

MINUTES OF FEBRUARY 24, 25, 26 AND 29, 2016
DUBUQUE COUNTY BOARD OF SUPERVISORS
Present: Wayne Demmer and Daryl Klein
Chair Demmer called the meeting to order at 9:50 a.m.

WORKSESSION - WITH COUNTY MAINTENANCE SUPERINTENDENT

The Board met with County Maintenance Superintendent Chris Soeder regarding the Old Jail remodel project.

Soeder discussed the change orders for the project relating to heat pumps and mechanical changes, servicing and cleaning console heat units and adding existing heat pumps and furnaces to automation system.

WORKSESSION - WITH ZONING ADMINISTRATOR

ENTRANCE PERMITS

The Board met with Zoning Administrator Anna O'Shea regarding a request from Julia & David Pasker/Ralph & Sandra Winter for a new residential entrance off of White Pine Lane for the construction of a new home. Ralph Winter was present for this worksession.

Motion by Klein, seconded by Demmer, carried unanimously, to approve the variance as recommended by the County Engineer.

Zoning Administrator Anna O'Shea met with the Board regarding an entrance permit for Donald & Charlene Nauman. Mr. and Mrs. Nauman were present and explained they will possibly need a field entrance if they sold their property to someone other than their adjoining neighbor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve the field entrance only if the adjoining landowners do not purchase the property.

Glen Brown and Zoning Administrator Anna O'Shea met with the Board to discuss upgrading a field entrance to residential to access a new home for Mr. and Mrs. Brown.

Motion by Klein, seconded by Demmer, carried unanimously, to approve upgrading the field entrance to a residential access as recommended by Zoning and the County Engineer, subject to rezoning approval.

ZONING FEES COMPARISON

O'Shea spoke with the Board regarding the current zoning fees in comparison to other counties in Iowa. Supervisor Klein questioned raising the fees and whether it is feasible for the amount of time spent by Zoning to justify raising the fees.

O'Shea will do a time study on the zoning fees and bring back an estimate to the Board at the next meeting.

The Board will discuss with the County Engineer to approve some of the entrance permits so landowners need not come before the Board and then apprise the Board of his decision.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 10:42 a.m. until 11:00 a.m.

MEETING WITH ELECTED OFFICIALS AND DEPARTMENT HEADS

The Board met with elected officials and departments heads for discussion. Present were Zoning Administrator Anna O'Shea, Conservation Director Brian Preston, IT Superintendent Nathan Gilmore, City Assessor Rick Engelken, County Assessor Dave Kubik, Veterans Affairs Director Randy Rennison, Chief Deputy Greg Egan, MHDS Regional Coordinator Jody Jansen, County Health Director Patrice Lambert, County Engineer Anthony Bardgett, Treasurer Eric Stierman, Maintenance Superintendent Chris Soeder, Budget Director Michelle Patzner, Personnel Director/Administrative Assistant Mary Ann Specht and Library Director Michael Wright.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 11:55 a.m. until 1:00 p.m.

GENERAL ASSISTANCE HEARINGS

Upon reconvening at 1:02 p.m., motion by Klein, seconded by Demmer, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case B-11-4.

Upon returning to regular session, motion by Klein, seconded by Demmer, carried unanimously, to deny assistance for case B-11-4.

Motion by Klein, seconded by Demmer, carried unanimously, to enter executive session with General Assistance Caseworker Doug Slaats regarding case T-4-16.

Upon returning to regular session, motion by Klein, seconded by Demmer, carried unanimously, to deny assistance for case T-4-16.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 1:35 p.m.

EXECUTIVE SESSION - PURSUANT TO IOWA CODE SECTION 21.5(1)(j)

Upon reconvening at 2:00 p.m., motion by Klein, seconded by Demmer, carried unanimously, to enter executive session with Attorneys David Kubicek, Matt Hektoen, and Architect Consultant Gordon Mills, via telephone, and Administrative Assistant to the Board Mary Ann Specht regarding real estate purchase.

Upon returning to regular session, motion by Klein, seconded by Demmer, carried unanimously, to recess at 2:45 p.m. until 4:30 p.m.

WORKSESSION - WITH COUNTY ENGINEER

Upon reconvening at 4:30 p.m., the Board met with County Engineer Anthony Bardgett for general road department discussion.

