

## NOTICE TO BIDDERS

### DUBUQUE COUNTY HOSPITAL BOARD OF TRUSTEES, DUBUQUE, IOWA SUNNYCREST MANOR 3<sup>RD</sup> FLOOR HEAT PUMP REPLACEMENT

#### Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvement as stated below must be filed before 2:00 P.M. on January 3, 2017, in the office of Sunnycrest Manor, 2375 Roosevelt Street, Dubuque, Iowa 52001.

#### Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened and bids read and tabulated at 2:00 P.M. on January 3, 2017, at Sunnycrest Manor, for consideration by the Dubuque County Hospital Board of Trustees (Owner) at its meeting on January 9, 2017. The Owner reserves the right to reject any and all bids.

#### Pre-Bid Meeting

A pre-bid meeting will be held at 2:00 P.M. on December 19, 2016, at Sunnycrest Manor.

#### Time for Commencement and Completion of Work

Work on the improvement shall commence on or before the date specified in the written "Notice to Proceed" and shall be fully completed and ready for acceptance within 100 consecutive calendar days thereafter. No liquidated damages will be assessed for this project.

#### Bid Security

Each bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8 and as specified by the Owner. The bid security shall be 10%.

#### Contract Documents

Electronic copies of the contract documents are available from Dubuque County Hospital Board of Trustees at [www.dubuqucounty.org/projects](http://www.dubuqucounty.org/projects). No plan deposit is required.

#### Preference for Iowa Products

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa to the extent lawfully required under Iowa statutes.

#### Sales Tax

The bidder should not include sales tax in the bid. Sales tax exemption certificates will be issued in accordance with Iowa Code 423.3, subsection 80, and provided to the contractor and subcontractors for all material purchased for incorporation in the project.

#### Warranty Period

The improvements shall be kept and maintained in good repair for a period of one (1) year after final acceptance of the project by the Owner.

#### Bidder Status Form

Under Iowa law, Bidders are required to submit the Bidder Status Form that follows the Bid Form in the specifications. Failure to provide the form with the bid may result in the bid being deemed nonresponsive. This may result in the bid being rejected by the Owner.

#### General Nature of Public Improvement

The extent of the work consists of removing and replacing 24 existing heat pumps in individual resident rooms and public corridors. The resident rooms will be worked on one at a time to accommodate moving residents to different rooms of the building. Work in all rooms will involve removing the lay-in ceiling, removing the existing heat pump, installing the new heat pump, altering duct connections, pipe connections and reinstalling the existing lay-in ceiling. Many rooms will also require removal and reinstallation of lay-in light fixtures. New heat pump unit controls will also be connected to the existing Trane Building Automation System.

This Notice is given by authority of the Dubuque County Hospital Board of Trustees