSONNEL REQUISITIONS

Motion by Klein, seconded by Demmer, carried unanimously, to table the personnel requisition of Veterans Affairs for a permanent, full-time VSO/VA GA.

Motion by Demmer, seconded by Klein, carried unanimously, to recess at 9:48 a.m.

#### EXECUTIVE SESSION - PER IOWA CODE SECTION 21.5(1)©

Upon reconvening at 10:00 a.m., motion by Demmer, seconded by Klein, carried unanimously, to enter executive session with County Attorney Ralph Potter, County Engineer Anthony Bardgett, Administrative Assistant to the Board Mary Ann Specht and County Maintenance Superintendent Chris Soeder regarding potential litigation.

#### EXECUTIVE SESSION - PER IOWA CODE SECTION 21.5(1)©

Upon returning to regular session, motion by Demmer, seconded by Klein, carried unanimously, to enter executive session with County Attorney Ralph Potter, County Engineer Anthony Bardgett, Administrative Assistant to the Board Mary Ann Specht and County Maintenance Superintendent Chris Soeder regarding potential litigation.

#### EXECUTIVE SESSION - PER IOWA CODE SECTION 21.5(1)©

Upon returning to regular session, motion by Demmer, seconded by Klein, carried unanimously, to enter executive session with County Attorney Ralph Potter, County Engineer Anthony Bardgett, Administrative Assistant to the Board Mary Ann Specht and County Maintenance Superintendent Chris Soeder regarding potential litigation.

Upon returning to regular session, motion by Demmer, seconded by Klein, carried unanimously, to recess at 10:35 a.m. until 1:00 p.m.

#### GENERAL RELIEF HEARINGS

Upon reconvening at 1:00 p.m., motion by Demmer, seconded by Klein, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats

and Administrative Assistant to the Board Mary Ann Specht regarding case T-4-14.

Upon returning to regular session, motion by Klein, seconded by Demmer, carried unanimously, to deny services for case T-4-14 due to client not attending hearing.

Motion by Demmer, seconded by Klein, carried unanimously, to recess at 1:12 p.m.

#### WORKSESSION - WITH COURTHOUSE LLC REGARDING DUBUQUE COUNTY OFFICE SPACE PROPOSALS

Upon reconvening at 1:32 p.m., the Board met with Al Urban, Tom Kelzer and Steve Ulstead from Courthouse LLC to address questions the Board had regarding their bid proposal for the Dubuque County Office Space Project. Present were Developer Tom Kane, County Auditor Denise Dolan, Deputy Commissioner of Elections Jenny Hillary, County Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, John Gronen from Gronen Properties, Architect Consultant Gordon Mills, Administrative Assistant to the Board Mary Ann Specht and Christy Monk and Kevin Eipperle from FEH Design.

#### EXECUTIVE SESSION - PURSUANT TO IOWA CODE SECTION 21.5(1)(j)

Motion by Klein, seconded by Demmer, carried unanimously, to enter executive session with County Auditor Denise Dolan, Deputy Commissioner of Elections Jenny Hillary, County Maintenance Superintendent Chris Soeder, IT Superintendent Nathan Gilmore, John Gronen from Gronen Properties, Architect Consultant Gordon Mills, Administrative Assistant to the Board Mary Ann Specht and Christy Monk and Kevin Eipperle from FEH Design

Monk, Eipperle and Mills left the session.

The Board dismissed the remaining attendees, except for Specht, to continue their discussion.

Upon returning to regular session, motion by Demmer, seconded by Klein, carried unanimously, to adjourn at 4:37 p.m. until Monday, January 11, 2016 at 9:00 a.m.

---

Tom Hancock, Chair  
Board of Supervisors

ATTEST:

---

Mona Manternach  
Deputy Auditor