Bardgett submitted final paperwork for seal coat projects that were never closed out from 2013.

The Farley Road design is coming to a completion by the engineer's office. Bardgett would like to set up a public hearing/informational meeting to update the public on plans for the Farley Road. The project will then be let out in April.

Asbury Road, Mud Lake Road and Circle Ridge Road projects will be let on March 15th with a June 24th late start date.

Bardgett is working on the 5 year construction road plans. Supervisor Klein requested Bardgett to prepare an estimate on how much the County is saving by doing in-house design work.

There was discussion regarding the farm lease with Brian Hodgson. Bardgett said the portion that will be leased would not affect the construction of a new building in the future.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 5:23 p.m. until 5:30 p.m.

APPROVAL OF MINUTES OF FEBRUARY 8, 10 AND 11, 2016

Upon reconvening at 5:30 p.m., motion by Klein, seconded by Demmer, carried unanimously, to approve the minutes, as presented.

CONSENT ITEMS

Renewal of Class LC liquor license - Timberline Golf Course; Renewal of Class LC liquor license - Thunder Hills Country Club, Inc.; Change of Ownership - Thunder Hills Country Club, Inc.; New Class BW liquor license - Dubuque County Firefighters Association; Renewal of Class BB beer permit - Dubuque Sports Enterprises LLC - Dan Kennedy; New Class LC liquor license - Sherrill Firefighters, Inc.; Renewal of Class LC liquor license - Golf Side Grille; Manure Management Update for Donald Schmitt Farms

Motion by Klein, seconded by Demmer, carried unanimously, to approve the preceding consent items.

NOTICE OF PUBLIC HEARING - STATUS OF FUNDS CDBG#14-CRL-001

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, for the purpose of detailing the Status of Funded Activities under the CDBG #14-CRL-001 Career Link Grant Project.

NOTICE OF PUBLIC HEARING - GRADING AND PAVING ON KEY WEST DRIVE, PROJECT LOST-17(01)-73-31

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the grading and paving on Key West Drive, Project LOST-17(01)-73-31.

NOTICE OF PUBLIC HEARING - BRIDGE REPLACEMENT ON SOUTH MOUND ROAD, PROJECT L-B17(01)-73-31

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the

bridge replacement on South Mound Road, Project L-B17(01)–73-31.

NOTICE OF PUBLIC HEARING - BRIDGE REPLACEMENT ON LEUCHS ROAD, PROJECT L-B17(02)–73-31

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the bridge replacement on Leuchs Road, Project L-B17(02)–73-31.

NOTICE OF PUBLIC HEARING - BRIDGE REPLACEMENT ON CLEAR CREEK ROAD, PROJECT L-B17(03)–73-31

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the bridge replacement on Clear Creed Road, Project L-B17(03)–73-31.

NOTICE OF PUBLIC HEARING - CULVERT REPLACEMENT ON SLEEPY HOLLOW ROAD, PROJECT L-C17(02)–73-31

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the culvert replacement on Sleepy Hollow Road, Project L-C17(02)–73-31.

NOTICE OF PUBLIC HEARING - AMENDED FY2016 AND FY2017 DUBUQUE COUNTY SECONDARY ROAD CONSTRUCTION PROGRAMS (FIVE YEAR PROGRAMS)

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the Amended FY2016 and FY2017 Dubuque County Secondary Road Construction Programs (Five Year Programs).

NOTICE OF PUBLIC HEARING - AMENDMENT TO ZONING ORDINANCES

1) ZC#02-06-16 - ANDREW & SHARON KLEIN - R-2 SINGLE FAMILY RESIDENTIAL TO B-1 BUSINESS

- 2) ZC#02-07-16 - DANIEL STANER & HERBERT KURT ESTATE - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL
- 3) ZC#02-08-16 - GLEN & RONNA BROWN & MARK & JERICA SCHOCKEMOEHL - A-1 AGRICULTURAL TO A-2 AGRICULTURAL RESIDENTIAL
- 4) ZC#02-10-16 - WILLIAM & JANE HEIAR & DOUG HEIAR - A-1 AGRICULTURAL TO M-1 INDUSTRIAL

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 9:00 a.m. at the Dubuque County Courthouse, Supervisors Chambers, 4th Floor, 720 Central Avenue, Dubuque, concerning the above-mentioned zoning amendments.

RESOLUTION 16-041 - APPROVE FINAL PLAT OF FULLER PLACE - SEC 30 - WASHINGTON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, FULLER PLACE, comprised of Lot 2-1 of McMahon Place & the Westerly 8 Acres of the S $\frac{1}{4}$ of the SE $\frac{1}{4}$ SW $\frac{1}{4}$ Section 30, T87N, R2E, of the 5th PM, Washington Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) lots into two (2) new lots, namely Lot 1 and Lot 2 of Fuller Place in Section 30, Washington Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-041.

RESOLUTION 16-042 - APPROVE FINAL PLAT OF SPEARIE FARM SUBDIVISION PLAT 2 - SEC 14 JEFFERSON TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, SPEARIE FARM SUBDIVISION PLAT 2, a subdivision of Lot 1 of Spearie Farm Subdivision and Lot 3 of Sabers-Spearie Subdivision all in Section 14, T90N, R1E, of the 5th PM, Jefferson Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) lots into two new lots, namely Lot 1 and Lot 2 of Spearie Farm Subdivision Plat 2 in Section 14, Jefferson Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Sherrill; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and A-2, Agricultural Residential districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-042.

RESOLUTION 16-043 - APPROVE FINAL PLAT OF HEIDERSCHEIT ESTATES PLAT 1 - SEC 9 - IOWA TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, HEIDERSCHEIT ESTATES PLAT 1, a division of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ and the North 10 Acres of the SE $\frac{1}{4}$ NW $\frac{1}{4}$ all in Section 9, T89N, R1W, of the 5th PM, Iowa Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create two (2) lots, namely Lot 1 and Lot 2 of Heiderscheit Estates Plat 1 in Section 9, Iowa Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and A-2, Agricultural Residential districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-043.

RESOLUTION 16-044 - APPROVE FINAL PLAT OF WHITEWATER RIDGE - SEC 23 - WHITEWATER TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, WHITEWATER RIDGE, a division of Lot 1-1 of the SE $\frac{1}{4}$ NW $\frac{1}{4}$ Section 23, T87N, R1W, of the 5th PM, White Water Township, Dubuque County, Iowa; and

WHEREAS, said final plat will create three (3) lots, namely Lot 1, Lot 2, and Lot 3 of Whitewater Ridge in Section 23, White Water Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County,

Iowa:

Section 1. That the above described property is within the A-1, Agricultural and A-2, Agricultural Residential districts, thus subject to all the requirements of those districts.

Section 2. That Lot 3 is a non-buildable lot and must be added to the adjoining property to the east to be a conforming lot.

Section 3. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-044.

RESOLUTION 16-045 - APPROVE FINAL PLAT OF HOHMANN ACRES - SEC 7 - DUBUQUE TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, HOHMANN ACRES, comprised of Lot 1-2 of the SE $\frac{1}{4}$ NW $\frac{1}{4}$ and Lot 1-2-2 of the NE $\frac{1}{4}$ SW $\frac{1}{4}$ except the Southerly 20 feet of the Easterly 315.26 feet thereof all in Section 7, T89N, R2E, of the 5th PM, Dubuque Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat two (2) lots into two (2) lots, namely Lot 1 and Lot 2 of Hohmann Acres in Section 7, Dubuque Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Dubuque; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the R-2, Single Family Residential district, thus subject to all the requirements of that districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-045.

RESOLUTION 16-046 - APPROVE FINAL PLAT OF HERB KURT ACRES - SEC 21 - WHITEWATER TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, HERB KURT ACRES, comprised of Lot 3 of Kurt's Subdivision, the NW $\frac{1}{4}$ SE $\frac{1}{4}$, the W $\frac{1}{2}$ of the NE $\frac{1}{4}$ SE $\frac{1}{4}$ and the N $\frac{1}{2}$ of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ all in Section 21, T87N, R1W, of the 5th PM, White Water Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat four (4) lots into three (3) new lots, namely Lot 1, Lot 2 and Lot 3 of Herb Kurt Acres in Section 21, White Water Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Cascade and the City of Cascade Planning and Zoning Department; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural district, thus subject to all the requirements of that district.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-046.

RESOLUTION 16-047 - APPROVE FINAL PLAT OF CIRCLE RIDGE SUBDIVISION - SEC 7 - PERU TOWNSHIP

WHEREAS, there has been presented to the Dubuque County Board of Supervisors a Final Plat of Survey for, CIRCLE RIDGE SUBDIVISION, a division of Lot 1 and Lot 2 of the NW ¼ SE ¼, Lot 1-3 and Lot 2-3 of the E ½ of the SE ¼, and the SW ¼ SE ¼ all in Section 7, T90N, R2E, of the 5th PM, Peru Township, Dubuque County, Iowa; and

WHEREAS, said final plat will replat five (5) lots into three (3) new lots, namely Lot 1, Lot 2 and Lot 3 of Circle Ridge Subdivision in Section 7, Peru Township, Dubuque County, Iowa; and

WHEREAS, said final plat has been examined and approved by the City of Sherrill; and

WHEREAS, said final plat has been examined by the Dubuque County Planning and Zoning Commission, Dubuque County Board of Health, Dubuque County Engineer, Dubuque County Treasurer and the Dubuque County Plats Officer and has their approval endorsed thereon; and

WHEREAS, said final plat has been examined by the Board of Supervisors of Dubuque County, Iowa, and they find the same conforms to the statutes and other regulatory ordinances and resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Dubuque County, Iowa:

Section 1. That the above described property is within the A-1, Agricultural and A-2, Agricultural Residential districts, thus subject to all the requirements of those districts.

Section 2. That the above described final plat be and is hereby approved and the Chairperson of the Board of Supervisors is authorized and directed to endorse the approval of Dubuque County, Iowa upon said final plat.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-047.

RESOLUTION 16-048 - APPOINTMENT OF DEPUTIES, ASSISTANTS AND CLERKS

WHEREAS, position vacancies have been approved for the following appointments by the Board of Supervisors through the Personnel Requisition Process.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointments to the Auditor for payroll implementation:

DEPARTMENT	POSITION	DATE APPROVED	NAME	PAY RATE
Sunnycrest	PPT PICNA	02-03-16	Felicia Hammond	\$12.41
Sunnycrest	PPT PICNA	02-19-16	Arianna Engler	\$12.41
Sheriff	PPT Correctional Officer	08-04-15	Carlton Nebergall	\$22.03

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-048.

RESOLUTION 16-049 - APPROVE IOWA CERTIFIED LOCAL GOVERNMENT 2015 ANNUAL REPORT FROM THE DUBUQUE COUNTY HISTORIC PRESERVATION COMMISSION

WHEREAS, Dubuque County has been presented with the Iowa Certified Local Government 2015 Annual Report from the Dubuque County Historic Preservation Commission;

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Iowa Certified Local Government 2015 Annual Report from the Dubuque County Historic Preservation Commission.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-049.

RESOLUTION 16-050 - APPROVE THE IOWA DEPARTMENT OF HUMAN SERVICES 2015 PROVIDER QUALITY MANAGEMENT SELF-ASSESSMENT FOR SUNNYCREST MANOR

WHEREAS, Dubuque County has been presented with an Iowa Department of Human Services 2015 Provider Quality Management Self-Assessment Service Report for Sunnycrest Manor.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Iowa Department of Human Services 2015 Provider Quality Management Self-Assessment Service Report for Sunnycrest Manor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-050.

RESOLUTION 16-051 - APPROVE MANAGED CARE APPLICATION FOR AMERIHEALTH CARITAS, INC. TO PROVIDE MEDICAID SERVICES AT SUNNYCREST MANOR

WHEREAS, Dubuque County has been presented with Credentialing Application to AmeriHealth Caritas, Inc. for Managed Care Services at Sunnycrest Manor.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Credentialing Application to AmeriHealth Caritas, Inc. for Managed Care Services at Sunnycrest Manor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-051.

RESOLUTION 16-052 - APPROVE MANAGED CARE APPLICATION FOR AMERIGROUP IOWA, INC. TO PROVIDE MEDICAID SERVICES AT SUNNYCREST MANOR

WHEREAS, Dubuque County has been presented with a Credentialing Application for Amerigroup Iowa, Inc. for Managed Care Services at Sunnycrest Manor.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Credentialing Application for Amerigroup Iowa Inc. for Managed Care Services at Sunnycrest Manor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-052.

RESOLUTION 16-053 - APPROVE MANAGED CARE APPLICATION FOR UNITED HEALTH CARE COMMUNITY PLAN TO PROVIDE MEDICAID SERVICES AT SUNNYCREST MANOR

WHEREAS, Dubuque County has been presented with a Credentialing Application for United Health Care Community Plan for Managed Care Services at Sunnycrest Manor.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Credentialing Application for United Health Care Community Plan for Managed Care Services at Sunnycrest Manor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-053.

RESOLUTION 16-054 - APPROVE REQUEST FOR CONSENT TO ASSIGN LEASE AGREEMENT TO TOWERCO FROM IOWA WIRELESS SERVICES LP FOR THE SUNNYCREST TOWER

WHEREAS, Dubuque County has been presented with a Request for Consent to Assign document from TowerCo 2013 LLC for the tower lease agreement at Sunnycrest Manor; and

WHEREAS, Dubuque County had entered the original lease agreement with Iowa Wireless Services LP and it has been determined that TowerCo Entity 1, LLC is the successor in interest to Iowa Wireless Services LP.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Request for Consent to Assign document from TowerCo Entity 1, LLC for the tower lease at Sunnycrest Manor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-054.

RESOLUTION 16-055 - APPROVE NECESSARY CONTRACT DOCUMENTS WITH JIM SCHROEDER CONSTRUCTION, INC. FOR FOUR BRIDGE REPLACEMENTS; Project L-B16(01)–73-31 ON FLANNAGAN ROAD WEST; PROJECT L-B16(02)–73-31 ON FLANNAGAN ROAD EAST; PROJECT L-B16(03)–73-31 ON PLUM CREEK ROAD; PROJECT L-C16(03)–73-31 ON PFEILER ROAD

WHEREAS, bids were received on February 8, 2016 for four bridge replacements: Project L-B16(01)–73-31 on Flannagan Road west; Project L-B16(02)–73-31 on Flannagan Road east; Project L-B16(03)–73-31 on Plum Creek Road; and Project L-C16(03)–73-31 on Pfeiler Road and Jim Schroeder Construction, Inc., Bellevue, Iowa submitted the low bid of \$849,459.86, and

WHEREAS, the Dubuque County Engineer has reviewed the bids and recommends accepting the bid submitted by Jim Schroeder Construction, Inc.,

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the necessary contract documents with Jim Schroeder Construction, Inc. for the four bridge replacements: Project L-B16(01)–73-31 on Flannagan Road west; Project L-B16(02)–73-31 on Flannagan Road east; Project L-B16(03)–73-31 on Plum Creek Road; and Project L-C16(03)–73-31 on Pfeiler Road.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-055.

RESOLUTION 16-056 - APPROVE MAINTENANCE AGREEMENT WITH CITY OF EPWORTH FOR BIERMAN ROAD

WHEREAS, the City of Epworth agrees to perform routine maintenance and winter maintenance operations on a portion of Bierman Road for Dubuque County therefore making it necessary that Dubuque County and the City of Epworth enter into an agreement regarding the routine maintenance winter maintenance on this roadway, and

WHEREAS, Dubuque County agrees to reimburse the City of Epworth annually for said maintenance operations as specified in the maintenance agreement, and

THEREFORE BE IT RESOLVED that the Board of Supervisors of Dubuque County, Iowa hereby approve and direct the Chair to sign the Dubuque County and City of Epworth Agreement for routine maintenance and winter maintenance operations on Bierman Road.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-056.

CONDITIONAL ZONING AGREEMENT - ZC#01-02-16 - GREG & ROXANNE WILLE/DALE NAUMAN & DAVID NAUMAN

The following amendment to the Dubuque County Zoning Ordinance is proposed.

ZC# 01-02-16 Greg & Roxanne Wille & Dale Nauman & David Nauman A-1 Agricultural to R-1 Rural Residential

The applicants are requesting to rezone from A-1 Agricultural to R-1 Rural Residential 1 acre, more or less, to allow a non-conforming residential property to get into compliance. The property is located 0.20 miles north of the City of Sherrill along Wille Lane and is legally described as Lot 2 NW NW Section 18, (T90N R2E) Peru Township, Dubuque County, Iowa and Lot 2 Spoerl Place Section 18, (T90N R2E) Peru Township Dubuque County, Iowa.

1. That Lot 2 NW $\frac{1}{4}$ NW $\frac{1}{4}$, Lot 2 Spoerl Place, PT Lot 2 NE $\frac{1}{4}$ NE $\frac{1}{4}$, and PT Lot 1 NW $\frac{1}{4}$ NW $\frac{1}{4}$ all owned by Mr. & Mrs. Wille must be combined into one lot.
2. That the parcel is not allowed to have another dwelling unless the property is rezoned for that use.

A report on the proposed amendment has been received from the Dubuque County Zoning Commission; notice of the public hearing has been published as required by law; and a public hearing has been held on Monday February 8, 2016 and Wednesday February 24, 2016.

Motion by Klein, seconded by Demmer, carried unanimously, to approve the rezoning.

Motion by Klein, seconded by Demmer, carried unanimously, to suspend the requirement that this amendment be considered and voted on for passage at two prior meetings.

Motion by Klein, seconded by Demmer, carried unanimously, that the amendment be adopted and that the zoning administrator be directed to enter the appropriate changes on the official zoning map and that the Auditor be directed to arrange for the publication of the amendment and portion of the official zoning map as amended in the official county newspapers as required by law.

RESOLUTION 16-057 - APPROVE CHANGE ORDERS #2, #7 AND #8 FOR THE OLD JAIL REMODELING PROJECT

WHEREAS, Dubuque County has been presented with Change Orders # 2, #7 and #8 regarding the Old Jail Remodeling Project; and

WHEREAS, Change Order #2 is related to Heat Pumps and mechanical changes for a cost of \$6,598.00; and

WHEREAS, Change Order #7 is related to servicing and cleaning 17 McQuay console heat units for a cost of \$5,886; and

WHEREAS, Change Order #8 is related to adding existing Heat Pumps and Furnaces to the automation system for a cost of \$11,469.00

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves Change Orders # 2, #7 and #8 regarding the Old Jail Remodeling Project.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-057, as amended.

AMENDED RESOLUTION 16-023 - APPROVE AMENDED RESOLUTION 16-023 REGARDING THE 28E AGREEMENT FOR THE MENTAL HEALTH/DISABILITY SERVICES OF THE EAST CENTRAL REGION

WHEREAS, Dubuque County is a member county of the Mental Health/Disability Services of the East Central Region (ECR);

WHEREAS, Dubuque County approved the 28E Agreement for Mental Health/Disability Services of the East Central Region pursuant to Resolution No. 16-023;

WHEREAS, section 5.1(g) of that 28E agreement requires member counties to “levy the maximum amount permitted by law for MH/DS services and to contribute from the MH/DS funds so collected toward the ongoing operation of the Region as required by this Agreement as determined by the Board;”

WHEREAS, the Governing Board has now recommended that the language in section 5.1(g) of the 28E agreement be amended as follows: “To provide necessary funding, as determined by the Governing Board on a per capita basis, for the ongoing operation of the Region. Said funding may be provided, at the member county’s discretion, from any lawful source or combination thereof, including but not limited to the levy permitted by law for MH/DS services, reserves or property taxes.”

WHEREAS, the Dubuque County Board of Supervisors believes that this recommended amendment is in Dubuque County’s best interests;

NOW, THEREFORE, it is hereby resolved by the Board of Supervisors that Dubuque County approves the following amendment to section 5.1(g) of the 28E Agreement for Mental Health/Disability Services of the East Central Region recommended by the Governing Board:

“To provide necessary funding, as determined by the Governing Board on a per capita basis, for the ongoing operation of the Region. Said funding may be provided, at the member county’s discretion, from any lawful source or combination thereof, including but not limited to the levy permitted by law for MH/DS services, reserves or property taxes.”

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Amended Resolution 16-023.

RESOLUTION 16-058 - APPROVE FIRE LOAN AGREEMENT FOR EPWORTH COMMUNITY FIRE DEPARTMENT

BE IT RESOLVED, that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign a Fire Department Loan Agreement with the Epworth Community Fire Department in the amount of \$50,000, to be repaid over five (5) years, for the purchase of a 2016 International Simon Class A pumper.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-058.

RESOLUTION 16-059 - APPROVE EMS LOAN AGREEMENT FOR EPWORTH COMMUNITY VOLUNTEER FIREMEN, INC.

BE IT RESOLVED, that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign an EMS Loan Agreement with Epworth Community Volunteer Firemen, Inc. in the amount of \$30,000, to be repaid over three (3) years, for the purchase of a 2016 Horton Ambulance.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-059.

DUPLICATE WARRANT - COOK COUNTY CLERK OF COURT

Motion by Klein, seconded by Demmer, carried unanimously, to approve the duplicate warrant.

PROOF OF PUBLICATION - ZONING CASES

Motion by Klein, seconded by Demmer, carried unanimously to receive and file the proofs of publication for Amendment to Zoning Ordinance - ZC#11-33-15 - Daniel & Beatrice Willenbring - A-1 Agricultural to A-2 Agricultural Residential, ZC#11-32-15 - Donald & Charlene Nauman - A-1 Agricultural to A-2 Agricultural Residential, ZC#11-34-15 - David & Beatrice Ludwig & Richie & Jessie Ludwig - A-1 Agricultural to A-2 Agricultural Residential, ZC# 11-30-15 - Henry & Cheryl Husemann PC Planned Complex to Amended PC Planned Complex and proof of publication for Chapter 90 - Adoption of 2015 Code of Ordinances of Dubuque County, Iowa.

COMMUNICATION - FROM THE CITY OF PEOSTA REGARDING THE PROPOSED AMENDMENT OF THE PEOSTA URBAN RENEWAL AREA

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file the communication.

COMMUNICATION - FROM THE DUBUQUE COUNTY SHERIFF'S ASSOCIATION REGARDING FY17 INITIAL PROPOSAL FOR COLLECTIVE BARGAINING

Motion by Klein, seconded by Demmer, carried unanimously, to receive and file the communication and refer to budget and Personnel.

COMMUNICATION - TO AFSCME LOCAL 2943 REGARDING DUBUQUE COUNTY'S RESPONSE AND INITIAL PROPOSAL FOR COLLECTIVE BARGAINING

Motion by Klein, seconded by Demmer, carried unanimously, to table the communication until Monday, February 29th.

PERSONNEL REQUISITIONS

Motion by Klein, seconded by Demmer, carried unanimously, to approve the personnel requisitions of the Road Department for a permanent, full-time office manager; of Conservation temporary, part-time conservation aides (9 positions); of Veterans Affairs a permanent, full-time Clerk III.

Motion by Klein, seconded by Demmer, carried unanimously, to recess until Thursday, February 25, 2016 at 8:30 a.m.

The Board reconvened at 8:33 a.m. on Thursday, February 25, 2016, with Supervisors Demmer and Klein present for general budget discussion with County Budget Director Michelle Patzner.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 9:55 a.m.

GENERAL BUDGET DISCUSSION (CONTINUED)

Upon reconvening at 10:20 a.m., Captain Dale Snyder gave a report on the animal control transport hours and cost by year.

There was discussion regarding the proposed 911 Operations Center. Present for the worksession were Sheriff Don Vrotsos, Chief Deputy Greg Egan, Clerk Sue Gauer, DLEC Technical Operations Superintendent Steve Hahlen, 911 Communications Center Manager Mark Murphy, NICC Business and Community Solutions Program Manager Ric Jones and IT Superintendent Nathan Gilmore.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 11:12 a.m.

WORKSESSION - WITH FINANCIAL ADVISORS

Upon reconvening at 11:33 a.m., the Board met with Senior Vice President Michael Maloney and Vice President Nathan Summers from D.A. Davidson & Co. to review potential general obligation financing for Dubuque County. Present were County Auditor Denise Dolan, Sheriff Don Vrotsos, Sheriff Chief Deputy Greg Egan, Clerk Sue Gauer, DLEC Technical Operations Superintendent Steve Hahlen, 911 Communications Center Manager Mark Murphy, NICC Business and Community Solutions Program Manager Rick Jones, IT Superintendent Nathan Gilmore, and Maintenance Superintendent Chris Soeder.

GENERAL BUDGET DISCUSSION (CONTINUED)

Motion by Klein, seconded by Demmer, carried unanimously, to reduce the MH/DD levy by 50% for FY17.

Motion by Klein, seconded by Demmer, carried unanimously, to identify an amount not to exceed 4.1 million for a pre-levy resolution for FY17.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 4:15 p.m until Friday, February 26, 2016 at 8:30 a.m.

The Board reconvened at 8:37 a.m. on Friday, February 26, 2016.

GENERAL BUDGET WORKSESSION

Motion by Klein, seconded by Demmer, carried unanimously, to approve a salary of up to \$65,000 per year for a civil attorney in the county attorney's office.

Motion by Klein, seconded by Demmer, carried unanimously, to increase summer conservation aides salary by \$1.00 per hour beginning the summer of FY16-FY17 and another increase of \$1.00 per hour beginning the summer of FY17-FY18; a \$1.00 increase for park rangers in FY17; and approve \$500 for the county's match for conservation interns for the summer of FY16 and FY17.

Motion by Klein, seconded by Demmer, carried unanimously to direct the Personnel Director and County Budget Director to revise the salary matrix for the Maintenance Superintendent for the Road Department by adding step increases, as necessary, to a top step of \$75,000.

Motion by Klein, seconded by Demmer, carried unanimously, to increase the Deputy Commissioner of Elections' salary 5% at six (6) month anniversary for FY16 and 5% at eighteen (18) month anniversary in FY17.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 9:49 a.m. until 12:30 p.m.

GENERAL BUDGET DISCUSSION (CONTINUED)

Upon reconvening at 12:37 p.m., motion by Klein, seconded by Demmer, carried unanimously to amend the amount not to exceed 4.1 million in the original motion made regarding a pre-tax levy resolution on Thursday, February 25, 2016 to an amount not to exceed 4.5 million.

Motion by Klein, seconded by Demmer, carried unanimously, to approve the FY17 proposed County General budget.

Motion by Klein, seconded by Demmer, carried unanimously, to approve the FY16 re-estimate and FY17 proposed budget for the Sheriff, as amended.

Motion by Klein, seconded by Demmer, carried unanimously, to approve the FY16 re-estimate and FY17 proposed budget for General Services.

Motion by Klein, seconded by Demmer, carried unanimously, to tentatively approve the FY16 re-estimate and FY17 proposed budget, as amended, and direct the Budget Director to prepare the proper documents for the public hearing.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 1:37 p.m. until 1:00 on Monday, February 29, 2016.

Chair Demmer called the meeting to order at 1:00 p.m. on Monday, February 29, 2016.

RESOLUTION 16-060 - APPROVE AGREEMENT FOR DIETICIAN CONSULTING BETWEEN SUNNYCREST MANOR AND HY-VEE FOODS, INC.

WHEREAS, Dubuque County has been presented with an Agreement for Dietician Consulting between Sunnycrest Manor and Hy-Vee Foods, Inc. for required dietician services at Sunnycrest Manor.

NOW, THEREFORE BE IT RESOLVED that the Dubuque County Board of Supervisors approves and authorizes the Chairperson to sign the Agreement for Dietician Consulting between Sunnycrest Manor and Hy-Vee Foods, Inc. for required dietician services at Sunnycrest Manor.

Motion by Klein, seconded by Demmer, carried unanimously, to approve and authorize the Chair to sign Resolution 16-060.

COMMUNICATION - TO AFSCME LOCAL 2843 REGARDING COUNTY COLLECTIVE BARGAINING RESPONSE AND INITIAL PROPOSAL FOR FY17

Motion by Klein, seconded by Demmer, carried unanimously, to approve the communication.

NOTICE OF PUBLIC HEARING - FY16 BUDGET RE-ESTIMATE AND FY17 COUNTY BUDGET

Motion by Klein, seconded by Demmer, carried unanimously, to advertise for a public hearing to be held on Monday, March 14, 2016 at 5:30 p.m. in the Supervisors Chambers, Dubuque County Courthouse, 4th Floor, 720 Central Avenue, Dubuque, regarding the FY16 budget re-estimate and FY17 county budget.

Motion by Klein, seconded by Demmer, carried unanimously, to recess at 1:15 p.m. until Monday, March 14, 2016 at 9:00 a.m.

Wayne Demmer, Chair
Board of Supervisors

ATTEST:

Denise M. Dolan
Dubuque County Auditor